



**PROPOSAL COVER**  
(Return with Bid – 1 page)

Project Name: **Bike Boulevard Pavement Marking and Signage Improvements**

Project Number: **23-15**

Location: **Erie Street between Kenilworth Avenue and Scoville Avenue  
and on Scoville Avenue between Lake Street and South Boulevard  
in the Village of Oak Park, Illinois**

Submitted to the President and Board of Trustees

By:

**MARKING SPECIALISTS CORPORATION**

(Contractor's Name)

**114 HIGH ROAD, UNIT 1**

(Address)

**CARY, IL 60013**

(City)



## NOTICE TO BIDDERS

### **Time and Place of Opening of Bids**

The Village of Oak Park—Office of the Village Engineer, 201 South Boulevard, Oak Park, Illinois 60302—will receive electronic proposals until **Thursday, September 28, 2023 at 10:00 A.M.** Bids will be received and accepted, and bid results posted via electronic VirtuBid™ online bid service.

### **Description of Work**

Name: Bike Boulevard Pavement Marking and Signage Improvements  
Location: 23-15

In general, the improvements consist of: the installation of pavement markings including preformed thermoplastic, Methyl Methacrylate (MMA), and thermoplastic; the installation of delineator posts; the fabrication and installation of signs and telescoping steel sign supports; and all appurtenant work thereto.

### **Bidders Instructions**

1. Plans and proposal forms may be obtained via the electronic service starting on **Thursday, September 14, 2023, at 4:00 P.M.**, which can be found at <https://www.oak-park.us/your-government/budget-purchasing/requests-proposals> or at [www.questcdn.com](http://www.questcdn.com) under login using QuestCDN number **8693166** for a non-refundable charge of \$64.00. Contractors must purchase bid documents and be shown on the Bidder's Planholder List in order to bid. Bids received from contractors who are not in the Bidder's Planholder List will be rejected. The Village of Oak Park reserves the right to issue plans and specifications to only those contractors deemed qualified. No plans will be issued to prospective bidders after 4:00 P.M. on the working day preceding the opening of bids. The electronic VirtuBid™ online bidding platform for this specific project will be opened approximately one week prior to the bid opening date.
2. At the bid opening, all proposals must be accompanied by a proposal guaranty in the amount of 5% of the bid amount. The proposal guaranty shall be in the form of a bid bond executed by a corporate surety company. If this proposal is accepted and the undersigned fails to execute an agreement and contract bond within ten (10) days after the Notice of Award, it is hereby agreed that the bid bond shall be forfeited to the Village.
3. The awarding authority reserves the right to waive technicalities and to reject any or all proposals as provided in Article 102.01 of the latest edition of the "Standard Specifications for Road and Bridge Construction," prepared by the Illinois Department of Transportation.
4. The work to be performed pursuant to this Proposal is subject to the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq.



5. Bidders need not return the entire proposal when bids are submitted. Portions of the proposal that must be returned include the following:
- a. Proposal Cover (1 page)
  - b. Contract Proposal (1 page)
  - c. Contract Schedule of Prices – to be completed on QuestCDN website
  - d. Proposal Bid Bond (1 page)
  - e. Contractor's Certifications (3 pages)
  - f. Fair Employment Practices Affidavit of Compliance (1 page)
  - g. Village of Oak Park E.E.O. Report (2 pages)
  - h. Schedule C: Letter of Intent From M/WBE to Perform (2 pages)
  - i. Schedule D: M/WBE Participation Affidavit (3 pages)

Note: Proposal Bid Bonds should be uploaded to the Qualification Information section of the online electronic bidding system.

By Order of Bill McKenna, Village Engineer



## CONTRACT PROPOSAL

(Return with Bid – 1 page)

Proposal of MARKING SPECIALISTS CORPORATION

for Project 23-15, Bike Boulevard Pavement Marking and Signage Improvements as noted herein and the performance of all appurtenant work thereto.

1. The plans for the proposed work are those prepared by the V3 Companies for the Engineering Division of the Village of Oak Park, 201 South Boulevard, Oak Park, Illinois dated September 2023.
2. The specifications referred to herein are those prepared by the Illinois Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" (latest edition) and the "Supplemental Specifications" (latest edition) thereto, the "Standard Specifications for Water and Sewer Construction in Illinois" (latest edition), and the "Manual for Uniform Traffic Control Devices" (latest edition), adopted and in effect on the date of invitation of bids.
3. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Supplemental Specifications and Recurring Special Provisions" contained in this proposal.
4. The undersigned agrees to substantially complete all work by November 22, 2023 unless additional time is granted in accordance with the specifications.
5. Accompanying this proposal is a bid bond on the Village Bond form, complying with the specifications, made payable to the Village of Oak Park.
6. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond shall be forfeited to the awarding authority.
7. Each pay item should have a unit price and a total price.
8. The unit price shall govern if no total price is shown or if there is a discrepancy between the results of unit price multiplied by the quantity.
9. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
11. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.
12. This Contract is subject to "An act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, County, City or any other public body or any political subdivision or by anyone under contract for public works" (see Special Provision for details). **The Prevailing Wage Act / Federal Requirements require maintaining and submitting Certified Payroll records monthly for all entities working on this project.**
13. The undersigned submits herewith the Contract Schedule of Prices covering the work to be performed under this contract.





## CONTRACT SCHEDULE OF PRICES

(To be completed on QuestCDN website -- do not return this form)

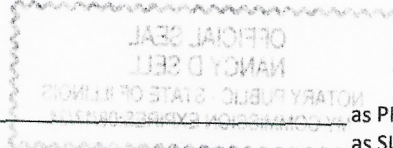
For complete information covering these items, see IDOT Standard Specifications and Special Provisions.

ITEM NO.	DESCRIPTION	UNIT	TOTAL QUANTITY	UNIT PRICE	TOTAL PRICE
1	SIGN PANEL - TYPE 1	SQ FT	145	\$ 44.00	\$ 6,380.00
2	RELOCATE SIGN PANEL - TYPE 1	SQ FT	9	15.00	135.00
3	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	936	8.00	7,488.00
4	THERMOPLASTIC PAVEMENT MARKING - LINE 8"	FOOT	37	16.00	592.00
5	PREFORMED PLASTIC PAVEMENT MARKING, TYPE B - STANDARD - LETTERS AND SYMBOLS	SQ FT	1,670	38.00	63,460.00
6	RADAR VEHICLE SENSING DEVICE	EACH	2	13,225.00	26,450.00
7	REMOVE AND SALVAGE SIGN PANEL	EACH	3	50.00	150.00
8	FLEXIBLE DELINEATORS	EACH	37	149.00	5,513.00
9	METHYL METHACRYLATE PAVEMENT COLORIZATION	SQ YD	79	260.00	20,540.00
10	CUSTOM 24 INCH X 36 INCH SIGN PANEL	EACH	6	250.00	1,500.00
11	TELESCOPING STEEL SIGN SUPPORT (SPECIAL)	FOOT <del>EACH</del>	<del>509</del> 40	83.50	<del>47,511.50</del> 3,340
				Total Bid	\$ <del>179,719.50</del>

\$135,548.00

PROPOSAL BID BOND

(Return with Bid – 1 page)



WE Marking Specialists Corporation as PRINCIPAL,  
and Liberty Mutual Insurance Company as SURETY, are  
held and firmly bound unto the Village of Oak Park, IL (hereafter referred to as "VOP") in the penal sum of 5% of the total bid price,  
or for the amount specified in Article 102.09 of the "Standard Specifications for Road and Bridge Construction" in effect on the date  
of invitation for bids. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly to pay to the VOP this  
sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the  
VOP acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the VOP for the above-designated section and the  
PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful  
performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications  
for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it  
shall remain in full force and effect.

IN THE EVENT the VOP determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set  
forth in the preceding paragraph, then the VOP acting through its awarding authority shall immediately be entitled to recover the  
full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective  
officers this

26th day of September A.D. 20 23

PRINCIPAL

Marking Specialists Corporation

(Company Name)

By: [Signature]

(Signature &amp; Title)

EXEC. V.P.

(Company Name)

By: \_\_\_\_\_

(Signature &amp; Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

SURETY

Liberty Mutual Insurance Company

(Name of Surety)

[Signature]

(Signature of Attorney-in-Fact) Sandra M. Nowak, Attorney-in-Fact

NOTARY PUBLIC

State of Illinois, County of MULTENYI, NANCY D. SELL

a Notary Public in and for said county, do hereby certify

that ROBERT W. BUEGER(Names of individuals signing on behalf of PRINCIPAL and ~~SURETY~~)



who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and ~~XXXXX~~, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notary seal this

27<sup>th</sup>

day of

SEPT 2023

A.D. 20 23

My commission expires

August 17, 2024

Nancy D Sell  
(Signature & Seal)

Notice:

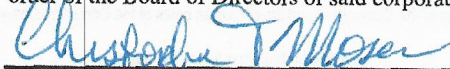
1. Improper execution of this form (i.e., missing signatures or seals, or incomplete certification) will result in bid being declared irregular.
2. If bid bond is used in lieu of proposal guaranty check, it must be on this form and must be submitted with bid.



SURETY ACKNOWLEDGMENT

STATE OF Illinois  
COUNTY OF Cook

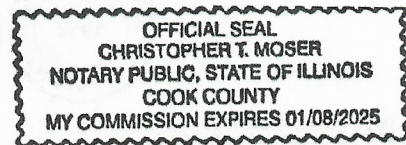
On this 26th day of September in year 2023 Before me personally come(s)  
Sandra M. Nowak to me known, who, being by me duly sworn, deposes and says  
that same resides in Chicago, IL that same is the Attorney-in-Fact  
of the Liberty Mutual Insurance Company the  
corporation described in and which executed the foregoing instrument; that same knows the seal of the said  
corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by the  
order of the Board of Directors of said corporation, and that same signed the name thereto by like order.



(Signature of Notary taking acknowledgment)

Christopher T. Moser

My Commission Expires: 01/08/2025







This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8204866

## POWER OF ATTORNEY

**KNOWN ALL PERSONS BY THESE PRESENTS:** That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Sandra M. Nowak

all of the city of Chicago, state of Illinois each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

**IN WITNESS WHEREOF,** this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of February, 2021.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company



By: David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 15th day of February, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**IN WITNESS WHEREOF,** I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and affixed the seals of said Companies this 28th day of September, 2023.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



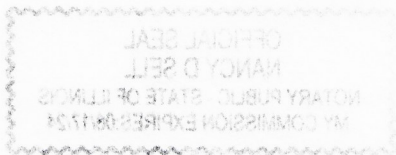
who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notary seal this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_

My commission expires \_\_\_\_\_

(Signature & Seal)

- Notice:
- 1. Improper execution of this form (i.e., missing signatures or seals, or incomplete certification) will result in bid being declared irregular.
  - 2. If bid bond is used in lieu of proposal guaranty check, it must be on this form and must be submitted with bid.







## CONTRACTOR'S CERTIFICATIONS

(Return with Bid – 3 pages)

1. The undersigned hereby certifies that said vendor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park - Village Code relating to "Bidding Requirements".
2. The individual or entity making the foregoing proposal or bid certifies that he/she is not barred from contracting with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the Municipality to recover all amounts paid to the individual or entity under the Contract in civil action.
3. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois and the Village of Oak Park, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.
4. The undersigned firm certifies that it is in compliance with House Bill 3337 which creates a Drug Free Workplace Act for Illinois with an effective date of January 1, 1992.

By: ROBERT W. BUGGER EXEC V.P.

(Seal – if Corporation)

(Name & Title of Authorized Agent)

[Signature]

(Signature)

MARKING SPECIALISTS CORPORATION

(Company Name)

114 HIGH ROAD, UNIT 1, CARM, IL 60013

(Address)

847 462 0799

(Telephone)

NOTARY PUBLIC

State of Illinois, County of McHENRY

Subscribed and sworn to before me this

27TH

day of

SEPTEMBER

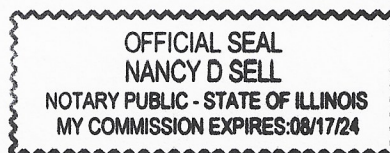
A.D. 20 23

My commission expires

August 17, 2024

[Signature]

(Signature & Seal)



Complete the applicable paragraph below.

1. Corporation

The Vendor is a corporation, which operates under the legal name of

**MARKING SPECIALISTS CORPORATION**

and is organized and existing under the laws of the State of

**ILLINOIS**

The full names of its Officers are:

**ALFREDO ZAYALA**

(President)

**DOLORES M. BUENGER**

(Secretary)

**DOLORES M. BUENGER**

(Treasurer)

The corporation does have a corporate seal. (In the event that their proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

2. Partnership

Name, signature, and addresses of all partners:

The partnership does business under the legal name of

\_\_\_\_\_, which name is registered with the office of

\_\_\_\_\_ in the county of \_\_\_\_\_.

3. Sole Proprietor

The Vendor is a sole proprietor whose full name is

\_\_\_\_\_. If the Vendor is operating under a trade name, said trade name is

\_\_\_\_\_, which name is registered with the office of

\_\_\_\_\_ In the county of \_\_\_\_\_.

Signed: \_\_\_\_\_

(Sole Proprietor)



## Owner and/or Company Officer Information

Please provide the Name and Title for Owner and /or Company Officers.

Name

Title



### FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE

(Return with Bid – 1 page)

This affidavit must be executed and submitted with the signed proposal form. No proposals can be accepted by the Board of Trustees of the Village of Oak Park unless said affidavit is submitted concurrently with the proposal.

ROBERT W. BUENGER

(Name of person making the affidavit)

EXEC. V. P.

(Title or Office)

MARKING SPECIALISTS CORPORATION

of

(Name of Company)

and that he/she has the authority to make the following affidavit; that he/she has the knowledge of the Village of Oak Park Ordinance relating to Fair Employment Practices and knows and understands the contents thereof; that he/she certifies hereby that

MARKING SPECIALISTS CORPORATION

(Name of Company)

is an "Equal Opportunity Employer" as defined by

Section 2000 (E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference.

[Signature]

(Signature of person making the affidavit)

NOTARY PUBLIC

State of Illinois, County of

McHenry

Subscribed and sworn to before me this

27<sup>th</sup>

day of

SEPTEMBER

A.D. 20

23

My commission expires

August 17, 2024

(Signature & Seal)





### E.E.O. REPORT

(Return with Bid – 2 pages)

Please fill out the form completely. Failure to respond truthfully to any questions on the form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of the proposal. An incomplete form will disqualify the proposal. For assistance in completing this form, contact Marilyn Sudkamp, Engineer at (708) 358-5727.

#### **MARKING SPECIALISTS CORPORATION**

Vendor Name: \_\_\_\_\_

Check here if the firm is:

☒ MBE

☐ WBE

☒ DBE

☐ Non-M/WBE

If your firm is a M/WBE, please complete the attached M/WBE participation affidavit and include copies of all certification letters.

What is the size of the firm's current stable work force?

7 Number of full-time employees

5 Number of part-time employees

27 SEASONAL FIELD EMPLOYEES (UNION)

Similar information will be requested of all subcontractors working on their contract. Forms will be furnished to the lowest responsible bidder or contractor with the notice of contract award, and these forms must be completed and submitted to the Village before the execution of the contract by the Village.



**MARKING SPECIALISTS CORPORATION**

Vendor Name: \_\_\_\_\_ Total Number of Employees: 39

Job Categories	Total Employees	Total Males	Total Females	Males				Females				Total Minorities
				Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	
Officials & Managers	<u>7</u>	<u>5</u>	<u>2</u>									
Professionals												
Technicians												
Sales Workers												
Office & Clerical	<u>5</u>		<u>5</u>									
Semi-Skilled												
Laborers, <del>Technicians</del>	<u>27</u>	<u>25</u>	<u>2</u>									
Service Workers												
<b>Total</b>												
Management Trainees												
Apprentices												

This completed and notarized report must accompany your bid. It should be attached to your Affidavit of Compliance. Failure to include it with your bid will disqualify you from consideration. **An EEO-1 Report may be submitted in lieu of this report.**

NOTARY PUBLIC

State of Illinois, County of McHenry

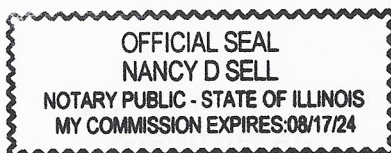
ROBERT W. BUGGER, being first duly sworn, deposes and says that he/she is the EXEC. V.P.  
(Name of person making the affidavit) (Title or Office)

of MARKING SPECIALISTS CORPORATION and that the above E.E.O. Report information is true and accurate and is submitted with the intent that  
(Name of Company)

it be relied upon. Subscribed and sworn to before me this 27<sup>TH</sup> day of SEPTEMBER A.D. 20 23

My commission expires August 17, 2024

Nancy D Sell  
(Signature & Seal)





## M/WBE PARTICIPATION STATEMENT

### **Instructions**

#### Schedule C – Letter of Intent from M/WBE to Perform as a Subcontractor, Supplier, and/or Consultant

Contractor shall complete and submit a signed Schedule C form for each subcontractor, supplier, or consulting firm that is a M/WBE being employed for this contract. Schedule C form shall be signed by M/WBE firm. If there are no M/WBE subcontractors, suppliers, or consultants being used for this contract, no Schedule C form needs to be submitted.

#### Schedule D – M/WBE Participation Affidavit

Contractor shall complete and submit a Schedule D form and affidavit. The Contractor shall complete the affidavit. The second page of the affidavit summarizes all of the M/WBE firms on the contract and shall list all M/WBE contractors, subcontractors, suppliers, or consultants being used for this contract along with required information. Additional copies of the second page of the affidavit shall be submitted if needed. If the Prime Contractor is a M/WBE, information for the Prime Contractor shall be provided on this form. If there are no M/WBE firms on this contract then please indicate total dollar value and percentage as 0. If the proposal is being submitted as a joint venture the Contractors shall submit the third page of the affidavit.

Submit Schedule C, if applicable, and Schedule D with proposal.



The undersigned affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of our joint venture and the intended participation of each partner in the undertaking. Further, the undersigned covenants and agrees to provide to the Village of Oak Park current, complete, and accurate information regarding actual joint venture work and the payment therefore, and any proposed changes in any provision of the joint venture agreement, and to permit the audit and examination of the books, records, and files of the joint venture, or those of each partner relevant to the joint venture, by authorized representatives of the Village of Oak Park.

Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal and state laws concerning false statements.

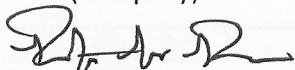
If after filing this Schedule D and before the completion of the joint venture's work on the project, there is any change in the information submitted, the joint venture must submit a revised version of this document to the Village of Oak Park either directly, or through the prime contractor if the joint venture is a subcontractor.

M/WBE PARTNER FIRM

NON-M/WBE PARTNER FIRM

MARKING SPECIALISTS CORPORATION

(Company)



(Signature of Affiant)

ESQ. R. P.

(Name & Title of Affiant)

9.27.2023

(Date)

(Company)

(Signature of Affiant)

(Name & Title of Affiant)

(Date)

NOTARY PUBLIC

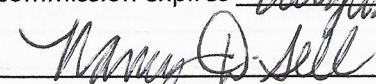
State of Illinois, County of McHenry

On this 27th day of SEPTEMBER A.D. 20 23

the above signed officers, ROBERT W. BUERGER  
(Names of Affiants)

personally appeared and, known to me are the persons described in the foregoing Affidavit, acknowledged that they executed the same in the capacity therein stated and for the purpose therein contained.

In witness whereof, I hereunto set my hand and seal.

My commission expires August 17, 2024  
  
(Signature & Seal)





# Illinois Department of Transportation

Office of Business & Workforce Diversity  
2300 South Dirksen Parkway / Springfield, Illinois 62764

August 14, 2023

CERTIFIED – RETURN RECEIPT REQUESTED

Mr. Alfredo Zavala  
Marking Specialists Corporation  
P. O. Box 745  
Arlington Heights, IL 60006

Dear Mr. Zavala:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Marking Specialists Corporation and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **September 1, 2024**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

**Note:** Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Debra A. Clark'.

Debra A. Clark  
Interim DBE Certification Section Manager  
Bureau of Small Business Enterprises





DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

SEP 17 2018

Alfredo Zavala  
**Marking Specialist Corporation**  
555 Sundown Road  
South Elgin, IL 60177

Dear Alfredo Zavala:

We are pleased to inform you that **Marking Specialist Corporation** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This MBE certification is valid until **9/1/2023**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **9/1/2019, 9/1/2020, 9/1/2021, and 9/1/2022**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **9/1/2023**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **7/1/2023**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

Handwritten signature or initials in blue ink.

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at [chicagoinspectorgeneral.org](http://chicagoinspectorgeneral.org), or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

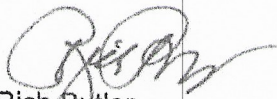
**NAICS Code(s):**

**237310-Airport Runway Line Painting (e.g., Striping); Highway Line Painting; Painting Lines on Highways, Streets & Bridges; Painting Traffic Lanes or Parking Lots; Parking Lot Marking and Line Painting; Traffic Lane Painting**

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) of specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/BEPD) Program.

Sincerely,



Rich Butler  
First Deputy Procurement Officer

RB/fn





## Certification Application: Main Summary

[Main](#) [Documents](#) [Signature](#) [Submit](#) [Q & A](#) [Utilities](#) [Cert List](#)

Marking Specialists Corporation  
Type: MBE/WBE/BEPD/VBE No Change Affidavit  
App #: 8419090

Status: **Received & In Process**  
Started: 6/6/2023  
Submitted: 8/10/2023

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[Use manual](#)[Home](#)[View »](#)[Search »](#)[Message »](#)[Settings »](#)[Help & Support »](#)[Logoff](#)[Show All](#)[Hide All](#)

The application is currently being reviewed.

## MBE/WBE/BEPD/VBE No Change Affidavit Information

TYPE	MBE/WBE/BEPD/VBE No Change Affidavit
CERTIFYING AGENCY	City of Chicago
BUSINESS NAME	Marking Specialists Corporation
CURRENT STATUS	<b>Received &amp; In Process</b>
APPLICATION NUMBER	8419090
CONTACT PERSON	<a href="#">Robert Buerer</a> <a href="#">(Add user not on list)</a>

This is the assigned user for this MBE/WBE/BEPD/VBE No Change Affidavit. To ensure security of the record, only YOU have access unless you reassign it to another user for completion or explicitly grant access by clicking the Utilities tab and adding a user to the Access List.

[View and Print App For Your Records](#)

## Sections and Documentation

CONTACT INFORMATION	<input checked="" type="checkbox"/> <a href="#">View</a>	Complete: 7 completed of 7 required; 2 completed of 3 optional (by Robert Buerer, 6/6/2023)
BUSINESS INFORMATION	<input checked="" type="checkbox"/> <a href="#">View</a>	Complete: 11 completed of 11 required; 0 completed of 1 optional (by Robert Buerer, 6/6/2023)
DOCUMENT LIST	<input checked="" type="checkbox"/> <a href="#">View</a>	Complete: 1 attached of 1 mandatory; 2 attached, 7 not applicable of 9 required

## Signature and Submittal

Logged on as:  
Robert Buerer  
Marking Specialists  
Corporation

67°F  
Cloudy



Search



3:13 PM  
9/27/2023