

**Procedure for 1035 South Blvd Public Hearing**  
**Before the Oak Park Historic Preservation Commission**

*At the time of the hearing, the nominator or owner/applicant may appear in his or her own behalf or be represented by an agent or attorney.*

All witnesses and owner/applicants shall testify under oath. The Commission's attorney shall give the oath.

The owner/applicant or his or her representative may make a brief opening statement, outlining the nature of the request prior to introducing evidence.

Evidence shall be presented in the following order, except as modified by the Chair:

1. All exhibits shall be marked and presented to the Commission. The Chair shall accept the exhibits and enter them into the record.
2. A list of witnesses shall be submitted to the Commission.
3. The Chair or the Secretary may state the nature of the case (staff report) as a designation of a Certificate of Appropriateness for the demolition of a contributing resource.
4. The owner/applicant presents evidence.
5. Commission members cross-examine witnesses as presented.
6. Interested citizens present evidence.
7. Commission members cross-examine witnesses as presented.
8. Questions which are designated for specific witnesses may be submitted to the Commission by the owner(s) of record or interested citizens, which the Commission may ask of such witnesses on cross-examination;
9. Evidence by additional witnesses called by the Commission;
10. Rebuttal by owner/applicant as to new matters presented by any party in opposition to the nominator or owner/applicant;
11. Closing of all evidence and consideration by the Commission.
12. Once deliberations have begun and testimony is closed, no responses are allowed from witnesses except at behest of the Chair of the Commission.

After deliberations, the Chair shall call for a motion for the Commission's decision. After the vote on the Commission's decision, the Chair shall ask for a motion that a Resolution be drafted and executed by the Chair consistent with the Commission's decision. If the owner/applicant appeals the Commission's decision, the Resolution will be forwarded to the Village Board of Trustees with a full record of the public hearing with submitted exhibits and evidence.