



# THOMPSON

## Elevator Inspection Service, Inc.

Member NWBOCA, SBOC, SSBOC, ICC and NAESA

November 6, 2018

Village of Oak Park  
Steven Cutaia  
123 Madison St  
Oak Park, IL 60302

RE: 2019 Agreement Renewal – Elevator and Plan Review Services for Development Customer Services

Dear Mr. Cutaia,

Thank you for the opportunity to renew our agreement with the Village of Oak Park to provide elevator inspection and plan review services. Thompson Elevator Inspection Service, Inc. recognizes the need to use your time efficiently, therefore, the following highlights the premier, elite services which our company can continue to offer the Village of Oak Park.

As long standing members of the Suburban Building Officials, Northwest Building Officials and South Suburban Building Officials, we continue to advocate on the behalf of code enforcement representing the International Building Code, as well as the ASME Elevator Code, the Illinois Accessibility Code, the National Electric Code and the NFPA Codes, as applicable. In addition, we attend all Illinois Elevator Safety Board meetings locally, as well as in Springfield, sharing with you issues/concerns that arise. We are considered a stakeholder with the Illinois State Fire Marshal as it pertains to the Elevator Safety Act. Thompson Elevator is authorized to conduct business in the State of Illinois and is committed to complying with all OSHA, Federal, State of Illinois, and Village of Oak Park Safety Standards. Thompson Elevator is able to perform all tasks described in the RFP based on financial resources.

Established in 1975, we are the longest established inspection service in the suburban Chicagoland region. Currently, our firm holds over 120 municipal inspection contracts in excellent standing in communities nearby. We welcome you to verify our consistent, reliable professional service and consider having our company continue to be part of your code enforcement team.

Thompson Elevator Inspection Service, Inc. continues to have a strong alliance with HR Green's Building Department Service group; forming a strategic alliance uniting their teams of highly qualified and certified professionals to help Chicagoland municipalities realize greater efficiencies and enhanced customer services. This strategic alliance provides the "triangle" of complete building, fire and elevator code compliance and compliments Thompson Elevator Inspection Service's and HR Green's single source solution that streamlines building plan review and inspection services. This team can quickly mobilize qualified ICC and QEI certified plan reviewers and inspectors, engineers, architects, certified building officials and accessibility specialists, and counter staff. With more than 30+ years of experience in the elevator industry, each elevator inspector is QEI Certified and State licensed providing plan reviews, routine code inspections and other code requirement assistance for projects. Building on this vast experience, our alliance team will continue to be a true partner with Chicagoland agencies to efficiently process projects.

Thank you for the opportunity. We appreciate your time invested in making the right choice for the community's conveyance safety. Should you have any questions, please contact Patty Young at our office (ph: 847-296-8211/email: [patty@thompstonelevator.com](mailto:patty@thompstonelevator.com)) at your convenience.

Respectfully submitted,

Catherine Thompson  
President



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## **Provided to You By Thompson Elevator at No Cost:**

- Direct Invoicing to Building Owners (Sample Enclosed)
- Informational Handouts to Building Owners Making Them Aware of Upcoming Changes and/or Upgrades
- Technical Services Regarding New Constructions, Alterations, Modernizations, and/or Upgrades To:
  - Community Development
  - Fire Departments
  - Fire Alarm Companies
  - Electricians
  - General Contractors
  - Architects
- Write Municipal Variance Letters for OSFM and Building Owner Distribution
- Local Program Agreement Renewal Document Assistance
- Audit of All Conveyances in Municipality
- Certificate Printing at No Cost
- 24 Hour Emergency Contact
- Customized Inspection Scheduling
- Customized Code Inspection Programs
- Code Compliance Re-Inspections
- Customized Monthly Reports
- IBC Building Code Review
- Accident Follow Up For Municipality With:
  - Building Owner
  - OSFM
- Notification to Municipality When an Elevator is Shut Down Due To Failed Category Test
- Pick Up and Return Plans When Notified

## **Additional Services:**

- Safety Training
- Entrapment Rescue Training
- Witnessing Safety Tests
- Equipment Audits