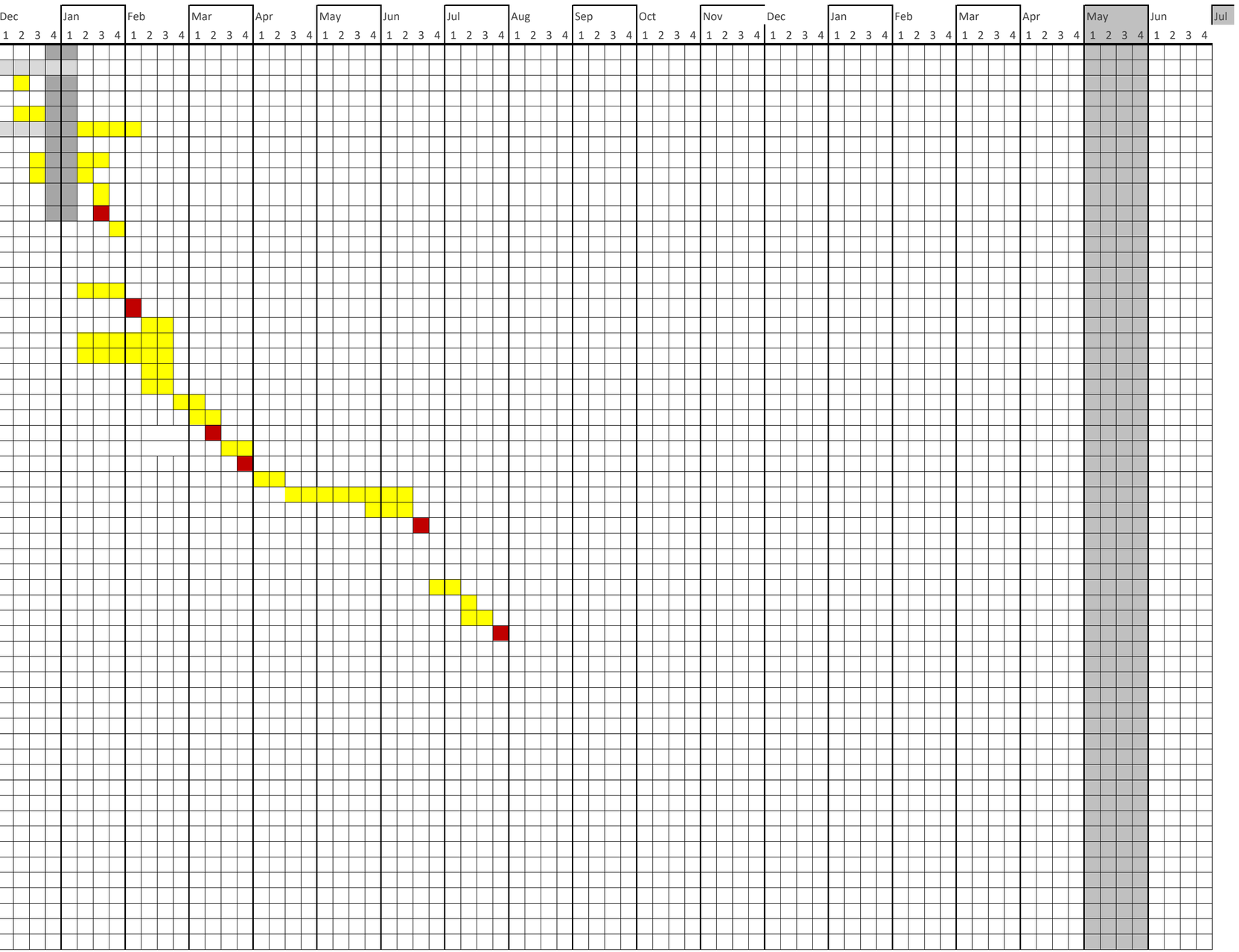
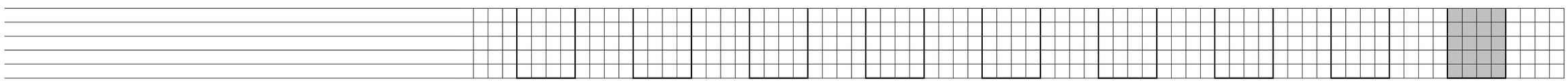
Project Schedule

Client: **Village of Oak Park**

Proj. Name: **Municipal Site Schematic Design**

Proj. No.: **xx**

JOHNSON LASKY KINDELIN ARCHITECTS

	Task	start	start
PART 1: Project Kickoff & Review of Existing Materials			
1	Project Kick off meeting	10-Dec	
2	Sustainability Kick off meeting	10-Dec	
3	Delivery methods session call		
4a	report review and research		
4b	On site investigations of OPVH		
4c	Energy Audit / models / investigations /interviews		
4d e	PD / VH programm analysis and interviews		
4f	SITE investgation of muni site /online survey prep / coord with VOP		
4g	Project **Open House** re site issues -- in person	22-Jan	
4h	Deliverable - DP Program validation report	24-Jan	
Hi	review period and meeting to review		
Part 2: Program Validation & Design Charrettes			
	design		
1	Team prep for charette day		
2	**Charette day**	31-Jan	
3a	team work on plans resulting from Charettes		
3b	team work on existing buildng treatments		
3c	team work on Sustainability items		
3d	team work on Phasing / Constructability items		
4a	pre-issuance call with Rob Erin and team --		
4b	issue plans for pricing 2 weeks pricing		
5	team prep to submitt with Price phase and construct recs		
6	Deliveralbe: three designs submitted	13-Mar	
7	Client Review 2 weeks		
8	Meeting to select final	18-Mar	
9	Final edits for final acceptence? - might e some back and forth		
10	team develop final Schematic Design Documnent Package		
11	submit for final price/phase/ construct		
12	Final schematic package submitted	21-Jun	
13	review meeting and comments if needed - call with VOP		
PART 3: Prepare Report and Public Presentation			
1	Prepare final report for public		
2	Submit slide deck for public meeting		
3	meet with staff to review deck and report // address comments		
4	attend **Open House**	29-Jul