

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jake Vest
Title: Building Maintenance Superintendent

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
		1001.43790.101.530660	1001.43800.742.540691	919,940	25,728	894,212	30,000	25,728	55,728
Account Descriptions	→	General Contractuals	Water Charges						
Budget Page #	→								

** Includes any prior approved amendments

Explanation Below

This Budget Amendment transfers \$25,728 in unspent funds from the Building Maintenance General Contractuals account no. 1001.43790.101.530660 to Building Maintenance Water Charges account no. 1001.43800.742.540691 to cover bottled water and domestic water for Village Hall.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

Submitted by: Ginger Hedrich
Title: Office Coordinator

	Prior Yr Budget From <u>GL #</u>	Current Yr Budget To <u>GL #</u>	Current Yr <u>Budget</u>	Requested <u>C/O Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	1001.41300.101.491500	1001-42510-101-510503	800,000	375,000	1,175,000
Budget Page #	Fund Balance	Overtime			

Explanation Below

From General Fund to Fire Department Overtime Fund, to cover overtime in excess of bugeted amount.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by:	Christina Waters
Title:	Village Clerk

Account Descriptions Budget Page #	→ →	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.41100.101.530667 External Support	1001.41100.101.550602 Membership Dues	84,710	30,000	54,710	660	100	760

** Includes any prior approved amendments

Explanation Below

Funds are being moved from External Support to Membership Dues to cover the cost of Clerk Waters IAP2 Membership in the amount of \$180. This membership was processed in BS&A under reference #218418.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: John C. Melaniphy
Title: AVM Economic Vitality

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
		1001.41026.101.510501	1001.41026.101.570725	-	-	-	-	-	-
Account Descriptions	→	Regular Salaries	Office Furniture	281,625	25,000	256,625	3,000	25,000	28,000
Budget Page #	→	77							

** Includes any prior approved amendments

Explanation Below

The Office of Economic Vitality is moving to new office space at 1010 W. Lake Street. The Village plans to purchase office furniture, computers, telephones, and a refrigerator. The department also plans to lease a copier/scanner.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: John C. Melaniphy
Title: AVM Economic Vitality

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
		1001.41026.101.510501	1001.41026.101.570720.000	-	-	-	-	-	-
Account Descriptions	→	Regular Salaries	Computer Equipment	281,625	20,000	261,625	-	20,000	20,000
Budget Page #	→	77							

** Includes any prior approved amendments

Explanation Below

The Office of Economic Vitality is moving to new office space at 1010 W. Lake Street. The Village plans to purchase office furniture, computers, telephones, and a refrigerator. The department also plans to lease a copier/scanner.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Greg Olsen
Title: Public Health Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From GL #	To GL #	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended Current Yr Amended
Account Descriptions	→	1001.44550.101.530650	1001.44550.101.560638	5,212	1,000	4,212	1,771	1,000	2,771
Budget Page #	→	Conferences/Training 179	Special Events 180						

** Includes any prior approved amendments

Explanation Below

Requesting to move \$1,000 to support the Suicide Prevention Summit

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Mary Modelski
Title: Budget Manager

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		GL #	GL #	Budget**	Amount	Amended	Budget**	Amount	Current Yr
		1001.41300.101.530696	1001.41300.101.560667	283,035	19,658	263,377	351,209	19,658	370,867
Account Descriptions	→	Crisis Response	External Support						
Budget Page #	→	121	121						

Explanation Below

** Includes any prior approved amendments

Reallocate unspent money from Crisis Response to External Support for buidling Security

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by:
Title:

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		GL #	GL #	Budget**	Amount	Amended	Budget**	Amount	Current Yr
									Amended
		1001.41300.101.530650	1001.41300.101.560620	9,000	1,000	8,000	5,650	1,000	6,650
Account Descriptions	→	Conferences and Training	Office Supplies						
Budget Page #	→	120	121						

** Includes any prior approved amendments

Explanation Below

Reallocate unspent money on Conferences and Training to Office Supplies

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Greg Olsen
Title: Director Public Health

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From GL #	To GL #	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended Current Yr Amended
		2114.44560.101.431400	2114.44560.101.530656		4,400.00	4,400.00	63,516	4,400	67,916
Account Descriptions	→	Grant Revenue	Grant Contractuals						
Budget Page #	→	249	250						

** Includes any prior approved amendments

Explanation Below

This amendment will cover the Department's contractual agreement with Cook County for use of the Everbridge emergency notification system, which was not a part of the grant in previous years.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: James Karsten
Title: Management Analyst

Notes	Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
	From	From	To	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
	GL #	Account Description	GL #	Account Description	Budget**	Amount	Amended	Budget**	Amount	Current Yr Amended
	2184.44560.101.520999.0000	Grant Admin. - Benefits			11,775	11,775	0			
	2114.44560.101.520999.0000	Grant Admin. - Benefits			11,917	11,917	0			
	2137.44560.101.520999.0000	Grant Admin. - Benefits			4,474	4,474	0			
	2147.44560.101.520999.0000	Grant Admin. - Benefits			4,307	4,307	0			
	2154.44560.101.520999.0000	Grant Admin. - Benefits			7,788	7,788	0			
	2174.44560.101.520999.0000	Grant Admin. - Benefits			12,255	12,255	0			
	2163.44560.101.520999.0000	Grant Admin. - Benefits			5,827	5,827	0			
	2194.44560.101.520999.0000	Grant Admin. - Benefits			4,905	4,905	0			
			1001.44550.618.520520.0000	Life Insurance Expense				0	93	93
			1001.44550.618.520521.0000	Health Insurance Expense				0	14,000	14,000
			1001.44550.618.520522.0000	Social Security Expense				0	4,599	4,599
			1001.44550.618.520523.0000	Medicare Expense				0	1,500	1,500
			1001.44550.618.520527.0000	IMRF Contributions				0	3,500	3,500
			2147.44560.101.520520.0000	Life Insurance Expense				0	93	93
			2147.44560.101.520521.0000	Health Insurance Expense				0	5,000	5,000
			2147.44560.101.520522.0000	Social Security Expense				0	750	750
			2147.44560.101.520523.0000	Medicare Expense				0	500	500
			2147.44560.101.520527.0000	IMRF Contributions				0	1,045	1,045
			2154.44560.101.520520.0000	Life Insurance Expense				0	93	93
			2154.44560.101.520521.0000	Health Insurance Expense				0	5,000	5,000
			2154.44560.101.520522.0000	Social Security Expense				0	750	750
			2154.44560.101.520523.0000	Medicare Expense				0	500	500
			2154.44560.101.520527.0000	IMRF Contributions				0	1,100	1,100
			1001.44550.612.520520.0000	Life Insurance Expense				153	93	246
			1001.44550.612.520521.0000	Health Insurance Expense				20,064	14,000	34,064
			1001.44550.612.520522.0000	Social Security Expense				9,241	7,000	16,241
			1001.44550.612.520523.0000	Medicare Expense				2,161	1,000	3,161
			1001.44550.612.520527.0000	IMRF Contributions				3,994	2,632	6,626
						63,248			63,248	

** Includes any prior approved amendments

Explanation Below

This net zero budget amendment reallocates budgeted funds from the 520999 Grand Admin - Benefits Account in 8 health grant funds, to 5 benefit accounts in 2 health grant funds (funds 2147 and 2154) and in two health department/program codes in the general fund. This amendment clarifies where health grant funded staff benefit expenses will be recorded at the end of the year and based on current payroll allocations.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by:
Title:

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
		1001.44550.617.550602	1001.44550.617.560638	238	14	224	2,000	14	2,014
Account Descriptions	→	Membership dues	Special events						
Budget Page #	→	181	182						

** Includes any prior approved amendments

Explanation Below

A charge was added to special events line, causing it to go into the negative. This transfer from the membership line will put the special events line back to zero.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by:
Title:

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
		1001.44550.617.550602	1001.44550.617.560620	300	62	238	300	62	362
Account Descriptions	→	Membership dues	Office supplies						
Budget Page #	→	180	180						

** Includes any prior approved amendments

Explanation Below

A charge was added to the office supplies, causing it to go into the negative. This transfer from the membership line will put the office budget line back to zero.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by:
Title:

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
		1001.44550.617.530650.0000	1001.44550.617.560631.0000	2,100	1,900	200	7,900	1,900	9,800
Account Descriptions	→	Conferences and training	Operational supplies						
Budget Page #	→	180	181						

** Includes any prior approved amendments

Explanation Below

A charge was added to the Operational Supplies, causing it to go into the negative. This transfer from the conferences and training line will put the budget line back in the positive at \$536.16

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Greg Olsen
Title: Director Public Health

Current Yr Budget		Current Yr Budget	MOVING FROM			MOVING TO		
From		To	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended
<u>GL #</u>		<u>GL #</u>						Current Yr Amended
Account Descriptions	→	2119.44560.101.431400				14,500	16,726	31,226
	→	Grant Revenue						
Budget Page #		249						
		2119.44560.101.530656				14,500	16,726	31,226
Account Descriptions	→	Grant Contractuals						
	→	250						
Budget Page #								

** Includes any prior approved amendments

Explanation Below

Our Link Up grant was awarded an additional \$16,726. This additional funding will be used to cover the expenses in 2119.44560.101.530656

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Greg Olsen
Title: Director Public Health

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		GL #	GL #	Budget**	Amount	Amended	Budget**	Amount	Current Yr
									Amended
		2027.43014.101.560631	2027.43014.101.560645	7,210	223	6,987	7,000	223	7,223
Account Descriptions	→	Operational Supplies	SNAP/Link Payments						
Budget Page #	→	241	241						

** Includes any prior approved amendments

Explanation Below

Moving \$223 from operational supplies to snap/link payments to over the additional coupons used this farmers market season

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Alvin Nepomuceno
Title: IT Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
		XXXX.XXXXX.XXX.XXXXXX	XXXX.XXXXX.XXX.XXXXXX	-	-	-	-	-	-
Account Descriptions	→	1001.41040.101.530650	1001.41040.101.540698	14,000	(4,000)	10,000	6,000	4,000	10,000
		1001.41040.101.530650	1001.41040.101.550663	10,000	(8,500)	1,500	338,000	8,500	346,500
		1001.41040.101.530667	1001.41040.101.550663	122,800	(23,500)	99,300	346,500	23,500	370,000
		1001.41040.101.540690	1001.41040.101.550663	132,500	(5,000)	127,500	370,000	5,000	375,000
Budget Page #	→	140	140						

** Includes any prior approved amendments

Explanation Below

In FY25, the IT Software account incurred unexpected costs due to several factors: the Law department requested that IT cover expenses for JustFOIA, VMware software costs doubled, and the Exchange migration to Office 365 resulted in additional expenses. Additionally, the IT Computer Supplies account faced unexpected costs due to more data needing backup, resulting in the purchase of extra backup tapes.

- As a result, on October 10, 2025, we are requesting the following budget transfers:
- \$4,000 to Computer Supplies account, coming from the Conferences and Training account
 - \$37,000 to Software account, with \$8,500 coming from Conferences and Training, \$23,500 from External Support, and \$5,000 from Telecommunications account

These transfers will ensure we can adequately purchase the remaining expected software and computer supplies needed for the rest of the year.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Assistant Village Manager/Neighborhood Service Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		GL #	GL #	Budget**	Amount	Amended	Budget**	Amount	Current Yr
		1001.41300.101.530650	1001.46215.101.570867	9,000	430	8,570	-	430	430
Account Descriptions	→	Conference/Training	Unhoused Resident Support						
Budget Page #	→	121	0						

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services Department would like to request \$429.22 in funds to be added to Unhoused Resident Support for the purpose of reimbursement for donations to unhoused residents and unhoused resident support.

On July 16, 2025, the Village of Oak Park received a donation from the Oak Park Chamber of Commerce in the amount of \$429.22 to be used for support of unhoused residents. On October 2, 2025, the Unhoused Resident Support ledger account was set up to be funded by this donation.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Assistant Village Manager / Neighborhood Services Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.46212.101.560631	1001.46212.101.560625	1,468	72	1,396	1,400	72	1,472
Account Descriptions	→	Operational Supplies	Clothing						
Budget Page #	→	156	156						

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services department is requesting \$72 to be moved to the Code Compliance clothing account to cover replacement cost of safety boots for 3 inspectors that were at the end of their useful life.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Assistant Village Manager / Neighborhood Services Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.46214.101.520521	1001.46211.101.520520	67,972	70	67,902	230	70	300
Budget Page #	→	Health Insurance Expense 157	Life Insurance Expense 153						
Account Descriptions	→	1001.46214.101.520521	1001.46211.101.520522	67,902	900	67,002	13,873	900	14,773
Budget Page #	→	Health Insurance Expense 157	Social Security Expense 153						
Account Descriptions	→	1001.46214.101.520521	1001.46211.101.520523	67,002	200	66,802	3,267	200	3,467
Budget Page #	→	Health Insurance Expense 157	Medicare Expense 153						
Account Descriptions	→	1001.46214.101.520521	1001.46211.101.520527	66,802	150	66,652	7,864	150	8,014
Budget Page #	→	Health Insurance Expense 157	IMRF Contributions 153						

** Includes any prior approved amendments

Explanation Below

Neighborhood Services is requesting \$1,320 to be moved from Neighborhood Partnerships Health Insurance Expense, that will not be spent down at the end of the year, to be moved to Administration benefit accounts Life Insurance, Social Security, Medicare, and IMRF.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Assitant Village Manager / Neighborhood Services Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
Account Descriptions	→	1001.46214.101.510501	1001.46211.101.510501	211,660	22,732	188,928	225,335	22,732	248,067
Budget Page #	→	Salaries	Salaries						
		153	157						

** Includes any prior approved amendments

Explanation Below

Neighborhood Services would like to request \$22,732 of salary funds to be moved from Neighborhood Partnerships to Administration. This is due to both a shortfall of Admin salary funds and an excess of Partnerships salary funds due to the Partnerships employees being hired partway through the year instead of at the beginning of the year.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Assistant Village Manager / Neighborhood Services Director

Current Yr Budget		Current Yr Budget	MOVING FROM			MOVING TO		
From		To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
<u>GL #</u>		<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
1001.46211.101.530650		1001.46214.101.530650	3,800	523	3,277	3,000	523	3,523
Account Descriptions	→	Conferences & Training						
Budget Page #	→	154						

** Includes any prior approved amendments

Explanation Below

Neighborhood Services would like to move funds from the Administration division's Conferences & Training ledger account to the Neighborhood Partnerships division's conferences & training account to cover for two additional trainings for Neighborhood Partnerships staff.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: James Karsten
Title: Management Analyst

Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
							Recommended		
From	From	To	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Current Yr
<u>GL #</u>	<u>Account Description</u>	<u>GL #</u>	<u>Account Description</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>
1001.46210.101.421424.0000	Residential Rental License	1001.46213.101.421424.0000	Residential Rental License	3,200	3,200	0	0	3,200	3,200
1001.46210.101.421428.0000	Multi Family Dwelling License	1001.46213.101.421428.0000	Multi Family Dwelling License	8,500	8,500	0	0	8,500	8,500
1001.46210.101.440476.0000	100% Sales Inspection Revenue	1001.46213.101.440476.0000	100% Sales Inspection Revenue	1,500	1,500	0	0	1,500	1,500
1001.46210.101.441458.0000	Vacant Bldg Registration Reven	1001.46213.101.441458.0000	Vacant Bldg Registration Reven	1,000	1,000	0	0	1,000	1,000
1001.46210.101.445456.0000	Condo Inspection Fees	1001.46213.101.445456.0000	Condo Inspection Fees	22,000	22,000	0	0	22,000	22,000

** Includes any prior approved amendments

Explanation Below

This budget amendment is to reallocate FY25 Neighborhood Services revenues from the 46210.101 (NEIG SRV: BASEPRG) department code, to the 46213.101 (NS: NEIGHBORHOOD PROGRAMS; BASE PROG) department code within the general fund. Budgets for the above revenues were setup in 46210.101 in FY24 and FY25, however activity has been and continues to be recorded in 46213.101 during that same period. 2026 Requested Budgets are updated accordingly in 46213.101. Rather than adjust the current revenue recording workflows in the Cashiers Office and in CityView and perform reclassifying journal entries to where the current budget is, Finance staff propose that the FY25 budget be amended in the above manner to align current fiscal year budgets and actuals.

	GL #	Description	Dept. Description	2024 Amended Budget	2024 Activity	2025 Amended Budget	2025 Activity	2026 REQUESTED
R	1001.46210.101.421424.0000	Residential Rental License	NEIG SRV: BASEPRG	1,500	0	3,200	-10	0
R	1001.46210.101.421428.0000	Multi Family Dwelling License	NEIG SRV: BASEPRG	48,500	0	8,500	0	0
R	1001.46210.101.431425.0000	Grant or Loan Application Fees	NEIG SRV: BASEPRG	525	0	0	0	0
R	1001.46210.101.440476.0000	100% Sales Inspection Revenue	NEIG SRV: BASEPRG	1,500	0	1,500	0	0
R	1001.46210.101.441458.0000	Vacant Bldg Registration Reven	NEIG SRV: BASEPRG	1,000	0	1,000	0	0
R	1001.46210.101.441462.0000	Miscellaneous Revenue	NEIG SRV: BASEPRG	0	0	0	0	0
R	1001.46210.101.445456.0000	Condo Inspection Fees	NEIG SRV: BASEPRG	22,000	0	22,000	0	0
R	1001.46213.101.421424.0000	Residential Rental License	NS: NEIGHBORHOOD PROGRAMS; BASE PROG	0	1,830	0	161	1,700
R	1001.46213.101.421428.0000	Multi Family Dwelling License	NS: NEIGHBORHOOD PROGRAMS; BASE PROG	0	55,490	0	13,358	45,000
R	1001.46213.101.440476.0000	100% Sales Inspection Revenue	NS: NEIGHBORHOOD PROGRAMS; BASE PROG	0	14,186	0	5,565	5,000
R	1001.46213.101.441458.0000	Vacant Bldg Registration Reven	NS: NEIGHBORHOOD PROGRAMS; BASE PROG	0	2,000	0	1,000	1,500
R	1001.46213.101.441469.0000	OUTDOOR ONSTREET DINING	NS: NEIGHBORHOOD PROGRAMS; BASE PROG	0	14,466	0	0	0
R	1001.46213.101.445456.0000	Condo Inspection Fees	NS: NEIGHBORHOOD PROGRAMS; BASE PROG	0	34,460	0	5,210	22,000

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Craig Failor
Title: Development Services Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
		5060.43770.784.570707	5060.43770.788.570707	392,312	28,700	363,612	469,592	28,700	498,292
Account Descriptions	→	Capital Improvements	Capital Improvements						
Budget Page #	→								

** Includes any prior approved amendments

Explanation Below

The request to reallocate funds from the Avenue parking garage capital improvements account to the holley court capital improvements account is to cover the cost of the revenue control system upgrades in the garages. The Village Board approved the Resolution approving the contract on September 30th. After execution, staff realized that they holley court garage would require additional funds to cover the cost of the project. The total cost of the contract is still a not-to-exceed of \$460,900.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: James Karsten
Title: Management Analyst

Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
From <u>GL #</u>	From <u>Account Description</u>	To <u>GL #</u>	To <u>Account Description</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
1001.41040.101.520537.0000	HSA EMPLOYER EXPENSE	1001.42400.101.520537.0000	HSA EMPLOYER EXPENSE	2400	2400	0	0	2400	2400
1001.41030.101.520537.0000	HSA EMPLOYER EXPENSE	1001.42510.101.520537.0000	HSA EMPLOYER EXPENSE	900	900	0	0	900	900
1001.41300.101.520537.0000	HSA EMPLOYER EXPENSE	2083.46201.101.520537.0000	HSA EMPLOYER EXPENSE	900	900	0	0 0	900	900
1001.43900.731.520537.0000	HSA EMPLOYER EXPENSE	2310.41020.101.520537.0000	HSA EMPLOYER EXPENSE	384	384	0	0	2400	2400
1001.43900.732.520537.0000	HSA EMPLOYER EXPENSE			648	648	0			
1001.43900.733.520537.0000	HSA EMPLOYER EXPENSE			768	768	0			
1001.43900.734.520537.0000	HSA EMPLOYER EXPENSE			480	480	0			
2038.43900.733.520537.0000	HSA EMPLOYER EXPENSE			120	120	0			
1001.46250.101.520537.0000	HSA EMPLOYER EXPENSE	1001.46260.101.520537.0000	HSA EMPLOYER EXPENSE	1800	1650	150	0	38	38
		5060.43770.101.520537.0000	HSA EMPLOYER EXPENSE				0	37	37
		3095.46260.101.520537.0000	HSA EMPLOYER EXPENSE				0	37	37
		1001.42400.412.520537.0000	HSA EMPLOYER EXPENSE				0	638	638
		5055.43760.101.520537.0000	HSA EMPLOYER EXPENSE				0	900	900

** Includes any prior approved amendments

Explanation Below

This Budget Amendment proposes a net-zero adjustment of \$8,250 to cleanup and organize the Village's HSA Employer Expense budgets in FY25. This expense was budgeted in GLs which did not match the relevant employees payroll distributions. This amendment addresses this problem, and provides clear budget to actual activity for this expense in the current fiscal year. Staff have taken care to ensure that 2026 Requested budgets match with current employee health insurance elections, i.e. this expense is budgeted for in the line-item where this expense will be incurred in FY26.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Anjali Peterson
Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.42400.101.530650	1001.42400.101.570711	127,850	5,500	122,350	7,200	5,500	12,700
Account Descriptions	→	Conferences Training	Software						
Budget Page #	→	166	167						

** Includes any prior approved amendments

Explanation Below

Requested funds in the total amount of \$5,500 are to reallocate funds from Conferences Training to software, to purchase software which will enable IT to have remote access to Officer assigned Village cell phones.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant	<div></div>
Fund Balance	<div>x</div>

Submitted by: Bill McKenna
Title: Village Engineer / Assistant Public Works Director

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u>
				<u>Amended</u>
		<u>GL #</u>		
		3095.43780.101.570951	4,992,385	26,605
Account Description	→	Local Street Construction		5,018,990
Budget Page #	→	243		

** Includes any prior approved amendments

Explanation Below

The Engineering Division of the Public Works Department requested a carry forward of \$26,605 in unspent funds from the 2024 Capital Improvement Fund for pavement cores by Rubino Engineering for streets being resurfaced in 2025. The pavement cores are used to determine existing pavement thickness and composition to aid in the design of the project. Pavement core work was started in late 2024 but finished in early 2025. The Budget Amendment request for the carry forward was never processed and this is now a new funding request.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: James Karsten
Title: Management Analyst

Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
From GL #	From Account Description	To GL #	To Account Description	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended Current Yr Amended
1001.43740.766.510501.0000	Regular Salaries	1001.43740.101.510501.0000	Regular Salaries	58,644	58,644	0	205,355	58,644	263,999
1001.43740.766.520520.0000	Life Insurance Expense	1001.43740.101.520520.0000	Life Insurance Expense	51	51	0	186	51	237
1001.43740.766.520521.0000	Health Insurance Expense	1001.43740.101.520521.0000	Health Insurance Expense	7,859	7,859	0	51,967	7,859	59,826
1001.43740.766.520522.0000	Social Security Expense	1001.43740.101.520522.0000	Social Security Expense	3,636	3,636	0	12,732	3,636	16,368
1001.43740.766.520523.0000	Medicare Expense	1001.43740.101.520523.0000	Medicare Expense	850	850	0	2,978	850	3,828
1001.43740.766.520527.0000	IMRF Contributions	1001.43740.101.520527.0000	IMRF Contributions	2,047	2,047	0	6,609	2,047	8,656
5060.43770.787.510501.0000	Regular Salaries	5060.43740.766.510501.0000	Regular Salaries	147,235	67,000	80,235	0	67,000	67,000
5060.43770.787.520520.0000	Life Insurance Expense	5060.43740.766.520520.0000	Life Insurance Expense	201	99	102	0	99	99
5060.43770.787.520521.0000	Health Insurance Expense	5060.43740.766.520521.0000	Health Insurance Expense	23,222	12,500	10,722	0	12,500	12,500
5060.43770.787.520522.0000	Social Security Expense	5060.43740.766.520522.0000	Social Security Expense	9,129	4,000	5,129	0	4,000	4,000
5060.43770.787.520523.0000	Medicare Expense	5060.43740.766.520523.0000	Medicare Expense	2,135	900	1,235	0	900	900
5060.43770.787.520527.0000	IMRF Contributions	5060.43740.766.520527.0000	IMRF Contributions	5,139	2,500	2,639	0	2,500	2,500

** Includes any prior approved amendments

Explanation Below

The above proposed budget amendment is to ensure that a portion (9%) of PW Street Services Staff salary and benefits are paid out of the Parking Fund (5060). The amendment proposes to reallocate street services salary and benefits budgets between department codes in the general fund and in the parking fund to ensure that budgets lineup with payroll allocations in BS&A. A corresponding personnel expense reclassification will be entered along with this budget amendment.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Michael Bills
Title: Water & Sewer Superintendent

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
		External Support		-	-	-	-	-	-
Account Descriptions	→	5040-43730-776-530667		\$117,900	\$15,000	\$102,900			
Budget Page #	→								
		Property Repair							
Account Descriptions	→	5040-43730-776-540674		\$39,000	\$2,500	\$36,500			
Budget Page #	→								
		Operational supplies							
Account Descriptions	→	5040-43730-776-560631		\$30,000	\$2,500	\$27,500			
Budget Page #	→								
			5040-43730-776-540692						
Account Descriptions	→		Electricity	Total:	\$20,000		\$137,000	\$20,000	\$157,000
Budget Page #	→								

** Includes any prior approved amendments

Explanation Below

The electricity charges have increase in costs which has caused an overage in the budget.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: James Karsten
Title: Management Analyst

Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
							Recommended		
From	From	To	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Current Yr
<u>GL #</u>	<u>Account Description</u>	<u>GL #</u>	<u>Account Description</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>
1001.41100.106.530662.0000	Boards Commissions Support	1001.41100.101.530662.0000	Boards Commissions Support	1,500	1,500	0	0	1,500	1,500
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0

** Includes any prior approved amendments

Explanation Below

This proposed budget amendment is to correct a budget mistake made last year, which added a Clerk's Office Board Commission Support budget to a sub-department code (41100.106) which is not actively used by the VCO. This amendment makes a net-zero budget change to move this budgeted amount to the standard VCO base program department code (41100.101) and consolidates the department budget in one location within the Village's chart of accounts.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by:	Christina Waters
Title:	Village Clerk

Account Descriptions Budget Page #	→	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.41100.101.530667	1001.41100.101.560638	84,710	30,000	54,710	15,000	30,000	45,000
		External Support	Special Events						

** Includes any prior approved amendments

Explanation Below

Funds are being moved from External Support to Special Events to cover the cost of Tour de Proviso (\$15,000), BMHC Community Dinner (\$5,000) and Dia de los Muertos (\$10,000), for a total reallocation of \$30,000.