



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, November 16, 2015

7:30 PM

Village Hall

Regular Meeting at 7:30 p.m., in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 15-137](#) Motion to Approve Minutes for November 2, 2015 Regular Meeting and November 5, 2015 Special Meeting and November 9, 2015 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Village Manager Reports

VII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

VIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

B. [ID 15-381](#) **Board and Commission Vacancy Report for November 16, 2015.**

Overview:

This is a motion to approve the official vacancies of the meetings of the Village Board.

IX. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

C. [MOT 15-138](#) **Motion to consent to the Village President's Appointment of:** **Civic Information Systems Commission** - David Gulbransen, Appoint as Chair **Disability Access Commission** - Jennifer Kovar, Appoint as Member **Public Art Advisory Commission** - Sabina Ott, Appoint as Member

X. Public Hearing

D. [ID 15-375](#) **Public Hearing on the Fiscal Year 2016 Proposed Budget**

Overview:

The Village Board is required to hold a public hearing on the proposed budget for the coming fiscal year in order to receive any additional commentary and collect public testimony regarding the recommendations. Attached is a copy of the draft budget.

XI. First Reading

- E. [ORD 15-187](#) **First Reading of an Ordinance Amending Chapter 15 (“Motor Vehicles and Traffic”), Article 5 (“Schedule of Fines and Penalties for Certain Minor Traffic Violation, Parking and Vehicle License Violations”) of the Oak Park Village Code as Reviewed by the Finance Committee of the Village Board at its October 22, 2015 Meeting**

Overview: This ordinance increases the fine amount for various code violations related to parking tickets. Specifically, this proposed ordinance increases the fine amount by category from \$20 to \$30, \$30 to \$40 and \$50 to \$75. These increases are effective July 1, 2016.

- F. [ORD 15-188](#) **First Reading of An Ordinance Amending Chapter 15 (“Motor Vehicles and Traffic”), Article 4 (“Vehicle Licenses”), Section 15-4-3 (“Fees Generally”) of the Oak Park Village Code as Reviewed by the Finance Committee of the Village Board on October 22, 2015**

Overview: The Village issues vehicle licenses to passenger cars and othe motor vehicles. This ordinance increases the passenger rate from \$50 to \$65, but leaves all other categories unchanged including the discounts for licenses issued to senior citizens. Staff also recommends the on-line renewal discount be removed.

- G. [ORD 15-200](#) **First Reading of An Ordinance Amending Section 20-7-2 of the Oak Park Village Code to Establish New Environmental Fee Rates**

Overview: This Ordinance proposed to increase the fees charged for refuse collection, disposal and recycling. These services are provided by Waste Management to owners of residential property containing one to five units. These new rates reflect a three and one-half (3.5%) percent increaser to ensure adquate revenue is available for contractual expenses.

XII. Second Reading

- H. [ORD 15-195](#) **Second Reading and Adoption of an Ordinance Amending Parking Permit Fees as Set Forth in Chapter 15 (“Motor Vehicles and Traffic”) of the Oak Park Village Code**

Overview: The first reading of this ordinance was held at the November 2, 2015 Village Board meeting. An annual review of the expenses and revenues associated with the public parking system has been completed by staff. Based on the discussion from the October 22, 2015 Finance Committee meetings, rate increases to the permit fees are recommended.

XIII. Consent Agenda

- I. [ORD 15-179](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 12 (“Plumbing Code”), Section 7-12-1 (“Adoption”) and Chapter 26 (“Water”), Article 5 (“Conservation Measures”), Section 26-5-6 (“Outdoor Water Use”) of the Oak Park Village Code**

Overview:

The Ordinance amends Section 7-12-1 of the Village Code to adopt a new label requirement for plumbing fixtures and irrigation controllers pursuant to a new rule adopted by the Illinois Department of Natural Resources. The Ordinance also prohibits lawn sprinkling between the hours of 10:00 a.m. through 4:00 p.m. and exempts new lawns less than three (3) months old from this prohibition as allowed by the new rule.

- J. [ORD 15-190](#) **An Ordinance Authorizing the Sale of Surplus Vehicles and Materials Owned by the Village of Oak Park**

Overview:

The Department of Public Works has a surplus inventory of vehicles and materials consisting of three vehicles, two litter cleaning machines, a broken VAT45 charging system tester, miscellaneous construction materials, meter heads, and 16 two-way radios. The vehicles and materials will be sold at auction and if not sold at auction, then they will be disposed of as scrap.

- K. [RES 15-482](#) **A Resolution Approving a Professional Services Agreement with Aon Global Risk Consulting for an Amount Not to Exceed \$58,713 and Authorizing its Execution**

Overview:

The Information Technology Department is seeking professional services to assist staff in identifying, procuring and implementing video and control access security systems. This project will be to replace systems that are unsupported, breaking down or unserviceable.

- L. [RES 15-483](#) **A Resolution Approving the Assignment of the Independent Contractor Agreement for the 2015 Parkway Tree Pruning to Sterling Tree Solutions, LLC and Renewal of the Agreement for the 2016 Parkway Tree Pruning Program in an Amount Not to Exceed \$145,000.00**

Overview:

The 2015 Village Tree Pruning Program was awarded to Davis Tree Care and Landscaping, Inc., a subsidiary of Sterling Tree Solutions, LLC of Phoenix, IL through open bidding. Village staff recommends exercising the first annual renewal for the 2016 program. Davis / Sterling also requested the agreement be transferred to Sterling Tree Solutions LLC.

- M. [RES 15-484](#) A Resolution Awarding a Small Rental Property Rehabilitation Loan and Authorizing the Execution of a Loan Commitment and Agreement for the Property Located at 736 Highland Avenue (SRP-030) as Recommended by the Housing Advisory Committee**

Overview: The purposes of the Small Rental Properties Rehabilitation Loan Program is to address and to correct deteriorated and blighted homes throughout the Village, to provide affordable rental housing, and to improve the energy efficiency of small rental properties. The eligible owner of this two unit property is requesting a forgivable rehabilitation loan of \$10,000 from the Village.

- N. [RES 15-485](#) A Resolution Approving an Amendment to the Independent Contractor Agreement with Anchor Mechanical, Inc. for Certain Improvements to the Village Hall Chiller Plant for a Total Change Order Amount not to Exceed \$65,195 and Authorizing its Execution**

Overview: The Department of Public Works requested a proposal from Anchor Mechanical to complete selected improvements to the new Village Hall chiller plant. Staff reviewed the proposal and the response from Anchor Mechanical, Inc. fits the needs of the Village at a reasonable price.

- O. [RES 15-486](#) A Resolution Authorizing The Execution of A Subordination of Lien For The Property Located At 309 Madison Street (SRP-026).**

Overview: The loan recipient is requesting a subordination of a Small Rental Rehabilitation Loan to a new first mortgage. The Village remains secure in a junior position on the title.

- P. [RES 15-487](#) A Resolution Approving the Execution of an Amendment to a Professional Services Agreement between HR Green, Inc. and the Village of Oak Park in an Amount Not to Exceed \$115,000 and Authorizing its Execution**

Overview: This is an amendment to the Professional Services Agreement to add a scope of work for performing the Acting Chief Building Code Official activities due to a staff resignation and to increase the electrical inspection activities due to a staff absence.

- Q. [RES 15-488](#) A Resolution Authorizing a Change Order for the Professional Services Agreement with Edwin Hancock Engineering Co. for the 2015 Alley Improvements Project for an Additional \$11,068**

Overview: The Village of Oak Park has an agreement with Edwin Hancock Co. to provide design and construction engineering services for the 2015 alley improvements. Additions to the engineering contract scope for environmental testing and construction staking have resulted in a contract increase of \$11,068 over the original contract amount of \$248,600.

- R. [RES 15-480](#) A Resolution Approving the Amended and Restated Operating Agreement with the Oak Park Economic Development Corporation (OPEDC) and Authorizing its Execution**
- Overview:** Staff prepared amendments to the Operating Agreement with OPEDC and to the organization's By-Laws to reflect changes to the operating relationship between the Village and OPEDC that have been identified as beneficial improvements to the newly configured OPEDC.
- S. [RES 15-490](#) A Resolution Authorizing the Purchase of Excess Public Entity Liability Insurance, Excess Workers' Compensation Insurance, Property Insurance and Crime Coverage for the Village of Oak Park for Fiscal Year 2016 in an Amount Not to Exceed \$292,407**
- Overview:** The Resolution authorizes the purchase of excess insurance for amounts over the Village's self-insured retention amounts for and workers' compensation coverage and property insurance and crime coverage for fiscal year 2016.
- T. [RES 15-492](#) A Resolution Authorizing the Village of Oak Park to Enter Into a Collective Bargaining Agreement and Side Letter with the International Association of Firefighters Local 95 for the Period of January 1, 2016 to December 31, 2017**
- Overview:** Staff negotiated a successor Collective Bargaining Agreement with the International Association of Firefighters Local 95. This item authorizes the Village Manager to execute the Agreement. The current contract expires December 31, 2015.
- U. [RES 15-491](#) A Resolution Approving the Second Amended & Restated By-Laws of the Oak Park Economic Development Corporation (OPEDC)**
- Overview**
- Overview:** Staff prepared amendments to the Operating Agreement with OPEDC and to the organization's By-Laws to reflect changes to the operating relationship between the Village and OPEDC that have been identified as beneficial improvements to the newly configured OPEDC.
- V. [RES 15-493](#) A Resolution Approving an Amendment to the Independent Contractor Agreement with D.E.S. Painting, Inc. to Paint Certain Areas of Village Hall for a Total Amount not to exceed \$8,850 and Authorizing its Execution**
- Overview:** This amendment is for D.E.S. Painting to continue to finish the remainder of the 1st floor of Village Hall. Originally D.E.S. Painting was hired to complete only those areas that are being remodeled during Phase I of a multi-phase project, however in order to have a uniform appearance, staff is recommending the vendor complete all areas on the 1st floor at the same time instead of as part of a phased project. These additional areas will include Adjudication, Parking & Mobility Services, the employee lounge, the hallway near Community Room 101 and the stairwell leading to the Council Chambers.

W. [MOT 15-135](#) Motion to Approve the Monthly Treasurer's Report for All Funds**Overview:**

The September 2015 report is presented pursuant to 65 ILCS 5/3.1-35-45 which requires the Treasurer to file a monthly report on the state of Village finances.

XIV. Regular Agenda**X. [RES 15-475](#) A Resolution Approving a Contract with MYS, Incorporated, for Project 15-22B, Marion Street Crosswalk Improvements, in an Amount Not to Exceed \$108,542 and Authorizing its Execution****Overview:**

Competitive bids were opened on October 27, 2015, for the Marion Street Crosswalk Improvement Project. Eight contractors received proposal documents and two bids were received. The low responsible bid was submitted by MYS, Incorporated in an amount of \$108,541.10. This item was tabled at the last Regular Meeting of the Village Board in order for staff to collect more information from the contractor.

Y. [MOT 15-133](#) Referral of a Planned Development Application for the Property Located at 325-331 Harlem Avenue and 100-107 South Maple Avenue (Southeast corner of Harlem Avenue and South Boulevard + Southeast corner of Maple Avenue and South Boulevard) for a Twelve Story Mixed Use Development Consisting of Commercial on the First floor, Parking within the Proposed Building and 263 Residential Dwelling Units with Allowances**Overview:**

This is the referral of a Planned Development application to the Plan Commission to allow the developer to construct the proposed development in the B1/B2 Commercial District replacing two (2) existing village-owned parking lots.

XV. Call to Board and Clerk**XVI. Adjourn**