

General Fund  
Finance

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget Reduction	Program	Explanation
1001.41300.101.510503	Overtime	9,000	Staff	Reduction in approved OT hours
1001.41300.101.530650	Conferences/training	4,000	Conferences & training	Defer or eliminate seminars/webinars/conferences for finance staff
1001.41300.101.530667	External support	75,000	External support	Defer or eliminate budget transparency software project
1001.41300.101.530667	External support	30,000	External support	Temporary staffing not used
1001.41300.101.560620	Office supplies	1,000	Misc	Estimated office supply savings due to village hall closure
1001.41300.101.560625	Clothing	840	Misc	Eliminate ordering any OP shirts, sweaters, etc. for finance staff
	<b>TOTAL</b>	<b>119,840</b>		

General Fund

Fire

Potential Budget Savings/Reductions - COVID-19 Public Health Emergency

Account Number	Account Description	Budget Reduction	Program	Explanation
1001-42500.101.530650.0000	Conference & Training	6,500	Training	eliminate FDIC, NFA, Firehose Software & MABAS conferences
1001-42510.101.510510.0000	Sick Time Payout	27,000	Premium pay	We paid out \$37,507 from the \$65,000 budgeted
1001-42510.101.560625.0000	Fire Hoods - Nomex	10,000	Fire PPE replacement	Can be deferred to 2021
1001-42510.101.560625.0000	Bunker Gear	19,000	Fire PPE replacement	Some gear replacement can be deferred to 2021
1001-42510.101.570710.0000	Thermal Imaging Cameras	7,000	Equipment replacement	Can be deferred to 2021
1001-42510.101.570710.0000	Wellness/fitness equipment	4,000	Equipment replacement	New equipment can be deferred to 2021
1001-42540.101.530650.0000	FF training/officer development classes -OSFM	10,000	Training	Reduction in training availability for remainder of 2020
1001-42540.101.560631.0000	CPR training props & equipment	3,000	Training	Some can be deferred to 2021, CPR suspended temporarily
TOTAL		86,500		

General Fund				
Police				
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency				
Account Number	Account Description	Budget Reduction	Program	Explanation
1001.42400.101.530667	External Support	2,000	Barnacle immobilization	Barnacle implementation will be postponed until next year
1001.42400.101.530650	Conferences Training	22,000	Police executive training PERF	Police Executive Research Forum Command Staff Training is cancelled
1001.42400.101.530660	General Contractals	43,000	District 97 crossing guards	Schools are closed for the remainder of the school year, Andy Frain will not be providing crossing guard services
1001.42400.101.560631	Operational Supplies	5,000	Firearm training supplies	Less ammunition will be used due to our range still closed
TOTAL		72,000		

General Fund Development Customer Services				
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency				
Account Number	Account Description	Budget Reduction	Program	Explanation
1001.46202.101.530650	Conferences Training (Planning)	1,600	Staff professional development	3,800 budget. 1,280 spent year to date. Craig Failor has already registered for national conference but will do it electronically and save money. National Historic Preservation conference eliminated. 1,000 left in line item uncommitted.
1001.46202.101.530667	External Support (Planning)	10,000	General contractals	48,000 budget. 8,592 spent year to date. 5,000 reduction for Wight & Co bringing that revised expense to 35,000. Planned 5,000 expense for historic district e-version guide books can be delayed to 2021 - Will upload PDF version of update for now.
1001.46206.101.530650	Conferences Training (Neighborhood Services)	3,800	Staff professional development	7,600 budget. 789 spent year to date. After budget reduction 3,011 left for NCDA Basics Training and local training opportunities.
1001.46206.101.530667	External Support (Neighborhood Services)	875	Misc operating	1,480 budgeted for telematics for six division vehicles. If cancelled in May the savings would be approximately 875.
1001.46206.101.540660	Emergency Services (Neighborhood Services)	15,000	Emergency services	25,000 budgeted. Aproximately 2,000 spent to date. Spent 361 in 2017, 7,401 in 2018 and 3,040 in 2019. A conservative reduction would be 10,000. A more aggressive reduction would be 15,000.
1001.46206.101.570711	Software (Neighborhood Services)	3,740	Misc operating	3,740 budgeted. 0 spent. Software for Housing Rehab can be delayed until 2021.
1001.46250.101.530650	Conferences Training (Permit Processing)	3,500	Staff professional development	7,000 budgeted. 995 spent year to date. Elimination of national conferences an other miscellaneous training. Aproximately \$2,500 left for State and local training and testing expenses.
1001.46250.101.530667	External Support - Permit Processing Services (Permit Processing)	70,000	Plan review services	900,000 budgeted. 165,144 spent January through March. A conservative reduction would be 50,000. A more aggressive reduction would be 70,000. At 70,000, this would leave, on average, approximately 73,823 for each of the remaining nine months of the year, which seems more than adequate.
1001.46250.101.530667	External Support - Telematics (Permit Processing)	294	Misc operating	500 budgeted for telematics for two division vehicles. If cancelled in May the savings would be approximately 294.
1001.46250.101.560631	Operational Supplies (Permit Processing)	3,000	Misc operating	6,000 budgeted. 0 spent to date. Spent 0 in 2017, 541 in 2018, 3,358 in 2019.

Potential Budget Savings/Reductions - COVID-19 Public Health Emergency				
1001.46260.101.530650	Conferences Training (Administration)	5,768	Staff professional development	10,600 budgeted. 439 spent year to date. Elimination of Director and Assistant Director's national conferences and training saves \$5,768. Leaves 4,393 for other staff training.
1001.46260.101.560620	Office Supplies (Administration)	2,500	Misc operating	13,390 budgeted. Spent 2,053 year to date. Suggested elimination of 2,500 leaving approximately 8,837.
1001.46260.231.585652; 1001.46260.232.585652; 1001.46260.233.585652.	Operating Subsidies for Visit Oak Park and the Oak Park Arts Council	185,000	Economic subsidy	Combined budgeted total of 1,020,500. Potential reductions to be determined**

TOTAL 305,077

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Agency	Adopted FY 20 Budget (Village Subsidy)	Recommended Reductions	Amended FY 20 Budget (Village Subsidy)	Impact to Agency
Oak Park Area Arts Council	\$227,000	(\$63,000)	\$164,000	Off The Wall and Mini Mural programs are cancelled for this year. Additionally, maintenance/repairs of various pieces of art will be deferred.
Visit Oak Park	\$222,000	(\$122,000)	\$100,000	No marketing/advertising activities . Cancelling office space rental lease. Staff is recommending that the agency only receives the actual Hotel/Motel tax revenue collected by the Village.
Oak Park Regional Housing Center	\$300,000	\$0	\$300,000	No reductions offered.
Downtown Oak Park	\$725,000	\$0	\$725,000	Funding provided by SSA
Oak Park Residence Corporation	\$42,500	\$0	\$42,500	No reductions offered.
Oak Park Housing Authority	\$35,000	\$0	\$35,000	No reductions offered.
Oak Park Economic Development Coporation	\$571,500	\$0	\$571,500	Anticipate savings from reduction in marketing, travel and conferences which will be returned to the Village after their annual audit for calendar year 2020.
<b>TOTAL</b>	<b>\$2,123,000</b>	<b>(\$185,000)</b>	<b>\$1,938,000</b>	

General Fund  
Information Technology

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget Reduction	Program	Explanation
1001.41040.101.530650	Conferences Training	5,400	Conferences & training	Eliminate unused amount
1001.41040.101.550605	Travel & Mileage	350	Conferences & training	Reduce activities for remainder of year
1001.41040.101.550672	Telephone Maintenance	7,000	Contractual	Awarded contract came in lower than anticipated
	<b>TOTAL</b>	<b>12,750</b>		

General Fund

Law

Potential Budget Savings/Reductions - COVID-19 Public Health Emergency

Account Number	Account Description	Budget Reduction	Program	Explanation
1001.41070.101.530667	External Support	0*	External support	*Due to the Village closure, there might be savings in the external support account for the months the Village was closed due in part to meeting cancellations. Also, if the labor negotiations are successful, there might be cost savings with the use of outside counsel for negotiations.
1001.41070.101.530650	Conferences Training	2,500	Conferences & training	Any expenditures for travel related conferences will be eliminated per this reduction.
1001.41070.101.550602	Membership Dues	500	Membership dues	Membership in certain legal bar associations can be eliminated.
<b>TOTAL</b>		<u><b>3,000</b></u>		

General Fund  
Village Manager's Office

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget Reduction	Program	Explanation
1001.41020.101.530650	ICMA Annual Conference	3,000	Conferences & training	Cancel training
1001.41020.101.530650	ICMA Summer Conference	1,000	Conferences & training	Cancel training
1001.41020.101.530650	Smart Cities	1,000	Conferences & training	Cancel training
1001.41020.101.530667	Ext. Support Early Childhood Collab	177,600	External support	Eliminate reserve held by D97
1001.41020.101.560625	Clothing	1,000	Misc	Eliminate
	<b>TOTAL</b>	<u><u>183,600</u></u>		



General Fund  
Village Board of Trustees

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget Reduction	Program	Explanation
1001.41010.101.530650	Conferences: Smart Cities	2,900	Conferences & training	
TOTAL		<u>2,900</u>		

General Fund  
Community Relations

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget Reduction	Program	Explanation
1001-46300-101-510501	Regular Salaries	7,000	Staff	Decrease in internship hours.
1001-46300-101-530650	Conferences/Travel Training	1,000	Conferences & training	No conference, travel or trainings in 2020.
1001-46300-101-530667	External Support	12,500	External support	Postponement of 2020 DIOV Festival.
1001-46300-101-530667	External Support	10,000	External support	Postponement of 2020 Summer Youth Skills Program.
	<b>TOTAL</b>	<u>30,500</u>		

General Fund  
Public Works- Administration

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43710.101.530650	Conferences & Training (APWA Educational Sessions)	1,000	1,000	Conferences & training	Cancelled
1001.43710.101.530650	Conferences & Training (APWA Annual Conference)	2,000	2,000	Conferences & training	Cancelled
1001.43710.101.530650	Conferences & Training (Misc. Conferences)	1,000	1,000	Conferences & training	Cancelled
1001.43710.101.550602	Memberships (Admin. Professional Membership)	150	150	Memberships	
1001.43710.710.530650	Conferences & Training	250	250	Conferences & training	Cancelled
<b>TOTAL</b>		<u>4,400</u>	<u>4,400</u>		

General Fund					
Public Works- Building Maintenance					
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency					
Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43790.101.530650	Conferences Training (Misc. Building Maint. Training)	500	500	Conferences & training	Canceled
1001.43790.711.530660	General Contractuals (Foundtain Maint.)	9,000	2,000	General contractuals	No VH Fountain
1001.43790.711.530660	General Contractuals (Restroom Deep Cleaning Service)	5,250	4,050	General contractuals	Cancelling contract
1001.43790.711.530660	General Contractuals (Village Hall BAS)	6,850	6,850	General contractuals	no contract in place - no new contract
1001.43790.711.530660	General Contractuals (MEANS)	500	500	General contractuals	no program in 2020
1001.43790.713.530660	General Contractuals (MEANS)	500	500	General contractuals	No Contract
1001.43790.713.530660	General Contractuals (SIEMENS)	27,000	27,000	General contractuals	No Contract
1001.43790.714.530660	General Contractuals (MEANS)	500	500	General contractuals	No contract
1001.43790.714.540674	Property Repair (Property Repair)	10,000	2,000	Property repair	
1001.43790.717.530660	General Contractuals (MEANS)	500	500	General contractuals	No contract
	<b>TOTAL</b>	60,600	44,400		

General Fund  
Public Works- Engineering

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43700.723.530650	Conferences Training (Northwestern Traffic Signal Design)	1,700	1,700	Conferences & training	Cancelled
1001.43700.723.530650	Conferences Training (Misc. Transportation Webinars)	900	400	Conferences & training	Reduce scope
1001.43700.723.530650	Conferences Training (Traffic Studies for Signal Optimization)	10,000	10,000	Conferences & training	Defer to 2021
1001.43700.723.550602	Membership Dues (ITE Membership, 3 at 265.00)	795	530	Membership dues	J. Juliano
<b>TOTAL</b>		13,395	12,630		

General Fund  
Public Works- Fleet

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43900.101.530650	Conferences Training (EVT Certification Training)	2,000	2,000	Conferences & training	
1001.43900.101.530650	Conferences Training (A/B Underground Tank Certification)	300	300	Conferences & training	
1001.43900.101.530650	Conferences Training (Fred Pryor Subscriptions)	1,990	1,990	Conferences & training	
1001.43900.101.530650	Conferences Training (MFMA Auto Show)	120	120	Conferences & training	
1001.43900.101.530650	Conferences Training (APWA Expo)	300	300	Conferences & training	
1001.43900.101.530650	Conferences Training (NAFA CAFM Certification)	200	200	Conferences & training	
1001.43900.731.530667	External Support	15,000	(29,268)	External support	Ambulance cost 2019 - no carry forward
1001.43900.731.560636	Fuel	40,000	6,000	Fuel	
1001.43900.731.560637	Vehicle Equipment Parts	35,000	5,250	Vehicle equipment parts	
1001.43900.732.560636	Fuel	150,000	22,000	Fuel	
1001.43900.732.560637	Vehicle Equipment Parts	75,000	11,900	Vehicle equipment parts	
1001.43900.733.560636	Fuel	75,000	10,500	Fuel	
1001.43900.733.560637	Vehicle Equipment Parts	90,000	14,000	Vehicle equipment parts	
1001.43900.734.560636	Fuel	80,000	11,500	Fuel	
1001.43900.734.560637	Vehicle Equipment Parts	25,000	3,850	Vehicle equipment parts	
	<b>TOTAL</b>	589,910	<u>60,642</u>		

General Fund  
Public Works- Forestry

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43800.101.530650	Conferences Training (IAA Summer Conference)	500	500	Conferences & training	Will not send staff
1001.43800.101.530650	Conferences Training (TRAQ Qualification)	625	625	Conferences & training	Will not send staff
1001.43800.101.530650	Conferences Training (ISA Conference)	1,750	1,750	Conferences & training	Out of State - Will not Attend
1001.43800.101.530650	Conferences Training (1/3 Tree Inventory and Updates)	17,500	2,500	Conferences & training	Reduce Scope
1001.43800.101.530650	Conferences Training (Risk Management and Consultant Assistance)	7,500	5,000	Conferences & training	Reduce Scope
1001.43800.101.560631	Operational Supplies	15,000	3,000	Conferences & training	Reduce Purchases
1001.43800.741.530667	External Support (Cycle Pruning 2 Sections Per Year)	320,000	110,000	External support	Cycle Pruning Completed - 110k in savings
1001.43800.741.530667	External Support (Parkway Tree Removal)	200,000	50,000	External support	Reduce Estimate on number of Removals
1001.43800.741.530667	External Support (Stump Removal 600 Stumps)	130,000	30,000	External support	Reduce Estimate on number of Stumps to 400
1001.43800.742.530660	General Contractuals (Business District Landscape)	200,000	10,000	General contractuals	
1001.43800.742.530660	General Contractuals (Regular Landscape Maintenance)	120,000	10,000	General contractuals	Reduce Scope
1001.43800.742.530660	General Contractuals (Irrigation Maintenance and Repair)	12,000	2,000	General contractuals	Reduce Scope
1001.43800.742.530660	General Contractuals (Apiary [BBES] Management)	7,200	700	General contractuals	Reduce Scope
1001.43800.742.530660	General Contractuals (PW Green Roof)	10,000	4,000	General contractuals	Reduce Scope
	<b>TOTAL</b>	<b>1,042,075</b>	<b>230,075</b>		

General Fund  
Public Works- Street Lighting

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43720.101.530650	Conferences Training (Traffic Signal / Street Lighting Training)	1,000	1,000	Conferences & training	canceling all conferences
1001.43720.101.530650	Conferences Training (IMSA Training)	1,500	1,500	Conferences & training	canceling all conferences
1001.43720.101.530650	Conferences Training (Road Scholar)	1,000	1,000	Conferences & training	canceling all conferences
	<b>TOTAL</b>	3,500	<u><u>3,500</u></u>		



General Fund  
Public Works- Streets

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
1001.43740.101.530650	Conferences Training (APWA Educational Sessions)	1,000	1,000	Conferences & training	All conferences canceled
1001.43740.101.530650	Conferences Training (ROAD Scholar)	2,200	2,200	Conferences & training	All conferences canceled
1001.43740.101.530650	Conferences Training (Misc. Training)	1,800	1,800	Conferences & training	All conferences canceled
1001.43740.761.530660	General Contractuals (Sweeping)	140,000	50,000	General contractuals	Reduce sweeping from 9 to 6 times (once a month)
1001.43740.761.530660	General Contractuals (Litter)	73,000	58,000	General contractuals	Cancel Cleanslate Contract after April and do in house
1001.43740.761.530660	General Contractuals (Power Washing Business Districts)	25,000	25,000	General contractuals	Cancel Contract for concrete powerwashing and bring in house
1001.43740.761.530660	General Contractuals (Misc. Marion St.)	10,000	5,000	General contractuals	reduce scope
1001.43740.761.560633	Roadway Maintenance (Unique Paving Material UOM)	35,000	15,000	Roadway maintenance	Reduce scope based on past
1001.43740.761.560633	Roadway Maintenance (Bluestone Sealing Materials)	-	(70,000)	Roadway maintenance	Work originally planned for contractor in 2019 - done in-house 2020 (\$70,000 not budgeted impacts savings)
1001.43740.761.560634	Sign Replacement	50,000	10,000	Sign replacement	Reduce Scope
1001.43740.765.510503	Overtime	140,000	40,000	Overtime	Less Events first half of 2020
1001.43740.765.510503	Overtime (Residential Sidewalk Snow Removal)	50,000	10,000	Overtime	Less events first half of 2020
1001.43740.765.510503	Overtime (Contractor Snow Plowing)	25,000	25,000	Overtime	Did not use contractors for first half of 2020 - will not use second half
1001.43740.765.560633	Roadway Maintenance (Rock Salt)	276,000	63,000	Roadway maintenance	Only purchase minimum obligated
1001.43740.765.560633	Roadway Maintenance (Other Snow Removal Compounds)	65,000	29,000	Roadway maintenance	Below estimate for first half of 2020 - reduce scope for second half and cancel Scalico contract
	<b>TOTAL</b>	<b>894,000</b>	<b>265,000</b>		

Sustainability Fund				
Fund 2310				
Potential Sustainability Budget Savings/Reductions - COVID-19 Public Health Emergency				
GL#	Account Description	Amount	Program	Explanation
2310.41020.101.570851	Sustainable VOP Projects	50,000	Various	
2310.41020.101.570967	Bikeway Capital Project	165,000	Capital project- bike	Defer project to coincide with other construction work
TOTAL		<u>215,000</u>		

Parking Fund				
Fund 5060				
Potential DCS Department Budget Savings/Reductions - COVID-19 Public Health Emergency				
GL#	Account Description	Amount	Program	Explanation
5060.43770.101.510501	Regular Salaries (Parking Manager)	95,838	Staffing	The Parking Manager position is anticipated to be vacant for all of FY20. This amount does not reflect the one week when the Parking Manager position was on payroll. Note: The turnover savings contra-expense only accounts for vacancies budgeted within the General Fund.
5060.43770.101.520521	Health Insurance (Parking Manager)	24,331	Staffing	The Parking Manager position is anticipated to be vacant for all of FY20. This amount does not reflect the one week when the Parking Manager position was on payroll. Note: The turnover savings contra-expense only accounts for vacancies budgeted within the General Fund.
5060.43770.101.520522	Social Security (Parking Manager)	5,942	Staffing	The Parking Manager position is anticipated to be vacant for all of FY20. This amount does not reflect the one week when the Parking Manager position was on payroll. Note: The turnover savings contra-expense only accounts for vacancies budgeted within the General Fund.
5060.43770.101.520523	Medicare (Parking Manager)	1,390	Staffing	The Parking Manager position is anticipated to be vacant for all of FY20. This amount does not reflect the one week when the Parking Manager position was on payroll. Note: The turnover savings contra-expense only accounts for vacancies budgeted within the General Fund.
5060.43770.101.520527	IMRF (Parking Manager)	8,443	Staffing	The Parking Manager position is anticipated to be vacant for all of FY20. This amount does not reflect the one week when the Parking Manager position was on payroll. Note: The turnover savings contra-expense only accounts for vacancies budgeted within the General Fund.
5060.43770.101.530650	Conferences Training	6,000	Misc operating expenses	Suspension of all employee conferences and training. To date (04/01/20) none of this has been spent.
5060.43770.101.530658	Temporary Services	10,000	Staffing	Suspension of contracting temporary staffing. To date (04/01/20) none of this has been spent.
5060.43770.101.530667	External Support	30,000	Misc operating expenses	Passport is granting a one time waiver of the annual license fee for FY20.
5060.43770.783.540674	Property Repair	10,000	Misc operating expenses	This account is unnecessary. Various maintenance should be paid out of the respective contracts within general contractuals. General Contractuals has extra funds for emergency maintenance / repairs
5060.43770.783.570705	Building Improvements (OPRF Garage improvements)	50,000		Reduced. This work may be delayed to FY 21 or may occur in FY 20 but at a reduced amount.
5060.43770.784.530675	Bank Charges	5,000	Misc operating expenses	Due to reduced volumes in the Garages, there are less bank charges.
5060.43770.786.540674	Property Repair	20,000	Misc operating expenses	This account is unnecessary. Various maintenance should be paid out of the respective contracts within general contractuals. General Contractuals has extra funds for emergency maintenance / repairs

Parking Fund				
Fund 5060				
Potential DCS Department Budget Savings/Reductions - COVID-19 Public Health Emergency				
5060.43770.786.570707	Capital Improvements (Cale stations)	133,929	Capital Improvements	This contract was for the furnishing and installation of 28 stations. Only 13 stations are needed to complete the Lake Street streetscape project. The savings reflects the deferral of the other 15 stations.
5060.43770.786.570707	Capital Improvements (On-Street Signage)	200,000	Capital Improvements	Village-wide conversion of on-street regulation signage was scheduled to begin in FY20. The savings reflects the deferral of all signage conversion. Obviously, if some sings were installed in 2020 and some that had planned to be installed in 2020 were deferred to 2021 this potential 200,000 savings would be reduced. Note: This does not include routine sign replacement which is budgeted seperately.
5060.43770.786.570750	Vehicle Purchase	32,000	Capital Improvements	Deferral of the purchase of Parking & Mobility Services Division vehicle to 2021.
5060.43770.787.570707	Capital Improvements (Lot resurfcing, landscaping and maintenance program)	300,000	Capital Improvements	Deferral of all resurfacing, landscaping and contracted maintenance of parking lots.
5060.43770.787.570707	Capital Improvements (Wayfinding)	200,000	Capital Improvements	Reduction of Wayfinding improvements project.
5060.43770.788.530675	Bank Charges	20,000	Misc operating expenses	Due to reduced volumes in the Garages, there are less bank charges.
5060.43770.788.54069	Water Charges	2,500	Misc operating expenses	Overbudgeted. \$1,500 is more than enough for this account.
5060.43770.788.560631	Operational Supplies	25,000	Misc operating expenses	This account was overbudgeted.
5060.43770.788.570705	Building Improvements	25,000	Capital Improvements	Contracts for Holly Ct. restoration came in under budget (J. GILL & WALKER).
5060.43770.793.510501	Regular Salaries (CSR)	18,367	Staffing	CSR Position will be vacant for Q3 & Q4
5060.43770.793.520521	Health Insurance (CSR)	4,354	Staffing	CSR Position will be vacant for Q3 & Q4
5060.43770.793.520522	Social Security (CSR)	1,139	Staffing	CSR Position will be vacant for Q3 & Q4
5060.43770.793.520523	Medicare (CSR)	267	Staffing	CSR Position will be vacant for Q3 & Q4
5060.43770.793.520527	IMRF (CSR)	1,618	Staffing	CSR Position will be vacant for Q3 & Q4
TOTAL		1,231,118		

**Environmental Services**

**Fund 5055**

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

<b>Account Number</b>	<b>Account Description</b>	<b>Budget</b>	<b>Budget Reduction</b>	<b>Program</b>	<b>Explanation</b>
5055.43760.101.530650	Conferences Training (IL Recycling Association Conference)	500	500	Conferences & training	
5055.43760.101.530650	Conferences Training (SWANA Workshops)	200	200	Conferences & training	
5055.43760.101.530650	Conferences Training (ILCSWMA Annual Conference)	500	500	Conferences & training	
5055.43760.101.530650	Conferences Training (NRA Show)	120	120	Conferences & training	
5055.43760.101.530650	Conferences Training (swanapoolza Training Course Exam Hotel Airfare)	3,100	3,100	Conferences & training	cancelled
5055.43760.101.530667	External Support (Special Recycling Event Collection Costs, shredding and clothing)	1,000	500	External support	April Event Cancelled
5055.43760.796.560631	Operational Supplies	5,000	2,000	Operational supplies	review later in year with revised stay at home policy
5055.43760.796.560631	Operational Supplies (ILCSWMA Annual Conference/SWANA Workshops)	600	600	Operational supplies	
<b>TOTAL</b>		<b>11,020</b>	<b>7,520</b>		

Water Fund  
Fund 5040

**Potential Budget Savings/Reductions - COVID-19 Public Health Emergency**

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
5040.43730.101.530650	Conferences Training (Water Con)	4,500	4,500	Conferences & training	Cancelled
5040.43730.101.530650	Conferences Training (IPSI)	1,000	1,000	Conferences & training	Cancelled
5040.43730.101.530650	Conferences Training (Mid Central Waterworks Association Meetings)	500	250	Conferences & training	
5040.43730.101.530650	Conferences Training (ISAWWA Training)	2,000	1,500	Conferences & training	
5040.43730.101.530650	Conferences Training (ACE)	2,500	2,500	Conferences & training	Cancelled
5040.43730.101.530667	External Support (Water Conservation Kits)	2,500	2,500	External support	
5040.43730.101.530667	External Support (Water Loss Control Program)	20,000	100	External support	covering 19 program cost not carried over
5040.43730.101.530667	External Support (Water Service Database)		(17,577)	External support	Terra Engineering: 2019 no carry over
5040.43730.101.550602	Membership Dues (Midcentral WWA Water Works Association)	400	300	Membership dues	
5040.43730.776.530660	General Contractuals (UCMR Testing)	10,000	5,000	General contractuals	
5040.43730.776.540674	Property Repair (Central Station Generator Maintenance)	5,000	1,235	Property repair	
5040.43730.776.570707	Capital Improvements (Central Pump Station VFD)	640,000	590,000	Capital improvements	defer to 2021 - starting engineering in 2020
5040.43730.776.570707	Capital Improvements (Permanent Generators at North and South Stations)	300,000	300,000	Capital improvements	defer to 2021
5040.43730.776.570707	Capital Improvements (Heat Pump Replacement at North and South Stations)	5,000	5,000	Capital improvements	defer to 2021
5040.43730.777.530667	External Support (Contract Pavement Repairs)	100,000	25,000	External support	GA Paving Contract - reduce and do some in-house
5040.43730.777.530667	External Support (Landscape Restorations)	5,000	3,000	External support	In house work - soil purchase
5040.43730.777.570707	Capital Improvements (Water Main Replacement-Augusta)	1,291,377	1,291,377	Capital improvements	defer to 2021
5040.43730.777.570707	Capital Improvements (Lake St. Sewer & Water Project)	871,503	23,000	Capital improvements	
5040.43730.777.570707	Capital Improvements (19-17 Water & Sewer Main Improvement- Scoville & Austin)	-	(743,128)	Capital improvements	CF did not happen due to COVID
5040.43730.777.570707	Capital Improvements (Water Meter Replacement Program)	850,000	650,000	Capital improvements	defer till Q3
5040.43730.777.570707	Capital Improvements (Surface Pro for Superintendent)	1,200	1,200	Capital improvements	No Superintendent
5040.43730.777.570750	Vehicles	90,000	90,000	Vehicles	defer to 2021
5040.43750.781.530667	External Support (2019 Sewer Televising and Cleaning Program)	-	(41,541)	External support	2019 carry forward did not occur
5040.43750.781.530667	External Support (Contract Pavement Repair)	100,000	25,000	External support	GA Paving Contract
5040.43750.781.530667	External Support (Landscape Restoration)	3,000	3,000	External support	In house work
5040.43750.781.530667	External Support (Sewer Pipe, Catch Basins, Manholes, Etc.)	25,000	7,500	External support	
5040.43750.781.570707	Capital Improvements (Lake St. Sewer & Water Project)	1,370,000	50,000	Capital improvements	
5040.43750.781.570707	Capital Improvements (Flood Mitigation Improvements- LeMoyne)	1,380,000	1,380,000	Capital improvements	defer Lemoyne to 2021
5040.43750.781.570707	Capital Improvements (Water Meter Replacement)	850,000	650,000	Capital improvements	defer to start work in Q3
5040.43750.781.570707	Capital Improvements (19-17 Water & Sewer Main Improvement- Scoville & Austin)	-	(513,750)	Capital improvements	2019 carry forward did not occur

Water Fund					
Fund 5040					
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency					
5040.43750.781.570707	Capital Improvements (Construction Management 18-1 Water & Sewer Project- ERA)	-	(60,458)	Capital improvements	2019 carry forward did not occur
5040.43750.781.570750	Vehicles	40,000	2,000	Vehicles	#208 Replacement Truck
	<b>TOTAL</b>	<u>7,970,480</u>	<u>3,738,508</u>		

Capital Improvement Fund Main Capital Improvements (3095)					
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency					
Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
3095.43780.101.530650	Conferences Training (Illinois Transportation and Highway Engineers Conf.)	500	500	Conferences & training	
3095.43780.101.530650	Conferences Training (APWA PWX)	2,600	2,600	Conferences & training	
3095.43780.101.530650	Conferences Training (Sewer System Design)	1,700	1,700	Conferences & training	
3095.43780.101.530650	Conferences Training (Misc. Webinars & Training)	2,400	1,200	Conferences & training	
3095.43780.101.530667	External Support (Material Testing)	25,000	25,000	External support	
3095.43780.101.530667	External Support (CAD Support)	2,500	2,500	External support	
3095.43780.101.530667	External Support (Environmental Testing and Reports)	50,000	15,000	External support	reduced scope
3095.43780.101.530667	External Support (Village-Wide Traffic Study)	-	(10,840)	External support	CF didn't happen COVID
3095.43780.101.530667	External Support (Title searches and insurance Lake St.)	-	(3,357)	External support	CF didn't happen COVID
3095.43780.101.530667	External Support (Materials Testing 2019 Bridge Project)	-	(3,989)	External support	CF didn't happen COVID
3095.43780.101.550601	Printing	3,000	1,000	Printing	reduced scope due to less projects
3095.43780.101.550602	Membership Dues (ASCE 4 @ \$275)	1,100	550	Membership dues	
3095.43780.101.550652	Legal Postings and Doc. Fees	3,000	1,000	Legal postings	reduced scope due to lack of projects in 2020
3095.43780.101.550663	Software License Updates (Microstation Annual SELECT License, 8 @ \$1,014)	8,112	1,272	Software license updates	6@\$1,140=\$6,840
3095.43780.101.550663	Software License Updates (Geopack Site, 2@ \$737)	1,474	(1,504)	Software license updates	OpenSite Designer SELECT Subscription 2@\$1,489=\$2,978
3095.43780.101.550663	Software License Updates (OpenRoads Designer Perpetual License, 1@\$8,500)	8,500	8,500	Software license updates	defer additional license
3095.43780.101.550663	Software License Updates (Annual OpenRoads SELECT subscription (1@\$4,316)	4,316	1,831	Software license updates	OpenRoadsDesignerSELECT Subscription 1@\$2,485
3095.43780.101.550671	Office Machine Service	10,350	385	Office machine services	new 5-year lease at lower rate (May 04, 2020 Board Mtg)
3095.43780.101.550690	Public Art	100,000	100,000	Public art	
3095.43780.101.560625	Clothing	1,500	1,000	Clothing	
3095.43780.101.560634	Sign Replacement	5,000	5,000	Sign replacement	
3095.43780.101.570706	Project Engineering (Cap the lke Study)	1,314,946	1,314,946	Capital projects various	100% grant funded. IDOT will be reviewing revised agreement remainder of 2020. deferred all costs to 2021
3095.43780.101.570706	Project Engineering (Home Ave. Bridge Study)	800,000	800,000	Capital projects various	100% grant funded. IDOT will be reviewing agreement remainder of 2020. deferred all costs to 2021
3095.43780.101.570706	Project Engineering (North Ave. Streetscape Design)	50,000	50,000	Capital projects various	defer to 2021. even if VOP gets ITEP grant, no work until 2021
3095.43780.101.570706	Project Engineering (Oak Park Ave. Ph. 2 streetscape design)	385,000	385,000	Capital projects various	defer final design engineering for streetscape on OP Ave
3095.43780.101.570706	Project Engineering (Local Street Improvement Surveying)	40,000	40,000	Capital projects various	defer. We have enough surveyed
3095.43780.101.570706	Project Engineering (Madison St. Traffic Calming Design- Burke)	-	(32,913)	Capital projects various	CF didn't happen COVID
3095.43780.101.570706	Project Engineering (Oak Park Ave. Resurfacing 2019 Balance)	-	(91,726)	Capital projects various	CF didn't happen COVID
3095.43780.101.570706	Project Engineering (Village RF - Harlem Ave. Bridge Study)	-	(2,223)	Capital projects various	CF didn't happen COVID
3095.43780.101.570706	Project Engineering (2019 Bridge Repair Construction Engineering- BLA)	-	(47,158)	Capital projects various	CF didn't happen COVID
3095.43780.101.570951	Local Street Construction (Street Resurfacing projects and patching on local streets)	1,000,000	750,000	Capital projects streets	reduce scope to \$250,000 to do worst streets
3095.43780.101.570951	Local Street Construction (Alley pavement patching)	50,000	25,000	Capital projects streets	reduce scope to patch alleys being deferred
3095.43780.101.570951	Local Street Construction (Austin Resurf Lake-North Ave. CDOT 2019 portion)	-	(250,000)	Capital projects streets	CF didn't happen COVID
3095.43780.101.570951	Local Street Construction (18-15 Local Street Resurfacing, K-5)	-	(57,181)	Capital projects streets	CF didn't happen COVID.
3095.43780.101.570951	Local Street Construction (2019 Local Street Resurfacing, Lindahl)	-	(73,476)	Capital projects streets	CF didn't happen COVID
3095.43780.101.570951	Local Street Construction (2019 Bridge Repair, ERA Valdivia)	-	(381,611)	Capital projects streets	CF didn't happen COVID



Capital Improvement Fund					
Main Capital Improvements (3095)					
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency					
3095.43780.101.570953	Sidewalk Improvements	50,000	25,000	Capital projects sidewalk	reduce scope for non-CDBG eligible sidewalk & curb work
3095.43780.101.570954	Street Lighting Improvements	50,000	34,601	Capital projects lighting	defer, except for 2019 viaduct LED lighting project costs
3095.43780.101.570955	Traffic Calming Improvements (Jackson Traffic Calming- Road Diet)	250,000	250,000	Capital projects traffic calming	
3095.43780.101.570955	Traffic Calming Improvements (Side Street Traffic Calming- Road Diet)	150,000	150,000	Capital projects traffic calming	
3095.43780.101.570955	Traffic Calming Improvements (RRFBs, etc.)	27,000	27,000	Capital projects traffic calming	
3095.43780.101.570955	Traffic Calming Improvements (Misc. Commission)	5,000	5,000	Capital projects traffic calming	
3095.43780.101.570955	Traffic Calming Improvements (Augusta Traffic Calming)	50,000	50,000	Capital projects traffic calming	defer 2020
3095.43780.101.570955	Traffic Calming Improvements (Traffic Calming & Landscape Design- Albion Area)	-	(56,736)	Capital projects traffic calming	CF didn't happen. finish design in 2020.
3095.43780.101.570955	Traffic Calming Improvements (Traffic Calming & Landscape Construction- Albion Area)	315,000	315,000	Capital projects traffic calming	\$340,000 in revenues in 2020 not shown. Defer construction till 2021
3095.43780.101.570957	Tree Replacement	175,000	80,000	Capital projects tree replacement	reduce scope for fall planting
3095.43780.101.570958	Street Furnishings	15,000	15,000	Capital projects street furnishings	defer. Have inventory in stock
3095.43780.101.570959	Streetscaping (Lake Street Streetscape Project)	7,162,022	3,162,022	Capital projects streetscape	Estimating paying ~50% to IDOT in 2020 and 50% in 2021. Using final as-bid cost in projections \$7,557,783. Does not include STP
3095.43780.101.570959	Streetscaping (Lake Street Traffic Signal Purchase-Hecker)	-	(278,856)	Capital projects streetscape	
3095.43780.101.570959	Streetscaping (Lake street Field Office Lease- Aimco)	-	(11,200)	Capital projects streetscape	
3095.43780.101.570959	Streetscaping (Lake Street Field Office- Comcast)	-	(4,300)	Capital projects streetscape	
3095.43780.101.570959	Streetscaping (South Blvd. streetscape- IDOT)	481,314	481,314	Capital projects streetscape	Final invoice expected in 2021. rebudget in 2021
3095.43780.101.570959	Streetscaping (Lake & Forest Traffic Signal- ECC)	-	3,164	Capital projects streetscape	
3095.43780.101.570959	Streetscaping (Lake St. ROW Easement Acquisition)	-	10,000	Capital projects streetscape	
3095.43780.101.570962	Bicycle Racks	5,000	5,000	Capital projects bicycle racks	defer. Have inventory in stock
3095.43780.101.570963	Landscape Improvements	50,000	50,000	Capital projects landscape imp.	Eliminate
3095.43780.101.570964	Alley Improvements (Design 2021 Alleys)	110,000	110,000	Capital projects alley imp.	
3095.43780.101.570964	Alley Improvements (Construction Management 2020 Alleys)	100,000	100,000	Capital projects alley imp.	
3095.43780.101.570964	Alley Improvements (Construction 2020 Alleys)	913,050	913,050	Capital projects alley imp.	Defer. MWRD Grant. Defer grant project to 2021
3095.43780.101.570964	Alley Improvements (Construction Management 2019 Alleys)	-	(3,476)	Capital projects alley imp.	CF didn't happen COVID
3095.43780.101.570964	Alley Improvements (Design of 2020 Alleys)	-	(34,000)	Capital projects alley imp.	CF didn't happen COVID
3095.43780.101.570964	Alley Improvements (Construction 2019 Alleys)	-	(14,971)	Capital projects alley imp.	CF didn't happen COVID
3095.43780.101.570971	Traffic Signal Management (Traffic Signal Controller Replacement)	45,000	20,000	Capital projects signal mgmt	reduce scope
3095.43780.721.510501	Regular Salaries	442,439	76,293	Staff	Savings for not backfilling Eng Tech II
3095.43780.721.520520	Life Insurance Expense	539	70	Staff	Savings for not backfilling Eng Tech II
3095.43780.721.520521	Health Insurance Expense	53,197	6,756	Staff	Savings for not backfilling Eng Tech II
3095.43780.721.520522	Social Security Expense	28,610	4,760	Staff	Savings for not backfilling Eng Tech II
3095.43780.721.520523	Medicare Expense	6,720	1,113	Staff	Savings for not backfilling Eng Tech II
3095.43780.721.520527	IMRF Contributions	40,292	7,059	Staff	Savings for not backfilling Eng Tech II
	<b>TOTAL</b>	<b>14,396,181</b>	<b>8,076,669</b>		

Capital Improvement Fund Building Improvement (3012)					
Potential Budget Savings/Reductions - COVID-19 Public Health Emergency					
Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
3012.43790.101.540673	Building Improvements (Fire Station 3 Mechanical, Electrical, Plumbing and Fire Protection, PG. 106)	15,000	15,000	Building Improvements	Defer to 2021
3012.43790.101.540673	Building Improvements (Property Condition Assessment of Main & North Fire Stations & Pump Stations)	-	(15,050)	Building Improvements	AEI Consultants 2019 contact for Property Assessment Condition at North & Main Fire Station & Pump Stations did not get paid in 2019 needs to be paid out of 2020 budget.
3012.43790.101.540673	Building Improvements (Village Hall Main Gate)	-	(11,980)	Building Improvements	Allied Garage Door work didn't get completed in 2019 needs to be paid out of 2020
3012.43790.101.540673	Building Improvements (Station 3 Restroom renovation, locker room, bunk room removal, PG. 108)	150,000	150,000	Building Improvements	Defer to 2021
3012.43790.101.540673	Building Improvements (Transit Station Improvement, PG. 111)	50,000	50,000	Building Improvements	
3012.43790.101.540673	Building Improvements (Police Department Design Construction, PG. 113)	4,000,000	3,000,000	Building Improvements	
3012.43790.101.540673	Building Improvements (PWC Building Automation System BAS Work, PG. 117)	25,000	25,000	Building Improvements	Defer to 2021
3012.43790.101.540673	Building Improvements (PW Rain Garden, PG. 135)	40,000	40,000	Building Improvements	Defer to 2021 (\$20,000 is funded by MWRD)
3012.43790.101.540673	Building Improvements (PW Fleet Lift, PG. 136)	45,000	45,000	Building Improvements	Defer to 2021
3012.43790.101.540673	Building Improvements (PW Wash Bay Floor Drain Upgrade, PG. 141)	10,000	10,000	Building Improvements	Defer to 2021
3012.43790.101.540673	Building Improvements (VH ADA Chair Lift, PG. 144)	40,000	1,725	Building Improvements	\$0 spent to-date but project underway and will be 100% completed this summer
3012.43790.101.540673	Building Improvements (Overhead Door Replacement)	-	(27,065)	Building Improvements	Allied Garage Door work didn't get completed in 2019 needs to be paid out of 2020
	<b>TOTAL</b>	4,375,000	3,282,630		

# Capital Improvement Fund

## Fleet Replacement (3032)

### Potential Budget Savings/Reductions - COVID-19 Public Health Emergency

Account Number	Account Description	Budget	Budget Reduction	Program	Explanation
3032.43900.101.570750	Vehicles	35,000	35,000	Vehicles	Hold - animal control van
3032.43900.856.570750	Vehicles	30,000	2,787	Vehicles	Parking is looking for 6,000 to move equipment for license reader
3032.43900.857.570750	Vehicles	214,000	143,124	Vehicles	Purchase 1 police interceptor \$39,636 & one umarked police \$25,240 + \$6,000 equipment ,hold on other police vehicles , All RICO Funding.
3032.43900.858.570750	Vehicles	315,000	182,085	Vehicles	Purchase garbage truck 129,915 + 3,000 = 132,915 equipment village approved 2/3/20, hold street aerial truck \$123,470
<b>TOTAL</b>		594,000	362,996		