

New Projects - Grant Application Information Sheet

Grant Information

Funding Agency and Grant Name	Illinois Emergency Management Agency & Office of Homeland Security (IEMA-OHS) – Hazard Mitigation Grant Program (HMGP)
Match Requirements	IEMA-OHS would provide 75% (~\$345,000) of the total project’s cost; the Village would be responsible for the remaining 25% (~\$115,000). Estimated total project cost: ~\$460,000.
Note any target populations or projects prioritized by funder	<ul style="list-style-type: none"> - Mitigation projects to enhance adaptation to climate change and developing an effective response to climate change. - Mitigation projects to address inequities and to provide the greatest amount of support to communities in Illinois.
Application Deadline	July 19, 2024 at 4:00 PM
Department Director Approval – Signature & Date	
Does the Department need support to write this grant?	Yes – estimated cost for consultant’s assistance is ~\$5,000. There are sufficient funds to cover this expense.

Project Information

Project Name	South Pumping Station Generator Addition Project
Alignment with VOP plans. Which of the following plans does this project support? <ul style="list-style-type: none"> – Comprehensive Plan – Bike Plan – Climate Ready Oak Park – Capital Improvement Plan 	<p>This project is included in the Capital Improvement Plan.</p> <p>It also supports Climate Ready Oak Park’s Extreme Weather & Resiliency and Community Health & Environmental Quality visions and goals.</p> <p>Lastly, the Village’s 2003 Vulnerability Assessment and 2020 Risk and Resiliency Assessment both recommend the installation of a permanent generator at the South Station.</p>
Estimated Project Costs	According to estimate from 2023, the estimated project cost is \$460,000.
Required Matching Funds	25% of the total project cost which is estimated to be ~\$115,000
Is this a new initiative or included in department budget?	This project is completely budgeted.
Project Summary Briefly describe the need for the project, who will be served, expected results and duration.	<p>Need: The South Pumping Station pumps over 25% of the Village’s daily water usage. South Station is frequently affected by power bumps and outages caused by severe weather. Currently, the Village’s Central Pumping Station is the only pumping station with a standby generator. If the Central Station or its generator is down, there is no standby power to maintain pressure throughout the Village. Additionally, Illinois EPA requires pumping stations to have a standby power source; the South Station, although, is exempt due to its construction date.</p>

	<p>Target Population/Benefits to Disadvantaged Groups: South Station's greatest zone of influence is the population in the southern third and western part of the mid-section of the Village.</p> <p>Expected Outcomes/Results: Resiliency to power outages so drinking water needs can always be met.</p> <p>Project Duration: Not including equipment lead time, the construction for the project is expected to have a duration of less than three months.</p>
<p>Staff Assignment Discuss new staffing needs or current staff to be assigned</p>	No new staffing will be required. The staffing needs for the project will be low and met by current Public Works personnel.
<p>IT or Infrastructure Describe any IT support or other infrastructure support that will be needed.</p>	No IT support will be necessary.
<p>Departmental Coordination What coordination with any other departments will be needed and if this project has their support.</p>	No coordination with other departments will be necessary.
<p>Community Support Provide any information regarding the community's desire or support for this project</p>	<p>Provide any documentation of community support: No documentation to provide.</p> <p>List potential partners and any funding commitments: No potential partners.</p> <p>Will letters of support be needed? No</p>
<p>Grant Management Requirements Describe any new compliance and reporting requirements to be met for this grant.</p>	No new requirements are expected. The Village meets all of the grant's eligibility requirements, as is.

Grant Application Go/No Go Checklist

Threshold Criteria

1. Project is eligible
2. Village is eligible
3. Sufficient time and staff resources available to prepare and submit an application.
4. Minimum of 2 Strategic Fit criteria must be met

Strategic Fit (minimum of 2 criteria must be a 'Yes')	
Our project fits with funding agency priorities and target populations.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Our project fits with Board priorities or is included in a Village board adopted plan.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Our project meets a documented community need.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
The project is a Departmental priority or core service provided by the Village.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Financial and Grant Management	
The project is included in the Capital Improvement Plan or departmental budget.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
A local match is not required or local funds are budgeted to meet match requirements.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
No additional staff resources are required or funds are budgeted for additional staff.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Current processes are sufficient to meet grant management & reporting requirements.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
We have plans to sustain the project after the grant is over or project will be completed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Capability and Readiness	
We have a well-developed program/project plan, budget and implementation schedule.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Staff have the experience and capacity to implement the project.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Funding does not impose additional State and Federal requirements (construction).	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
We have successfully completed similar projects in the past.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Our current infrastructure and technology is sufficient to implement the project.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Collaboration and Support	
We have documented community support for this project or none is needed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
We have the necessary partnerships in place or partnerships will not be needed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
We will be able to obtain letters of support in time or none are required.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
We have secured funding commitments from partners or none are needed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Relevant VOP departments have been consulted & are supportive or none will be involved	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Count total number of criteria that confirmed as a Yes:

1-9 = Do Not Apply

10-14 = Consider Applying

15-19 = Apply