



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, January 28, 2025

6:00 PM

Village Hall

Regular Meeting at 6:00 p.m., in Council Chambers (Room 201)

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

A. [MOT 25-110](#)

A Motion to Approve Minutes from the December 3, 2024 Regular Meeting and January 14, 2025 Regular Meeting of the Village Board

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [MOT 25-109](#) **A Motion to Approve a Proclamation Celebrating Black History Month February 2025.**

Overview: This is a motion to approve Village President Scaman proclaiming February 2025 as Black History Month.

VII. Village Manager Reports

- C. [ID 25-166](#) **Review of the Updated Village Board Meeting Calendars for January, February and March 2025.**

Overview: Calendars are presented to the Board for the purpose of highlighting Special Meeting topics. These topics are based on adopted Village Board Goals and/or previous Village Board direction.

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 25-178](#) **Board and Commission Vacancy Report for January 28, 2025**

Overview: N/A

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. [MOT 25-114](#) **A Motion to Consent to the Village President's Appointment of:**
Citizen Involvement Commission - Sheila Wesonga, Reappoint as Commissioner
Disability Access Commission - Gabriela Sierra Marquez, Reappoint as Commissioner
Environment & Energy Commission - Daniel P. Becker, Appoint as Commissioner
Plan Commission - Daniel Gillen, Appoint as Commissioner

XI. Consent Agenda

F. [MOT 25-106](#) **A Motion to Approve the Bills in the Amount of \$6,824,626 from December 1, 2024 through December 28, 2024.**

Overview: A Motion to Approve the Bills in the Amount of \$6,824,626 from December 1, 2024 through December 28, 2024. Also attached is the December 2024 payroll summary report.

G. [MOT 25-107](#) **A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming on the 700 and 800 blocks of N. Lombard Avenue and 800 block of N. Taylor Avenue.**

Overview: At the November 11th Transportation Commission (TC) meeting, the TC reviewed a traffic calming petition for the 700 and 800 blocks of N. Lombard Ave. and 800 block of N. Taylor Ave. The TC voted to concur with the staff recommendations to install the recommended traffic calming items.

H. [RES 25-117](#) **A Resolution Approving a Professional Services Agreement with RJN Group, Inc. for Sewer Inspection Database Support and Development of a Five-Year Sewer Capital Improvement Plan in an Amount not to exceed \$141,680, Authorizing its Execution and Waiving the Bidding Process for the Agreement.**

Overview: The Engineering Division requested a proposal from RJN Group to provide professional services to input data from sewer inspections from the past decade into their sewer asset management system and work with staff to develop a 5-year Capital Improvement Plan based on sewer inspection data. The Engineering Division did not issue a Request for Proposals (RFP) for this work as the Village is currently working with RJN Group to use their proprietary sewer asset management software system, Clarity, to manage the Village's sewer system.

I. [RES 25-119](#) **A Resolution Authorizing the Submission of an Asphalt Art Initiative Grant Application with Bloomberg Philanthropies and Approval of Any Subsequent Agreements and Authorizing their Execution.**

Overview: This Resolution authorizes Village staff to submit a grant application for up to \$100,000 for a public art installation within the Harrison Street Arts District at the intersection of Lombard Avenue and Harrison Street as well as two crosswalks at either end of the Arts District corridor.

J. [RES 25-131](#) **A Resolution Authorizing the Submission of an IL Law Enforcement Training & Standards Board (ILETSB), FY 25 Law Enforcement Officer Recruitment and Retention Grant.**

Overview: This resolution authorizes staff to submit an application for the ILETSB FY 25 grant which provides financial assistance for the purpose of hiring and retaining law enforcement officers.

- K. [RES 25-132](#) A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number 2024 WC 001508.**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 2024 WC 001508.
- L. [RES 25-133](#) A Resolution Approving a Memorandum of Understanding (MOU) between the Oak Park Police Department ("OPPD") and the Board of Oak Park School District 97 ("D97") regarding policy, procedure, and protocol for OPPD's rapid entry into a school building in the event of an emergency and Authorizing its Execution.**
- Overview:** Illinois state law 105 ILCS 128/50, effective January 1, 2024, requires that "a school building's emergency and crisis plan protocol, and procedures include a plan for local law enforcement to rapidly enter a school building in the event of an emergency."
- M. [ORD 25-103](#) An Ordinance Amending Chapter 23A ("Taxes"), Article 4 ("Hotel/Motel and Transient Occupancy Rental Unit Tax") of the Oak Park Village Code Regarding Hotel Taxes.**
- Overview:** Staff have drafted revisions to Chapter 23A ("Taxes"), Article 4 ("Hotel/Motel and Transient Occupancy Rental Unit Tax") to add the role of "facilitator."
- N. [ORD 25-105](#) Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Massage Service Establishment at 971 Lake Street.**
- Overview:** The Applicant, Sun Wellness Corp., d/b/a Massage Envy, seeks a special use permit to establish a massage service establishment within the DT - Downtown Business Zoning District at 971 Lake Street.
- O. [ORD 25-108](#) Concur with the Historic Preservation Commission and Adopt an Ordinance Designating 1132-42 Lake Street as an Oak Park Landmark.**
- Overview:** The Historic Preservation Commission recommends the Village Board adopt an Ordinance authorizing amendment of Section 7-9-7F of the Village Code, and designating 1132-42 Lake Street as an Oak Park Landmark.

XII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related

- P. [ORD 25-106](#) **Concur with the Liquor Control Review Board and Adopt an Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to 3Hearts Group Inc. dba Mira Social.**

Overview: The proposed Ordinance grants a Restaurant Class B-1 liquor license to 3Hearts Group Inc. dba Mira Social.

- Q. [ORD 25-107](#) **Concur with the Liquor Control Review Board and Adopt an Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Breakfast House Marion, Inc. dba Breakfast House.**

Overview: The proposed Ordinance grants a Restaurant Class B-1 liquor license to Breakfast House Marion, Inc. dba Breakfast House.

XIII. Regular Agenda

- R. [RES 25-111](#) **Concur with the Housing Programs Advisory Committee's Recommendations and Adopt a Resolution Authorizing the Provision of Conditional Commitment Letters.**

Overview: The Housing Programs Advisory Committee has reviewed two applications for the Housing Trust Fund and is recommending their funding by the Village Board.

- S. [RES 25-141](#) **A Resolution Authorizing the Submission of a Special Projects Grant Application with the Illinois Department of Human Services Office of Community and Positive Youth Development for Supporting the Cross-Community Climate Collaborative’s Youth Leadership Programming.**

Overview: The Village of Oak Park received notification of \$500,000 in State appropriation funds in FY2025. To accept the appropriations, the Village must submit an FY25 Special Projects Grant Application to the Illinois Department of Human Services (IDHS) Office of Community and Positive Youth Development (OCPYD).

- T. [ID 25-140](#) **A Presentation and Discussion on the Draft Oak Park Vision Zero Action Plan as Recommended by the Transportation Commission**
- Overview:** At the December 9, 2024, Transportation Commission (TC) meeting, the TC recommended approving the Oak Park Vision Zero Action Plan (VZP). Vision Zero is a commitment to the goal of consistently having zero transportation-related deaths or serious injuries in the Village. The VZP details the Village's approach on how to get there. This will be a presentation of the draft Vision Zero Action Plan and a discussion of the recommendations included in the VZP. Staff will incorporate input from the Board's discussion into the final version of the VZP which will be presented at a future Board meeting for approval.
- U. [MOT 25-108](#) **A Motion to Concur with the Transportation Commission's Recommendation and Approve the Madison Street Corridor Traffic Study.**
- Overview:** At the October 28, 2024, Transportation Commission (TC) meeting, the TC recommended approving the Madison Street Corridor Traffic Study. The study reviewed pre and post road diet traffic and safety issues on Madison, Jackson, Washington, and the side streets which connect to Madison Street. In general, the study did not find a significant increase in traffic or safety concerns within this corridor but the study includes recommendations for traffic calming on sections of Washington and Jackson and on side streets south of Madison to address potential concerns for cut-through traffic. Pending Village Board approval, recommended improvements would be implemented with future capital improvement projects.

XIV. Call to Board and Clerk

XV. Adjourn