



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, September 19, 2016

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation, Purchase of Property, and Sale of Investments (Bonds).

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 16-278](#) **Motion to Approve the Minutes of the Regular Village Board Meeting of September 6, 2016.**

Overview: This is a motion to approve the official meeting minutes of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation and Presentations

- B. [ID 16-280](#) **Motion to Approve Proclamation for A Day of Remembrance in Honor of Retired Oak Park Police Chief Joseph Mendrick**

Overview: This is a motion to approve Village President Abu-Taleb proclaiming September 19, 2016 as a Day of Remembrance for Joseph M. Mendrick.

- N. [ID 16-115](#) **Presentation of the Annual Public Health Awards**

Overview: These are annual awards recognized by the Oak Park Health Department in two categories. The first category is the Fitzsimmons Award. This award is given by community members who recognize those who contribute to the health and well-being of Oak Park. The second award is the Johnson Restaurant Award and is given by the Oak Park Health Department to those restaurants who have the top ten highest restaurant inspection scores.

XI. Village Manager Reports

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 16-279](#) **Board and Commission Vacancy Report for September 19, 2016.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [MOT 16-111](#) **Motion to consent to the Village President's Appointment of:**
Board of Health - Andrienne Rogers, Appoint as Member
Building Codes Advisory Commission - Kenneth Floody, Reappoint as Member
Citizen Involvement Commission - Conrad Terry, Appoint as Member
Community Development Citizens Advisory Committee - Cindy Schneider, Appoint as Member
Community Development Citizens Advisory Committee - Richard Rogers, Appoint as Member
Community Relations Commission - Kelly Benkert, Appoint as Member
Environment & Energy Commission - Nick Bridge, Reappoint as Chair
Environment & Energy Commission- Bailey Townsend, Reappoint as Member
Historic Preservation Commission - Jennifer Bridge, Appoint as Member

XV. Second Reading

- E. [ORD 16-110](#) **Second Reading and Adoption of an Ordinance Amending Chapter 7 ("Buildings"), Article 7 ("Signs"), Section 7-7-13 ("Temporary Signs") of the Oak Park Village Code to Delete the Permit Requirement for A-Frame Signs in the Public Way**

Overview:

Village Code Chapter 7 "Buildings" Article 12 "Signs" currently require a permit for the placement of A-Frame Signs on the public way be secured. With the rise in pedestrian oriented development policies, the use of these signs has become commonplace within the Village's pedestrian oriented business corridors such as the Greater Downtown Area. Recognizing the overall acceptance of A-Frame signage and a lack of complaints regarding their placement staff is recommending revising the ordinance to remove the permit requirement.

- F. [ORD 16-109](#) **Second Reading and Adoption of an Ordinance Amending Chapter 23A ("Taxes"), Article 4 ("Hotel/Motel Tax") of the Oak Park Village Code to Include Transient Occupancy Rental Units**

Overview:

With the rise of private residential Transient Occupancy Rental Units within the Village of Oak Park, significant competition with commercial Hotel/Motel establishments has developed. Recognizing that Transient Occupancy Rental Units function in the same capacity as traditional Hotel/Motel Units staff is recommending that these units be subject to the 4% user tax as defined by Chapter 23A "Taxes" Article 4 "Hotel/Motel Tax". A First Reading of this proposed Ordinance was held on September 6, 2016.

XVI. Consent Agenda

G. [RES 16-305](#) A Resolution Approving a Voluntary Collection Agreement with Village of Oak Park Transient Occupancy Tax with Airbnb, Inc. and Authorizing its Execution

Overview:

With the rise of private residential Transient Occupancy Rental Units, within the Village of Oak Park, significant competition with commercial Hotel/Motel establishments has developed. Recognizing that Transient Occupancy Rental Units function in the same capacity as traditional Hotel/Motel Units Amendments to Chapter 23A "Taxes" Article 4 "Hotel/Motel Tax" were approved which will assess a user tax of 4% on Transient Occupancy Rental Units.

Airbnb, as the host platform for third parties offering accommodations, has agreed to collect these taxes on behalf of The Village of Oak Park and remit directly to the Village all taxes collected.

H. [RES 16-297](#) A Resolution Approving an Amendment to the Professional Services Agreement between the Village of Oak Park and Strand Associates, Inc. for Construction Inspection Services for the Site/Civil Work at the Oak Park Station Development Project for an Additional \$65,000 and Authorizing its Execution

Overview:

In April of 2016 the Village of Oak Park entered into an agreement with Strand Associates to provide Construction Inspection Services for the Site/Civil Work at the Oak Park Station Development Project. The intent of the agreement was to provide full time inspection services during the underground utility work and then inspection of the streetscape and paving work at varying levels of coverage from part time to full time depending on the work involved. The original cost of the inspection services was based off of the construction schedule provided by Tishman Construction. Underground utility work took significantly more time than originally projected by Tishman Construction which required more time and cost for the Village's inspection of the work. The change order of \$65,000 adjusts the contract amount to \$137,074.

I. [RES 16-299](#) A Resolution Approving a Professional Services Agreement with The Lakota Group, Inc., for Professional Landscape Architecture and Planning Services for the Lake Street Streetscape Project in an amount not to exceed \$323,820 and Authorizing its Execution

Overview:

The Engineering Division requested a proposal from The Lakota Group to complete the conceptual plan and landscape design and to work with the Thomas Engineering Group team on the final plan preparation of the Lake Street Streetscape project. The Lakota Group has been involved in the conceptual design and planning of the Lake Street streetscape project since 2012 and can best complete the conceptual design and final plan preparation for landscaping elements for the Village.

J. [RES 16-303](#) A Resolutions Approving Program Year 2016 Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Agreements and Authorizing their Execution

Overview:

The Resolutions approve the Program Year (PY) 2016 CDBG and ESG Agreements with the following Subrecipients and authorize their execution:

CDBG Pubic Services, Public Facility Improvements & Administration

1. Children's Clinic with \$21,500 CDBG grant
2. Community Support Services with \$8,000 CDBG grant
3. Hephzibah with \$14,000 CDBG grant
4. Housing Forward Emergency Shelter with \$17,000 CDBG grant
5. Housing Forward Employment Readiness with \$15,000 CDBG grant
6. NAMI Metro Suburban with \$8,000 CDBG grant
7. New Moms, Inc. with \$17,000 CDBG grant
8. Oak Park Regional Housing Center Fair Housing with \$75,000 CDBG grant
9. Oak Park Regional Housing Center Administration with \$96,000 CDBG grant
10. OPRF Food Pantry with \$17,500 CDBG grant
11. Sarah's Inn with \$10,000 CDBG grant
12. UCP Seguin with \$40,000 CDBG grant
13. West Cook YMCA with \$20,174 CDBG grant

ESG

14. Alliance to End Homelessness in Suburban Cook Co. with \$10,000 ESG grant
15. Housing Forward with \$115,350 ESG grant

The attached Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Resolutions & Agreements represent the allocation of funding for all the Board-approved projects for Program Year 2016. It is necessary to enter into the Program Year 2016 Subrecipient Agreements with the agencies (Subrecipients) so that they can expend their CDBG and ESG grant funds. The Agreements clearly outline the terms and conditions of their grants with the Village and HUD.

- K. [RES 16-306](#) **A Resolution Approving an Increase of the Not to Exceed Amount from \$165,000.00 to \$191,000.00 for the Purchase and Planting of Parkways Trees in 2016 through Contracts Secured by the Suburban Tree Consortium, and Waiving the Village's Bid Process**

Overview:

On March 7th, 2016 the Village Board approved a resolution to allow for the purchase and planting of trees through the Suburban Tree Consortium, an organization the Village has been a member of since 1987. It is proposed to increase the Not to Exceed Amount from \$165,000.00 to \$191,000.00 to allow for the purchase and planting of additional parkway trees.

- L. [ORD 16-112](#) **An Ordinance Authorizing the Sale of Surplus Exterior and Interior Signage, Furniture, Memorabilia and Equipment Owned by the Village of Oak Park.**

Overview:

The Village has entered into a Redevelopment Agreement with Randquist for the Tasty Dog Property "as is" and prior to the property's sale - expected this fall - those fixtures, furnishings and equipment from the property that are deemed not reusable by the Village will be sold or provided to other non-profit agencies or left on the property at the time of sale..

- M. [ORD 16-113](#) **An Ordinance Amending Chapter 17 ("Offenses"), Article 1 ("Identification of Specific Offenses") of the Oak Park Village Code to Add New Sections 17-1-35 ("Possession, Manufacture or Delivery of Cannabis") and 17-1-36 ("Possession of Drug Paraphernalia")**

Overview:

The Ordinance amends the Oak Park Village Code to add two new sections to Chapter 17 ("Offenses"), Article 1 ("Identificaiton of Specifc Offenses") to prohibit the possession, manufacture or delivery of cannabis and the possession of drug paraphernalia.

XVII. Regular Agenda

- O. [RES 16-307](#) **A Resolution Approving an Agreement for Municipal Solid Waste, Recycling and Landscape Waste Collection with Waste Management of Illinois, Inc. for a Five Year Period and Authorizing its Execution**

Overview:

The Village is responsible for collection of municipal solid waste, recycling and landscape waste for single family through five unit residential buildings. This agreement allows Waste Management to provide these services for a period of January 1, 2017 through March 31, 2022.

- P. [MOT 16-109](#) **Motion to Concur with the Environment and Energy Commission (EEC) to Impose a Fee on Single-Use Bags and Direct Village staff to Prepare the Necessary Ordinance**

Overview:

In May 2014, the Village Board referred to the EEC the issue of banning plastic bags in Oak Park given that the City of Chicago the month prior passed an ordinance to ban the use of the plastic bags effective August 1, 2015. The EEC researched ordinances regarding plastic and single-use bags enacted throughout the country and conducted outreach with both residents and business owners. The EEC is not recommending the City of Chicago ordinance banning plastic bags, but instead recommends imposing a fee on any single use bag (paper or plastic) .

- Q. [ID 16-277](#) **Review the Recommended Five Year Capital Improvement Plan (2017-2021) and Direct Staff to Prepare the Necessary Actions for Approval of the Plan in October 2016.**

Overview:

Staff is transmitting the recommended five-year Capital Improvement Plan (CIP) to the Village Board for review and consideration at a future meeting. The Finance Committee held two meetings - August 29 and September 12, 2016, to review the document with the Village Manager, CFO and Department Directors. It is the consensus of the Finance Committee that additional discussion is needed related to the Fiber Optic Project.

- R. [RES 16-309](#) **A Resolution Approving a Second Amendment to Settlement Agreement Between the Village of Oak Park, Oak Park and River Forest High School District Number 200 and Oak Park Elementary School District Number 97 and Authorizing its Execution**

Overview

Overview:

The Village of Oak Park, School District 97 and School District 200 have determined that it is beneficial to all parties to recommend to their elected boards a second amendment to the Settlement Agreement for the Downtown TIF District that will address TIF eligible expenses related to the redevelopment of properties commonly referred to as the Colt-Westgate development.

XVIII. Call to Board and Clerk

XIX. Adjourn