



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

---

Monday, February 3, 2020

7:15 PM

Village Hall

---

**Regular Meeting at 7:15 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and Reconvene the Regular Meeting at 7:30 p.m. in the Council Chambers.**

*The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail [board@oak-park.us](mailto:board@oak-park.us).*

*Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

#### I. Call to Order

#### II. Roll Call

#### III. Consideration of a Motion to Adjourn to Executive Session to Discuss Sale of Property.

#### IV. Adjourn to Executive Session

#### V. Reconvene to a Regular Meeting in the Council Chambers and Call to Order

## VI. Roll Call

## VII. Minutes

- A. [ID 20-058](#) **Motion to Approve Minutes from the January 27, 2020 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

## VIII. Agenda Approval

## IX. Non-Agenda Public Comment

## X. Proclamation

- B. [ID 20-057](#) **Motion to Approve Proclamation Celebrating Black History Month February 2020.**

- C. [ID 20-056](#) **Motion to Approve Proclamation Celebrating the 100th Anniversary of The League of Women Voters**

## XI. Village Manager Reports

- D. [ID 20-061](#) **Review of the Village Board Meeting calendars for February, March and April 2020.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

## XII. Village Board Committees

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## XIII. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- E. [ID 20-059](#) **Board & Commission Vacancy Report for February 3, 2020.**

## XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- F. [ID 20-060](#) **Motion to Consent to the Village President's Appointment of:**  
**Citizen Police Oversight Committee - John "Jack" Powers, Appoint as Member**  
**Environment & Energy Commission - Crystal Hodges, Appoint as Member**  
**Environment & Energy Commission - Timothy Thomas, Appoint as Member**

## XV. Consent Agenda

- G. [RES 20-014](#) **A Resolution Approving an Independent Contractor Agreement with Western Utility LLC for the Construction of the Fiber Infrastructure in an Amount not to exceed \$2,870,275.00 and Authorizing its Execution as Reviewed at the November 4, 2019 Village Board Meeting**

**Overview:** On November 4, 2019 the Village approved an Intergovernmental Agreement with D97 for this project. The project is also contained in the FY20 Capital Improvement Program.

- H. [RES 20-030](#) **A Resolution Approving Amendments to Section XV ("Anti-Harassment and Anti-Discrimination, Including Sexual Harassment"), Appendix I ("Job Class and FLSA Status") and Appendix VII ("Appointee Pay Plan Schedule") of the Village of Oak Park Personnel Manual**

**Overview:** In accordance with ILCS 430/70-5 which requires governmental units not subject to the jurisdiction of the State or local Inspector General to, by February 10, 2020, adopt an ordinance or resolution amending its sexual harassment policy to provide for a mechanism for reporting and independent review of allegation of sexual harassment made against an elected official of the governmental unit by another elected official of the governmental unit. Additional changes in accordance with recommended best practices were made at this time to the Anti-Harassment and Anti-Discrimination, Including Sexual Harassment Policy. Also, this item includes Adjustments were made to Appendix I ("Job Class and FLSA Status") and Appendix VII ("Appointee Pay Plan Schedule") to update the current positions that are authorized in the FY20 budget and to correct for prior errors.

- I. [RES 20-038](#) **A Resolution Approving a Commercial Lease with the Oak Park Partnership Limited Partnership for a Construction Field Office for the Lake Street Improvement Projects at 100 Forest in an Amount not to Exceed \$15,000 and Authorizing its Execution**

**Overview:** The Lake Street improvement projects will require a construction field office for the projects for the engineering firm to oversee the work and to allow for businesses and residents to meet with the engineers and contractors on the projects. There is a vacant office space at the 100 Forest Avenue property that works well for this use and is at a very competitive price. The Village would be leasing the space for one-year from February 2020 until February of 2021 at a cost of \$800 per month plus a \$1,600 security deposit and some of the utilities.

- J.**     [RES 20-050](#)     **A Resolution Approving the Renewal of an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Provide Emergency Repairs and Planned Maintenance for Heating, Ventilation and Air Conditioning Work for an Amount Not to Exceed \$35,000.00 and Authorizing its Execution**
- Overview:**     A Resolution Approving the Renewal of an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Provide Emergency Repairs and Planned Maintenance for Heating, Ventilation and Air Conditioning (HVAC) Work for an Amount Not to Exceed \$35,000.00 and Authorizing its Execution
- K.**     [RES 20-053](#)     **A Resolution Approving the Purchase of Five 2020 Dodge Chargers with Police Package, from Napleton Dodge of Westmont, Illinois through the Suburban Purchasing Cooperative Joint Purchasing Program in an Amount not to Exceed \$125,781.00 and Waiving the Village’s Bid Process for the Purchase**
- Overview:**     The Fiscal Year 2020 Fleet Replacement Fund includes the replacement of six Police vehicles. Five of these vehicles will be replaced with 2020 Dodge Chargers with the Police Package. The Suburban Purchasing Cooperative Joint Purchasing Program awarded the bid to Napleton Dodge of Westmont, Illinois.
- L.**     [RES 20-054](#)     **A Resolution Approving the Purchase of One 2020 Ford Utility Hybrid Police Interceptor Vehicle with Police Package from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative Joint Purchasing Program in an Amount Not to Exceed \$39,636.00 and Waiving the Village’s Bid Process for the Purchase**
- Overview:**     The Fiscal Year 2020 Fleet Replacement Fund includes the replacement of six Police vehicles. One of these vehicles will be replaced with a 2020 Ford Utility Hybrid Police Interceptor vehicle with the Police Package. The Suburban Purchasing Cooperative Joint Purchasing Program awarded the bid to Currie Motors of Frankfort, Illinois.
- M.**     [RES 20-057](#)     **A Resolution Authorizing the Purchase of a 2020 New Way 8 Yard Side Loader Mini Packer, from Standard Equipment Company in an Amount not to Exceed \$129,915.00 and Waiving the Village’s Bid Process for the Purchase and Instead Using a Joint Purchasing Program**
- Overview:**     The Fiscal Year 2020 Public Works Fleet Replacement Fund includes the replacement of a 2003 Public Works refuse mini packer truck to be replaced with a 2020 New Way 8 yard side loader mini packer. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- N.**     [RES 20-058](#)     **A Resolution Authorizing the Submission of a Metropolitan Water Reclamation District of Greater Chicago Stormwater Partnership Program Application for the Lemoyne Street Sewer Project**
- Overview:     This resolution authorizes staff to submit an application to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for their Stormwater Partnership Program which is a cost sharing grant program for a proposed flood mitigation project on Lemoyne Street from East Avenue to Edmer Avenue. The Lemoyne Sewer Project is already included in the FY2020 budget and any grant funds received would offset local water and sewer funds.
- O.**     [RES 20-063](#)     **A Resolution Approving a Professional Services Agreement with TranSystems Corporation for Construction Engineering for the Village Wide Fiber Infrastructure Project in an Amount Not To Exceed \$225,549 and Authorizing its Execution**
- Overview:     The Engineering Division requested a proposal from TranSystems Corporation for providing construction oversight of the proposed Village wide Fiber Infrastructure Project. TranSystems is already overseeing the portion of the fiber project which is included as part of the Lake Street projects and has managed similar fiber projects in the past.
- P.**     [RES 20-064](#)     **A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and the Harlem Lake Marion Corporation, DBA Downtown Oak Park in the Amount of \$120,000 for the Better Lake Street Rewards Program and Authorizing its Execution**
- Overview:     The three business districts, Pleasant District, Hemingway District and Downtown Oak Park have been meeting with staff and the Village over the last several months in order to coordinate the Lake Street streetscape project with the business districts. The business districts are requesting funds in the amount of \$120,000 to create the Better Lake Street Rewards Program, modeled after the Downtown Oak Park's Holiday shoppers reward program.
- Q.**     [RES 20-065](#)     **A Resolution Authorizing Subordination of a Lien for the Property Located at 522 S. Lyman Avenue (FHAP-022)**
- Overview:     The loan recipient is requesting a subordination of a First Time Homebuyer Assistance Program Downpayment/Closing-Cost Loan to a refinance first mortgage. The Village remains secure in a junior position on the title.

## XVI. Regular Agenda

- R. [ORD 20-010](#) **Concur with the Plan Commission’s Recommendation and Adopt An Ordinance Granting a Special Use Permit for a Major Planned Development Containing a Seven Story Senior Living Facility at the Property Located at 711-725 Madison Street**
- Overview:** The Applicant, American House, LLC (Redico) has requested the approval of a Planned Development for a seven (7) story senior housing community with 174 units (222 beds) comprised of 76 independent living units, 65 assisted living units, and 33 memory care units with the four allowances. This is a companion to agenda item ORD 20-011.
- S. [ORD 20-011](#) **Concur with the Plan Commission’s Recommendation and Adopt an Ordinance Authorizing the Vacation of a Certain Portion of Euclid Avenue Located Between and Abutting 711 and 725 Madison Street in the Village of Oak Park, Cook County, Illinois**
- Overview:** This is a companion application with ORD 20-010: A Senior Living Community Planned Development. As part of the hearing process, the Applicant (American House, LLC - Redico) submitted a request to vacate a portion of Euclid Avenue between 711 and 725 Madison Street, for the purposes of allowing a more expansive senior living building.
- T. [RES 20-046](#) **A Resolution Approving a Funding Grant Agreement in the Amount of \$260,000 with Icon Clark, LLC Consistent with the Recommendation of the Oak Park Economic Development Corporation (Oak Park EDC) and Authorizing its Execution**
- Overview:** The Oak Park EDC is recommending that the Village provide \$260,000 to Icon Clark, LLC, to construct an exterior full cab elevator at 855 Lake Street in order to address safety concerns and provide access to low-income tenants.

## **XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Boutet)**

- U. [ORD 20-012](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Term and Classification”), Section 3-4-2 (“Classification and Number of Liquor Licenses and Fees”) of the Oak Park Village Code Regarding the Package Class C-8 Boutique Liquor License Classification**
- Overview:** The ordinance sets forth certain amendments to the Package Class C-8 Boutique liquor license classification as recommended by the Liquor Control Review Board.

## **XVIII. Call to Board and Clerk**

## **XIX. Adjourn**