



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, July 23, 2024

6:30 PM

Village Hall

A Regular Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:00 p.m. in Council Chambers

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call**VII. Agenda Approval****VIII. Minutes**

- A. [MOT 24-206](#) A Motion to Approve Minutes from the July 16, 2024 Regular Meeting of the Village Board

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment**X. Proclamation**

- B. [MOT 24-204](#) A Motion to Approve a Proclamation Recognizing Americans with Disabilities Act Awareness Day

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing Americans with Disabilities Act Awareness Day.

XI. Village Manager Reports**XII. Village Board Committees & Trustee Liaison Commission Reports**

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 24-381](#) Board & Commission Vacancy Report for July 23, 2024

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

XV. Consent Agenda

- D. [ORD 24-137](#) **An Ordinance Amending the Fiscal Year 2024 Annual Budget**
- Overview: An Ordinance is hereby presented to modify selected appropriations in the FY24 Adopted Budget. On a continual basis, staff evaluates both revenues and expenditures. However, in most cases only expenditure overages to a budget require an amendment.
- E. [RES 24-250](#) **A Resolution Approving an Amendment to the Renewal of the Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co. to Provide Elevator Maintenance and Repair Services to Increase the Not to Exceed Amount for Fiscal Year 2024 from \$47,000.00 to \$56,000.00 and Authorizing Its Execution**
- Overview: This amendment provides for an increased not-to-exceed agreement amount with Anderson Elevator to replace a major circuit board that is water damaged within the west elevator at the Village's Holley Court Parking Garage.
- F. [RES 24-252](#) **A Resolution Approving the Final Program Year 2024 Action Plan for Federal Community Development Block Grant Funds and Submittal of the Plan to the United States Department of Housing and Urban Development**
- Overview: The Program Year (PY) 2024 Action Plan is part of the five-year PY 2020-2024 Consolidated Plan for Housing and Community Development, which guides decisions for allocating Community Development Block Grant funds. The Village Board released the Draft PY 2024 Action Plan for a 30-day comment period, and with no comments received, it may now approve the final PY 2024 Action Plan and allow the Village Manager to submit the Plan to the U.S. Department of Housing and Urban Development.
- G. [RES 24-254](#) **A Resolution Approving a Collective Bargaining Agreement Between the Village of Oak Park and the Illinois FOP Labor Council LODGE #8 for Patrol Officers for the Period of January 1, 2024 to December 31, 2026 and Authorizing Its Execution**
- Overview: The current contract expired on December 31, 2024. This is the subsequent contract for a three-year period. The Union voted to approve this contract.
- H. [RES 24-256](#) **A Resolution Approving a Collective Bargaining Agreement and Memorandum of Understanding Between the Village of Oak Park and the Illinois FOP Labor Council for Community Service Officers for the Period of January 1, 2024 to December 31, 2026**
- Overview: The current contract for Community Service Officers expired on December 31, 2023. This is the subsequent contract for a three-year period. The Union voted to approve this contract and the memorandum of understanding. In addition, negotiations included effects bargaining for the implementation of a new program called Alternative Calls for Service. A portion of this program involves this unit. The Village Board approved a two-year pilot of this program on June 11, 2024.

- I. [RES 24-264](#) **A Resolution Approving a Task Order with Edwin Hancock Engineering Co. for Construction Engineering Services for Project 24-2, Resurfacing of Various Streets, in an Amount Not to Exceed \$198,892 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from Edwin Hancock Engineering Co. to provide construction engineering for the 24-2 Resurfacing of Various Streets Project. Edwin Hancock has previously managed local street resurfacing projects in the Village and is most qualified to perform these services. Construct work is planned to start in August and be completed in November.

- J. [RES 24-265](#) **A Resolution Approving a Contract with R.W. Duntelman Company for Project 24-2, Resurfacing of Various Streets, in an Amount Not to Exceed \$2,678,775 and Authorizing its Execution**

Overview:

Competitive bids were opened on July 11th for Project 24-2, Resurfacing of Various Streets. Twelve contractors picked up bid documents and six bids were received. The low responsible bid was submitted by R.W. Duntelman Company in an amount of \$2,678,775. The project includes the resurfacing or reconstruction of 17 blocks of local streets in the Village, sewer spot repairs, neighborhood greenway bicycle improvements, traffic calming, and pedestrian safety improvements at various locations.

- K. [RES 24-266](#) **A Resolution Approving a Task Order for Professional Engineering Services with Edwin Hancock Engineering Co. for Design Engineering Services for the 2025 Alley Improvement Project in an Amount Not to Exceed \$245,605 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from Edwin Hancock Engineering Co. to provide design engineering for the 2025 Alley Improvement Project. Edwin Hancock previously completed designs of alley projects in the Village and is most qualified to perform these services. Design work for the 2025 alley project would start in the late summer of 2024 to allow for winter bidding.

- L. [RES 24-269](#) **A Resolution Authorizing the Submission of a Uniform Application for State Grant Assistance with the Illinois Department of Commerce and Economic Opportunity (DCEO) for the Madison Street Streetscape Project**

Overview:

In 2023, the State of Illinois approved \$500,000 in the annual budget for DCEO funds for the Village of Oak Park for costs associated with infrastructure improvements. As approved in the FY24 Budget and Capital Improvement Plan, the Village will utilize these State funds for a portion of the costs associated with the current Madison Street Streetscape project as the project already utilizes DCEO funds. The State requires a grant application through the DCEO for the use of these funds. This grant application allows for the Village to use funding to reimburse Village costs for the project.

XVI. Regular Agenda

- M. [RES 24-227](#) **A Resolution Approving a Professional Services Agreement with Camoin Associates, Inc. to Complete a Comprehensive Economic Vitality Strategic Plan in an Amount Not to Exceed \$125,000.00 and Authorizing Its Execution****
- Overview:** On April 12, 2024, the Village issued a Request for Proposals (“RFP”) for a comprehensive Economic Vitality Strategic Plan (“Plan”). The RFP was posted for a three (3) week period with final responses due at 4 pm on May 8, 2024. The Village received three (3) responses to the RFP with Camoin Associates, Inc. submitting the lowest qualified bid at a total cost of \$125,000.00.
- N. [ID 24-298](#) **A Presentation and Discussion on Residential Single Family Zoning and Missing Middle Housing****
- Overview:** At the Village Board meeting on March 19, 2024, the Board directed staff to prepare a report and presentation on missing middle housing. This presentation will provide the Village Board with staff recommended modifications based on the recently adopted Strategic Vision for Housing Plan’s recommendations and strategies. It will also provide information on a Missing Middle Housing Peer Network and Assistance Program (“Program”) provided by the Metropolitan Mayors Caucus (MMC) and Opticos Design in which the Village has been selected to participate.

XVII. Call to Board and Clerk**XVIII. Adjourn**