



Village of Oak Park

Request for Proposal

*Project Name:
Professional Land Surveying Services for
Local Street Improvement Projects
Project No. 17-08*

*Submitted by Patrick Engineering Inc.
September 28, 2017
RFP No.: 2B7SM0037*



1.0 Project Overview

Patrick Engineering Inc. understands that the Village of Oak Park (Village) wishes to have surveys done along its roads in efforts to develop local street capital improvement project. The work will be performed along the following streets.

Phase I

- Wisconsin Ave. (Harrison to Adams)
- LeMoyné Pkw. (East Ave to Edmer)
- Maple Ave. (Roosevelt to Garfield)
- Highland Ave. (Flournoy to Harrison)
- Clarence Ave. (Roosevelt to Harvard)
- Elmwood Ave. (Fillmore to Harvard)

Phase II

- Augusta St. (Harlem to Forest)
- Additional Street 2 E-W Blocks
- Additional Street 2 N-S Blocks

The specific limits are described in the RFP.



2.0 Patrick's General Capabilities, Strengths, and Relevant Experience

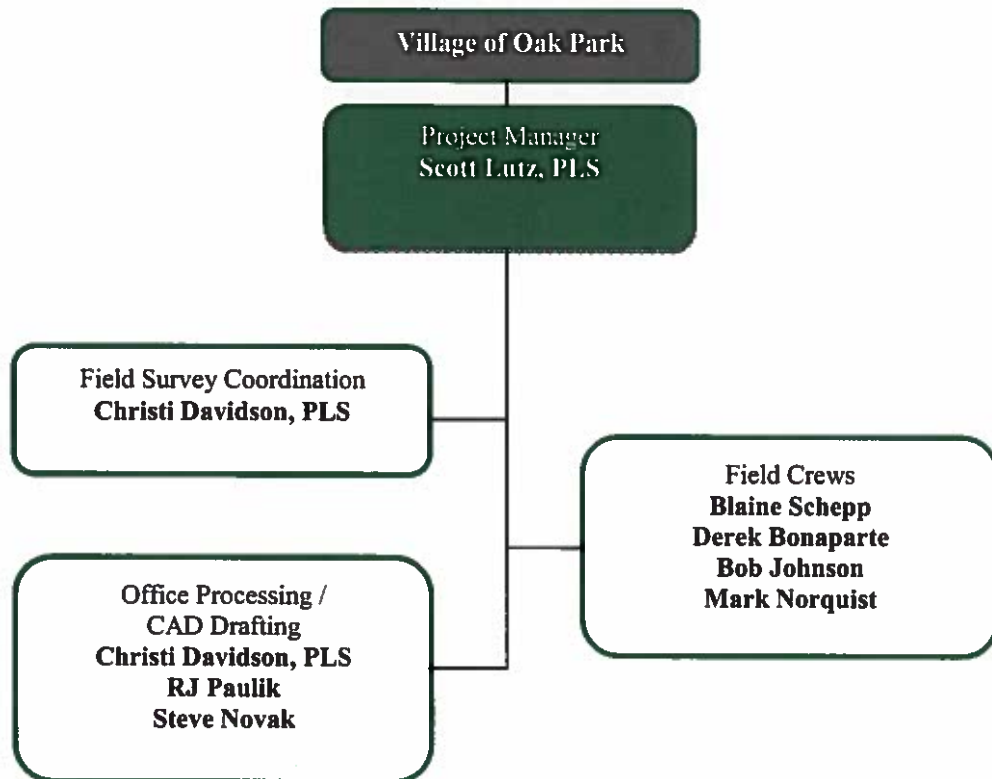
Patrick Engineering Inc. has been performing professional surveying services for nearly 30 years. Currently, Patrick has an experienced team that has been together consistently for a several years at Patrick. Below, we have listed our key staff and their numbers of years of employment at Patrick:

- Scott Lutz, PLS, 20 years at Patrick and 12 years as Director of Survey and Mapping.
- Christi Davidson, PLS: 13 years at Patrick.
- Blaine Schepp: 29 years at Patrick.
- Bob Johnson: 13 years at Patrick.
- Derek Bonaparte: 13 years at Patrick.
- RJ Paulik: 10 years at Patrick

Patrick has performed many projects that involve roadway surveys. We have performed many of these with our Transportation Team who have projects with Illinois Department of Transportation (IDOT), Illinois State Toll Highway Authority (ISTHA), Lake County, Cook County, DuPage County, Will County, and Kane County. The range of services provided on these projects are planimetric and topographic surveys, boundary / ROW surveys, and utility surveys.

Our Survey Team is well versed in using IDOT standards in providing CAD files in MicroStation format and using GEOPAK to import survey data. We are aware that the Village uses MicroStation version V8i.

3.0 Organizational Chart



The above staff has significant capacity to perform work for this project from mid-October through March of next year.



4.0 List of Contracts Most Comparable to the scope for this RFP

Patrick has provided the following contracts that are related to the requested services. The projects are listed in chronological order, but we have limited it to contracts that were awarded or performed in 2014 to 2016:

| | |
|---|--|
| Client: Nicor Gas | Crawford Ave, Midlothian, IL Awarded: October, 2014 |
| Scope: To perform topographic and utility surveys of a part of Crawford Ave that was approximately 1,400 feet or 2 blocks long. Purpose of the survey was to allow Nicor's engineers to design a horizontal directional drill that would be able to successfully go under a railroad, under a creek, and avoid known utilities. Patrick surveyed all planimetric features within the right of way and about 10 feet beyond right of way. Patrick also performed a subsurface utility survey at quality level B. We opened structures, measured inverts or top of pipes, located marks provided by JULIE, and we self-performed utility tracing that JULIE did not complete. | |
| Contact: Charles Parrot (630) 388-3319 | Contact: |
| Address: 1844 Ferry Road, Naperville, IL 60563 | |
| Fee: \$35,243 | |

| | |
|--|---|
| Client: Nicor Gas | Washington Street, Naperville, IL Awarded: October, 2014 |
| Scope: To perform topographic and utility surveys of a part of Washington Street that was approximately 1,100 feet long. Purpose of the survey was to allow Nicor's engineers to design a horizontal directional drill that would be able to successfully go under the DuPage River and avoid known utilities. Patrick surveyed all planimetric features within the right of way and about 10 feet beyond right of way. Patrick also performed a subsurface utility survey at quality level B. We opened structures, measured inverts or top of pipes, located marks provided by JULIE, and we self-performed utility tracing that JULIE did not complete. | |
| Contact: Charles Parrot (630) 388-3319 | Contact: |



| | |
|---|---|
| Address: 1844 Ferry Road, Naperville, IL 60563 | |
| Fee: \$27,913 | |
| Client: AECOM | Public Improvements, WO 1, 2, 3, People's Gas Survey Awarded: January , 2015 |
| Scope: Performed road corridor surveys in Chicago along E. 88 th St, E. 88 th Pl, E. 89 th St. between S. Cottage Grove Ave and S. Dauphin Ave.; a block of Pitney St.; and two blocks along W. Nelson St. and one block of N. Lamon Ave. Surveys consisted of topographic surveys to collect the road, utilities, fences, and other improvements along the road. We opened all utility manholes and obtained measurements to get type, size, and depth. | |
| Contact: David Pikula, (630) 225-4430 | Contact: |
| Address: 4320 Winfield Rd, Suite 300, Warrenville, IL 60555 | |
| Fee: \$10,100.00 | |

Patrick has also performed the following projects in conjunction with our Transportation Team:

- John Humphrey Drive, Orland Park, IL (2016)
- Lake County, IL Route 120 (2012 to 2016)
- ISTHA, Thorndale Ave / Elgin O'Hare Expressway Expansion (2013)
- Lake County, Washington Street (2008 to 2011)
- McHenry County, Rakow Road (2009)



5.0 Understanding of Survey Methods

There are a few technical directives or specifications that were mentioned in the proposal that we would like to reiterate to show our understanding:

We understand the project can be under contract as early as October 16, 2017. The first milestone is scheduled for December 15, 2017 to provide final drawings of the Local Streets for Capital Improvement Projects, Phase I. The second milestone is on March 9, 2018 for delivery of the final drawings of Local Streets Phase II. This schedule will be contingent on the weather as we foresee that some of the fieldwork will be done in the cold winter months.

It is understood that the topographic survey should be taken at 50 foot cross sections as well as at midpoint of curve returns, driveways, and drainage structures. The cross sections should obtain all critical breaking features such as pavement, flowline, back of curb, sidewalk, and 7 feet from edge of pavement and curb face. The surveys will utilize benchmarks provided by the Village that are referenced to City of Chicago Datum and will utilize Illinois State Plane Coordinates (East Zone, NAD83) for the coordinate datum.

The RFP also mentions the need to represent the ROW of the road. Patrick will refer to available road way plans, subdivision plats, and tax maps to verify the road widths of the roads and alleys and correlate that to found evidence in the field. We are not producing a Plat of Highway nor are we providing a signature and seal for a Boundary Survey.



6.0 Objections to any terms of the request for proposal.

Below we have taken excerpts from the provided terms of the proposal and added some comments or items to be stricken.

O. Insurance Requirements

except for professional liability insurance which shall be on a claims made basis

The selected Consultant must purchase and maintain for the length of the agreement, the lines of insurance described in this section. All insurance coverage shall be on an occurrence basis. The Consultant shall provide evidence of such insurance to the Village together with its proposal, and will provide evidence that the Village has been added as a named insured, where applicable, before commencement of the services and on an annual basis thereafter. Certificates of insurance shall contain a clause stating that the coverage afforded by the policies listed will not be canceled or materially altered, except after forty-five (45) days advance written notice to the Village. The Consultant shall secure the following endorsements to each of the required policies: "It is understood and agreed that the insurance company will give not less than forty-five (45) days advance written notice of any cancellation ~~or material change~~ under any of these policies to the Village of Oak Park. *In the event that such notice is not given to the Village of Oak Park at least forty-five (45) days prior to cancellation ~~or material change~~, the policy will continue in full force and effect for the benefit of the Village as if such change or cancellation had not occurred.*" The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:



- (a) **Commercial General Liability:**
 - i. Coverage to include, Broad Form Property Damage, contractual and Personal Injury.
 - ii. Limits:

| | |
|-------------------|-----------------|
| General Aggregate | \$ 2,000,000.00 |
| Each Occurrence | \$ 1,000,000.00 |
| Personal Injury | \$ 1,000,000.00 |
 - iii. Coverage for all claims arising out of the Proposer's operations or premises, anyone directly or indirectly employed by the Proposer.

- (b) **Professional Liability:**
 - i. Per Claim/Aggregate \$2,000,000.00
 - ii. Coverage for all claims ~~arising out of~~ the Consultant's operations or premises, anyone directly or ~~indirectly~~ employed by the Consultant, and the Consultant's obligations under the indemnification provisions of this Agreement to the extent same are covered.

P. **Hold Harmless and Indemnity**

Notwithstanding any limitations or restrictions applicable to any insurance or bonds required hereunder, the Consultant shall ~~defend~~, indemnify and hold the Village of Oak Park and its officers, officials, employees, ~~and agents~~ harmless from and against ~~any and all~~ liability, loss, damage, claim, payment or expense, including attorney fees, which the Village or its officers, officials, employees, ~~and agents~~ may incur ~~resulting from or arising out of any~~ error or omission in the performance of the agreement by the Consultant, including, ~~without limitation~~, errors or omissions in the ~~handling, accounting for, or transferring of funds, or to work, services or systems or products~~ provided in the performance of the agreement by the Consultant or its employees, ~~agents~~, servants, associates, Consultants, sub-consultants, or assignees.

negligent

reasonable

to the extent caused by a negligent

Q. **Tentative Schedule**

Below is a tentative schedule for the request for proposal, evaluation of responses, selection and approval of a preferred Consultant, and surveying services for the establishment of vertical and horizontal control monuments project:



T. Failure to Complete Work on Time

~~Should the Consultant fail to complete and deliver the work according to the tentative schedule, the Consultant shall be liable to pay the Village of Oak Park liquidated damages according to Section 108.09 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction Adopted January 1, 2016. Extensions of contract time shall be according to Section 108.08 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction Adopted January 1, 2016.~~

The above item is asked to be stricken since unless there can be leniency in extending the schedule due to weather concerns such as rain, cold, ice, and wind chill. These are factors that are outside of our control that can impact our schedule.

7.0 Pricing

Patrick has provided our pricing per the provided format in Section III Compensation Estimate Schedule. We are bidding a fee of \$29,744.93 for the Local Roads Capital Improvement Project.

8.0 Addendums

Patrick is in receipt of Addendum 1, Addendum 1 Clarification, and Addendum 2 which was published on September 20, 26, and 26, 2017 respectively.

9.0 Required Company Information

Patrick has completed, signed, and notarized (if necessary) the documents from pages 15 through 26 in the RFP. These signed documents are at the end of this proposal.



Patrick appreciates the opportunity to provide professional surveying services to the Village of Oak Park and looks forward to working with you on this important project. Should you have any questions or require any additional information regarding this matter, please contact me at (630) 795-7200.

Sincerely,

PATRICK ENGINEERING INC.

A handwritten signature in blue ink, appearing to read "Scott A. Lutz".

Scott A Lutz, PLS
Director of Survey and Mapping

A handwritten signature in black ink, appearing to read "Jeffrey C. Schuh".

Jeffrey C. Schuh, PE
President

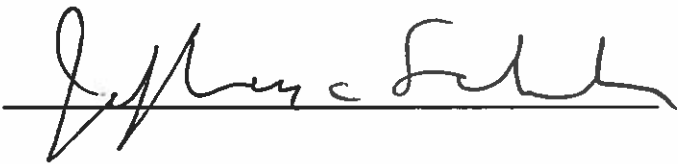
Section III. Compensation Schedule

Please complete all forms and submit the information requested on the following pages and submit three (3) hard copies of the compensation schedule along with the proposal. The Compensation schedule shall include the total price and signature below along with a fee schedule following the attached forms for cost plus fixed fee in accordance with IDOT standards for consultant services.

The undersigned proposes to perform the work as specified in Section II, "Scope of Services," of this call for proposals. The Consultant shall

TOTAL PRICE TO PERFORM ALL WORK AS DESCRIBED IN SECTION II

\$ 29,744.93

Proposal Signature: 

State of Illinois)

County of DuPage)

Jeffrey C. Schuh, (Type Name of Signee)

being first duly sworn on oath deposes and says that the Vendor on the above Proposal is organized as indicated below and that all statements herein made on behalf of such Vendor and that their deponent is authorized to make them, and also deposes and says that deponent has examined and carefully prepared their proposal from the Contract.

AVERAGE HOURLY PROJECT RATES

FIRM
PTB
PRIME/SUPPLEMENT

Patrick Engineering Inc.
Oak Park 2017
Prime

DATE 09/28/17

SHEET 1 OF 1

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJECT RATES | | | Survey Work | | | | | | | | | | | | | | | | |
|------------------------|------------------|---------------------|---------|----------|-------------|---------|----------|-------|---------|----------|-------|---------|----------|-------|---------|----------|-------|---------|----------|----|--------|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | | |
| Staff Surveyor | 26.79 | 222 | 69.38% | 18.59 | 222 | 69.38% | 18.59 | | | | | | | | | | | | | | |
| Project Surveyor | 37.40 | 90 | 28.13% | 10.52 | 90 | 28.13% | 10.52 | | | | | | | | | | | | | | |
| Survey Director | 63.47 | 8 | 2.50% | 1.59 | 8 | 2.50% | 1.59 | | | | | | | | | | | | | | |
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| TOTALS | | 320 | 100% | \$30.69 | 320 | 100% | \$30.69 | 0 | 0% | \$0.00 | 0 | 0% | \$0.00 | 0 | 0% | \$0.00 | 0 | 0% | 0 | 0% | \$0.00 |



COMPANY NAME: **Patrick Engineering Inc.**
 PTB NUMBER: **Oak Park 2017 Local Roads Improvements**
 TODAY'S DATE: **9/28/2017**

| ITEM | ALLOWABLE | UTILIZE W.O. ONLY | QUANTITY J.S. ONLY | CONTRACT RATE | TOTAL |
|---|---|----------------------|-----------------------|------------------|-----------------|
| Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD) | Up to state rate maximum | X | | \$28.00 | \$0.00 |
| Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost (Up to state rate maximum) | X | | \$70.00 | \$0.00 |
| Air Fare | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | | | \$0.00 | \$0.00 |
| Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD) | Up to state rate maximum | X | | \$0.00 | \$0.00 |
| Vehicle Owned or Leased | \$32.50/half day (4 hours or less) or \$65/full day | X | 13 | \$65.00 | \$845.00 |
| Vehicle Rental | Actual cost (Up to \$55/day) | X | | \$55.00 | \$0.00 |
| Tolls | Actual cost | X | | \$0.00 | \$0.00 |
| Parking | Actual cost | X | | \$0.00 | \$0.00 |
| Overtime | Premium portion (Submit supporting documentation) | | | \$0.00 | \$0.00 |
| Shift Differential | Actual cost (Based on firm's policy) | | | \$0.00 | \$0.00 |
| Overnight Delivery/Postage/Courier Service | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Copies of Deliverables/MyIars (In-house) | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Copies of Deliverables/MyIars (Outside) | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Project Specific Insurance | Actual cost | | | \$0.00 | \$0.00 |
| Monuments (Permanent) | Actual cost | | | \$0.00 | \$0.00 |
| Photo Processing | Actual cost | | | \$0.00 | \$0.00 |
| 2-Way Radio (Survey or Phase III Only) | Actual cost | | | \$0.00 | \$0.00 |
| Telephone Usage (Traffic System Monitoring Only) | Actual cost | | | \$0.00 | \$0.00 |
| CADD | Actual cost (Max \$15/hour) | | | \$0.00 | \$0.00 |
| Web Site | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Advertisements | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Public Meeting Facility Rental | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation) | X | | \$0.00 | \$0.00 |
| Recording Fees | Actual cost | X | | \$0.00 | \$0.00 |
| Transcriptions (specific to project) | Actual cost | X | | \$0.00 | \$0.00 |
| Courthouse Fees | Actual cost | | | \$0.00 | \$0.00 |
| Storm Sewer Cleaning and Televising | Actual cost (Requires 2-3 quotes with IDOT approval) | X | | \$0.00 | \$0.00 |
| Traffic Control and Protection | Actual cost (Requires 2-3 quotes with IDOT approval) | X | | \$0.00 | \$0.00 |
| Aerial Photography and Mapping | Actual cost (Requires 2-3 quotes with IDOT approval) | | | \$0.00 | \$0.00 |
| Utility Exploratory Trenching | Actual cost (Requires 2-3 quotes with IDOT approval) | | | \$0.00 | \$0.00 |
| Testing of Soil Samples* | Actual cost | | | \$0.00 | \$0.00 |
| Lab Services* | Actual cost (Provide breakdown of each cost) | | | \$0.00 | \$0.00 |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Requires 2-3 quotes with IDOT approval) | | | \$0.00 | \$0.00 |
| Railroad Right of Entry Application Fee | Actual Cost | X | | \$0.00 | \$0.00 |
| Railroad Flagger Usage | Actual Cost | X | | \$0.00 | \$0.00 |
| Railroad Protective Liability Insurance | Actual Cost | X | | \$0.00 | \$0.00 |
| | | | | \$0.00 | \$0.00 |
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| | | | | \$0.00 | \$0.00 |
| TOTAL DIRECT COST | | | | | \$845.00 |

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

LEGEND

W.O. = Work Order

J.S. = Job Specific



RESPONDENT CERTIFICATION

PROPOSAL SIGNATURE: Jeffrey C. Schuh
State of Illinois
County of DuPage
Jeffrey C. Schuh
TYPE NAME OF SIGNEE

being first duly sworn on oath deposes and says that the Respondent on the above proposal is organized as indicated below and that all statements herein made on behalf of such Respondent and that this deponent is authorized to make them, and also deposes and says that he has examined and carefully prepared their bid proposal from the Contract Exhibits and Specifications and has checked the same in detail before submitting this proposal or bid; that the statements contained herein are true and correct.

Signature of Respondent authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of Respondent shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated September 28, 2017

Patrick Engineering Inc.
Organization Name
(Seal - If Corporation) By Jeffrey C. Schuh
Authorized Signature
4970 Varsity Drive, Lisle, Illinois 60532
Address
630.795.7200
Telephone

Subscribed and sworn to before me this 28th day of September, 2017.

Karen A. Breitenbach
Notary Public

My Commission Expires: April 10, 2021
(Fill Out Applicable Paragraph Below)



(a) Corporation

The Respondent is a corporation, which operates under the legal name of Patrick Engineering Inc. and is organized and existing under the laws of the State of Illinois.

The full names of its Officers are:
President Jeffrey C. Schuh
Secretary Howard E. Firestone II

Treasurer Daniel P. Dietzler

The corporation does have a corporate seal. (In the event that this bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Name, signature, and addresses of all Partner

The partnership does business under the legal name of _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

(c) Sole Proprietor

The Respondent is a Sole Proprietor whose full name is _____.
If the Respondent is operating under a trade name said trade name is _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

Signed _____
Sole Proprietor



Attachment I.


RESPONDENT CERTIFICATION

Patrick Engineering Inc., as part of its bid on a contract for
(name of Respondent)

Professional Land Surveying Services for the Local Street Improvement Project to the Village of Oak Park, hereby certifies that said Respondent is not barred from bidding on the aforementioned contract as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Bidding Requirements".

By: 
(Authorized Agent of Respondent)

Subscribed and sworn to
before me this 28th day
of September, 2017.


(Notary Public)





Attachment II.

TAX COMPLIANCE AFFIDAVIT

Jeffrey C. Schuh, being first duly sworn, deposes
and says:

that he/she is President of _____
(partner, officer, owner, etc.)

Patrick Engineering Inc.
(bidder selected)

The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from entering into an agreement with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the municipality to recover all amounts paid to the individual or entity under the agreement in civil action.

By: Jeffrey C. Schuh
Its:

Jeffrey C. Schuh, President
(name of bidder if the bidder is an individual)
(name of partner if the bidder is a partnership)
(name of officer if the bidder is a corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to before me this 28th day of September, 2017.

Karen A. Breitenbach
Notary Public's Signature

- Notary Public Seal -



Minority Business and Women Business Enterprises Requirements

The Village of Oak Park in an effort to reaffirm its policy of non-discrimination, encourages and applauds the efforts of bidders and sub-Consultants in taking affirmative action and providing Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

Reporting Requirements

The following forms must be completed in their entirety, notarized and included as part of the proposal document. Failure to respond truthfully to any question on the list or failure to fully cooperate with further inquiry by the Village of Oak Park will result in disqualification of your proposal.



Attachment III.

ORGANIZATION OF BIDDING FIRM

Please fill out the applicable section:

A. Corporation:

The Consultant is a corporation, legally named Patrick Engineering Inc. and is organized and existing in good standing under the laws of the State of Illinois. The full names of its Officers are:

President Jeffrey C. Schuh

Secretary Howard E. Firestone II

Treasurer Daniel P. Dietzler

Registered Agent Name and Address: Illinois Corporation Service Company, 801 Adalai Stevenson Drive, Springfield, Illinois 62703

The corporation has a corporate seal. (In the event that this Bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

B. Sole Proprietor:

The Consultant is a Sole Proprietor. If the Consultant does business under an Assumed Name, the

Assumed Name is _____, which is registered with the Cook County Clerk. The Consultant is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

C. Partnership:

The Consultant is a Partnership which operates under the name _____

The following are the names, addresses and signatures of all partners:

| | |
|-----------|-----------|
| _____ | _____ |
| _____ | _____ |
| Signature | Signature |

(Attach additional sheets if necessary.) If so, check here _____.

If the partnership does business under an assumed name, the assumed name must be registered with the Cook County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

D. Affiliates: The name and address of any affiliated entity of the business, including a description of the affiliation: _____

Signature of Owner



Attachment IV. **Compliance Affidavit**

I, Jeffrey C. Schuh being first duly sworn on oath depose and state as follows:
(Print Name)

1. I am the (title) President of the Proposing Firm ("Firm") and am authorized to make the statements contained in this affidavit on behalf of the Firm.
2. The Firm is organized as indicated on Exhibit A to this Affidavit, entitled "Organization of Proposing Firm," which Exhibit is incorporated into this Affidavit as if fully set forth herein.
3. I have examined and carefully prepared this proposal based on the Request for Proposals and verified the facts contained in the proposal in detail before submitting it.
4. I authorize the Village of Oak Park to verify the Firm's business references and credit at its option.
5. Neither the Firm nor its affiliates¹ are barred from proposing on this project as a result of a violation of 720 ILCS 5/33E-3 or 33E-4 relating to bid rigging and bid rotating, or Section 2-6-12 of the Oak Park Village Code related to "Proposing Requirements".
6. The Proposing Firm has the M/W/DBE status indicated below on the form entitled "EEO Report."
7. Neither the Firm nor its affiliates is barred from agreement with the Village of Oak Park because of any delinquency in the payment of any debt or tax owed to the Village except for those taxes which the Firm is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. I understand that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the Village of Oak Park to recover all amounts paid to the Firm under the agreement in a civil action.
8. I am familiar with Section 13-3-2 through 13-3-4 of the Oak Park Village Code relating to Fair Employment Practices and understand the contents thereof; and state that the Proposing Firm is an "Equal Opportunity Employer" as defined by Section 2000(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference. Also complete the attached EEO Report or Submit an EEO-1.
9. I certify that the Consultant is in compliance with the Drug Free Workplace Act, 41 U.S.C.A, 702.

¹ Affiliates means: (i) any subsidiary or parent of the bidding or contracting business entity, (ii) any member of the same unitary business group; (iii) any person with any ownership interest or distributive share of the bidding or contracting business entity in excess of 7.5%; (iv) any entity owned or controlled by an executive employee, his or her spouse or minor children of the bidding or contracting business entity.

Signature: Jeffrey C. Schuh Printed Name Jeffrey C. Schuh

Name of Business: Patrick Engineering Inc. Your Title: President

Business Address: 4970 Varsity Drive, Lisle, Illinois 60532
(Number, Street, Suite #) (City, State & Zip)

Telephone: 630.795.7200 Fax: 630.724.1447 Web Address: www.patrickco.com

Subscribed to and sworn before me this 28th day of September, 2017.

Karen A. Breitenbach
Notary Public



M/W/DBE STATUS AND EEO REPORT

1. Consultant Name: Patrick Engineering Inc.

2. Check here if your firm is:

- Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
- Women's Business Enterprise (WBE) (A firm that is at least 51% owned,

Failure to respond truthfully to any questions on this form, failure to complete the form or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. For assistance in completing this form, contact the Department of Public Works at 708-358-5700.

- managed and controlled by a Woman.)
- Owned by a person with a disability (DBE) (A firm that is at least 51% owned by a person with a disability)
- None of the above

[Submit copies of any W/W/DBE certifications]

3. What is the size of the firm's current stable work force?

260 Number of full-time employees

23 Number of part-time employees

4. Similar information will be requested of all subConsultants working on this agreement. Forms will be furnished to the lowest responsible Consultant with the notice of agreement award, and these forms must be completed and submitted to the Village before the execution of the agreement by the Village.

Signature: 

Date: Sept 28, 2017

EEO REPORT

Please fill out this form completely. Failure to respond truthfully to any questions on this form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this proposal. An incomplete form will disqualify your proposal. For assistance in completing this form, contact the Purchasing Department at 708-358-5473.

An EEO-1 Report may be submitted in lieu of this report.

Consultant Name Patrick Engineering Inc.
 Total Employees 283

| Job Categories | Total Employees | Total Males | Total Females | Males | | | | Females | | | | Total Minorities | |
|----------------------|-----------------|-------------|---------------|----------|-----------|----------------------------------|--------------------------|---------|----------|----------------------------------|--------------------------|------------------|-----------|
| | | | | Black | Hispanic | American Indian & Alaskan Native | Asian & Pacific Islander | Black | Hispanic | American Indian & Alaskan Native | Asian & Pacific Islander | | |
| Officials & Managers | 39 | 34 | 5 | | 2 | | 2 | | | | | | 4 |
| Professionals | 178 | 149 | 29 | 3 | 7 | | 14 | | | | | | 30 |
| Technicians | 44 | 38 | 6 | 4 | 2 | | | | | 1 | | | 6 |
| Sales Workers | 1 | | 0 | | | | | | | | | | 0 |
| Office & Clerical | 14 | 0 | 14 | | | | | | | 3 | | 1 | 4 |
| Semi-Skilled | | | | | | | | | | | | | |
| Laborers | 2 | 2 | 0 | | | | | | | | | | 0 |
| Service Workers | 5 | 5 | 0 | | | | | | | | | | 0 |
| TOTAL | 283 | 229 | 54 | 7 | 11 | | 16 | | | 4 | | 6 | 44 |
| Management Trainees | | | | | | | | | | | | | |
| Apprentices | | | | | | | | | | | | | |

This completed and notarized report must accompany your Proposal. It should be attached to your Affidavit of Compliance. Failure to include it with your Proposal will be disqualify you from consideration.

Jeffrey C. Schuh, being first duly sworn, deposes and says that he/she is the President (Title or Officer) of Patrick Engineering Inc. and that the above EEO Report Information is true and accurate and is submitted with the intent that it

be relied upon. Subscribed and sworn to before me this 28th day of September, 2017.
September 28, 2017
 (Date)

Jeffrey C. Schuh
 (Signature)



Attachment V.

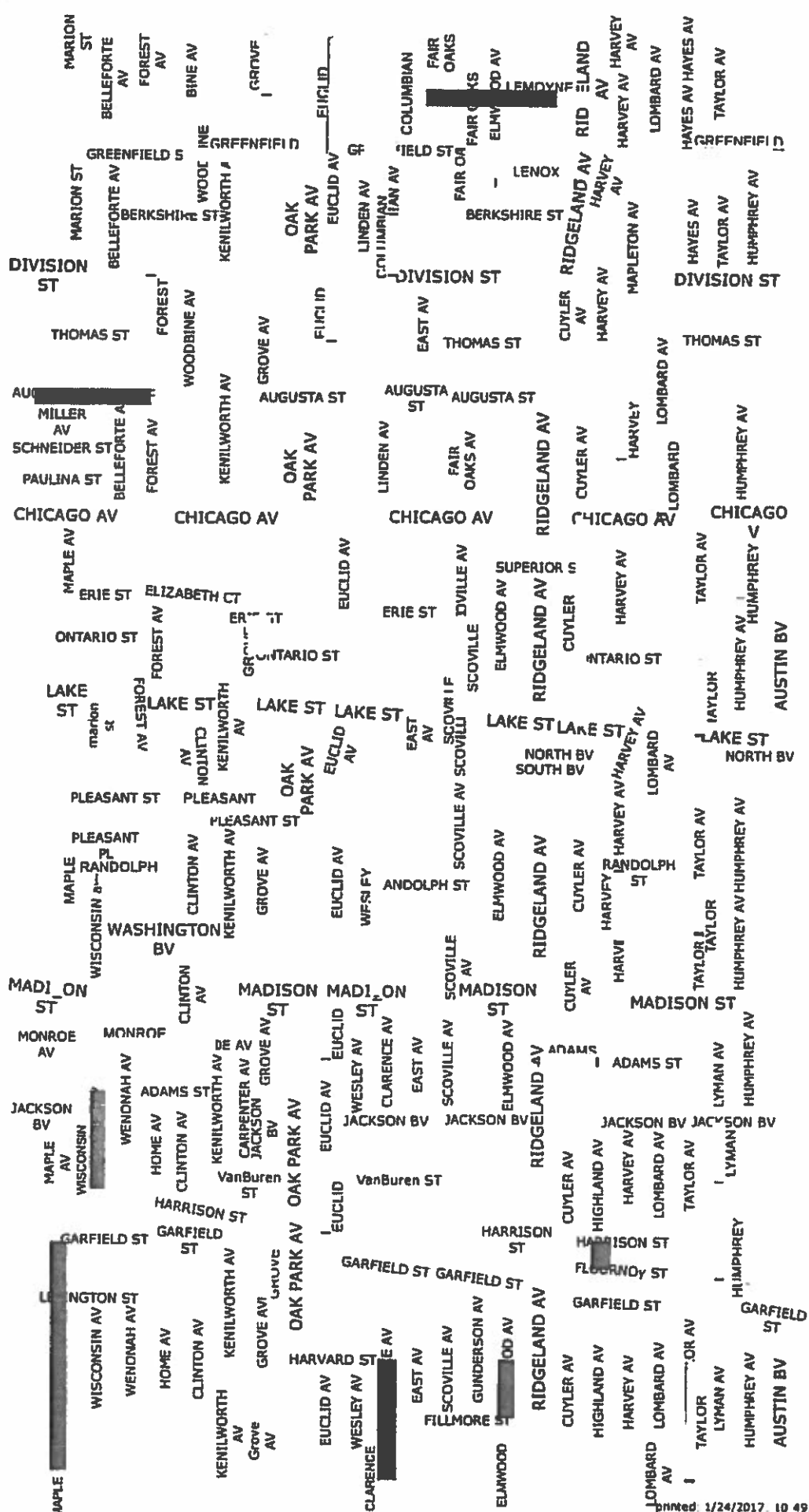
No Proposal Explanation

If your firm does not wish to submit a proposal, please provide us with Attachment V and include in the space below any comments you may have concerning this proposal or any related factors that prevented you from submitting a response.

Project Name: Professional Land Surveying Services for Local Street Improvement Projects

Date Issued: September 14, 2017

Comments:



2018

17-8 DESIGN SURVEY
NEEDS FOR 2018

