

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: James Karsten / Gia Willis
 Title: Management Analyst / Adjudication Director

Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
From GL #	From Account Description	To GL #	To Account Description	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended Current Yr Amended
1001.41030.101.530667.0000	External Support	1001.41030.101.550603.0000	Postage	190,052	23,000	167,052	82,000	23,000	105,000
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0

** Includes any prior approved amendments

Explanation Below

Staff submit the above year-end budget amendment to address the Adjudication Department's postage expense overage in FY25. The amendmend is a net-zero change to increase the Adjudication postage budget by \$23,000 and decrease the Adjudication external support budget by the same amount.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Mary Modelski
 Title: Finance

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions →	1001.41100.101.560638	1001.41100.101.570711	46,036	706	45,330	8,000	706	8,706
Budget Page # →								

** Includes any prior approved amendments

Explanation Below

Due to a staffing vacancy, software was used to record meetings for transcription after Board and Committee meetings.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance

x

Submitted by:
Title:

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description →	1001.41300.101.591860.0000	40,000	(40,000)	-
Budget Page # →	Transfer to Parking Fund			
Account Description →	5060.41300.101.491401.0000	2,000,000	(2,000,000)	-
Budget Page # →	Transfer from General Fund			
Account Description →	5060.43770.408.451441.0000	-	1,200,000	1,200,000
Budget Page # →	Parking Fines			
Account Description →	1001.42400.101.451441.0000	1,200,000	(1,200,000)	-
Budget Page # →	Parking Fines			

** Includes any prior approved amendments

Explanation Below

This FY25 Q5 budget amendment removes the scheduled interfund transfer between the general fund and the parking fund, and moves the parking fine revenue budget from the general fund to the parking fund. This revenue is enterprise fund revenue and should be budgeted for and recorded in the parking fund as revenue. A subsequent budget amendment will be submitted in FY26 to address this issue in the FY26 budget.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Mary Modelski
 Title: Finance

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions →	1001.41300.101.530696 Crisis Response	1001.42510.101.530681 WSCDC Contract	263,377	65,103	198,274	864,802	65,103	929,905
Budget Page # →	121	131						

** Includes any prior approved amendments

Explanation Below

The WSCDC costs came in higher than anticipated. The quarterly invoices are split between Fire and Police each were required to pay \$272,286.15 for October/November/December of 2025. Interim CFO advised to pull the necessary funds from an available Finance account.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Greg Olsen
 Title: Public Health Director

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions →	1001.44550.101.530650	1001.44550.101.530667	5,212	150	5,062	25,000	150	25,150
Budget Page # →	Conferences/Training 180	External Support 180						

** Includes any prior approved amendments

Explanation Below

Moving funds to External Support from Conferences/Training in order to cover the remaining expense for the Health Department's Medical Consult

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Mary Modelski
 Title: Finance

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	1001.41080.101.530658 Temporary Services	1001.41080.133.520668 Unemply Ins Payment	65,000	19,245	45,755	10,000	19,245	29,245
Budget Page #	84	84						

** Includes any prior approved amendments

Explanation Below

The Unemployment Insurance premiums for the Fiscal Year 2025 were much higher than anticipated.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Alvin Nepomuceno
 Title: IT Director

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
			From GL #	To GL #	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**
Account Descriptions	→ XXXX.XXXXX.XXX.XXXXXX 1001.41040.101.550663	XXXX.XXXXX.XXX.XXXXXX 1001.41040.101.530667	-	-	-	-	-	-
	→ 1001.41040.101.540690	1001.41040.101.530667	375,000	(11,592)	363,408	99,300	11,592	110,892
Budget Page #	→ 141	141	127,500	(6,567)	120,933	110,892	6,567	117,459

** Includes any prior approved amendments

Explanation Below

The IT Department is submitting this Q5 budget amendment to cover a remaining FY25 expense (Trace3 – Exchange Migration RFP). We have been waiting to liquidate three FY25 purchase orders (POs 05627, 05162, and 05137) in order to transfer the remaining funds into the appropriate account; however, these POs could not be liquidated until their final payments were completed.

Now that the POs have been fully paid, we have requested Finance to liquidate them. Subsequently, we are requesting that the resulting available funds be reallocated as outlined below.

- \$11,592 from Software to External Support
- \$6,567 from Telecommunications to External Support

These transfers will consolidate the necessary funds to pay the remaining FY25 expense.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

Submitted by: Tony Fioretti
 Title: Assitant Village Attorney

	Current Yr Budget <u>GL #</u>	Current Yr <u>Budget</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions → Budget Page # →	1001.41070.101.530667 External Support	654,858	15,508	670,366
Account Descriptions → Budget Page # →	1001.41070.101.550606 Books & Subscriptions	5,000	90	5,090
Account Descriptions → Budget Page # →	6026.41071.101.530679 Legal Fees - Workers' Comp.	65,000	1,533	66,533
Account Descriptions → Budget Page # →	6026.41071.101.580679 Liability Claims	85,000	24,727	109,727
Account Descriptions → Budget Page # →	6026.41071.151.520678 Workers Comp Settlements	710,000	16,616	726,616
Account Descriptions → Budget Page # →	6026.41071.151.520679 Workers Comp - TTD	215,000	5,000	220,000
Total Transfer from GL				63,474

Explanation Below

From General Fund to Legal Department External Support, subscriptions, Workers' Comp funds within SIRF, Liability Claims, to cover contractual invoices in excess of bugeted amount.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant	<input checked="" type="checkbox"/>
Fund Balance	<input type="checkbox"/>

Submitted by: Jonathan Burch
Title: Assistant Village Manager / Neighborhood Services Director Recommended

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Current Yr Amended</u>
	2083.46201.101.583599	-	3,750	3,750
Account Description	→ UCP Segiun Public Service			
Budget Page #	→ 34			

** Includes any prior approved amendments

Explanation Below

On January 22, 2026, Village Manager Kevin J. Jackson approved an agreement with UCP Seguin of Greater Chicago in the amount of \$15,000 to be awarded in CDBG Program Year 2025, which covers October 2025-September 2026. This amendment will provide funding for the subrecipient's quarter 1 invoice, which covers the period of October-December 2025.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
 Title: Assistant Village Manager / Neighborhood Services Director

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	1001.46213.101.560625 Clothing	1001.46214.101.560625 Clothing	575	171	404	319	171	490
Budget Page #	157	158						

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services department is submitting this amendment to cover the cost of uniform clothing for front desk staff of the Neighborhood Partnerships division. The funds are being moved from Neighborhood Programs to Neighborhood Partnerships to support Welcome Center operations. The Neighborhood Partnerships Clothing account currently has \$61 available, and these funds increase the balance to \$232.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
 Title: Assistant Village Manager / Neighborhood Services Director

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
			From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Requested <u>Amount</u>
Account Descriptions →	1001.46212.101.550606	1001.46214.101.530667						
Budget Page # →	Books & Subscriptions 156	External Support 158	2,352	1,194	1,158	1,475	1,194	2,669
Account Descriptions →	1001.46212.101.560631	1001.46214.101.530667						
Budget Page # →	Operational Supplies 156	External Support 158	1,396	1,214	182	2,669	1,214	3,883
Account Descriptions →	1001.46214.101.530650	1001.46214.101.530667						
Budget Page # →	Conferences & Training 158	External Support 158	3,523	125	3,398	3,883	125	4,008

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services Department is reallocating funds to support a one-time purchase request by the SWOP (South West Oak Park) community organization for reimbursement for a winter lighting initiative in the southwest Oak Park area.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance

Submitted by: Craig Failor
Title: Development Services Director

Recommended
Current Yr
Amended

Current Yr
Budget**
Requested
Amendment

	<u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
Account Description	5060.43770.786.530667 External Support	182,272	9,300	191,572
Budget Page #				

** Includes any prior approved amendments

Explanation Below

This request for funding is to support the expense of the transport of the coins from the parking meters. The amendment would allow for invoices to be paid for 2025 services.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance

Submitted by: Anjali Peterson
Title: Budget & Revenue Analyst

Recommended
Current Yr
Amended

Current Yr
Budget**
Requested
Amendment

	<u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
Account Description →	2200.42490.101.560625	13,000	3,210	16,210
Budget Page # →	Bullet Proof Vest Grant 207			

** Includes any prior approved amendments

Explanation Below

Additional funds are needed to cover payments for Bullet Proof Vests. This amount is reimbursed through the Bullet Proof Vest grant.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Mary Modelski
 Title: Finance

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	1001.42400.101.530650 Conference Training	1001.42400.101.530681 WSCDC Contract	122,350	65,103	57,247	864,802	65,103	929,905
Budget Page #	167	167						

** Includes any prior approved amendments

Explanation Below

The WSCDC costs came in higher than anticipated. The quarterly invoices are split between Fire and Police each were required to pay \$272,286.15 for October/November/December of 2025.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance

Submitted by: John Kramer

Title: Deputy CFO

Recommended

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Current Yr Amended</u>
Account Description	5040.41300.101.550603	22,500	5,000	27,500
Budget Page #	Postage			

** Includes any prior approved amendments

Explanation Below

This request is to increase the funding for postage expense related to water billing.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant	<input checked="" type="checkbox"/>
Fund Balance	<input type="checkbox"/>

Submitted by: Mary Modelski
Title: Finance

Recommended
Current Yr
Amended

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	
Account Description	2311.41020.101.530667	-	454,546	454,546
Budget Page #	External Support	-		-
	0			

** Includes any prior approved amendments

Explanation Below

This is a State Appropriation Grant for which we were awarded in FY25, hence the funds were not recognized during the FY25 budget planning cycle.