

## **Intergovernmental Agreement Oak Park River Forest Home Repair Program**

This agreement is between OAK PARK TOWNSHIP and the enumerated participating local governments: River Forest Township, Village of Oak Park, and Village of River Forest, hereinafter referred to collectively as PARTICIPATING GOVERNMENT UNITS.

### **OAK PARK TOWNSHIP agrees as follows:**

- To work with Northwest Housing Partnership to ensure appropriate provision of the OPRF Home Repair Program. A description of the OPRF Home Repair Program is attached hereto and incorporated herein by reference.
- To refer callers to the Northwest Housing Partnership for participation in the OPRF Home Repair Program.
- To respect and maintain the confidentiality of registered older adults participating in the OPRF Home Repair Program.
- To act as the administrative agent of the OPRF Home Repair Program to include securing letters of support from participating government units for future funding applications, reporting program utilization to participating government units, and developing future agreement renewals for consideration.
- To provide the necessary support, services, materials and equipment; such as, duplication, printing, postage, telephone and computers for promotion of the program.
- To distribute quarterly and annual reports via email on the program utilization to all Township board members and the designated point of contact at each participating government unit.
- To ensure maintenance of appropriate level of liability insurance for Northwest Housing Partnership, with participating governmental units listed as additional insured, and provide certificates of insurance to participating governmental units as requested.
- To bill each participating government unit as listed in this IGA and to pay the funds out to the Northwest Housing Partnership for the administration of the OPRF Home Repair Program.
- To establish agreements with partner agencies to share confidential information that will allow the Township to report on program outcomes for the OPRF Home Repair Utilization in the aggregate.

### **The other participating government units agree as follows:**

- To support the OPRF Home Repair Program through referrals and publicity via website, social media, community events, newsletters and distribution of other printed and electronic materials.
- To participate in planning meetings.

- To bring policy and operational concerns and recommendations to the Senior Services Director or Oak Park Township Manager for discussion and response.
- To enter into data sharing agreements, where appropriate, so that the Township may collect and analyze data in the aggregate for older adults that are participating in the OPRF Home Repair program.
- To support the cost of this joint endeavor in an amount listed to be billed Annually. The total budget for the OPRF Home Repair Program for the first year of this agreement is \$7,000.

<b>AGENCY</b>	<b>2021-22 Amount</b>
Oak Park Township	\$1,750
Village of Oak Park	\$1,750
River Forest Township	\$1,750
Village of River Forest	\$1,750
<b>TOTAL:</b>	<b>\$7,000.00</b>

- To promptly reimburse Oak Park Township upon receipt of a quarterly bill in the amount shown in the table above.

It is understood by all signatories of this agreement that the supervision of all Township employees, including any addition to the Township staff as a result of this agreement, is the responsibility of Oak Park Township. To the extent permitted by law, each party shall indemnify, defend, and hold harmless the other parties, their elected officials, employees, officers, directors and agents from and against any third-party claims, demands, losses, damages, or expenses (including reasonable attorneys' fees) arising from or relating to any claim for harm, injury, or death to any person, or damage to tangible personal property arising out of or in connection with the performance of the services under this Agreement to the extent of the negligence, fault, or willful act or omission of the indemnifying party, its personnel or agents during the course of performance of the services hereunder or otherwise in connection with the performance of this Agreement.

This Intergovernmental Agreement will be in force for one year from April 1, 2021. Information on service provision to date and proposed renewal of this agreement will be presented in December 2021 to the participating government units.

**OAK PARK TOWNSHIP**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**RIVER FOREST TOWNSHIP**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**VILLAGE OF RIVER FOREST**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## OPRF Home Repair Program Description

Oak Park Township, in partnership with the participating governmental units, is entering into an agreement with the Northwest Housing Partnership (NWHP) for operation of the OPRF Home Repair Program to benefit older adults (60 and older) living in Oak Park and River Forest. This partnership expands the service area of the existing NWHP Handyman Program to include Oak Park and River Forest.

- The program is limited to minor repairs only
- This is **NOT** an emergency repair service
- Repair personnel (hired by NWHP) are background checked, and insured
- COVID-19 safety precautions will be taken for all home repair projects
- Eligible work includes: grab bars, attic stairs, disposal repair, door locks, light fixtures, screens, faucets, sinks, toilets, drains, and more
- Homeowners are allocated a maximum of 2 hours per home repair visit
- Fees range from \$20, \$30 to \$40 per hour depending on household income (all income levels eligible for service)
- Donations to the Home Repair Program are accepted
- Materials and supply cost are the responsibility of the older adult