

VILLAGE OF OAK PARK

PROJECT NAME: **Grant Services RFP (Issued 5/10/23)**

RE: Answers to questions regarding Grant Services RFP

DATE: May 22, 2023

QUESTIONS REGARDING REQUEST FOR PROPOSALS FOR GRANT SERVICES

The Village of Oak Park (“the Village”) has provided the following responses to questions regarding the Grant Services RFP.

Question 1. The RFP notes: *“The grants development process and products will be aligned with the Climate Ready Oak Park plan, forthcoming DEI and other Village assessments and plans, and other established and emergent community priorities.”* Could you provide clarification on other established and emergent community priorities and examples of other areas or relevant departments these may be associated with? For example, would the Village be potentially interested in grants services for infrastructure (e.g. transportation, stormwater, parks & recreation), economic development, or other focus areas?

Village response: Yes, all municipal departments and divisions may seek grant services under this RFP, including transportation, stormwater, and economic development. Note, parks & recreation and school services are not provided by the Village.

Question 2. Could the Village provide clarification regarding an anticipated timeframe for contracted services. For example, is there a minimum or maximum contract term (e.g. 6 months or 12 months)?

Village response: The Village anticipates awarding a 12-month contract.

Question 3. A sample Professional Services Agreement has been included with specific insurance limits required of selected consultants. Would the Village be willing to amend the insurance limits as considered reasonable to match the limits of qualified consultants? Or would the selected consultant be required to meet the insurance limits specified in the sample Professional Services Agreement?

Village response: As part of the RFP response, any responder should state what insurance policy coverages the responder would like to see in the Agreement and we will consider the response as part of the selection process.