



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, May 13, 2025

6:30 PM

Village Hall

A Regular Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to enter immediately into Executive Session (Room 130) and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers(Room 201).

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Closed Session to Discuss Pending Litigation.

IV. Reconvene to Regular Meeting in Council Chambers and Call to Order

V. Roll Call

VI. Agenda Approval

VII. Minutes

- A. [MOT 25-158](#) **A Motion to Approve Minutes from the March 11, 2025 and May 6, 2025 Regular Meetings of the Village Board.**
- Overview: This is a Motion to approve the official minutes of meetings of the Village Board.

VIII. Non-Agenda Public Comment

IX. Proclamation

- B. [MOT 25-177](#) **A Motion to Approve a Proclamation Recognizing the 50th Season of the Oak Park Farmers' Market.**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming 2025 the 50th season of the Oak Park Farmers' Market.
- C. [MOT 25-178](#) **A Motion to Approve a Proclamation National Jewish American Heritage Month - May 2025.**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming May 2025 as National Jewish American Heritage Month.
- D. [MOT 25-179](#) **A Motion to Approve a Proclamation Asian American, Native Hawaiian, Pacific Islander, Desi Heritage Month - May 2025**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming May 2025 as Asian American, Native Hawaiian, Pacific Islander, Desi Heritage Month.
- E. [MOT 25-180](#) **A Motion to Approve a Proclamation Older Americans Month - May 2025 and Celebrating Seniors Week May 8 - May 15, 2025.**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming May 2025 as Older Americans Month, and May 8 - May 15, 2025 as Celebrating Seniors Week.

X. Village Manager Reports

- F. [ID 25-348](#) **Review of the Updated Village Board Meeting Calendars for May 2025.**
- Overview: Calendars are presented to the Board for the purpose of highlighting Special Meeting topics. These topics are based on adopted Village Board Goals and/or previous Village Board direction.

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

G. [ID 25-365](#)

Board and Commission Vacancy Report for May 13, 2025

Overview:

This report lists the expected number of members, current number of members seated and number of active vacancies for the Village's 18 citizen boards and commissions. There are currently 22 vacancies.

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

H. [MOT 25-166](#)

**A Motion to Consent to the Village President's Appointment of: Aging in Communities - Linda T. Francis, Appointed as Commissioner | Melissa Avila, Appointed as Commissioner
Community Development Citizens Advisory Committee - Sheena Rayford, Appointed as Chair | Wayne Huang, Appointed as Member
Farmers' Market Commission - Jessica Green, Appointed as Chair
Liquor Control Review Board - Jeffrey Hines, Appointed as Member**

Overview:

Board and Commission Information

Aging in Communities | The Aging in Communities Commission was created to advise the Village Board in its efforts to address evolving needs and interests of our changing demographic and to develop a community-wide lens to identify not just a set of plans programs, procedures and services but also an inclusive awareness and approach that facilitates livability for everyone.

Community Development Citizens Advisory Committee | The Community Development Citizens Advisory Committee formulates recommendations to the Village Board for the annual allocation of Federal Community Development Block Grant (CDBG) funds for public service, administration, property and infrastructure improvements, and economic revitalization activities targeted to low and moderate-income individuals.

Farmers' Market Commission | The Farmers' Market Commission works closely with the Market Manager to make the Oak Park Farmers' Market one of the most successful farmers' markets in Illinois. The Commission coordinates special events, helps publicize the market, volunteers on market Saturdays, and recommends any changes in operating policies and/or regulations to the Market Manager and Village Board.

Liquor Control Review Board | The Liquor Control Review Board investigates and reviews all applications and renewals of liquor licenses and advises the Local Liquor Control Commissioner.

XIV. Consent Agenda

- I. [MOT 25-160](#) **A Motion to Approve the Bills in the Amount of \$7,639,126.71 from March 1, 2025, through April 3, 2025**
- Overview: A Motion to Approve the Bills in the Amount of \$7,639,126.71 from March 1, 2025, through April 3, 2025. Also attached is the March 2025 payroll summary report.
- J. [RES 25-193](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number 23 WC 28845**
- Overview: It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 23 WC 28845
- L. [RES 25-199](#) **A Resolution Approving a Task Order for Professional Engineering Services with Baxter & Woodman, Inc. for Engineering Services for an Update to the Village's Hydraulic Water Distribution System Model in an Amount not to Exceed \$66,800 and Authorizing its Execution**
- Overview: The Village requested a proposal from Baxter & Woodman to update the existing hydraulic model of the water distribution system in order to evaluate the water system's performance and determine recommendations for improvements to improve the system, which will inform the water and sewer rate study and be used to develop a 5-Year Capital Improvement Plan. The cost to update the model and determine recommendations is \$66,800. The model was developed in 2014 and has not been significantly updated since its original development.
- M. [RES 25-200](#) **A Resolution Authorizing the Purchase of Six 2025 Nissan Leaf S+ Vehicles from Gerald Nissan of North Aurora, Illinois, in an Amount not to exceed \$133,996.20 and Waiving the Village's Bid Process for the Purchase**
- Overview: The Fiscal Year 2025 Fleet Replacement Fund includes the replacement of two (2) 2017 Ford Fusions and two (2) 2016 Ford Fusions, which are to be replaced with four (4) Nissan Leaf S EVs. Nissan Fleet Services reached out to the Village with a rebate incentive of \$16,000 on the purchase of 2025 Nissan Leaf S EVs. Staff recommend increasing the planned purchase of four to six 2025 Nissan Leafs from Gerald Nissan, which will cost \$22,332.70 each, to take full advantage of the Nissan Fleet rebate offer of \$16,000.00. This rebate expired at the end of March. The Village Manager's Spending authority was used to purchase six vehicles in the absence of a Village Board meeting to present the item. Staff are now providing the item retrospectively to the Board for acknowledgement and approval.

N. [RES 25-201](#) **A Resolution Approving a Second Amendment to a Professional Services Agreement with Technical Design Services Inc. to Design the Village Hall's Audiovisual Technology for an additional \$3,950 to Increase the Not to Exceed Amount to \$57,330 and Authorizing Its Execution**

Overview:

Technical Design Services, Inc. (TDSi), now also doing business as NV5, is producing a design document package that will allow the Village to issue an RFP to contractors/vendors of its choosing in 2024. The package produced by TDSi will contain design documents that will bring the Village's conference rooms and meeting spaces up to 'state-of-art' in audiovisual presentation and collaboration technology. This amendment to the professional services agreement is the required to finalize equipment changes that are necessary based on the construction document development by the Village's architectural design firm.

XV. Regular Agenda

XVI. Call to Board and Clerk

XVII. Adjourn