



# Village of Oak Park, IL – Grant Seeker Expense Integration

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**Village of Oak Park, IL**

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## Comments

**This amendment adds a weekly Grant Seeker expense integration to the scope of work for the master services agreement signed 8/7/2024.**

Kat Solove - AmpliFund



# Products & Services

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## **Grant Seeker Expense – Weekly**

1 x \$2,500.00 / year

AmpliFund will configure an interface to run on a pre-defined schedule, to occur no more frequently than once per week, that will integrate expense transactions from Customer's financial system of record, into AmpliFund. The integration will be limited to AmpliFund Standard Data Elements associated with Expense records. The connector will be configured using a third-party iPaaS tool, Workato, following the conclusion of the Discovery, Configuration, & Testing phases of AmpliFund's implementation plan.

The integration will be configured in accordance with the configuration and mapping rules defined during implementation, leveraging the Customer's identifiers and chart of accounts elements as the key elements for mapping each relevant expense transaction. Additional details will be captured as part of the requirements gathering phase for this project, including connectivity details, filters and parameters, and additional mapping requirements as needed.

### Customer Obligations:

Customer will provide comprehensive responses to the Requirements Gathering Workbook provided to Customer as part of implementation outlined in Exhibit A.

Customer will provide any existing process documentation (e.g., workflow diagrams, SOPs) related to Customer's grant financial processes.

Customer will provide a consistent and standard method for providing AmpliFund access to the desired expense transactions to integrate.

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Customer will provide examples of Expense Reports with detail from Customer's financial system.

The current structure of the Customer's chart of accounts will include segments (i.e., fields) that will allow the AmpliFund System to identify the grant in which to associate a given transaction.

Customer will make available via either (i) API endpoint(s) or (ii) a regularly delivered and consistently formatted flat file (in .csv or comparable format) the transactions and associated data required for mapping via the interface.

If integrating via API, Customer will provide documentation of the authentication protocol and integration endpoint(s).

The current structure of the Customer's chart of accounts will include segment(s) that can be used to identify the specific Budget Line Item to which a transaction is to be posted.

The current structure of the Customer's chart of accounts will include segment(s) that can be used to identify whether a transaction is Grant-Funded, Cash-Match, or In-Kind Match.

If indirect costs are to be captured in the financial system, the current structure of the Customer's chart of accounts will include segment(s) that can be used to identify those indirect costs.

Customer will provide requisite test data sets.

Customer will make available personnel resource(s), such as a financial systems analyst, a third-party financial system representative, or comparable role, that can pro-

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vide the necessary information to support the discovery and configuration phase of the implementation plan, including, but not limited to:

Strong understanding of the Customer's current chart of accounts

Ability to produce sample data sets, exports, and other relevant material necessary for evaluation

Knowledge of Customer's financial system capabilities related to the API or export tools required to support the integration (i.e., interoperability functionality).

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<b>Grant Seeker Expense Set-up</b>	1 x \$3,000.00
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<b>Additional Implementation Hours</b>	20 x \$175.00
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Annual subtotal .....	\$2,500.00
One-time subtotal .....	\$6,500.00
Total .....	\$9,000.00

## Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

**Ahmad Zayyad**

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Verify to sign

**Scott Smith**

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Verify to sign

**This quote expires on June 3, 2025**

**Questions? Contact me**



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