



The Village of Oak Park
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VIA EMAIL

December 17, 2020

Ms. Athena Williams
Executive Director
Oak Park Regional Housing Center
1041 South Boulevard
Oak Park, Illinois 60302
Email: awilliams@oprhc.org

Re: Funding Grant Agreement between the Village of Oak Park and the Oak Park Regional Housing Center – Notice of Suspension of Payments and/or Termination

Dear Ms. Williams:

This correspondence shall serve as the Village of Oak Park's ("Village") notice pursuant to Sections 15.2 and 15.3 of the Funding Grant Agreement dated January 1, 2020 ("Agreement") between the Village and the Oak Park Regional Housing Center ("OPRHC") of the OPRHC's failure "to submit required documents" under the Agreement. The Village may elect to suspend payments under the Agreement and/or terminate the Agreement pursuant to Sections 15.2 and 15.3 if the OPRHC does not cure the matters set forth herein within thirty (30) days.

The OPRHC has failed to submit the following documents as required by the Agreement:

1. Fiscal year 2020 monthly invoices pursuant to Section 3.1;
2. Fiscal year third quarter report pursuant to Section 4.0;
3. Fiscal year 2019 audit pursuant to Section 11.1;
4. Profit and loss statement pursuant to Section 10.0; and
5. Program goal deficiencies pursuant to Section 4.0.

Correspondence summarizing Village staff's findings regarding the OPRHC's failure to submit the required documents pursuant to their meeting with you and your colleague Patrice Castillo on December 8, 2020 via GoTo Meeting is enclosed.

If the OPRHC does not fully cure the deficiencies set forth in this notice within thirty (30) days, the Village may elect to suspend payments to the OPRHC and/or terminate the

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Agreement in accordance with Sections 15.2 and 15.3. Thank you for your immediate attention to this matter.

Respectfully,

VILLAGE OF OAK PARK



Cara Pavlicek
Village Manager

Enclosure

cc: Tammie Grossman, Director, Development Customer Services
Paul Stephanides, Village Attorney