



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, November 19, 2024

6:00 PM

Village Hall

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### Regular Meeting at 6:00 p.m., in Council Chambers (Room 201)

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

### I. Call to Order

### II. Roll Call

### III. Agenda Approval

### IV. Minutes

### V. Non-Agenda Public Comment

### VI. Proclamation

- A. [MOT 24-270](#) **A Motion to Approve a Proclamation Recognizing Small Business Saturday - November 30, 2024**

**Overview:**

This is a motion to approve a proclamation by Village President Scaman recognizing Small Business Saturday November 30th.

- B. [MOT 24-271](#) **A Motion to Approve a Proclamation Celebrating International Education Week and International Exchange Students at Oak Park and River Forest High School & Fenwick High School**

**Overview:**

This is a motion to approve a proclamation by Village President Scaman celebrating International Education Week.

## VII. Village Manager Reports

## VIII. Village Board Committees & Trustee Liaison Commission Reports

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## IX. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- C. [ID 24-550](#) **Board and Commission Vacancy Report for November 19, 2024**

## X. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

## XI. Public Hearing

- D. [ID 24-549](#) **Truth in Taxation Public hearing for the Proposed Tax Year 2024 Property Tax Levy**

**Overview:**

Each year the Village Board adopts a tax levy to fund general Village operations, debt service payments, and mandatory employer contributions to the police and fire pension plans. Excluding the Oak Park Library's levy, the Fiscal Year 2025 (tax year 2024) levy will increase 3% from the Fiscal Year 2024 (tax year 2023) levy. Including the Oak Park Public Library levy increase of 3.24%, the overall increase is expected to be 3.06%.

According to state statute, a public hearing and additional posting are required when the increase is 5% or more. Although the anticipated increase is well below the 5.00%, holding a truth in taxation hearing provides the public additional transparency.

## XII. Consent Agenda

- E. [RES 24-336](#) A Resolution Approving a Professional Services Agreement with RJN Group, Inc. for Sewer Manhole Inspections and Condition Assessments in an Amount not to exceed \$99,100, Authorizing its Execution, and Waiving the Village's Bid Process for the Agreement**
- Overview:** The Engineering Division requested a proposal from RJN Group to provide professional services to inspect sewer manholes to assess their conditions to determine future infrastructure needs. The Engineering Division did not issue a Request for Proposals (RFP) for this work as the Village is currently working with RJN Group for using their proprietary sewer asset management software system, Clarity, to manage the Village's sewer system which will be used for gathering and compiling all of the data captured from this work. The project is part of a multi-year program to inspect all of the manholes in the Village with the initial focus on the oldest manholes which will be the first 2 years of the program.
- F. [RES 24-337](#) A Resolution Approving an Independent Contractor Agreement with National Power Rodding Corporation for Project 24-10 Sewer Cleaning and Inspection, in an Amount not to Exceed \$86,225 and Authorizing its Execution**
- Overview:** Competitive proposals were received on November 7, 2024, for the Sewer Cleaning and Inspection Project. Three contractors submitted proposals for the project. The lowest qualified proposal was submitted by National Power Rodding Corporation in the amount of \$86,225. The project consists of cleaning and television inspection of approximately 4.7 miles of sewers ranging in size from 12 to 60 inches in diameter.
- G. [RES 24-338](#) A Resolution Approving an Amendment to the Task Order for Professional Engineering Services with V3 Companies, Ltd. for Construction Engineering Services for the 24-7 Austin Boulevard Sewer Improvements Project to Change the not to Exceed Amount from \$76,493 to \$95,493 and Authorizing its Execution**
- Overview:** V3 Companies has been overseeing the construction of the Austin Boulevard Sewer Improvement Project being constructed by Millennium Contracting. The construction project experienced delays primarily associated with permitting requirements from Union Pacific Railroad and by Illinois Department of Transportation which resulted in V3 having to oversee the project beyond the anticipated hours in their original Task Order and proposal.

- H. [RES 24-343](#) **A Resolution Approving an Extension of an Independent Contractor Agreement with Thrive Counseling Center for an Additional Six-Month Term Through April 30, 2025, in an Amount Not to Exceed \$83,000 and Authorizing its Execution.**

**Overview:** The Village's current agreement with Thrive Counseling Center expires on October 31, 2024. The agreement is for an additional six-month term from November 1, 2024, to April 30, 2025.

- I. [RES 24-344](#) **A Resolution Approving a Task Order for Professional Engineering Services with V3 Companies, Ltd. for Topographic Surveys for the 2025 Capital Improvement Projects in an Amount not to exceed \$59,000 and Authorizing its Execution**

**Overview:** The Engineering Division requested a proposal from V3 Companies to provide topographic surveys for the 2025 and 2026 capital improvement program locations. Topographic surveys are used as the base for the design for roadway and utility improvement projects. Work includes surveying streets for water and sewer improvement projects planned for design in 2025 with construction in 2026 and local street resurfacing projects for design and construction in 2025.

- J. [RES 24-321](#) **A Resolution Approving a Professional Services Agreement with the Eggen Consulting Group, Inc. for Water & Sewer Division Technical and Administrative Support Services in an Amount Not to Exceed \$140,000.00 and Authorizing its Execution**

**Overview:** Since August 2018 the Eggen Consulting Group has been providing technical and administrative support to the Public Works, Water & Sewer Division. The current agreement will expire on December 31, 2024. Staff is recommending executing a 1-year agreement to assist staff with Non-Revenue Water Loss projects, the AMI System, and the design of the Village's Lead Service Line Replacement & Inventory.

- K. [RES 24-330](#) **A Resolution Approving an Intergovernmental Agreement between the Chicago Transit Authority and the Village of Oak Park for Special Transit Police Detail Services and Authorizing its Execution**

**Overview:** Since 1990 the Village and CTA have entered into yearly Intergovernmental Agreements to provide for sworn Oak Park Police Officers to work off-duty hours on CTA Rapid Transit lines and bus routes. The Agreement is for three years and is consistent with the Village's commitment to public safety and is beneficial to our residents.

- L. [RES 24-322](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number 2023 WC 022250**

**Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 2023 WC 022250.

**M. [RES 24-323](#) A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number 2023 WC 018607**

**Overview:**

It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 2023 WC 018607.

### **XIII. Regular Agenda**

**N. [MOT 24-262](#) A Motion to Receive the Citizen Police Oversight Committee's Semi-Annual Report**

**Overview:**

Pursuant to Chapter 2 ("Administration"), Article 30 ("Citizens Police Oversight Committee"), Section 2-30-2 ("Duties") of the Oak Park Village Code, the Citizen Police Oversight Committee (CPOC) shall provide written reports to the Village Board or such standing or ad hoc committee of the Village Board as the Village Board may designate, on a semiannual basis, concerning the Committee's activities and any information and analysis of such information which the committee may have compiled as a result of its activities during the preceding six months.

**O. [RES 24-345](#) A Resolution Approving a Professional Services Agreement with Pivot Consulting Group to Conduct a Review of the Village's Citizen Police Oversight Function in an Amount Not to Exceed \$100,000.00 and Authorizing its Execution**

**Overview:**

As a part of the BerryDunn Community Safety Study's recommendations, the Village Board adopted a goal to "Evaluate [the] Citizen Police Oversight Committee (policies, procedures, protocols) and make recommendations for enhancements to the current model." The Village conducted a Request for Proposals (RFP) seeking Citizen Police Oversight Recommendation Consultant Services. The RFP Committee, which included the Citizen Police Oversight Committee (CPOC) Chair, staff from the Law Department and the DEI Office, and the CPOC Staff Liaison, recommended the selection of Pivot Consulting Group.

**P. [ID 24-563](#) Review of the Fiscal Year 2025 Proposed Budget**

**Overview:**

This is the first review of the proposed operating budget for Fiscal Year 2025. Staff will be available to review and answer questions on any of the following budgets:

1. General Fund: Village Manager's Office, Human Resources, Law, Finance, Adjudication, Information Technology, Police, Fire, Public Works, Development Services, Neighborhood Services, Public Health and Village Clerk's Office.

### **XIV. Call to Board and Clerk**

### **XV. Adjourn**

