

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST

PRIOR YEAR CARRYOVER REQUEST

Submitted by: Anjali Peterson
 Title: Budget & Revenue Analyst

	Prior Yr Budget From <u>GL #</u>	Current Yr Budget To <u>GL #</u>	Prior Yr. <u>Budget</u>	Prior Yr. <u>Unspent</u>	Current Yr <u>Budget</u>	Requested <u>C/O Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions →	3029.41300.906.570720 Computer Equipment	3029.41300.906.570720 Computer Equipment	368,000	352,700	214,837	353,000	567,837
Budget Page # →	261						
Account Descriptions →	1001.42400.101.570710 Equipment	1001.42400.101.570710 Equipment	37,000	33,520	46,500	22,000	68,500
Budget Page # →	157						

Explanation Below

This budget amendment is to carry forward unspent funds for the AXON equipment due to reclassification from 2022 to 2023. Funds are needed for the payment of equipment purchased under a five (5) year payment plan.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Kobyleski
 Title: Fire Chief

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	1001.42510.101.510503	850,000	200,000	1,050,000
Account Description	→ Overtime			
Budget Page #	→ 142			

** Includes any prior approved amendments

Explanation Below

Due to ongoing vacancies in the fire department, overtime expense is outpacing budget. Based on year-to-date data, overtime expense is projected to end the year in the \$950,000- \$1,050,000 range. Therefore, an amendment of \$200,000 is being requested for Board consideration which would cover the worst case scenario.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Submitted by: Dr. Theresa Chapple

Title: Director Of Public Health

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	2078.41300.101.583665	-	25,000	25,000
Account Description	West Cook YMCA Health Fellow			
Budget Page #				

** Includes any prior approved amendments

Explanation Below

On May 15th, 2023 the Board of Trustees signed a contract with the YMCA to collaborate on a chronic disease program funded by ARPA. Part of this agreement was that the Village would provide a fellow to help with this work. A Chronic Disease Fellow was hired to be the liaison between the Public Health Department and the West Cook YMCA.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Deputy Village Manager / Interim Director of Development Customer Services

Recommended

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Current Yr <u>Amended</u>
	<u>GL #</u>			
	2083.46201.101.585620	-	3,337	3,337
Account Description	→ Housing Forward WRAP			
Budget Page #	→			

** Includes any prior approved amendments

Explanation Below

On September 18th, 2023, the Village Board approved a resolution and agreement awarding \$13,347 of funds to Housing Forward for providing public services via their Wraparound Service Program. These funds will cover the first quarter of the program year from October 1-December 31, 2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Deputy Village Manager / Interim Director of Development Customer Services

Recommended

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Current Yr <u>Amended</u>
	<u>GL #</u>			
	2083.46201.101.585621	-	\$ 65,291	\$ 65,291
Account Description	→ Hephzibah - Facility Improvement			
Budget Page #	→ N/A			

** Includes any prior approved amendments

Explanation Below

On September 18th, 2023, the Village Board approved a resolution and agreement awarding \$65,291 of funds to Hephzibah for Public Facility Improvements. These funds will cover the program year PY2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Deputy Village Manager / Interim Director of Development Customer Services

			Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
		<u>GL #</u>			
		2083.46201.101.585622	-	\$ 50,000	\$ 50,000
Account Description	→	Thrive Counseling Center - Facility Improvement			
Budget Page #	→	N/A			

** Includes any prior approved amendments

Explanation Below

On September 18th, 2023, the Village Board approved a resolution and agreement awarding \$50,000 of funds to Thrive Counseling Center for Public Facility Improvements. These funds will cover the program year PY2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad
 Title: Deputy Village Manager / Interim Director of Development Customer Services

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2083.46201.101.585623	-	\$ 35,000	\$ 35,000
Account Description	→	OPRF Infant Welfare Society - Facility Improvement			
Budget Page #	→	N/A			

** Includes any prior approved amendments

Explanation Below

On September 18th, 2023, the Village Board approved a resolution and agreement awarding \$35,000 of funds to the Oak Park River Forest Infant Welfare Society for Public Facility Improvements. These funds will cover the program year PY2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Deputy Village Manager / Interim Director of Development Customer Services

Recommended

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Current Yr <u>Amended</u>
	<u>GL #</u>			
	2083.46201.101.585624	-	\$ 1,250	\$ 1,250
Account Description	→ Easterseals			
Budget Page #	→ N/A			

** Includes any prior approved amendments

Explanation Below

On September 18th, 2023, the Village Board approved a resolution and agreement awarding \$5,000 of funds Easterseals for CDBG Public Service activities. These funds will cover the first quarter service period from October 1-December 31, 2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Dr. Theresa Chapple
 Title: Director of Public Health

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2119.44560.101.530656	-	14,400	14,400
Account Description	→	Grant Contractuals			
Budget Page #	→	N/A			
		2119.44560.101.560638	-	3,600	3,600
Account Description	→	Special Events			
Budget Page #	→	N/A			

This was approved at the Board of Trustees meeting on July 31st.

The Public Health Department will work with Experimental State/Link Up Illinois to increase the affordability and accessibility of nutritious Link-eligible foods sold at the Oak Park Farmers' Market for low-income patrons, rebuilding linkages between local agricultural producers and consumers. This grant that helps achieve this goal by providing the Oak Park Farmers' Market with funding for the Double Value Coupon incentive programs for Link Card (Illinois' SNAP program, formerly known as "food stamps") shoppers.

20% of the \$18,000 will be allocated to marketing in the amount \$3600.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Rida Naqvi

Title: Environmental Health Supervisor

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	2122.44560.101.510501	100	100	200
Account Description	→ Regular Salaries			
Budget Page #	→			

** Includes any prior approved amendments

Explanation Below

The grant amount increased from \$100 to \$200.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Submitted by: Dr. Theresa Chapple McGruder

Title: Public Health Department Director

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	2137.44560.101.510501	10,375	3,625	14,000
Account Description	→ Regular Salaries			
Budget Page #	→ 228			
	2137.44560.101.560631	-	1,000	1,000
Account Description	→ Operational Supplies			
Budget Page #	→ 228			

** Includes any prior approved amendments

Explanation Below

Public Health Institute of Metropolitan Chicago (PHIMC) Region 8 HIV Prevention FY23
Total Amount of Grant: \$15,000.00

Pending Board approval at the July 31, 2023 meeting. The PHIMC receives its funding from IDPH, there were many delays, and the Department did not receive the agreement until December 2022. Under this grant, the Public Health Department provides specific HIV prevention and surveillance services to priority populations of individuals living with or at high risk of HIV. The amount of the grant and the scopes of services vary from year to year. In the past, the grant was used for partial salary for our Community Health Advisor; for FY23, we agreed to distribute condoms. This amendment request is to allocate \$1,000.00 to Operational Supplies and \$3,625 to Regular Salaries.

At the time the Public Health Department submitted its annual grants approval request, we were not sure what the amount would be; the funding source increased what was originally expected.

This is a new funding budget amendment request to fund expenditures for the PHIMC Region 8 HIV Prevention grant.

FISCAL YEAR 2022 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Dr. Theresa Chapple
Title: Pulic Health Director

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description	→	2141.44560.101.530650	-	1,710	1,710
		Conferences Training			
Account Description	→	2141.44560.101.560631	675	1,496	2,171
		Operational Supplies			

** Includes any prior approved amendments

Explanation Below

On July 31st, the Board of Trustees approved a no-cost extention of the Illinois Department of Public Health COVID-19 Crisis Grant, along with the Department's other continued grants, RES 23-224
Total Budget: 111,861

The original term of this grant was December 1, 2021 to December 31, 2023. Earlier this year IDPH offered a no-cost extension through June 30, 2024. The purpose of the grant is to establish, expand, train, and sustain the public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives. Through this grant, we were able to provide funding for an epidemiologist who implemented the program.

COVID-19 epidemiology fellow conducts source investigations, monitors vaccination and testing status, designs an equity-based approach to vaccination clinics, conducts analysis to understand community spread and transmission to aid in evidence-based response to outbreaks and how infectious disease and biologic threats impact communities.

FISCAL YEAR 2022 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Dr. Theresa Chapple
 Title: Pulic Health Director

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	2147.44560.101.510501	-	65,669	65,669
Account Description	→ Regular Salaries			
	2147.44560.101.520999	-	21,671	21,671
Account Description	→ Grant Admin Benefits			
	2147.44560.101.560631	-	8,619	8,619
Account Description	→ Operational Supplies			
	2147.44560.101.560658	-	21,192	21,192
	Retention Expenses			

** Includes any prior approved amendments

Explanation Below

On July 31st, the Board of Trustees approved this grant, RES 23-243.
 Total Budget 2023-2027: \$350,000

U.S. public-health agencies have been fighting on the front line to protect Americans against COVID-19 for almost three years. To respond to the pandemic, public-health departments across the country have had to assume new and expanded responsibilities while continuing to deliver their core responsibilities and services as part of the public-health system. Almost half of all employees in state and local public health agencies left their jobs between 2017 and 2021. If this trend continues, half of the governmental public health workforce will have left their jobs by 2025. Stagnant funding and cumbersome hiring processes have left departments struggling to attract, retain and train the specialized and diverse talent they need to better reach, serve, and reflect their communities.

The state’s program of “Strengthening Illinois’s Public Health Administration” (SIPA-24) was funded as part of the Component A option of the Centers for Disease Control and Prevention (CDC)’s funding opportunity, Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems.

The Public Health Department will use the funds for workforce development activities, including hiring, retention, training, and other incentives to support and sustain the public health workforce. There are no restrictions on the types of positions that can be hired for public health capacity building. In addition, funding may be used for part-time, temporary, and contractual positions. The Department will set annual budgets and goals for each of the four years.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Anjali Peterson
 Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	2219.42490.101.530667	-	5,400	5,400
Account Description	→ External Support			
Budget Page #	→ 234			

** Includes any prior approved amendments

Explanation Below

These funds are from the 2022 JAG Grant and were never used. We have two years to use the JAG funds. After expenditure, we will be reimbursed \$5,400. The funds will be used for review of Master IBR/UCR Statute Tables for the 720 ILCS Series Statutes.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Linda DeViller
 Title: Budget Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	3012-43790-101-540673	3,031,825	204,076	3,235,901
Account Description	→ CIP Building Improvement Fund			
Budget Page #	→ 83			

** Includes any prior approved amendments

Explanation Below

The Building Maintenance Division of the Public Works Dept. is requesting new funds in the amount of \$204,076.00 for the FY2023 CIP Building Improvement Fund (BIF) to cover a portion of the total cost of the main fire station bunk room renovations project. The FY2023 BIF has \$240,000.00 available for this project. An additional \$160,000.00 would be needed to complete all of the work, and an additional \$44,076 is needed to cover the cost of the new alerting system. At the September 5th, 2023 Village Board meeting, per RES 23-267, the Board approved an Independent Contractor Agreement with Midwest Services and Development to complete the renovation work in an amount not to exceed \$400,000.00 which included a base bid cost of \$300,000.00 plus two accepted alternates (#3 and #4) totaling \$79,000.00 plus \$21,000.00 for contingency. Also at the Sept. 5th Board meeting, per RES 23-251, the Board approved the purchase of the new alerting system for the main fire station for \$44,076.00.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Interim Director, Development Customer Services

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description	→	5060.43770.783.530660	156,224	1,800	158,024
Budget Page #	→	General Contractuals 282			
Account Description	→	5060.43770.784.530660	295,387	3,600	298,987
Budget Page #	→	General Contractuals 282			
Account Description	→	5060.43770.788.530660	659,884	5,700	665,584
Budget Page #	→	General Contractuals 282			

** Includes any prior approved amendments

Explanation Below

This budget amendment requests new funding to pay for professional services related to state-mandated fire testing for elevators located in the Village's parking structures. There is not adequate contract authority remaining within the Village's elevator maintenance contract to pay for the fees resulting from the required Category 1 testing and Fire Alarm Initiating Devices (FAID) testing for this year. The FAID testing requirement is relatively new, requiring any elevator with smoke detectors, flow switches or other devices that send it into Fireman's Emergency Recall have that recall witnessed by a qualified elevator inspector once every five (5) years.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Deputy Village Manager / Interm Director of Development Customer Services

		Current Yr	Requested	Recommended
	<u>GL #</u>	<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr Amended</u>
Account Description	5060.43770.784.540674	54,285	1,000	55,285
Budget Page #	Property Repair			

** Includes any prior approved amendments

Explanation Below

A budget amendment of \$8,325 was approved in new funding for FY23 in first quarter for the property repair account for the Avenue Garage. The request was for the disconnection and removal of the existing defective electric heaters and the procurement and installation of three (3) new Dayton 10kw 480v 3 phase electric heaters in the northwest stair/elevator tower of the Avenue Parking Garage, located at 720 North Boulevard. This amendment of \$1,000 is to cover the remainder of the outstanding fee for the project.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Deputy Village Manager / Interim Director of Development Customer Services

Recommended

Current Yr

Current Yr

Requested

Amended

Budget**

Amendment

GL #

5060.43770.787.540707

-

12,000

12,000

Account Description  Lot Rental Reimbursement

Budget Page # 

** Includes any prior approved amendments

Explanation Below

The requested amendment is for the year-end parking lot lease payments of lots 22 and 11 for 2023. The 12,000 will cover the year-end expense that was not previously budgeted for in fiscal year 2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Ahmad Zayyad

Title: Interim Director, Development Customer Services

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	5060.43770.788.540693	3,500	800	4,300
Account Description	→ Natural Gas			
Budget Page #	→ 282			

** Includes any prior approved amendments

Explanation Below

This budget amendment requests new funding to pay natural gas bills for the Holley Court parking structure for the remainder of FY 2023. This amendment is necessary due to the rising costs of natural gas.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kira Tchang
Title: Assistant Village Manager / HR Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.41080.101.530652	1001.41080.101.530667	45,000	25,000	20,000	\$60,000	\$25,000	\$85,000
Account Descriptions	→	Training Services	External Support						
Budget Page #	→	100	100						

** Includes any prior approved amendments

Explanation Below

Due to unforeseen circumstances, we need to reallocate money from Training Services to External support.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kira Tchang
Title: Assistant Village Manager / HR Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>
		1001.41080.101.530652	1001.41080.134.530667	20,000	5,000	15,000	\$104,570	\$5,000	\$109,570
Account Descriptions	→	Training Services	External Support						
Budget Page #	→	100	100						

** Includes any prior approved amendments

Explanation Below

Due to unforeseen circumstances, we need to reallocate money from Training Services to External support.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kira Tchang
Title: Assistant Village Manager / HR Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
Account Descriptions		1001.41300.101.510501	1001.41080.101.530658	673,016	20,000	653,016	\$75,000	\$20,000	\$95,000
Budget Page #		Finance Regular Salaries	Temporary Services						
		135	100						

** Includes any prior approved amendments

Explanation Below

Due to increased need for temporary service, we are asking to reallocate Finance's temporary Administrative assistant from Finance regular salaries account.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kira Tchang
Title: Assistant Village Manager / HR Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.42400.101.510501	1001.41080.101.530658	641,626	40,000	601,626	\$95,000	\$40,000	\$135,000
Account Descriptions	→	Police Regular Salaries	Temporary Services						
Budget Page #	→	156	100						

** Includes any prior approved amendments

Explanation Below

Due to increased need for temporary service, we are asking to reallocate Police's temporary Administrative assistant from Police regular salaries account.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Ken Crowley
Title: Interim Assistant Public Works Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.43900.101.560636	1001.43900.101.560637	550,000	25,000	525,000	225,000	25,000	250,000
Account Descriptions	→	Fuel	Vehicle Equipment Parts						
Budget Page #	→	192	192						

** Includes any prior approved amendments

Explanation Below

Due to increases in vehicle parts overall cost, and delays in replacement vehicles/equipment, we are projected to exceed our FY 23 budgeted amount. The light Winter season, increase in EVs/Hybrid usage, and lower fuel prices have freed up funding in the Fuel account.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr. Theresa Chapple
Title: Director of Public Health

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
Account Descriptions	→	1001.44550.618.510501	1001.44550.101.530667	84,460	10,000	74,460	16,030	10,000	26,030
Budget Page #	→	Salaries	External Support						
		170	171						

** Includes any prior approved amendments

Explanation Below

Public Health Department has received additional grant dollars that allows us to pay some of the salary budgeted from the general fund with grant funds instead. We would like to move 10k from the salary line to external support. This money will allow us to achieve some of the goals from our IPLAN.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr.Theresa Chapple
Title: Director of Public Health

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.44550.101.550603	1001.44550.101.530667	10,613	10,000	613	26,030	10,000	36,030
Budget Page #	→	Postage 171	External Support 171						

** Includes any prior approved amendments

Explanation Below

The Public Health Department planned to conduct an annual health survey. However, we were able to identify a vendor that can conduct the survey on our behalf. We would like to move the money we placed in postage to mail the survey to the residents into external support to cover the cost of the vendor conducting the survey.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr. Theresa Chapple
Title: Director of Public Health

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
Account Descriptions	→	1001.44550.101.570710	1001.44550.101.560620	4,000	3,000	1,000	1,532	3,000	4,532
Budget Page #	→	Equipment	Office Supplies						
		171	171						

** Includes any prior approved amendments

Explanation Below

Staff changes have led to the need for more money in office supplies.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr.Theresa Chapple
Title: Director of Public health

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
Account Descriptions	→	1001.44550.101.570710	1001.44550.101.560631	4,500	500	4,000	1,500	500	2,000
Budget Page #	→	Equipment	Operational supplies						
		171	171						

** Includes any prior approved amendments

Explanation Below

After regular review of the Department's 2023 budget, it was determined that additional funds will be needed for Operational Supplies. This budget amendment request is to reallocate \$500 from equipment to operational supplies .

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr. Theresa Chapple McGruder
Title: Public Health Department Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.44550.612.510503	1001.44550.615.560631	5,000	5,000	-	2,042	5,000	7,042
Budget Page #	→	Overtime 170	Operational Supplies 171						

** Includes any prior approved amendments

Explanation Below

Due to a need for new software for animal control licenses, the Environmental Health overtime amount will be transfered to Animal Control operational supplies to support the purchase of the software.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Rida Naqvi
Title: Environmental Health Supervisor

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
		1001.44550.612.570710	1001.44550.612.560631	882	800	82	4,122	800	4,922
Account Descriptions	→	Equipment	Operational Supplies						
Budget Page #	→	171	171						

** Includes any prior approved amendments

Explanation Below

Environmental Health equipment amount will be transfered to Enviornmental Health operational supplies to purchase the supplies.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr Theresa Chapple
 Title: Public Health Director

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
			Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended Current Yr Amended
Account Descriptions Budget Page #	From GL # 1001.44550.613.550601 Printing 171	To GL # 1001.44550.613.560631 Operational Supplies 171	1,000	1,000	-	2,000	1,000	3,000
	1001.44550.613.550603 Postage 171	1001.44550.613.560631 Operational Supplies 171	2,000	2,000	-	2,000	2,000	5,000
	1001.44550.613.530667 External Support 171	1001.44550.613.560631 Operational Supplies 171	110,000	13,000	97,000	2,000	13,000	18,000

** Includes any prior approved amendments

Explanation Below

Historically the money for Employee flu shots has come out of the Health Department budget. Due to grant funding for the 2021/2022 and 2022/2023 flu seasons the need for this was not anticipated for the 2023/2024 season. The State of Illinois is no longer offering free flu shots and they will need to be purchased by the Health Department. We are moving funds from printing and postage to operation supplies to purchase flu vaccines for employees.

The COVID 19 2023/2024 vaccine formula has been commercialized and is no longer free from the federal government. The Health Department will have extra funds in external support due to finding grant funds to partially cover contractors. We would like to move the funds into operational supplies to help offset the cost of the new COVID 19 vaccines for our homebound community members.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Rida Naqvi
 Title: Environmental Health Supervisor

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.44550.615.510503	1001.44550.615.560631	5,000	5,000	-	7,042	5,000	12,042
Budget Page #	→	Overtime 171	Operational Supplies 171						

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Budget Page #	→	1001.44550.615.550601	1001.44550.615.560631	3,000	2,000	1,000	12,042	2,000	14,042
		Printing 171	Operational Supplies 171						

** Includes any prior approved amendments

Explanation Below

Due to a need for new software for animal control licenses, the Animal Control overtime and printing amount will be transferred to Animal Control operational supplies to support the purchase of the software.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Sara Semelka
Title: Public Health Education Manager

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.44550.617.550603.0000	1001.44550.617.560631.0000	1,200	1,000	200	8,063	1,000	9,063
Budget Page #	→	Postage 171	Operational Supplies 171						
Account Descriptions	→	1001.44550.617.550601.0000	1001.44550.617.560631.0000	5,000	3,000	2,000	9,063	3,000	12,063
Budget Page #	→	Printing 171	Operational Supplies 171			-			

** Includes any prior approved amendments

Explanation Below

Because we have caught up on previously outstanding childhood lead cases, we did not have as many certified letters to send as in the previous year. The excess funds in postage will be able to move to operational supplies for other health campaigns and initiatives.

In addition, because funding was made available through opioid settlement funds, the Health Education team did not need to tap its general fund budget for printing materials relation to Opioid Overdose Prevention initiatives this year. This amendment would move some of the funds budgeted for printing materials to operational supplies that can be used on other health campaigns.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Ahmad Zayyad
Title: Deputy Village Manager / Interim Director of Development Customer Services

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
		1001.46250.101.530667	1001.46250.101.550602	1,326,284	700	1,325,584	600	700	1,300
Account Descriptions	→	External Support	Membership Dues						
Budget Page #	→	128	128						

** Includes any prior approved amendments

Explanation Below

This request is to reallocate unspent funds from external support into membership dues for the Permit Processing division. The reallocation of \$700 will cover the expense of the International Code Council. This membership is renewed every 3 years, which is why it was not previously budgeted for the 2023 fiscal budget.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Tom Fulton
Title: Streets & Street Lighting Superintendent

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions	→	Roadway Maintenance	Roadway Maintenance	255,000	15,000	240,000	49,000	15,000	64,000
Budget Page #	→	2038-43740-765-560633	2038-43740-761-560633						
		239	239						

** Includes any prior approved amendments

Explanation Below

Utility digs & Contractual Service line replacements will exceed original estimates requiring more roadway material, supplies, and contractual water service line replacements than expected for 2023.

FISCAL YEAR 2023 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Dr. Theresa Chapple McGruder
 Title: Public Health Department Director

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions	→	2143.44560.101.560631	2143.44560.101.510501	20,337	2,000	18,337	43,556	2,000	45,556
	→	Operational Supplies	Regular Salaries						
Budget Page #	→	NA - New Grant	NA - New Grant						
		2143.44560.101.530656	2143.44560.101.510501	97,000	10,950	86,050	45,556	10,950	56,506
Account Descriptions	→	Grant Contractuals	Regular Salaries						
	→	NA - New Grant	NA - New Grant						

** Includes any prior approved amendments

Explanation Below

On March 20th, the Board of Trustees approved this Illinois Department of Public Health COVID-19 Vaccination 2023 grant, RES 23-130.
 Total Budget: \$200,000

The COVID-19 2023 Vaccination Grant is an integral part of the State's recovery effort with the ongoing COVID-19 pandemic. These grants will continue COVID-19 vaccination efforts and also assist with Mpox, influenza, and other recommended vaccination efforts within local communities by allowing those vaccinations to be included in COVID-19 vaccination clinics. The funds from this program will help defray costs associated with the administration of the COVID-19, Influenza, Mpox, and other vaccines recommended by Advisory Committee on Immunization Practices (ACIP).

Due to staff changes, the Department would like to allocate more funding to salaries. At regular review of unspent grant funds, it was determined that several contractual line items and operational supplies, the Department is requesting a line item transfer from the State.