

TASK ORDER

Task Order No. 23-13 E

In accordance with Section 2 of the Agreement between the Village of Oak Park (hereinafter referred to as the "Village") and Civiltech Engineering, Inc. (hereinafter referred to as the "Consultant") for Professional Transportation Engineering Services, dated July 16, 2024 (the "Agreement"), the Village and Consultant agree as follows:

1. **Project:**

Professional Transportation Engineering Staffing and Services for 2024.

2. **Services of Consultant:**

A. Basic Services:

Provide professional transportation engineering embedded staffing and transportation engineering services including administering traffic calming petitions for 2024.

B. Additional Services:

See Attachment A for detailed Scope of Services.

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

N/A

Commencement Date:

4.

The date of execution of this Task Order by the Village.

5. **Completion Date:**

December 31, 2024, plus extensions, if any, authorized by a change order issued pursuant to Section 3.2 of the Agreement.

6. **Submittal Schedule**

N/A

7. **Key Project Personnel:**

Names:	Telephone and Email:
Christopher S. Wolff, P.E.	312.564.2494 cwolff@civiltechinc.com
Kristen E. Hahn	KHahn@civiltechinc.com
Steven A. Pautsch	SPautsch@civiltechinc.com

8. **Contract Price.**

For providing, performing, and completing all Services, an amount equal to Consultant’s Direct Labor Costs for all Services rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses.

Notwithstanding the foregoing, the total Contract Price shall not exceed **Two Hundred Fifty Thousand Dollars (\$250,000.00)**, except as adjusted by a change order issued pursuant to Section 3.2 of the Agreement.

9. **Payments:**

For purposes of payments to Consultant, the value of the Services shall be determined as follows:

Direct Labor Costs shall mean the billing rates assigned to all Consultant, and subconsultant, personnel as set forth in Attachment A, including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items

10. **Modifications to Contract:**

None

11. **Attachments:**

Attachment A – Detailed Scope of Services

12. **Designated Representative for Task Order:**

If to the Village:

Village Engineer
Village of Oak Park
201 South Boulevard
Oak Park, Illinois 60302
Email: mckenna@oak-park.us

If to the Consultant:

Christopher S. Wolff
Civiltech Engineering, Inc.
30 N. LaSalle St, Suite 3220
Chicago, IL 60602
Email: CWolff@civiltechinc.com

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK -
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be signed by their duly authorized representatives on the dates set forth below. Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Agreement.

VILLAGE OF OAK PARK

CIVILTECH ENGINEERING, INC.

By: Kevin J. Jackson
Its: Village Manager

By:
Its:

Date: _____, 2024

Date: _____, 2024

ATTEST:

ATTEST:

By: Christina M. Waters
Its: Village Clerk

By:
Its:

Date: _____, 2024

Date: _____, 2024