



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, March 6, 2023

7:00 PM

Village Hall

Regular Meeting at 7:00 p.m., in Council Chambers Room 201

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to publiccomment@oak-park.us or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to publiccomment@oak-park.us no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [ID 23-154](#) **Motion to Approve Minutes from Regular Meeting of February 6, 2023, Special Meeting of February 13, 2023 and Regular Meeting of February 21, 2023 of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [MOT 23-22](#) **A Motion to Approve a Proclamation for Proclaiming March 2023 as Women’s History Month.**

Overview: This is a motion to approve Village President Scaman proclaiming March 2023 as Women’s History Month.

- C. [MOT 23-21](#) **A Motion to Approve a Proclamation for The Historical Society of Oak Park and River Forest’s “Heart of Our Village” Award in Honor of Camille Wilson White March 9, 2023.**

Overview: This is a motion to approve Village President Scaman proclaiming March 9th as Camille Wilson White Day.

VII. Village Manager Reports

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk’s Office.

- D. [ID 23-156](#) **Board & Commission Vacancy Report for March 6, 2023.**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. [ID 23-155](#) **Motion to Consent to the Village President’s Appointment of:
Historic Preservation Commission - Louis Garapolo, Appoint as Chair**

XI. First Reading

- F. [ORD 23-17](#) **First Reading of an Ordinance Amending Chapter 15 (“Motor Vehicles and Traffic”), Article 3 (“Parking Meters, Parking Permits, and Municipal Attendant Parking Lots”), Section 15-3-18 (“Parking Rates; Parking Meters, Pay By Space Machines, Village Operated Parking Structures, Permit, Extended Pass, Valet and Daytime On Street Permit Parking”) of the Oak Park Village Code to Establish a Reduced Parking Permit Fee Program.**
- Overview:** Pursuant to the Village Board’s goal of community affordability, this Ordinance establishes a reduced parking permit fee program, as discussed by the Village Board during its comprehensive review of the parking system throughout 2022. If approved, this program would be effective with the next renewal cycle for lot and garage parking permits, beginning on April 1, 2023.

XII. Consent Agenda

- G. [RES23-69](#) **A Resolution Approving an Independent Contractor Agreement with West Side Tractor Sales Co. for Inspection and Refurbishment Services for One 2011 410 Backhoe in Amount Not to Exceed \$71,798.19, Authorizing its Execution and Waiving the Village’s Bid Process for the Agreement**
- Overview:** Public Works Unit 410, a model year 2011 - John Deere 410 Backhoe, was scheduled for replacement in the Public Works Ten Year Vehicle Replacement Schedule. Based on the unit’s condition and its usage, Staff determined that a rebuild of the unit by the manufacturer would be an acceptable alternative to the Village in place of replacing the unit.
- H. [RES 23-80](#) **A Resolution Approving and Adopting the Village of Oak Park’s Official Zoning Map**
- Overview:** Annually, the Village is required to approve a map showing “the existing uses, divisions, restrictions, regulations and classifications” of property pursuant to 65 ILCS 5/11-13-19, as the official zoning map of the Village of Oak Park.
- I. [RES 23-93](#) **A Resolution Approving a Contract with R.W. Dunteman Company for Project 22-8, Forest and Ontario Traffic Calming Improvements, in an Amount Not to Exceed \$1,074,500 and Authorizing its Execution**
- Overview:** The Engineering Division opened bids on February 16, 2023, for the Forest and Ontario Traffic Calming Improvement project. Two contractors picked up bid documents and two bids were received. The lowest responsible bid was submitted by R.W. Dunteman Co. in an amount of \$1,074,500, and represents a competitive bid. The project includes resurfacing of Forest and Ontario, replacing the tall street light lighting with low-level pedestrian lights, crosswalk improvements, landscaped medians, and brick and limestone monuments all to help slow traffic, improve pedestrian safety, and create a more residential feel to the area. Construction work is planned to start in late spring and last until early fall due to longer lead time items for electrical and lighting.

- J. [RES 23-94](#) **A Resolution Approving a Three-Year Professional Service Agreement with an Option to Renew the Agreement for up to Two Additional One Year Periods with Civiltech Engineering, Inc. for Professional Engineering Services for Administering Traffic Calming Petitions and School Safety Plans in an Amount Not to Exceed \$275,000 and Authorizing its Execution**

Overview:

The Engineering Division requested qualifications and ultimately proposals for professional engineering services for administering traffic calming petitions and any school safety plans. The Village received thirteen statements of qualifications and interviewed two firms. Civiltech Engineering was selected as the most qualified firm for this work. The Village has \$275,000 budgeted for this work over a three-year period to get through the existing backlog of traffic calming petitions and any new petitions with the Transportation Commission. Costs for administering a petition and the associated data collection can vary widely from petition to petition so the work will be billed at the agreed-upon hourly rates for the various positions along with any direct reimbursables.

- K. [RES 23-97](#) **A Resolution Approving a Renewal of the Independent Contractor Agreement with G.A. Paving, LLC for Village Wide Utility Pavement Patching Services in 2023 in an Amount Not to Exceed \$250,000.00 and Authorizing its Execution**

Overview:

The Public Works Department makes repairs to the underground water distribution and sewer collection systems. These repairs require excavation of the public streets which then must be repaired in a timely manner. To assist the Village, contractors are utilized to make these street repairs. This item requests approval of a renewal to the Independent Contractor Agreement with G.A. Paving, LLC for this work in 2023.

- L. [RES 23-100](#) **A Resolution Approving a Second Amendment to an Independent Contractor Agreement with Misfits Construction Company for the Fabrication and Installation of Signs for Various Pay-By-Plate Parking Areas Within the Village to Reflect a New Project Completion Date of May 31, 2023 and Authorizing Its Execution**

Overview:

Due to delays with the fabrication of the signs, installation did not occur prior to winter weather and the ground freezing. Therefore, it is necessary to amend the agreement to extend the term of the contract to allow for the installation of the signs no later than May 31, 2023.

- M.** [RES 23-102](#) **A Resolution Approving a Water Meter Reading Purchase Price Agreement with Ferguson Enterprises, LLC, d/b/a Ferguson Waterworks in an Amount Not to Exceed \$166,777.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**
- Overview:** This item is for the purchase of water meter reading equipment as part of the Public Works Departments continuation of maintaining the water meter system. This is primarily for a purchase and installation of Water Meter Reading Equipment
- N.** [RES 23-103](#) **A Resolution Authorizing the Purchase of Six 2023 Nissan Leaf S Vehicles from Gerald Nissan of North Aurora Illinois, in an Amount Not to Exceed \$160,843.56 and Waiving the Village's Bid Process for the Purchase**
- Overview:** The Fiscal Year 2022/2023 Fleet Replacement Fund includes the replacement of six (6) Administration vehicles, which are to be replaced with six (6) 2023 Nissan Leaf S Vehicles. A portion of the vehicles was scheduled to be purchased in 2022, but the order was canceled by the manufacturer. On February 08, 2023, the Village Manager authorized the purchase of these vehicles pursuant to Village of Oak Park Board Resolution 22-225_C_101022.
- O.** [RES 23-108](#) **A Resolution Approving a Collective Bargaining Agreement Between the Village of Oak Park and the Automobile Mechanics' International Association of Machinists and Aerospace Workers, AFL-CIO, Local 701, effective July 1, 2022 through June 30, 2025 and Authorizing its Execution**
- Overview:** The Village and the International Association of Machinists (IAM), Local 701, representing automotive service technicians and associated positions, have reached a tentative agreement for a successor labor contract. The duration of this agreement is for three years beginning on June 30, 2022, and expiring on June 30, 2025.
- P.** [RES 23-110](#) **A Resolution Authorizing and Directing the Village Manager to Execute Any and All Documents Necessary to Participate and Secure Distribution of Settlement Proceeds from Nationwide Multistate Opioid Settlement Agreements**
- Overview:** It is requested that the Village Board authorize and direct the Village Manager to participate and secure the distribution of settlement proceeds from nationwide multistate opioid settlement agreements.

- Q.** [RES 23-122](#) **A Resolution Approving a Task Order for Professional Engineering Services with V3 Companies, Ltd. for the Madison Street Corridor Traffic Calming Study in an Amount Not to Exceed \$36,665 and Authorizing its Execution**
- Overview:** The Engineering Division requested a proposal from V3 Companies to provide traffic engineering for analyzing the Madison Street corridor traffic data to determine recommendations for any traffic calming on Jackson, Washington, side streets adjacent to Madison, and any signal timing modifications. In 2019 the Village implemented a road diet on Madison reducing the number of traffic lanes to improve pedestrian and bike safety, encouraging redevelopment along Madison, and changing the character of the street. V3 will review pre and post-road diet traffic data and crash history to determine where any potential traffic calming should be implemented on side streets or parallel streets. V3 will also review traffic data to see if there should be any changes to traffic signal timing plans on Madison.

XIII. Regular Agenda

- R.** [RES 23-98](#) **A Resolution Approving the Work Plans of the Village of Oak Park's Boards and Commissions for 2023**
- Overview:** Each year, the Village Board reviews and approves a work plan for boards and commissions. The commissions recommend to the Village Board a proposed work plan that is based on the Village Code for each commission. Some of the work plans also contain a budget request. The Village Board can also revise a commission's work plan mid-year if an unexpected project or issue arises for which the Village Board would like a commission to review.
- S.** [RES 23-57](#) **A Resolution Creating a Steering Committee for the Oak Park Avenue Streetscape Project and Appointing its Members**
- Overview:** The Village is currently working with Terra Engineering on the conceptual design for a future streetscape project in the Hemingway Business District on Oak Park Avenue. This resolution establishes a steering committee comprised of stakeholders in the project area, commission members, and staff which will review and refine proposed design concepts for the future project and ultimately provide recommendations to the Village Board for preferred design alternatives with estimated costs for the Village Board to review and approve. Staff has prepared a Resolution to establish the Steering Committee and appoint its members.

T. [RES 23-60](#) **A Resolution Approving a Funding Grant Agreement Between the Village of Oak Park and the Park District of Oak Park in an Amount Not to Exceed \$1,000,000 and Authorizing its Execution**

Overview:

The Village Board previously approved a \$1,000,000 Funding Grant Agreement for the Park District of Oak Park pursuant to Resolution 22-83 adopted by the Board on April 11, 2022.

It was the understanding at the time that it was the intent of the Park District to request an additional funding amount for a second distribution of ARPA funds of \$1,000,000 in 2023, thus bringing the total ARPA funding request from the park district to \$2,000,000.

XIV. Call to Board and Clerk

XV. Adjourn