



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, September 5, 2023

7:00 PM

Village Hall

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### **A Regular Meeting will start at 7:00 p.m., in Council Chambers (Room 201).**

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.*

### **Instructions for Non-Agenda Public Comment**

*Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us) or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.*

### **Instructions for Agenda Public Comment**

*Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us) no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

### **I. Call to Order**

### **II. Roll Call**

### **III. Agenda Approval**

### **IV. Minutes**

- A. [ID 23-403](#) **Motion to Approve Minutes from Special Meeting of July 10, 2023, Special Meeting of July 11, 2023, Special Meeting of July 17, 2023 and Special Meeting of July 31, 2023 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

## V. Non-Agenda Public Comment

## VI. Proclamation

## VII. Village Manager Reports

- B. [ID 23-402](#) **Review of the Village Board Meeting Calendar for September, October, November and December 2023**

Overview:

Calendars are presented for the purpose of highlighting the Special Meeting topics. These topics are based on adopted Village Board Goals and/or prior Village Board direction.

- C. [ID 23-415](#) **Update Regarding Traffic Safety Improvements at the Intersection of Chicago Avenue and Scoville Avenue**

Overview:

Per a request from Trustee Wesley and seconded by Trustee Straw, Village staff was directed to explore safety improvements at the intersection of Chicago Avenue and Scoville Avenue. This direction was in response to a traffic accident involving a bicyclist on August 21, 2023.

## VIII. Village Board Committees & Trustee Liaison Commission Reports

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## IX. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- D. [ID 23-404](#) **Board & Commission Vacancy Report for September 5, 2023.**

## X. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- E. [ID 23-414](#) **A Motion to Consent to the Village President's Appointment of:  
Zoning Board of Appeals - David Brumirski, Reappoint as Member  
Zoning Board of Appeals - Mark Hansen, Reappoint as Member**

## XI. Consent Agenda

- F. [RES 23-233](#) **A Resolution Approving a Contract with Suburban Concrete, Inc. for Project 23-3, Sidewalk Improvements, in an Amount Not to Exceed \$250,000 and Authorizing its Execution**
- Overview:** Competitive bids from two contractors were opened on September 17, 2023 for the Sidewalk Improvements Project. The low compliant bid was submitted by Suburban Concrete, Inc. in an amount of \$253,300. The low bid is over the budgeted amount of \$250,000 and it is therefore recommended to award the contract at the budgeted amount of \$250,000 and reduce the scope of work to fit the budget amount.
- G. [RES 23-240](#) **A Resolution Designating Byline Bank as a Village of Oak Park Depository and Investment Bank and Authorizing Investments Pursuant to the Illinois Public Funds Investment Act and the Village's Investment Policy**
- Overview:** The Village is seeking to expand banking relationships by selecting additional financial institutions to invest in surplus reserves. Finance Department staff prepared a Request for Proposals for Investment Services, included in this agenda item herein, and a total of nine (9) proposals were submitted to the Village. Staff thoroughly reviewed each proposal and recommended entering into an investment banking relationship with Byline Bank, which has a local branch in Oak Park.
- H. [RES 23-242](#) **A Resolution Designating Wintrust Bank as a Village of Oak Park Depository and Investment Bank and Authorizing Investments Pursuant to the Illinois Public Funds Investment Act and the Village's Investment Policy**
- Overview:** The Village is seeking to expand banking relationships by selecting additional financial institutions to invest in surplus reserves. Finance Department staff prepared a Request for Proposals for Investment Services, included in this agenda item herein and nine (9) proposals were received. Staff thoroughly reviewed each proposal and is recommending entering into an investment banking relationship with Wintrust Bank which has a local branch in Oak Park.
- I. [RES 23-253](#) **A Resolution Approving an Amendment to the Dumping of Excavated Materials Price Agreement with Waste Management of Illinois, Inc. to Change the Not to Exceed Amount from \$150,000.00 to \$230,000.00 and Authorizing its Execution**
- Overview:** The Water and Sewer Division of the Public Works Department disposes of approximately 2,500 tons of excavated materials per year from water and sewer repairs. The existing agreement allows for the disposal of the spoils at a local Waste Management transfer station. The Water & Sewer Division is expected to exceed the current contract amount for excavated material disposal since there has been an increase in material disposal and excavations.

- J.**     [RES 23-254](#)     **A Resolution Authorizing a Single-Family Housing Rehabilitation Loan and a Lead Hazard Reduction Grant (SFR-099)**
- Overview:**     The purpose of the Single-Family Housing Rehabilitation (SFR) Loan Program is to address and correct deteriorated and blighted homes throughout the Village. The eligible homeowner is requesting a deferred loan of \$25,000.00 and a lead hazard reduction grant of \$22,860.00 from the Village.
- K.**     [RES 23-255](#)     **A Resolution Approving an Amendment to the Renewal of the Independent Contractor Agreement with Construction by Camco, Inc. for the 2023 Water Service Line Replacement Program to Change the Not to Exceed Amount from \$200,000.00 to \$250,000.00 and Authorizing its Execution**
- Overview:**     As residents replace their portion of the lead water service line with copper pipe, the Village will replace its side at no cost to the residents. Staff estimates that requested upgrades for Fiscal Year 2023 will exceed the initial renewal agreement amount. Staff therefore requests the not-to-exceed amount of the renewal agreement be amended to \$250,000.00 to meet the upgrade requests for this year.
- L.**     [RES 23-256](#)     **A Resolution Approving an Amendment to the Purchase Price Agreement with Vulcan Construction Materials, LLC for Stone and Sand Materials to Change the Not to Exceed Amount from \$30,000.00 to \$50,000.00 and Authorizing its Execution**
- Overview:**     The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. The Department annually seeks competitive bids for stone & sand materials. Due to the increase in the number and depth of a few of the excavations, the Water & Sewer Division is expected to exceed the original not to exceed purchase price agreement amount and is requesting an amendment.
- M.**     [RES 23-257](#)     **A Resolution Approving an Amendment to the Purchase Price Agreement with Core and Main LP for Materials for Repair of Water Mains and Sewers, Fire Hydrants, Water Services and Sewer Services to Change the Not to Exceed Amount from \$50,000.00 to \$65,000.00 and Authorizing its Execution**
- Overview:**     The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. Due to an increase in excavations and fire hydrant repairs and replacements, the Water & Sewer Division is expected to exceed the original agreement amount. Staff is therefore requesting to amend the existing agreement to change the not to exceed amount to support necessary material purchases.

- N. [RES 23-258](#) A Resolution Approving a Second Amendment to the Independent Contractor Agreement with Command Mechanical Group, LLC to Provide Emergency Mechanical Repair and Maintenance Services for HVAC Systems at Village-owned Buildings to Change the Not to Exceed Amount from \$25,000.00 to \$40,000.00 and Authorizing its Execution.**

**Overview:**

The existing agreement with Command Mechanical Group, LLC requires additional funds to complete needed repairs to the Village Hall Council Chambers Geothermal HVAC System. Staff therefore recommends amending the existing agreement to change the not-to-exceed amount to support this work.

- O. [RES 23-259](#) A Resolution Approving an Independent Contractor Agreement with Midwest Services and Development Corp. for the North Fire Station Emergency Egress Construction Project in an Amount Not to Exceed \$76,650.00 and Authorizing its Execution**

**Overview:**

The North Fire Station currently does not have a point of egress on the second floor where the living quarters are located and there is only one stairway leading down to the main floor where exits are located. This is a life safety issue as the bunk room and kitchen are directly above the fire apparatus floor. In case of a fire on the apparatus floor, there would be no emergency exit available for staff.

- P. [RES 23-260](#) A Resolution Approving an Independent Contractor Agreement with Allied Garage Door, Inc. for the Public Works Center Exterior Door Replacement Project in an Amount Not to Exceed \$38,388.00 and Authorizing its Execution**

**Overview:**

The Public Works Center has various exterior metal doors original to the building that are in poor condition. Staff proposes an agreement with Allied Garage Door, Inc. to replace multiple exterior doors at the Public Works Center.

**Recommendation**

- Q. [RES 23-262](#) A Resolution Approving an Independent Contractor Agreement with Advanced Plumbing Corp. for the 2023 CDBG Water Service Line Replacement Program, in an Amount Not to Exceed \$75,000.00 and Authorizing its Execution**

**Overview:**

This project includes the replacement of the private property portion of lead potable water service lines at pre-approved locations in the Village. Federal Community Development Block Grant Funds will be utilized to complete the work at qualifying properties meeting the “below median income” requirements that have also had the Village side of the service replaced with copper. The low responsible bidder was Advanced Plumbing Corp. of Highland Park, Illinois.

- R. [RES 23-263](#) A Resolution Authorizing an Independent Contractor Agreement with J. Gill & Co. for Maintenance Repairs of the Village’s Holley Court, The Avenue, and Oak Park & River Forest High School Parking Structures, in an Amount Not to Exceed \$1,596,865.00 and Authorizing Its Execution**

**Overview:**

This contract provides for completion of needed and identified maintenance repairs at the Village’s Holley Court, The Avenue and Oak Park & River Forest High School Community Parking Garages, through the remainder of 2023 and 2024. These maintenance repairs were identified in the Village’s five-year parking garage condition assessment and will be completed pursuant to the construction documents prepared by the Village’s consultant, Walker Consultants, with the goal of extending the useful life of the parking structures and addressing any building safety concerns that were identified.

- S. [RES 23-264](#) A Resolution Authorizing the Purchase of Three 2023 Ford Utility Hybrid Police Interceptor Vehicles with Police Package, from Currie Motors of Frankfort, Illinois in an Amount Not to Exceed \$137,919.72 and Waiving the Village’s Bid Process for the Purchase**

**Overview:**

Three (3) 2023 Ford Utility Hybrid Police Interceptor vehicles were made available to the Village of Oak Park by Currie Motors after their purchase was canceled by another municipality. These three units will be replacing three of the six 2022 Ford Utility Hybrid Police Interceptor vehicles that were canceled in 2022 by the manufacturer.

**Recommendation**

- T. [RES 23-265](#) A Resolution Authorizing the Execution of a Settlement Agreement in Cook County Circuit Court Case Number 2021 CH 00988**

**Overview:**

It is requested that the Village Board authorize the execution of a settlement agreement in Cook County Circuit Court Case Number 2021 CH 00988.

- U. [RES 23-268](#) A Resolution Approving an Independent Contractor Agreement with Newcastle Electric, Inc. for Scada Cabinet Replacement in an Amount Not to Exceed \$43,350.00 and Authorizing Its Execution**

**Overview:**

The Central Pumping Station (CPS) Supervisory Controls and Data Acquisition (SCADA) Cabinet controls all of the automatic operations for the CPS and the alarm notifications for all three (3) pumping stations. The current system is at its end of life and is considered obsolete by the manufacturer. Staff proposes an Independent Contractor Agreement with Newcastle Electric to replace the existing cabinet and hardware.

- V. [RES 23-269](#) A Resolution Approving a Task Order for Professional Engineering Services with Baxter & Woodman, Inc. for a Lead Service Line Replacement Plan and Public Education Development & Notification Strategy, in an Amount Not to Exceed \$41,300 and Authorizing its Execution**
- Overview:** The Water & Sewer Division requested a proposal from Baxter & Woodman to assist with developing an Initial Lead Service Line Replacement Plan (LSLRP) that is due to the Illinois Environmental Protection Agency (IEPA) on April 15, 2024. The requirement is part of the Illinois Lead Service Line Replacement and Notification Act that went into law on January 1, 2022. Baxter & Woodman will also provide a Public Education & Notification Strategy that is required by the new law.
- W. [RES 23-271](#) A Resolution Approving an Amendment to the Task Order for Professional Engineering Services with Edwin Hancock Engineering Co. for Design and Construction Engineering Services for Alley Improvements in 2023 to Change the Not to Exceed Amount from \$281,312 to \$304,480 and Authorizing its Execution**
- Overview:** The Village of Oak Park received a grant award of \$500,000 from the Metropolitan Water Reclamation District (MWRD) for their Green Infrastructure Partnership Program for the construction of four (4) permeable alleys and Parking Lot 10 for construction in 2024. Edwin Hancock is currently designing the 2024 alleys. An amendment to the Task Order is needed in order for Hancock to design these additional permeable alleys.
- X. [RES 23-272](#) A Resolution Approving an Intergovernmental Agreement by and between the Village of Oak Park and the Metropolitan Water Reclamation District of Greater Chicago for the Design, Construction, Operation, and Maintenance of the Green Alleys and Parking Lot 10 Project in Oak Park, Illinois and Authorizing its Execution**
- Overview:** In 2022, the Village applied for Metropolitan Water Reclamation District (MWRD) grant funding to help fund the construction of permeable alleys and Parking Lot 10. The Village of Oak Park recently received notice of award of \$500,000 from MWRD for their Green Infrastructure Partnership Program for construction of four (4) permeable alleys and Parking Lot 10 in 2024. The Intergovernmental Agreement (IGA) defines the terms and conditions of the funding program.
- Y. [RES 23-273](#) A Resolution Approving a Second Amendment to the Professional Services Agreement with Terra Engineering, Ltd. for the Design of the Oak Park Avenue Resurfacing, Utility, and Streetscape Projects to Change the Not to Exceed Amount from \$1,010,958 to \$1,214,548 and Authorizing its Execution**
- Overview:** The Village has been working with Terra Engineering for the conceptual design of the proposed streetscape project on Oak Park Avenue in the Hemingway Business District. As discussed at the March 6, 2023, Village Board meeting, there are additional costs associated with the revised public engagement strategy and the use of a steering committee to develop recommendations for the project's scope as well as additional costs associated with expanding the project's scope to include the alley adjacent to the Avenue Garage, grant support, and additional meetings beyond what was originally anticipated.

- Z.**     [RES 23-274](#)     **A Resolution Approving an Amendment to a Contract with Cerniglia Co. for Project 23-1, Sewer and Water Main Improvements, to Change the Not to Exceed Amount from \$3,119,566 to \$3,279,200 and Authorizing its Execution**

**Overview:**

The Village received numerous reports of sewer backups on Hayes Avenue north of Augusta Street as a result of the July 2, 2023 rain event. In order to improve the sewer capacity of Hayes, staff recommends installing an overflow sewer on Augusta from Hayes to Taylor. Augusta is currently under construction as part of Project 23-1, Sewer and Water Main Improvements and this is the best opportunity to build this sewer at the lowest cost and with the least amount of disruption.

**Recommendation**

- AA.**     [ORD 23-88](#)     **An Ordinance Updating and Replacing the Map Codified as Part of Section 15-1-26 of the Oak Park Village Code to Reflect the Village’s Current Time Restrictions, Time Limits, and Prohibited Parking Areas**

**Overview:**

Based on recent Transportation Commission recommendations and Board approval, staff presents the Village’s Daytime Parking Restrictions Map to the Village Board for codification. This proposed map identifies all existing on-street daytime parking restrictions, inclusive of all approved changes to date.

- AB.**     [ORD 23-90](#)     **An Ordinance Granting an Extension of the Waiver and Suspension of the Right of Way Obstruction Permit Fee and Parking Obstruction Fee for the Planned Development at 7 Van Buren Street through May 31, 2024**

**Overview:**

Demolition and construction activities related to the Oak Park Residence Corporation’s 7 Van Buren Planned Development require the obstruction of Village Parking Lot 25V to allow for material staging and construction administration. The applicant was granted a waiver of the Right of Way Obstruction Permit Fee and Parking Meter Obstruction Fee by the Village Board from August 1, 2022, to July 31, 2023, and is now requesting an extension of this waiver through May 31, 2024.

- AC.**     [MOT 23-72](#)     **A Motion to Approve the July 2023 Monthly Treasurer’s Report for All Funds**

**Overview:**

The unaudited July 31, 2023, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45, summarizing the Village’s cash and investment balances.

- AD.**     [MOT 23-73](#)     **A Motion to Approve the Bills in the Amount of \$11,593,089.49 from July 7, 2023, through August 24, 2023.**

**Overview:**

Attached is the regular list of bills paid through the Village’s accounts payable system for the period beginning July 7, 2023, through August 24, 2023. Also attached is the July 2023 payroll summary report.



- AE.** [MOT 23-77](#) **A Motion to Concur with the Transportation Commission's Recommendation to add "On-Street Overnight Permit Parking from 10 PM to 6 AM" on the 100 block of North Elmwood Avenue (from Lake Street to the East Alley)**

**Overview:** The Village received a petition signed by 75% of the residents of 126-132 N. Elmwood to add "On-Street Overnight Permit Parking from 10 PM to 6 AM" to the east side of the 100 block of N. Elmwood Avenue (from Lake Street to the East alley). This would establish approximately four (4) on-street overnight permit parking spaces.

- AF.** [MOT 23-78](#) **A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming at the Clarence Avenue and Adams Street Intersection**

**Overview:** At the June 13, 2023 Transportation Commission (TC) meeting, the Commission reviewed a traffic calming petition for the intersection of Clarence Avenue and Adams Street to address vehicles speeding on Adams Street. The TC recommended installing high visibility crosswalk markings on the east and west legs of Adams Street, installing speed limit signs on Adams Street, moving existing "No Parking Here to Corner" signs to be consistent with Illinois Vehicle Code, deploying temporary radar speed feedback signs, and targeted enforcement.

## **XII. Regular Agenda**

- AG.** [ID 23-365](#) **Presentation and Discussion on Municipal Options for Blending Renewable Energy within Retail Supply and Aggregation Contracts**

**Overview:** A presentation from Mark Pruitt, principal of the Power Bureau, the Village's consultant for services related to the Village's municipal aggregation and renewable energy programs, on options available to municipalities seeking to purchase renewable energy. This report will include options for the municipal aggregation (Community Choice Aggregation) program.

- AH.** [ORD 23-81](#) **An Ordinance Amending Chapter 2 ("Administration"), Article 36 ("Aging in Place"), Section 2-36-1 ("Establishment; Composition; Definition") and Section 2-36-2 ("Duties") of the Oak Park Village Code**

**Overview:** The Village of Oak Park Aging in Place Commission is recommending multiple changes to the enabling ordinance (Chapter 2, Article 36 of the Village Code) that originally established the Commission. The recommended changes include a name adjustment for the Commission, the removal of the current requirement that all Commission members be fifty-five years of age or older and making other wording changes that utilize and support the term, "aging in communities."

- AI.**     [ORD 23-87](#)     **Concur with the Plan Commission and Adopt an Ordinance Granting a Special Use Permit for a Major Planned Development Containing a Four-Story Educational Institution Building Addition at the Property Located at 201 North Scoville Avenue**

**Overview:**     The Oak Park River Forest High School District 200 is proposing to construct a new four-story - 107,935 square foot replacement addition to the southeast corner of the high school building for athletic and theater related uses. This is project 2 of the District's IMAGINE Master Plan.

- AJ.**     [ORD 23-89](#)     **An Ordinance Amending Chapter 15 ("Motor Vehicles & Traffic"), Article 5 ("Schedule of Fines and Penalties for Certain Minor Traffic Violations, Parking and Vehicle License Violations"), Section 15-5-5 ("Specific Violation of the Illinois Vehicle Code Adopted by Reference") of the Oak Park Village Code to Adopt By Reference 625 ILCS 5/11-1308 ("Unauthorized Use of Parking Places Reserved for Electric Vehicles")**

**Overview:**     The proposed Ordinance amends the Village Code to adopt a provision of the Illinois Vehicle Code, prohibiting non-electric vehicles from parking in spaces reserved for electric vehicle charging and allowing violators to be cited accordingly by the Oak Park Police Department.

- AK.**     [RES 23-251](#)     **A Resolution Approving a Purchase Price Agreement with US Digital Designs, Inc. for the Purchase of Phoenix G2 Automated Fire Station Alerting System Equipment for the Station 1 Bunk Room Project in an Amount Not to Exceed \$44,076.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**

**Overview:**     The equipment for the automated fire station alerting system, including hardware, support, and warranty service, needs to be modified as part of the station one bunkroom upgrade project to ensure the current system continues to perform at maximum efficiency. This selected equipment is proprietary in design, and therefore staff recommends waiving the Village's bid process to use US Digital Designs as the sole provider.

- AL.**     [RES 23-267](#)     **A Resolution Approving an Independent Contractor Agreement with Midwest Services and Development Corp. for the Main Fire Station Bunk Room Renovations Project in an Amount Not to Exceed \$319,200.00, Authorizing its Execution and Directing Staff to Prepare the Necessary Budget Amendment**

**Overview:**     The Main Fire Station currently has a bunk room that is original to the building construction and does not have accommodations for female staff. Staff recommends an Independent Contractor Agreement with Midwest Services and Development Corp. for renovation of the Main Fire Station Bunk Room.

### **XIII. Call to Board and Clerk**

### **XIV. Adjourn**