



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Thursday, April 11, 2024

7:00 PM

Village Hall

Special Meeting at 7:00 p.m. in Council Chambers, Room 201.

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

V. Non-Agenda Public Comment

VI. Proclamation

- A. [MOT 24-145](#) **A Motion to Approve a Proclamation Recognizing Dr. Percy Julian Day on April 11, 2024**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing April 11, 2024, as Dr. Percy Julian Day.

- B. [MOT 24-147](#) **A Motion to Approve a Proclamation Recognizing National Volunteer Week April 21-27, 2024**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing April 21-27, 2024 as National Volunteer Week.

VII. Village Manager Reports

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 24-234](#) **Board & Commission Vacancy Report for April 11, 2024**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [MOT 24-151](#) **A Motion to Consent to the Village President's Appointment of:**
Aging in Communities Commission - Barbara Cimaglio, Reappoint as Member
Board of Health - Christina R. Welter, Appoint as Chair
Citizen Involvement Commission - Curtis Lott, Reappoint as Member
Citizens Police Oversight Committee - Camile Lindsay Kumi, Appoint as Member
Farmers' Market Commission - Marcia J. Diverde, Appoint as Member
Zoning Board of Appeals - Mas Takiguchi, Appoint as Chair

XI. Consent Agenda

- E. [MOT 24-137](#) **A Motion to Approve the Bills in the Amount of \$7,193,906.47 from March 1, 2024, through March 28, 2024**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable system from March 1, 2024, through March 29, 2024. Also attached is the March 2024 payroll summary report.

- F. [MOT 24-142](#) **A Motion to Concur with the Transportation Commission's Recommendation to Expand Street Frontage Locations for Overnight On-Street Permit Parking in Zones Y1 and Y2**
- Overview: At its March 11, 2024 meeting, the Transportation Commission unanimously supported the staff's recommendation to expand street frontage locations for overnight on-street permit parking in zones Y1 and Y2. The recommendation intends to improve access for existing permit holders and the number of permits available for issuance will not increase.
- G. [RES 24-138](#) **A Resolution Approving and Adopting the 2024 Special Event Fees**
- Overview: Pursuant to the Village Code, the Village Board reviews Special Event fees annually. Fees are based on wage changes provided in applicable collective bargaining agreements or directed by the Village Board via the annual budget process.
- H. [RES 24-162](#) **A Resolution Approving an Electrical Utility Easement Agreement with the Frank Lloyd Wright Trust and Authorizing its Execution**
- Overview: The Frank Lloyd Wright Trust (FLW Trust) is proposing the construction of a new building at 929 Chicago Avenue. This project would require relocating the Village's existing electrical service for the street lighting system into a new easement at the adjacent property at 925 Chicago Avenue. The FLW Trust is granting the Village an easement for these electrical utilities at 925 Chicago Ave. The FLW Trust will perform the work to relocate the Village's utilities into the new easement area at their cost.
- I. [RES 24-167](#) **A Resolution Adopting the Strategic Vision for Housing Plan Prepared by the Metropolitan Mayors Caucus**
- Overview: The Metropolitan Mayors Caucus presented the Strategic Vision for Housing Plan ("the Plan") to the Village Board on March 19, 2024. The Plan provides an overview of current conditions and provides a path forward relative to housing reform by identifying initiatives for sustainable housing opportunities in Oak Park.
- J. [RES 24-169](#) **A Resolution Approving the Renewal of the Professional Services Agreement with Christopher B. Burke Engineering, Ltd. for Permit Plan Review and Inspection Services in 2024 in an Amount Not to Exceed \$135,000 and Authorizing its Execution**
- Overview: The Engineering Division is responsible for reviewing and inspecting permit work in the public right of way and utilizes consultant services for most of these permit services. Staff requests a renewal of the current agreement with Christopher B. Burke Engineering to provide these services up to the end of 2024 in an amount not to exceed \$135,000. The current Agreement allows for two additional one-year renewal periods. This would be the first of the two potential annual renewals.

- K. [RES 24-170](#) **A Resolution Approving an Independent Contractor Agreement with Midwest Meters, Inc. for the Village-Wide Water Distribution Leak Detection System in an Amount Not to Exceed \$622,390.00 and Authorizing its Execution**

Overview:

The proposed agreement is for a Village-wide sensor-based leak detection system. These devices are intended to aid Village staff in the discovery of water distribution system leaks that do not come to surface and are not discoverable with current surface leak detection practices. The Village started a pilot program in April 2023 and confirmed that these devices are effective in finding non-surfacing leaks. To date, the pilot program has detected 19 leaks that would have gone undiscovered until surfacing in a little less than one-third of the Village. Staff recommends expanding the pilot program to a full-scale implementation across the entire Village system.

- L. [RES 24-171](#) **A Resolution Approving a Contract with Strada Construction Company for Project 24-3, Sidewalk Improvements, in an Amount Not to Exceed \$170,738 and Authorizing its Execution**

Overview:

Competitive bids were opened on March 21st for Project 24-3, Sidewalk Improvements. Eight contractors picked up proposal documents and three bids were received. The low compliant bid was submitted by Strada Construction Company in an amount of \$170,738. The low bid is below the engineer's estimate for the project. The work includes sidewalk replacement generally along east-west streets in the south half of the Village.

- M. [RES 24-174](#) **A Resolution Authorizing the Submission of a Grant Application with the Clean Energy Infrastructure Funding Opportunity Exchange with a Requested Funding Amount of \$1,000,000**

Overview:

This is a resolution to approve the submission of an application for the United States Department of Energy's Clean Energy Infrastructure Funding Opportunity Exchange grant. This grant provides funding for the adoption and implementation of the State of Illinois Stretch Energy Code.

- N. [RES 24-176](#) **A Resolution Approving a Task Order for Professional Engineering Services with V3 Companies, Ltd. for Construction Engineering Services for Project 24-8, Lot 10 Streetscape, in an Amount Not to Exceed \$75,049 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from V3 Companies to provide construction engineering services for the 24-8 Lot 10 Streetscape Project. V3 designed the project, has provided construction engineering services for the Village in the past, and has available qualified staff to oversee this construction project. The construction project includes replacing the parking lot with permeable pavers, sidewalk replacement, lighting replacements, electrical upgrades, and landscaping. The project is partially funded using Metropolitan Water Reclamation District (MWRD) grant funds.

- O. [RES 24-177](#) **A Resolution Approving a Temporary License Agreement with Publican Quality Breads Oak Park, LLC to Allow the Use of an Alleyway for Outdoor Dining Through November 30, 2024 and Authorizing its Execution**
- Overview: The Village Board has approved the ability of Oak Park businesses to use both on-street parking spaces and alleyways for outdoor dining through November 30th of each year. Publican Quality Breads Oak Park, LLC has requested the use of the public alley immediately adjacent to its business at 211 Harrison Street. This business applied for and signed a temporary license agreement that, if approved, will allow the Village to install both cement barricades and metal bollards in May to allow for the start of the outdoor on-street/alley dining season. This alley has been closed in prior years for a previous Oak Park business at this location.

XII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related

- P. [ORD 24-116](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses For Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Special Events Class E-1 Liquor License to the Oak Park-River Forest Chamber of Commerce**
- Overview: The proposed Ordinance grants a Special Events Class E-1 liquor license to the Oak Park-River Forest Chamber of Commerce.
- Q. [ORD 24-117](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Café Cubano LLC, DBA Café Cubano**
- Overview: Café Cubano LLC, DBA Café Cubano ("Café Cubano") seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 113 N. Oak Park Avenue.
- R. [ORD 24-119](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses For Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Oak Park Egg Harbor, LLC, DBA as Egg Harbor**
- Overview: The proposed Ordinance grants a Restaurant Class B-1 liquor license to Oak Park Egg Harbor, LLC, DBA as Egg Harbor.

XIII. Regular Agenda

- S. [RES 24-173](#) **A Resolution Approving a Contract with Alliance Contractors Inc. for Project 24-8, Lot 10 Streetscape, in an Amount Not to Exceed \$1,530,772 and Authorizing its Execution**
- Overview: Competitive bids were opened on March 28th for Project 24-8, Lot 10 Streetscape Improvements. Seven contractors picked up bid documents and four bids were received. The low responsible bid was submitted by Alliance Contractors Inc. with a total amount of \$1,658,910. The project includes replacing the existing Parking Lot 10 north of North Boulevard between Marion Street and Forest Avenue with a permeable pavement, sidewalk replacement, lighting and electrical improvements, and landscaping. The project is partially funded using Metropolitan Water Reclamation District grant funds. The project is over the available budgeted and staff recommends reducing the scope to fit the available budget amount of \$1,530,772.
- T. [RES 24-175](#) **A Resolution Authorizing the Submission of a Grant Application for Cook County Disaster Response and Recovery Fund**
- Overview: The State of Illinois and Cook County have requested that the Village submit a new application to the Cook County Disaster Response and Recovery Fund (DRRF) for expenses related to food and shelter including those incurred at the Oak Park Family Transitional Shelter (OPFTS). While the OPFTS is currently operating under the Supporting Municipalities for Asylum Seeker Services (SMASS) II grant and the State guarantees its commitment to the Village's response, the State and County are working to coordinate the best use of funds available for New Arrival Response and believe the DRRF is a more appropriate source of funding for the Village's temporary shelter program.
- U. [RES 24-186](#) **A Resolution Approving a Second Amendment to the Funding Grant Agreement with the Oak Park-River Forest Community of Congregations to Provide an Additional \$100,000 in Village General Funds to the Community of Congregations to Provide Short-Term Rental Assistance for Asylum Seekers for a New Total of \$450,000 and Authorizing its Execution**
- Overview: Per the Village Board's Protocols, President Scaman has added this agenda item for a Second Amendment to the Funding Grant Agreement with the Oak Park-River Forest Community of Congregations to provide an additional \$100,000 to support short-term rental assistance for asylum seekers for a new total of \$450,000.

V. [ID 24-183](#) A Presentation and Discussion of Public Engagement and Development Entitlement Processes

Overview:

At their June 5, 2023 meeting, the Village Board directed staff to prepare a study session presentation relative to public engagement pertaining to general development in Oak Park with special attention toward the H-Hospital District. This presentation will provide the Village Board with information on current public participation requirements and practices for various development entitlement processes, including by-right development, Planned Developments, Variances, and Special Uses. It will also describe the process within other communities and provide a staff recommendation for enhancing public participation in development approval processes.

XIV. Call to Board and Clerk

XV. Adjourn