



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, July 16, 2024

6:30 PM

Village Hall

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**A Regular Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and move to Room 130. The Board will reconvene the Regular Meeting at 7:00 p.m. in Council Chambers (Room 201).**

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

### I. Call to Order

### II. Roll Call

### III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation

### IV. Adjourn Executive Session

### V. Reconvene to Regular Meeting in Council Chambers and Call to Order

## VI. Roll Call

## VII. Agenda Approval

## VIII. Minutes

**A. [MOT 24-200](#) A Motion to Approve Minutes from the July 9, 2024 Regular Meeting of the Village Board**

**Overview:** This is a motion to approve the official minutes of meetings of the Village Board.

## IX. Non-Agenda Public Comment

## X. Proclamation

## XI. Village Manager Reports

**B. [ID 24-372](#) Review of the Updated Village Board Meeting Calendar for July and August 2024**

**Overview:** Calendars are presented for the purpose of highlighting the Special Meeting topics. These topics are based on adopted Village Board Goals and/or prior Village Board direction.

**C. [ID 24-351](#) Presentation from the Community-Led Oak Park Reparations Task Force**

**Overview:** The public conversation for reparations for the Black/African American community in Oak Park began with a presentation from Walk the Walk before the Village Board on February 22, 2021. Since that time, Walk the Walk created an independent Oak Park Reparations Task Force which partnered with Dominican University to develop a reparations survey. Walk the Walk finalized the report in February 2024.

## XII. Village Board Committees & Trustee Liaison Commission Reports

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## XIII. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

**D. [ID 24-371](#) Board & Commission Vacancy Report for July 16, 2024**

#### XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- E. [MOT 24-202](#) **A Motion to Consent to the Village President's Appointment of:**  
**Board of Health** - Janet Cosby, Appoint as Member  
**Zoning Board of Appeals** - Matthew Shoener, Appoint as Member

#### XV. Consent Agenda

- F. [RES 24-224](#) **A Resolution Approving the Village Manager and Neighborhood Services Director/Assistant Village Manager as the Village's Certifying Officers for the United States Department of Housing and Urban Development (HUD) Electronic Reporting System for Environmental Reviews Required for Community Development Block Grant (CDBG) Projects**

Overview:

The Community Development Block Grant (CDBG) Resolution represents the Delegation of Certifying Officers for the Environmental Review, decision-making, and action responsibilities under the National Environmental Policy Act (NEPA) and 24 C.F.R. Part 58, Environmental Review procedure for entities assuming United States Housing and Urban Development (HUD) Environmental responsibilities.

- G. [RES 24-245](#) **A Resolution Awarding a Small Rental Property Rehabilitation Loan and Authorizing the Execution of a Loan Commitment and Agreement for the Property Located at 1017 North Harlem Avenue (SRP-049)**

Overview:

The purpose of the Small Rental Properties Rehabilitation Loan Program is to address deteriorated and blighted homes throughout the Village and provide affordable rental housing. The eligible owner of this mixed-use property with two residential units requests a forgivable rehabilitation loan of \$10,000 from the Village.

- H. [RES 24-246](#) **A Resolution Awarding a Small Rental Property Rehabilitation Loan and Authorizing the Execution of a Loan Commitment and Agreement for the Property Located at 1122 South Lombard Avenue (SRP-045)**

Overview:

The purpose of the Small Rental Properties Rehabilitation Loan Program is to address deteriorated and blighted homes throughout the Village and provide affordable rental housing. The eligible owner of this mixed-use property with two residential units is requesting a forgivable rehabilitation loan of \$10,000 from the Village.

- I. [RES 24-249](#) **A Resolution Authorizing the Submission of a Grant Application with the Illinois Department of Commerce and Economic Opportunity for Community Development Block Grant - Coronavirus (CDBG-CV) Funds with a Requested Funding Amount of \$637,166**

**Overview:**

The Department of Commerce and Economic Opportunity (DCEO) has allocated a minimum of \$15 million in CDBG-CV funds to the shelter construction component in urban entitlement areas. As an entitlement community, the Village of Oak Park may submit an application in partnership with Housing Forward. This is in support of the rehabilitation activities at Housing Forward's emergency overnight shelter at the St. Catherine of Sienna - St. Lucy rectory building located at 38 N. Austin.

- J. [RES 24-259](#) **A Resolution Approving a Professional Services Agreement with Baker Tilly Advisory Group, LP, to Provide a Strategic Financial Management Planning Program in an Amount Not to Exceed \$75,000 and Authorizing its Execution**

**Overview:**

The purpose of this agreement with Baker Tilly Advisory Group, LP (Baker Tilly) is to establish short- and long-term financial and managerial objectives that will strengthen the fiscal capacity of the Village of Oak Park government along with the integration of long-term community and economic development strategies that strengthen the area's tax base. The Strategic Financial Management Planning Program is designed, in part, based on the recommended financial management practices of the Government Finance Officers Association (GFOA).

- K. [MOT 24-190](#) **A Motion to Approve the February 2024 Monthly Treasurer's Report for All Funds**

**Overview:**

The unaudited February 29, 2024, report is presented pursuant to 65 ILCS 5/3.1-35-45, summarizing the Village's cash and investment balances.

- L. [RES 24-247](#) **A Resolution Approving a Three-Year Master Agreement with an Option to Renew the Agreement for up to Two Additional One Year Periods with Civiltech Engineering, Inc. for Professional Transportation Engineering Services and Authorizing its Execution**

**Overview:**

The Engineering Division requested qualifications and ultimately a proposal for professional transportation engineering services. The proposal requested the provision of staffing and consultant support to oversee and administer the Village's transportation systems, related projects, and planning studies. Civiltech Engineering was selected as the most qualified firm for this work. This Master Agreement provides for an initial period of three years with an option to extend annually for two additional one-year periods. Future services will be administered using a task order system which will eliminate the need for requesting qualifications for the various services.

- M.**     [RES 24-248](#)     **A Resolution Approving a Task Order with Civiltech Engineering, Inc. for Professional Transportation Engineering Staffing and Services for 2024 in an Amount Not to Exceed \$250,000, Authorizing its Execution, and Directing Staff to Prepare the Necessary Budget Amendment**

**Overview:**

The Engineering Division requested a proposal from Civiltech Engineering to provide part-time staffing services for a transportation engineer to oversee the transportation systems, current planning efforts, and the traffic calming process for the remainder of 2024. Civiltech submitted a proposal based on hourly rates for the positions in an estimated not to exceed amount of \$250,000. This amount is based on an anticipated staffing level of 3-days per week, work associated with administering the traffic calming process for the remaining petitions in-hand, and additional various transportation engineering services for the remainder of 2024.

## **XVI. Regular Agenda**

- N.**     [ID 24-306](#)     **A Presentation on Emergency Overnight Shelter in Oak Park**

**Overview:**

This presentation outlines the current and proposed model for emergency overnight shelter for unhoused residents in the Village of Oak Park. As the Village's response evolves to meet the needs of our unhoused residents throughout the Oak Park community, staff are working in collaboration with Housing Forward, the Archdiocese of Chicago, and the Neighborhood Bridge to expand and enhance services.

## **XVII. Call to Board and Clerk**

## **XVIII. Adjourn**