



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, March 4, 2025

6:30 PM

Village Hall

A Regular Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:00 p.m. in Council Chambers

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 25-134](#) **A Motion to Approve Minutes from the January 22, 2025 Special Meeting and the February 11, 2025 Regular Meeting of the Village Board.**
- Overview: This is a Motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Village Manager Reports

- B. [ID 25-263](#) **Review of the Updated Village Board Meeting Calendars for March 2025.**
- Overview: Calendars are presented to the Board for the purpose of highlighting Special Meeting topics. These topics are based on adopted Village Board Goals and/or previous Village Board direction.

XI. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 25-244](#) **Board and Commission Vacancy Report for March 4, 2025**
- Overview: This report lists the expected number of members, current number of members seated, and number of active vacancies for the Village's 19 citizen boards and commissions. There are currently 24 vacancies.

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [MOT 25-133](#) **A Motion to Consent to the Village President's Appointment of:
Liquor Control Review Board - Todd Kuna, Reappoint as Commissioner
Zoning Board of Appeals - Seth Jansen, Appoint as Member**
- Overview:

XIV. Consent Agenda

- E. [RES 25-110](#) **A Resolution Approving a Second Amendment to a Professional Services Agreement and Software License and Support Agreement Between Passport Labs, Inc., a Division of Passport Parking, and the Village of Oak Park to Provide Payment Merchant Solutions for the Village's Flowbird (Cale) Pay Stations and Authorizing Its Execution.**
- Overview:** This Second Amendment to the Agreement with Passport Labs, Inc. provides for merchant processing services for the Village's Flowbird (Cale) pay stations to be completed by Passport, resulting in cost-savings and reporting efficiencies.
- F. [RES 25-151](#) **A Resolution Approving an Extension of an Independent Contractor Agreement with Thrive Counseling Center for an Additional Six-Month Term Through October 31, 2025, in an Amount Not to Exceed \$83,000 and Authorizing its Execution.**
- Overview:** The Village's current agreement with Thrive Counseling Center expires on April 30, 2025. The proposed agreement is for an additional six-month term from May 1, 2025, to October 31, 2025.
- G. [RES 25-156](#) **A Resolution Authorizing the Submission of a Metropolitan Water Reclamation District of Greater Chicago Green Infrastructure Partnership Program Application for the 2026 Green Alleys Project**
- Overview:** The Metropolitan Water Reclamation District (MWRD) recently released a call for applications for funding for projects to install green infrastructure with applications due March 7, 2025. Staff reviewed future projects already identified in the 5-year Capital Improvement Plan to determine what projects would be the best candidates for applying for these funds. Staff recommends submitting an application for a project which includes the construction of up to six permeable alleys in 2026.
- H. [RES 25-157](#) **A Resolution Approving a Task Order for Professional Engineering Services with Edwin Hancock Engineering Co. for Construction Engineering Services for Alley Improvements in 2025 in an Amount Not to Exceed \$198,520 and Authorizing its Execution**
- Overview:** The Engineering Division requested a proposal from Edwin Hancock Engineering Co. to provide construction engineering for the 2025 Alley Improvement Project. Edwin Hancock previously managed alley projects in the Village and is most qualified to perform these services. Construction work is planned to start in April for the alley project, pending the Village Board's approval of the separate construction contract at an upcoming Village Board meeting.

- I. [RES 25-158](#) **A Resolution Authorizing the Execution of a Professional Services Agreement with The Lakota Group, Inc. to prepare an Update to the Roosevelt Road Plan, titled “A Plan for the Redevelopment of Roosevelt Road - A Joint-Municipality Study of the Roosevelt Road Corridor” in Collaboration with the City of Berwyn.**
- Overview:** This agenda item is for the approval of a resolution regarding the hiring of a planning consultant to perform an update to the Roosevelt Road plan which was adopted by the Village Board in 2005. This project is in collaboration with the City of Berwyn.
- J. [RES 25-160](#) **A Resolution Authorizing the Purchase of One 2025 John Deere 320 P Backhoe Loader from West Side Tractor Sales of Lisle, Illinois through the Sourcewell Joint Purchasing Program in an amount not to exceed \$122,224.09 and Waiving the Village’s Bid Process for the Purchase**
- Overview:** The Fiscal Year 2025 Water and Sewer Vehicle Replacement Fund includes the replacement of one (1) 2015 John Deere 310 HL Backhoe Loader to be replaced with one (1) 2025 John Deere 320 P Backhoe Loader. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for agencies to leverage and pool resources for better pricing.
- K. [RES 25-161](#) **A Resolution Authorizing the Use of Motor Fuel Tax Funds in the amount of \$1,811,680.00 for the Maintenance of Streets in the Village of Oak Park for Fiscal Year 2025**
- Overview:** The Village receives a monthly distribution of Motor Fuel Tax (MFT) funds from the Illinois Department of Transportation (IDOT). The Illinois Highway Code requires that each municipality receiving MFT funds use those funds for the limited purposes described in the Highway Code. This item is for those approved uses related to the costs of labor and materials for construction and maintenance of the public right of way. The Village is required to adopt a Resolution that obligates its share of MFT funds to one or more of the approved purposes set forth in the Highway Code.
- L. [RES 25-162](#) **A Resolution Authorizing the Submission of a Fire Station Construction and Rehabilitation Grant Application to the Office of the Illinois State Fire Marshal to Rehabilitate Station 3 and Approval of any Subsequent Agreements and Authorizing their Execution**
- Overview:** Approval to apply for Illinois Office of State Fire Marshal, Fire Station Construction and Rehabilitation Grant to offset some cost of approved renovation of Station 3 (900 S. East Ave).
- M. [RES 25-176](#) **A Resolution To Adopt The Update Of The Cook County Multi-Jurisdictional Hazard Mitigation Plan**
- Overview:** The Cook County Multi-Jurisdictional Hazard Mitigation Plan (CCMJHMP) is required to be updated every 5 years. Adoption of the CCMJHMP makes participants eligible to apply for grant funds through the FEMA Hazard Mitigation Assistance Program. FEMA requires that each participating partner adopt the plan by resolution.

N. [ORD 25-123](#) An Ordinance Authorizing the Sale of Surplus Vehicles and Equipment Owned by the Village of Oak Park

Overview: Village departments have vehicles and equipment that may be disposed of once they are no longer usable to the Village. These vehicles and equipment will be reassigned, sold at auction, traded in, consigned, or disposed of as scrap.

XV. Regular Agenda

O. [ORD 25-110](#) An Ordinance Amending the Table of Contents for Article 12 (“Ordinance Administrators”), Amending Article 5 (“Commercial Districts”), Amending Article 7 (“Design Standards”) and Amending Article 12 (“Ordinance Administrators”) of the Oak Park Zoning Ordinance Regarding the Community Design Commission and Zoning Board of Appeals

Overview: At the direction of the Village President, in order to improve efficiency of citizen commissions, development reviews, and staff time, the proposed Zoning Ordinance Text Amendment is meant to merge the Community Design Commission with the Zoning Board of Appeals and other commissions and staff processes.

P. [ORD 25-111](#) An Ordinance Amending Chapter 7, Article 7 (“Sign Code”) relative to Eliminating references to the Community Design Commission in the Oak Park Village Code

Overview: At the direction of the Village President, in order to improve efficiency of citizen commissions, application reviews, and staff time, the proposed Sign Code Text Amendment is meant to eliminate the Community Design Commission from the Sign Code and replace it with the Zoning Board of Appeals.

Q. [ORD 25-112](#) An Ordinance Amending Chapter 2 (“Administration”), Article 18 (“Community Design Commission”) of the Oak Park Village Code and Various Other Provisions to Eliminate the Community Design Commission and Reassign its Duties.

Overview: The purpose of this Ordinance is to remove the establishment, objectives and various other provisions to eliminate the Community Design Commission from the Village Code.

R. [ID 25-243](#) A Study Session on the Draft Recommendations and Objectives Outlined in the Economic Vitality Strategic Plan Prepared by Consultant Camoin Associates, Inc.

Overview: The purpose of this agenda item is to review and discuss the draft Economic Vitality Strategic Plan.

XVI. Call to Board and Clerk

XVII. Adjourn