



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, March 11, 2025

6:30 PM

Village Hall

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### Regular Meeting at 6:30 p.m., in Council Chambers (Room 201)

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

## I. Call to Order

## II. Roll Call

## III. Agenda Approval

## IV. Minutes

### A. [MOT 25-140](#) A Motion to Approve Minutes from the February 18, 2025, Regular Meeting of the Village Board.

Overview:

This is a Motion to approve the official minutes of meetings of the Village Board.

## V. Non-Agenda Public Comment

## VI. Proclamation

- B.**     [MOT 25-135](#)     **A Motion to Approve a Proclamation Celebrating Monarch Butterfly Month May 2025**
- Overview:     This is a motion to approve Village President Vicki Scaman proclaiming May 2025 as Monarch Butterfly Month
- C.**     [MOT 25-141](#)     **A Motion to Approve a Proclamation Recognizing Holi - Festival of Colors April 5, 2025.**
- Overview:     This is a motion to approve a proclamation by Village President Vicki Scaman recognizing Holi - Festival of Colors on April 5, 2025.

## VII. Village Manager Reports

- D.**     [ID 25-245](#)     A presentation by Mark Pruitt of Illinois Community Choice Aggregation Network (ICCAN) and Sharon Alegado of MC Squared on the status of municipal aggregation and community solar programs in Oak Park
- Overview:     A presentation by Mark Pruitt of Illinois Community Choice Aggregation Network (ICCAN) and Sharon Alegado of MC Squared on the status of municipal aggregation and community solar programs in Oak Park.

## VIII. Village Board Committees & Trustee Liaison Commission Reports

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## IX. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- E.**     [ID 25-267](#)     **Board and Commission Vacancy Report for March 11, 2025**
- Overview:     This report lists the expected number of members, the current number of members seated, and the number of active vacancies for the Village's 18 citizen boards and commissions. There are currently 22 vacancies.

## X. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- F.**     [MOT 25-139](#)     **A Motion to Consent to the Village President's Appointment of:  
Citizens Police Oversight Committee - C. Thor Martin, Appoint as  
Commissioner**

## XI. First Reading

- G. [ORD 25-133](#) **A First Reading of an Ordinance Amending Chapter 8 (“Business Licensing”) of the Oak Park Village Code Prohibiting the Sale of Intoxicating Hemp and Kratom Products to Underage Persons**
- Overview: At the October 8, 2024, Regular Meeting, the Village Board reviewed a recommendation from the Oak Park Board of Health to ban the sale of unregulated THC derived from hemp (“intoxicating hemp”). After discussion, the Village Board directed staff to draft legislation to regulate the sale of these products to persons under 21 years of age. On February 11, 2025, the Village Board further reviewed the matter and asked for the adoption of the legislation by March 18, 2025.

## XII. Consent Agenda

- H. [MOT 25-131](#) **A Motion to Approve the Bills in the Amount of \$4,202,745.46 from February 1, 2025, through February 28, 2025.**
- Overview: A Motion to Approve the Bills in the Amount of \$4,202,745.46 from February 1, 2025, through February 28, 2025. Also attached is the February 2025 payroll summary report.
- I. [RES 25-159](#) **A Resolution Approving a Professional Services Agreement with T.Y. Lin International Great Lakes Inc. for the Completion of an Electric Shuttle Feasibility Assessment in an Amount Not to Exceed \$58,114 and Authorizing Its Execution.**
- Overview: This resolution is to approve a professional service agreement (“PSA”) with T.Y. Lin for the completion of an electric shuttle feasibility assessment.
- J. [RES 25-163](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Illinois Public Works Mutual Aid Network (IPWMAN) for Mutual Aid Network Participation and Authorizing Its Execution**
- Overview: The Village of Oak Park has been a long-standing member of IPWMAN and, while never needing to receive aid, has provided aid in the past to multiple communities facing natural disaster clean-up. This item is for the adoption of a resolution approving a newly revised Intergovernmental agreement with IPWMAN to continue the Village’s participation in the organization.
- K. [RES 25-165](#) **A Resolution Approving an Employee Leasing Agreement with MGT of America Consulting, LLC for an Interim Chief Financial Officer In an Amount Not-to-Exceed \$225,000 and Authorizing Its Execution**
- Overview: The Villages uses a temporary staffing agency to employ the Village’s Interim Chief Financial Officer. The Village has hired a permanent Finance Director who will assume day-to-day responsibility for the financial operations of the Village, while the Interim CFO will focus on strategic financial leadership and support a seamless transition of the Village’s finances for a one-year period.

- L. [RES 25-166](#) **A Resolution Approving a Retainer Agreement for Village Attorney Services and Authorizing its Execution and Directing Staff to Prepare the Necessary Budget Amendment.**

Overview: The purpose of the retainer agreement is to retain Elrod Friedman LLP as the Village Attorney for the Village of Oak Park.

- M. [RES 25-168](#) **A Resolution Approving a Professional Services Agreement with RJN Group, Inc. for Sewer Manhole Inspections and Condition Assessments in an Amount Not to Exceed \$99,700, Authorizing its Execution, and Waiving the Village's Bid Process for the Agreement**

Overview: The Engineering Division requested a proposal from RJN Group to provide professional services to inspect sewer manholes to assess their conditions to determine future infrastructure needs. The Engineering Division did not issue a Request for Proposals (RFP) for this work as the Village is currently working with RJN Group on manhole inspections and using their proprietary sewer asset management software system, Clarity, to manage the Village's sewer system which will be used for gathering and compiling all of the data captured from this work. The project is part of a multi-year program to inspect manholes in the Village with the initial focus on the oldest manholes.

- N. [RES 25-170](#) **A Resolution Approving a Contract with ERA-Valdivia Contractors, Inc. for Project No. 24-14, Bridge Rehabilitation Program, in an Amount not to Exceed \$995,668 and Authorizing its Execution**

Overview: The Village received four bids for the Bridge Rehabilitation Program construction project with the lowest qualified bid from ERA-Valdivia Contractors, Inc. in an amount of \$995,668. The project involves fencing and joint repairs, bridge deck patching, protective shielding under the bridges crossing I-290 at Lombard, East, and Oak Park Avenues, and sealing the pavement on the Home Avenue Bridge.

- O. [RES 25-171](#) **A Resolution Approving a First Amendment to the Limited Environmental Indemnity Agreement Between 427 Madison, LLC. and the Village of Oak Park for the Property located at 427 Madison Street and Authorizing its Execution**

Overview: In 2017, the Village entered into a Limited Environmental Indemnity Agreement with the owner of the property at 427 Madison Street to allow for contamination to remain in the public right-of-way (ROW) from the former gas station. Per the original agreement, the property owner is responsible for potential future costs associated with the testing, removal, and disposal of contaminated soils in the ROW for Village construction or maintenance projects. In consideration of a one-time cash payment of \$30,000, the current owner is requesting to amend the agreement to no longer be financially responsible for these environmental-related costs for Village projects.

P. [RES 25-172](#) **A Resolution Approving A Lease Agreement Between The Village Of Oak Park And Pilgrim Church Of Oak Park And Authorizing Its Execution**

Overview: The Village leases the parking lot at Pilgrim Congressional Church of Oak Park for the Farmers Market. This is a 5-year lease agreement and shall automatically renew for five (5) successive one-year periods

Q. [RES 25-173](#) **A Resolution Authorizing the Submission of an Invest in Cook Grant Application for the 2026 Neighborhood Greenway Construction Project**

Overview: The Cook County Department of Highways recently announced a call for applications for their Invest in Cook grants. The Engineering Division is currently working on the design of the Neighborhood Greenway bike system and staff recommends submitting a grant application to help fund construction of the system in 2026.

R. [RES 25-174](#) **A Resolution Authorizing the Purchase of Three 2025 Ford Hybrid Maverick Pick-Ups from Currie Motors of Frankfort, Illinois, in an Amount not to exceed \$94,635.00 and Waiving the Village's Bid Process for the Purchase**

Overview: The Fiscal Year 2025 Fleet Replacement Fund includes the replacement of two (2) 2017 Ford Fusions and one (1) 2015 Ford F250, which are to be replaced with three (3) 2025 Ford Hybrid Maverick pick-ups. 2025 Ford Hybrid Mavericks Fleet orders needed to be placed in late 2024/early 2025 in order to increase the chance of production and delivery. Currie Motors is the current squad car purchasing contract holder and placed the orders on Oak Park's behalf.

S. [RES 25-175](#) **A Resolution Approving an Amendment to the Renewal of an Independent Contractor Agreement with Cerniglia, Co. for 2025 Emergency Water and Sewer Repair Work to Increase the Not to Exceed Amount from \$40,000.00 to \$95,826.33.00, Authorizing its Execution and Directing Staff to Prepare the Necessary Budget Amendment**

Overview: The Water & Sewer Division staff investigated a water leak on a 10" valve located at North Ave & Grove on February 10, 2025. Given the leak's large size and proximity to high-risk facilities (namely a senior citizen living facility and medical offices), specialized equipment was required for the repair and shutdown. The Village lacks the necessary equipment and expertise to address these conditions and requested the use of the Village's emergency contractor, Cerniglia Co., to complete the repair. The cost of the repair exceeded the existing contract amount with Cerniglia Co. and the Village Manager approved Emergency Spending Authority to facilitate this emergency repair. Staff are now seeking retroactive approval to increase the contract amount and a Q2 budget amendment for reallocation to cover the cost of this repair.

- T. [RES 25-177](#) **A Resolution Authorizing the Rebuilding of one Tandem Axle Dump Truck Through the Purchase and Installation of Certain Equipment from Lindco Equipment Sales, a Division of Viking-Cives in an Amount Not to Exceed \$102,665.00 and Waiving the Village's Bid Process for the Rebuilding**

Overview: The Fiscal Year 2025 Water and Sewer Vehicle Replacement Fund budget includes the rebuilding of one tandem axle dump truck, which consists of the replacement of the current dump body, plow, plow mount, and replacement of associated electronics and hydraulics. The equipment will be purchased from and installed by Lindco Equipment Sales, a Division of Viking-Cives. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- U. [RES 25-178](#) **A Resolution to Authorize the Execution of a Purchase and Sales Agreement with the Cook County Land Bank Authority to Acquire the Property at 6336-38 Roosevelt Road**

Overview: The purpose of this agenda item is to authorize the Village's acquisition of 6336-38 Roosevelt Road (16-17-324-036-0000).

### XIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related

- V. [ORD 25-132](#) **Concur with the Liquor Control Review Board and Adopt an Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Seoul Ave Corporation dba Seoul Ave**

Overview: The proposed Ordinance grants a Restaurant Class B-1 liquor license to Seoul Ave Corporation dba Seoul Ave.

### XIV. Regular Agenda

- W. [ID 25-271](#) **A Study Session on Updating the Village's International Property Maintenance Code (IPMC) from the 2009 Edition to the 2024 Edition, and Proposed Changes to Chapter 22 ("Streets and Sidewalks") to Adopt Regulations for Maintenance of Parkways Fronting or Abutting Parcels or Lots**

Overview: Village staff are proposing changes the Village's current property maintenance code and streets code, inclusive of revisions that align with the CROP Plan.

### XV. Call to Board and Clerk

### XVI. Adjourn

