



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, May 2, 2016

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Review of Minutes and Pending Litigation.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 16-052](#) **Motion to Approve Minutes for the April 18, 2016 Regular Meeting and April 25, 2016 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [ID 16-139](#) **Motion to Approve Proclamation for Older Americans Month May, 2016**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming May 2, 2016 as Older Americans Month.

- C. [ID 16-138](#) **Motion to Approve Proclamation for National Public Works Week “Public Works - Always There” May 15-21, 2016**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming May 2, 2016 as National Public Works Week.

- D. [ID 16-140](#) **Motion to Approve Proclamation for Building Safety Month “Building Safety: Maximizing Resilience, Minimizing Risks” May, 2016**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming May 2, 2016 as Building Safety Month Month.

XI. Village Manager Reports

- E. [ID 16-145](#) **Review of the Village Board Meeting Calendars for May, June and July 2016**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- F. [ID 16-142](#) **Board and Commission Vacancy Report for May 2, 2016.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- G. [MOT 16-053](#) **Motion to consent to the Village President's Appointment of:**
Building Codes Advisory Commission - Curtis Liles, Reappoint as Member
Community Relations Commission - Thomas Zapler, Reappoint as Chair**
- H. [MOT 16-056](#) **Motion to consent to the Village President's Appointment of:**
Madison Street Coalition - Bill Planek, Appoint as Member
Madison Street Coalition - Dennis Marani, Reappoint as Member
Madison Street Coalition - John Mullins, Appoint as Member
Madison Street Coalition - Linda Sahagian, Appoint as Member
Madison Street Coalition - Melissa Mickelberry, Reappoint as Member
Madison Street Coalition - Nick Solomos, Appoint as Member
Madison Street Coalition - Phil Barry, Appoint as Member
Madison Street Coalition - Rita Atwood, Reappoint as Member
Madison Street Coalition - Robert Spadoni, Appoint as Member**

XV. First Reading

- I. ORD 16-055 First Reading of an Ordinance Amending Section 15-3-18(F) of the Oak Park Village Code to Allow for Two Hours Free Parking in Certain Village Operated Multilevel Parking Structures**
- Overview: Per the Village Board's discussion at the April 25, 2016 Study Session, this item is being presented for consideration.

XVI. Consent Agenda

- J. [ORD 16-047](#) **An Ordinance Amending the Fiscal Year 2016 Annual Budget.****
- Overview: New appropriations are recommended when a reasonable operational need exists but was not contemplated in the original budget document. The attached Ordinance contains budgets modifications which call for new funding as well as offsetting budget transfers from original adopted appropriations.

- K. [ORD 16-050](#) **Ordinance Amending Chapter 18 ("Peddlers and Solicitors"), Article 2 ("Farmers' Market"), Section 18-2-2 ("Definitions") of the Oak Park Village Code**
- Overview: Staff and the Farmers' Market Commission recommend amending the Farmers' Market ordinance to remove the limitation on the number of meat, poultry and fish vendors.
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- L. [RES 16-169](#) **A Resolution Approving a Capital Lease with FirstMerit Equipment Finance, Inc. in the Amount of \$204,500 to Finance the Purchase of an Ambulance and Authorizing the Village Manager to Execute Any and All Documents for the Capital Lease**
- Overview: Fire Department anticipates delivery of ambulance in July 2016 and financing the purchase amount is desired prior to taking delivery. The purchase of the ambulance was previously approved on August 3, 2015.
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- M. [RES 16-186](#) **A Resolution Approving an Intergovernmental License Agreement between the Village of Oak Park and the Park District of Oak Park for the Village's Use of Mills Park for the 2016 Sculpture Walk from June 1, 2016 - September 9, 2016 and Authorizing its Execution**
- Overview: The Park District of Oak Park has agreed to host the 2016 Sculpture Walk. The event will feature twelve (12) unique sculpture pieces juried by members of Oak Park's Public Art Commission and representatives from the Park District of Oak Park sited throughout Mills Park for the duration of the 2016 Sculpture Walk running from early June through early September.
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- N. [RES 16-184](#) **A Resolution Approving a Purchase Price Agreement with Fleet Safety Supply for Emergency Vehicle Lighting and Equipment in an Amount not to Exceed \$60,000.00 in Fiscal Year 2016 and Authorizing its Execution**
- Overview: The Fleet Services Division of the Department of Public Works is responsible for maintaining the Village's fleet of vehicles that all are equipped with various types of emergency/warning lighting. This item provides for the purchase of these materials.
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- O. [RES 16-185](#) **A Resolution Authorizing a Change Order to the Contractual Services Agreement between Progrio LLC and the Village of Oak Park to Digitize the Village's Permit Files for an Additional \$2,211.29**
- Overview: The change order to the agreement is to allow Progrio LLC to continue to digitize the Village's permit files.

- P. [RES 16-187](#) **A Resolution Approving an Exclusive Listing Agreement for the Sale of 6641 North Avenue with David King & Associates, Inc. and Authorizing its Execution**

Overview:

On August 1, 2014, the Village purchased the property located at 6641 North Ave, Oak Park, Illinois. The Village demolished the dilapidated building and cleaned up environmental hazards. The Exclusive Listing Agreement will allow the site to marketed for sale.

- Q. [RES 16-189](#) **A Resolution Approving an Amendment to an Independent Contractor Agreement between the Village of Oak Park and Ray's Auto Body, Inc. for 2016 Auto Body Repairs in an amount not to exceed \$40,000.00 and Authorizing its Execution**

Overview:

In December of 2015, the Village renewed an agreement with Ray's Auto Body, Inc. for 2016 auto body repairs. Due to unanticipated repairs needed it is proposed to increase the original "not to exceed" amount for the contract from \$20,000.00 to \$40,000.00. This would allow the contractor to complete additional vehicle accident repairs if needed by the Village.

- R. [RES 16-193](#) **A Resolution Approving an Assignment of a Contract between the Village of Oak Park and Fuertes Systems Landscaping, Inc. to D & J Landscape Inc. for the Central Reservoir Restoration Project in an Amount not to Exceed \$12,827 and Authorizing its Execution**

Overview:

The Village of Oak Park has a contract with Fuertes Systems Landscaping, Inc. for the Central Reservoir Restoration Project at Stevenson Park. Fuertes Systems Landscaping has gone out of business. The former owner of Fuertes Systems Landscaping has moved to another company, D & J Landscape Inc. D & J Landscape has agreed to complete the remaining work under this contract at the original pricing which includes punch list items for regrading and restoring an area of Stevenson Park to provide for better drainage. The value of the remaining work is approximately \$12,827.

- S. [RES 16-205](#) **A Resolution Amending the Village Manager's Employment Agreement.**

Overview:

As provided for in the Village Manager's agreement, an amendment is being presented at the request of the President and Board of Trustees.

- T. [RES 16-161](#) **A Resolution Approving a Certain Amendment to the Personnel Manual for the Village of Oak Park**

Overview:

The proposed amendment is to align job titles currently used with the job classification titles listed in the related appendices to the Personnel Manual for certain positions not cover by a collective bargaining agreement. Additional, authorization for a snow call out compensation plan for designated exempt employees that are not covered by a collective bargaining agreement is also proposed within Appendix I and Appendix VII the Personnel Manual.

- U. [MOT 16-049](#) **A Motion to Refer to the Zoning Board of Appeals a Zoning Map Amendment Application for the Property Located at 117 S. Lombard Avenue From R-3 Single Family District to R-7 Multiple Family District**

Overview:

Referral of a Zoning Ordinance map amendment application to change the zoning of the property located at 117 S. Lombard Avenue from R-3 Single-Family District to R-7 Multiple-Family District in order to allow a three-flat use on the property.

- V. [MOT 16-051](#) **Motion to Approve the Monthly Treasurer's Reports for All Funds**

Overview:

The unaudited March 31, 2016 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 which requires the Treasurer to file a monthly report on the state of Village finances.

- W. [MOT 16-050](#) **Motion to Approve the Bills in the Amount of \$3,779,047.04 from March 22, 2016 Through April 29, 2016**

Overview:

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning March 22, 2016 through April 29, 2016. This is the most current list available.

XVII. Regular Agenda

- X. [MOT 16-047](#) **Discussion of Staff's Recommendation to Proceed with a Proposal to Establish a Business Improvement District Tax for the Roosevelt Road Corridor at the rate of 1% and Direct Staff to Proceed with Preparing the Necessary Documents**

Overview:

Business District, as defined in Illinois law at 65 ILCS5/11-74.3-5, allow communities to pledge a new tax in the form of a retailers' occupation tax and service occupation tax (i.e. sales tax) toward redevelopment in a designated area. The revenue generated could be used to improve outmoded commercial areas and upgrade and improve infrastructure. The additional tax amount is in addition to the Village's Home Rule sales tax.

- Y. [RES 16-206](#) **A Resolution Authorizing a Change Order to the Revcon Technology Group, Inc. Independent Contractor Agreement for the Installation of Electronic Available Occupancy Signs at the Holley Court, Avenue and Lake+Forest Parking Garages in an Amount not to Exceed \$243,000**

Overview:

Historically, the parking public prefers to see that a parking space is available when determining where to park. For this reason, most parkers will first seek out on-street and surface parking lots. The proposed signage would assist parkers in understanding that there are available parking spaces in the Village parking garages, helping to alleviate the anxiety of not being able to see the parking space before making the decision to enter the parking garage to park.

- Z. [MOT 16-023](#) A Motion to Approve the Scope of the Village Hall Parking Garage and Driveway Repair Project to Include Reconstruction of the East-West Driveway and Repairs to the Underground Parking Garage and Begin the Formal Bid Process**

Overview:

The FY2016 Budget includes funds for a project to reconstruct the east-west driveway on the south side of Village Hall and do repairs to a portion of the underground parking garage which are both badly deteriorated. The recommended scope for these repairs includes complete driveway replacement, replacing the roof portion of the parking garage which is under the driveway, and performing a variety of smaller repairs in the remaining area of the garage.

- AA. [ORD 16-052](#) An Ordinance Authorizing Changes to Meter Hours for On-Street Parking Spaces in Downtown Oak Park and Parking Time Limits in Off-Street Parking Lots 3, 10, and 118**

Overview:

On April 18, 2016 the Village Board voted to direct staff to implement a three hour time limit for the pay by space machines in lots 3, 10 and 118, as well as, install up to ten 15-minute meters (red tops) on Marion and Lake Streets in the Downtown Oak Park Area.

- AB. [ORD 16-040](#) An Ordinance Approving a Sales Tax Rebate Sharing Agreement with Gugly, Inc. and Authorizing its Execution for the Redevelopment of the Property Located at 1 Lake Street (previous address 412 N. Austin) Consistent with the Recommendations of the Oak Park Economic Development Corporation (Oak Park EDC)**

Overview:

The Oak Park EDC is recommending that the Village enter into a Sales Tax Sharing agreement with Pioneer Property to redevelop the property located at 1 Lake Street (previous address 412 N. Austin Boulevard) into a restaurant. The owner changed the address for branding purposes.

XVIII. Regular Agenda for Items Pursuant to Village Code Chapter 2 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Barber)

- AC. [MOT 16-060](#) Motion to consent to the Local Liquor Control Commissioner Appointments Liquor Control Review Board - Victoria Scaman, Reappoint as Chair**

Overview:

This is an appointment by Adam Salzman, Local Liquor Control Commissioner.

XIX. Call to Board and Clerk

XX. Adjourn