



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, February 6, 2017

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Review of Executive Session Minutes, Semi-Annual Review of Executive Session Minutes, Collective Bargaining and Police Deployment.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call**VII. Agenda Approval****VIII. Minutes**

- A. [MOT 17-148](#) **Motion to Approve Minutes from January 17, 2017 Regular Meeting and January 23, 2017 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment**X. Village Manager Reports**

- B. [ID 17-411](#) **Review of the Village Board Meeting Calendars for February, March and April 2017**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 17-417](#) **Board and Commission Vacancy Report for February 6, 2017.**

XIII. Consent Agenda

- D. [RES 17-446](#) **A Resolution Authorizing the Use of Motor Fuel Tax Funds for Maintenance of Streets in the Village of Oak Park for the 2017 Fiscal Year**

Overview:

The Village receives a monthly distribution of Motor Fuel Tax (MFT) funds from the Illinois Department of Transportation (IDOT). The Illinois Highway Code requires that each municipality receiving MFT funds use those funds for the limited purposes described in the Highway Code. Those approved uses generally relate to the costs of labor and materials for construction and maintenance of the public right of way. The Village is required to adopt a Resolution which obligates its share of Motor Fuel Tax Funds to one or more of the approved purposes set forth in the Highway Code.

- E. [RES 17-447](#) **A Resolution Approving the Purchase of Two 2017 Dodge Charger Vehicles with Police Packages from Napleton Dodge of Westmont, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount not to Exceed \$49,438.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY 2017 Fleet Replacement Fund Budget includes the replacement of five Police vehicles. Two of these vehicles will be replaced with 2017 Dodge Chargers with Police Packages. The SPC awarded the bid to Napleton Dodge of Westmont Illinois.

- F. [RES 17-448](#) **A Resolution Approving a Purchase Price Agreement with HD Supply Waterworks Group, Inc. for Materials for Installation and Repair of Water Mains, Fire Hydrants, Water Services and Sewer Services in an amount not to exceed \$75,000.00 in Fiscal Year 2017 and Authorizing its Execution**

Overview:

The Water and Sewer Division of the Department of Public Works is responsible for maintaining the water distribution and sewer collection systems in the Village. The department annually seeks competitive bids for water main parts and materials and sewer pipe parts and materials.

- G. [RES 17-449](#) **A Resolution Approving the Purchase of Three 2017 Ford Utility Police Vehicles with Police Packages from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount not to Exceed \$88,482.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY 2017 Fleet Replacement Fund includes the replacement of five Police vehicles. Three of the vehicles will be replaced with 2017 Ford Utility Police Interceptor vehicles with the Police package. The SPC awarded the bid to Currie Motors of Frankfort, Illinois.

- H. [RES 17-450](#) **A Resolution Approving a Water Meter and Water Meter Parts Purchase Agreement with Ferguson Enterprises Inc., d/b/a Ferguson Waterworks in an Amount not to Exceed \$271,500.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**

Overview:

This purchase will be the Department of Public Works' continuation in upgrading the water meter system of replacing all of the version 1 Meter Interface Units (MIU's) that were installed as part of the meter change out program started in 2001. The goal of the program is to replace all version 1 MIU's with the new integrated register heads for a complete "smart" meter system. The Department will continue to use in-house staff to complete the project.

- I. [RES 17-451](#) **A Resolution Approving a Professional Services Agreement with Ferguson Enterprises Inc., d/b/a Ferguson Waterworks in an amount not to exceed \$28,500.00 for Administrative Support for the Village's Water Meter Change Out Program in 2017, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

These professional services will be in conjunction with the Department of Public Works' upgrading of the water meter system including the replacing all of the version 1 Meter Interface Units (MIU's) that were installed in 2001. The goal of the program is to replace all version 1 MIU's with the new integrated register heads for a complete "smart" meter system. Ferguson Waterworks will continue to provide administrative (back-office) support services for the completion of the program.

- J. [RES 17-452](#) **A Resolution Authorizing the Submission of an Application with the Federal Emergency Management Agency for an Assistance to Firefighters Grant for for a Wellness/Fitness Program for Village Firefighters in the Amount of \$10,763.00**

Overview:

The purpose of this grant is to fund a comprehensive occupational medical program for the fire department consistent with the relevant National Fire Protection Association (NFPA) Standard 1582.

- K. [RES 17-454](#) **A Resolution Approving the Purchase of One 2017 Ford F250 Pickup Truck with Plow and Compressed Natural Gas (CNG) Conversion Kit from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$42,689.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY 2017 Fleet Replacement Fund budget includes the replacement of three Parking Maintenance vehicles, one being a 2003 Chevrolet Bi Fuel Pickup truck which is to be replaced with 2017 Ford F250 Pickup truck with plow and CNG conversion kit. The SPC awarded the bid to Currie Motors of Frankfort, Illinois.

- L. [RES 17-458](#) **A Resolution Approving the Purchase of one 2017 Ford Transit Connect Cargo Van from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$20,631.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY 2017 Fleet Replacement Fund includes the replacement of three Parking Maintenance vehicles, one being a 2005 Chevy Astro Van which is to be replaced with a 2017 Ford Transit Connect Cargo Van. The SPC awarded the bid to Currie Motors of Frankfort, Illinois.

- M. [RES 17-459](#) A Resolution Approving the Purchase of One 2017 Ford Escape Vehicle from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$18,946.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY 2017 Fleet Replacement Fund includes the replacement of three Parking Maintenance vehicles, one being a 2005 Chevrolet Impala will be replaced with 2017 Ford Escape. The SPC awarded the bid to Currie Motors of Frankfort, Illinois.

- N. [RES 17-460](#) A Resolution Approving the Purchase of Three 2017 Ford Fusion Hybrid Sedans from Roesch Ford of Bensenville, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$69,909.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fleet Replacement Program Budget for FY 2017 includes the replacement of three Administration vehicles. The SPC Joint Purchasing Program awarded the bid for sedans to Roesch Ford of Bensenville, Illinois.

- O. [RES 17-463](#) A Resolution Approving the Engagement of Attorneys/Law Firms for Legal Services to be Performed on Behalf of the Village of Oak Park for the 2017 Fiscal Year.**

Overview

Overview:

Since 2012, it has been standard protocol for the Village Manager to bring all engagements for contractual legal services to the Village Board for authorization in the event that through the course of a calendar year the costs of services were to exceed \$25,000.

- P. [ORD 17-176](#) An Ordinance Granting an Extension of a Use-Related Variance to Operate a General Office Use (District House LLC Sales Office) at 805 Lake Street until July 31, 2017**

Overview:

Scoville Square Associates LP., on behalf of District House LLC Sales Center, would like to extend the lease of the District House Sales Center for an additional 6 months, from February 1 to July 31, 2017. Previous approval was from August 1, 2016 terminating six (6) months later on February 1, 2017

- Q. [MOT 17-149](#) A Motion to approve extending the Valet Parking Services Agreement with SP Plus Corporation to Operate a Universal Valet Parking Program in the Downtown Oak Park Area for One Year and direct staff to prepare the necessary actions for formal approval at the February 21, 2017 Village Board meeting.**

Overview:

On July 18, 2016 the Village Board approved continuation of a valet parking services agreement with SP Plus Corporation to operate a universal valet program in the downtown Oak Park Area with a follow-up report in six months. This agenda item is the six month report and recommendation to continue the valet program for an additional 12 month period. Additionally, as a part of the holistic review of parking, the universal valet program will be considered as part of the public transit review area and Lake Street to determine if valet services are a customer service necessary for the Parking Fund to provide.

- R. [RES 17-475](#) A Resolution Approving a New Section VII (“Leaves of Absences”) to the Personnel Manual for the Village of Oak Park**

Overview:

The current language in the Village of Oak Park Personnel Manual Section VII: Leaves of Absences requires modification in order to 1) simplify the language and process and 2) provide the Village with a more appropriate process for managing employees absent from the workplace after protected leaves expire.

- S. [RES 17-476](#) A Resolution Approving an Amendment to Appendix I (“Job Classification and Fair Labor Standards Act (FLSA) Status”) of the Personnel Manual for the Village of Oak Park**

Overview:

This is the formal action to revise a specific job classification contained within the Personnel Manual.

- T. [RES 17-468](#) A Resolution Authorizing the Submission of an Application with the Federal Emergency Management Agency (FEMA) for a Staffing for Adequate Fire and Emergency Response (SAFER) Grant for Three New Firefighters/Paramedics**

Overview:

Staffing For Adequate Fire and Emergency Response (SAFER) grants are available from the Federal government (FEMA). The intent of the grants is to assist municipalities facing challenges of increasing emergency services demands. If awarded, the grant is provides three years of federally-subsidized funds for new firefighters of 75% in year one, 75% in year two, and 35% in year three of the salaries.

- U. [MOT 17-151](#) **Motion to Accept Staff's Recommendation to Upgrade from Two-Way STOP signs to All-Way STOP Signs on Marion Street and Erie Street and Direct Staff to Prepare the Necessary Ordinance**

Overview:

Residents contacted the Village with concerns about vehicle speed and crashes at the intersection of Marion Street and Erie Street. The Village conducted traffic studies in 2014 and 2016; and reviewed the crash history of the intersection in 2014, 2015 and 2016. There has been increase in crashes since mid-2015. As a result, staff is recommending the upgrade from two-way, east-west STOP signs to all-way STOP signs at the intersection.

- V. [MOT 17-147](#) **Motion to Approve the Bills in the Amount of \$2,815,863.67 from January 3, 2017 through January 31, 2017**

Overview:

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning January 3, 2017 through January 31, 2017. This is the most current list available.

- W. [MOT 17-146](#) **A Motion to Approve the December 2016 Monthly Treasurer's Report for All Funds**

Overview:

The unaudited December 31, 2016 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 which requires the Treasurer to file a monthly report on the state of Village finances.

XIV. Regular Agenda

- X. [ORD 17-180](#) **An Ordinance Amending Chapter 13 ("Human Rights") of the Oak Park Village Code by Adding a new Article 7 ("Welcoming Village")**

Overview:

The Village Board is being asked to discuss the addition of a new section in the Village's Human Rights Ordinance which would establish by Village Code, how each Village department, division, commission, committee, board, and body established by authority of an ordinance, or Village Board resolution should treat immigrant community members with respect and dignity. Per the Village Board direction, the Village Attorney has drafted the attached draft ordinance which is supported by local community groups who are in support of this action.

- Y. [ORD 17-179](#) **Concur with the Historic Preservation Commission and Adopt an Ordinance Denying a Certificate of Appropriateness for the Property Located at South Kenilworth Avenue**

Overview:

The Historic Preservation Commission held a public hearing, and a quorum was present. The Commission heard testimony from the applicant and one member of the public. Following deliberation the Commission voted 4-to-4 to deny the application and approved the Resolution and Findings of Fact by a vote of 8-to-0. The Applicant is appealing their decision to the Village Board.

XV. Regular Agenda for Items Pursuant to Village Code Chapter 2 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Lueck)

- AA.** [ORD 17-182](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class") Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-4 Liquor License to Obsessed Kitchen and Bar, LLC, DBA Obsessed Kitchen and Bar

Overview:

The Ordinance authorizes the issuance of a Restaurant Class B-4 Liquor License to Obsessed Kitchen and Bar, LLC, DBA Obsessed Kitchen and Bar for the property located at 800 South Oak Park Avenue ("Property").

XVI. Call to Board and Clerk**XVII. Adjourn**