



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, June 19, 2017

7:30 PM

Village Hall

Regular Meeting at 7:30 p.m., Council Chambers.

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 17-190](#) Motion to Approve Minutes from June 5, 2017 Regular Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [ID 17-525](#) **Motion to Approve Proclamation for Lesbian, Gay, Bisexual and Transgender Pride Month - June 2017**

Overview: This is a motion to approve the Proclamation.

- C. [RES 17-579](#) **A Resolution in Support of the Paris Agreement Under the United Nations Framework Convention on Climate Change (the "Paris Agreement")**

Overview: Trustees Tucker and Button have requested this item be placed on the Village Board agenda for consideration of a resolution supporting the Federal Legislation to require action to achieve the principles and goals of the Paris Climate Agreement.

VII. Village Manager Reports

- D. [ID 17-524](#) **Review of the Village Board Meeting Calendars for July, August, and September 2017.**

Overview: Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

VIII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- E. [ID 17-526](#) **Board and Commission Vacancy Report for June 19, 2017.**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- F. [MOT 17-192](#) **Motion to consent to the Village President's Appointment of:**
Citizen Involvement Commission - Emily Masalski, Appoint as Member
Citizen Police Oversight Committee - Kevin Ochalla, Appoint as Chair
Community Relations Commission - Alexis Robertson, Appoint as Member
Farmers Market Commission - James Robinson-Parran, Appoint as Member
Historic Preservation Commission - Adam Engle, Appoint as Member
Historic Preservation Commission - Don McLean, Reappoint as Member
Plan Commission - Glenn Brewer, Appoint as Member

XI. Consent Agenda

- G. [ORD 17-200](#) **An Ordinance Declaring Surplus Revenue in the Village of Oak Park
Downtown Tax Increment Finance District Special Tax Allocation Fund for the
2016 Tax Year and Authorizing the Payment of that Surplus Revenue to the
Cook County Treasurer for Distribution to Affected Tax Districts on a
Pro-Rata Basis****

Overview: Pursuant to the amended 2011 Settlement Agreement as amended, a surplus distribution of \$2,423,168.81 is required for Quarter 1, tax year 2016 from the Downtown TIF collections. Please see attached worksheet for the detailed calculations.

- H. [ORD 17-222](#) **An Ordinance Establishing Prevailing Wages for Public Works Projects in the
Village of Oak Park, Cook County, Illinois****

Overview: In June of each year, the Village is required to adopt an ordinance setting prevailing wages for certain Public Works projects pursuant to the Prevailing Wage Act, 820 ILCS 130/0.01 et seq.

- I. [ORD 17-227](#) **An Ordinance Granting Authorization for a Supervised Public Display of
Fireworks****

Overview: The annual Fireworks display sponsored by the Community Bank of Oak Park River Forest has been held on July 4th since 1976.

- J. [ORD 17-230](#) **An Ordinance Authorizing Designated Time Limitations for On-Street
Metered Parking Spaces in the Hemmingway District****

Overview: Trustees Tucker, Boutet and Moroney have requested that staff present the request for 3-hour parking meters in the Hemmingway District as well as alternatives. Currently the meters are available for an unlimited amount of time. Payment between the hours of 8am -6pm is \$1/hour. A petition requesting that the Board convert meters in the area to a maximum daily limit of 3-hours was submitted by a number of businesses in the area. The request as is, would not change any pricing, but simply limit the amount of time that a visitor can park their vehicle in those designated spaces.

- K. [RES 17-548](#) **A Resolution Approving an Agreement with the Animal Care League (ACL) for a
five year contract and Authorizing its Execution****

Overview: A Resolution Approving an Agreement with the Animal Care League (ACL) for a five year contract and Authorizing its Execution

- L. [RES 17-562](#) A Resolution Approving an Amendment to the Contract with Crowley Sheppard Asphalt, Inc., for Project 16-2, Resurfacing of Various Streets, for a Change Order in the Amount of \$68,687.00 and Authorizing its Execution**
- Overview:** Due to unforeseen circumstances during construction, additional work was required as part of the 2016 Resurfacing of Various Streets project. The various change orders amount to an increase of \$68,687.00. The change order adjusts the contract with Crowley Sheppard Asphalt, Inc. from the previously authorized amount of \$951,317.68 to \$1,020,004.68.
- M. [RES 17-563](#) A Resolution Approving a Purchase Price Agreement with Axon Enterprise, Inc. for the Purchase of 50 Yellow Handle, Class IIII X2 TASERS in an Amount not to Exceed \$149,772.25, Authorizing its Execution and Waiving the Village's Bid Process for said Purchase**
- Overview:** The Police Chief has advised his intent to deploy TASERS to on-duty sworn staff, subject to the budget appropriation. The goal of the proposal is to improve officer safety and reduce lost work time due to injury.
- N. [RES 17-566](#) A Resolution Approving an Amendment to the Contract with Triggs Construction, Inc., for Project 16-5, 2016 Alley Improvements, for a Change Order in the Amount of \$65,663.20 and Authorizing its Execution.**
- Overview:** Due to unforeseen circumstances during construction additional work was required as part of the 2016 Alley Improvement projects. The various change orders amount to an increase of \$65,663.20. The change order adjusts the contract with Triggs Construction, Inc. from the previously authorized amount of \$244,812.80 to \$310,476.00
- O. [RES 17-567](#) A Resolution Approving an Amendment to the Intergovernmental License Agreement with the Forest Preserve District of Cook County Dated July 21, 2014 and Authorizing its Execution**
- Overview:** In 2014 the Village and the Cook County Forest Preserve entered into an Intergovernmental Agreement for the use of fifteen (15) parking spaces in the Holley Court Parking Garage in exchange for storage facilities to help the Public Works Department with salt, excess snow and storm debris storage at the Forest Preserve Maintenance Facility. The Cook County Forest Preserve has recently offered an additional 2 acres of storage area for the Public Works Department in exchange for an additional fifteen (15) parking spaces in Holley Court Parking Garage.

- P. [RES 17-571](#) **A Resolution Approving the Renewal of the Annual Software License and Support and Maintenance Agreement dated December 15, 2014 with CityView, a Division of N. Harris Computer Corporation, for the Village's Permitting, Licensing and Inspection Services in an Amount not to Exceed \$82,952.48 and Authorizing its Execution**

Overview:

The Village launched the CityView Permitting, Licensing and Inspection software solution on May 9, 2016. The Village enters into Annual Maintenance Agreement with CityView to receive regular software updates and technical support services.

- Q. [RES 17-572](#) **A Resolution Approving a Parking Lot Temporary License Agreement with Careful Peach Boutique for a One Day Bastille Day 2017 Event and Authorizing its Execution**

Overview:

This is a Parking Lot License Agreement that would authorize Careful Peach Boutique to use two (2) parking spaces in Lot 10 at the corner of Marion Street and North Blvd for a one day event on July 15, 2017.

- R. [RES 17-573](#) **A Resolution Approving a Parking Lot Temporary License Agreement with Two Story Farmhouse for a One Day Two Story Farmhouse Summer Bash Event and Authorizing its Execution**

Overview:

This is a Parking Lot License Agreement that would authorize Two Story Farmhouse to use two (2) parking spaces in Lot 10 at the corner of Marion Street and North Blvd for a one day event on June 24, 2017.

- S. [RES 17-574](#) **A Resolution Approving An Armored Car Services Agreement with Davis Bancorp From July 1, 2017 Through December 31, 2018 in an Amount Not to Exceed \$28,500 During the Initial Term with One Year Automatic Extensions Thereafter and Authorizing Its Execution**

Overview:

The Village previously contracted with Davis Bancorp in March 2016 as the armored car service for coin pickups related to the Village's various parking operations. Davis picks up, counts, and deposits coins into a separate Village account as Forest Park National Bank. The Village pays a fixed fee to Davis every four weeks in the amount of \$1,580.00 for providing this service.

- T. [RES 17-575](#) **A Resolution Approving a Service Agreement with PMA Management Corp. to Provide Third Party Administrator (TPA) Services for the Village's Workers Compensation Program for a Three-Year Period and Authorizing its Execution**

Overview:

This is an agreement for the oversight of the Village's worker's compensation program. The Village issued an RFP in February. Four firms responded. This vendor was selected because of their ability to manage the worker's compensation program with more effective communication, reporting and on-line records management.

- U. [RES 17-576](#) **A Resolution Appointing the Village of Oak Park's Authorized Representative for the Village's Deferred Compensation and Post Employment Health Savings Programs**

Overview:

The Village of Oak Park offers employees the opportunity to save for retirement through a 457 deferred compensation program managed by ICMA-RC. Additionally, police and fire are allowed the benefit of a Post Employment Health Plan (PEHP) through their collective bargaining agreement (CBA) which is administered by Nationwide Retirement Solutions. Both plans require an authorized signature from the Village to manage the plan documents.

- V. [RES 17-577](#) **A Resolution Appointing the Village of Oak Park's Illinois Municipal Retirement Fund Authorized Agent**

Overview:

Village of Oak Park employees who work more than 1000 hours a year participate in the IMRF pension program. The plan requires an authorized agent to sign documents and administer those aspects for the benefit that are the responsibility of the Village.

- W. [RES 17-582](#) **A Resolution Approving a Professional Services Agreement with Walker Parking Consultants/Engineers, Inc. for Repair Documents, Construction Administration and Observation of Oak Park River Forest Parking Structure Repairs in an Amount not to Exceed \$44,000.00 and Authorizing its Execution**

Overview:

The Village previously contracted with Walker Restoration Consultants for the assessment of three parking facilities within Oak Park. This assessment was recently completed and staff is recommending moving forward with repairs to the Oak Park River Forest (OPRF) Parking Structure in fiscal year 2017.

Attached is a proposal for the OPRF Parking Structure, repair documents, construction administration and observation of repairs in an amount not to exceed \$44,000 and waiving the Village's formal request for proposal process.

- X. [MOT 17-183](#) **A Motion to Refer to the Zoning Board of Appeals for Public Hearing a Special Use Permit Application to Construct and Operate a School with a Day Care Center Accessory Use Located at 6936-6950 Roosevelt Road as Required Pursuant to Section 2.2.3(C) of the Village Zoning Ordinance**

Overview:

Alcun Montessori School, Applicant, is seeking a special use permit from Section 3.9.8 (E) (Table 1: Permitted Building Types by District) of the Zoning Ordinance of the Village of Oak Park, which sections requires a special use permit for schools (a civic building and development type) located in the Roosevelt Road Form-Based Zoning Overlay District, to construct and operate a private Montessori school with an accessory nursery or day care center at the premises commonly known as 6936-6950 Roosevelt Road

Y. [MOT 17-186](#) **Motion to Receive the FY 2016 Comprehensive Annual Financial Report (CAFR) and Supporting Documents.**

Overview:

Consistent with past practice, on June 19, 2017, the Finance Committee of the Village Board reviewed the independent annual audit (CAFR) with related auditor communication letters for the year ending December 31, 2016. The Audit will be presented by the Village's independent auditing firm, Sikich, for formal acceptance. Additionally, the Village must file the audit with the State by June 30th.

XII. Regular Agenda

Z. [MOT 17-158](#) **A Motion to Refer to the Plan Commission for Public Hearing a Special Use Planned Development Application (Albion Residential) for an 18 Story Mixed Use Building Consisting of Commercial on the First Floor, Private Parking within the Building and 265 Residential Dwelling Units with Allowances Located at 1000 Lake Street as Required Pursuant to Section 2.2.3(C) of the Village Zoning Ordinance**

Overview:

The Planned Development application submitted by the developer, Albion Residential (Albion), for the property located at 1000 Lake Street is complete and therefore the Village Board is required to refer this item for a public hearing pursuant to the mandatory language in the Zoning Ordinance, Section 2.2.3 (c).

AA. [RES 17-560](#) **A Resolution Approving an Amendment to the Professional Services Agreement with Dixon Resources Unlimited to Provide Parking Support Services for the Village-Wide Parking Study in a Total Amount not to Exceed \$116,694.00 and Authorizing its Execution**

Overview:

The 2016-2017 Village Board Goals included an item for the Village Board to revisit the overall parking systems within Oak Park in a holistic manner. Considering neighborhoods and business districts in order to understand the impact on residents, visitors and employees in the community.

Staff is proposing that Dixon Resources Unlimited provide parking support services for the next six months related to topics for the Village-wide Parking Study, including attendance at applicable Transportation Commission Meetings and Village Board Special Meetings.

- AB.** [MOT 17-180](#) **A Motion to Amend the 2017 Work Plan for Transportation Commission to Include “Conduct Public Meetings for the Comprehensive Parking Study, Identify Community Needs and Develop Recommendations within the Approved Timeline in Conjunction with the Parking Consultant and Village Staff for Consideration by the the Village Board.”**

Overview:

At the May 15, 2017 Special Meeting, the Village Board had a discussion regarding expanding the Transportation Commission’s involvement with the Village-Wide Parking Study. Trustee Tucker, as liaison to the Transportation Commission, discussed this issue with the Transportation Commission and has forwarded this recommendation.

XIII. Call to Board and Clerk

XIV. Adjourn