



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, July 17, 2017

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation and Purchase, Lease or Sale of Property.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 17-200](#) Motion to Approve Minutes from June 19, 2017 Regular Meeting, June 30, 2017 Special Meeting and July 10, 2017 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [ID 17-562](#)

XI. Village Manager Reports

- C. [ID 17-564](#) Update on the Electric Power Supply Contract with Constellation Energy Services, Inc. for the Oak Park Community Choice Aggregation Program.

Overview:

The Village is working with Mark Pruitt, Principal of the Illinois Energy Choice Aggregation Network relative to the Community Choice Electrical Aggregation program and a short update will be presented.

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 17-561](#) Board and Commission Vacancy Report for July 17, 2017.

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. [MOT 17-204](#) Motion to Consent to the Village President's Appointment of:
Citizen Involvement Commission - Natalie Coon, Appoint as Member
Plan Commission - Douglas Gilbert, Reappoint as Member

XV. First Reading

- F. [ORD 17-225](#) **First Reading of an Ordinance Adopting a New Village of Oak Park Zoning Ordinance**
- Overview: At the May 22, 2017 Special Meeting, the Village Board directed staff to prepare an Ordinance regarding the adoption of the revised Zoning Ordinance.
- G. [ORD 17-235](#) **First Reading of an Ordinance Approving the Village of Oak Park's New Official Zoning Map**
- Overview: At the May 22, 2017 Special Meeting, the Village Board directed staff to prepare an Ordinance regarding the adoption of the revised Zoning Map.

XVI. Consent Agenda

- H. [MOT 17-177](#) **A Motion to Refer to the Plan Commission for Public Hearing a Special Use Planned Development Application for an Emergency Room Building with Allowances for Lot Coverage/Landscaping and Setbacks Located at 520 South Maple Avenue as Required Pursuant to Section 2.2.3(C) of the Village Zoning Ordinance and a Referral to the Transportation Commission for its Review of Proposed Traffic Modifications to Maple Avenue associated with the Proposed Planned Development**
- Overview: This is the referral of a Planned Development application to the Plan Commission to allow the property owner the ability to construct the proposed emergency room hospital addition in the H- Hospital District replacing a two story multiple purpose building located at the southeast corner of Madison Street and Maple Avenue.
- I. [MOT 17-194](#) **A Motion to Refer to the Plan Commission for Public Hearing an Amendment to an Ordinance Granting a Special Use Permit, Rezoning Application for 535 Wenonah Avenue and the Vacation of an Alley Requested by Rush Oak Park Hospital to Allow for an Expansion of a Private Surface Parking Lot**
- Overview: The Applicant (Rush Oak Park Hospital) is proposing to expand their existing surface parking lot by razing two single family residential buildings (currently owned by Rush Oak Park Hospital). Special Use Ordinance 1999-O-52 restricts demolition of these two houses. This Ordinance must be amended to allow for the parking lot's expansion. The applicant is also required to rezone 535 Wenonah Avenue from Single Family Residential zoning to H-Hospital zoning, and proposes to vacate the alley between said address and the existing private parking garage for additional expansion of their surface parking lot.

- J. [MOT 17-198](#) **A Motion to Refer to the Zoning Board of Appeals for Public Hearing a Zoning Map Amendment Application for the Property Located at 417 North Marion Street**

Overview:

Referral of a Zoning Ordinance map amendment application to change the zoning of the property located at 417 N. Marion Street from B-1/B-2 General Business District to R-6 Multiple-Family District in order to convert the use of the frame building on the property from a graphics design studio to a single-family residence.

- K. [MOT 17-201](#) **A Motion to Concur with the Transportation Commission's Recommendation to Upgrade the Two-Way STOP Signs to All-Way STOP Signs at the Intersection of Superior Street and Linden Avenue and Direct Staff to Prepare the Necessary Ordinance.**

Overview:

The Village of Oak Park received a petition to install all-way STOP signs at the intersection of Superior Street and Linden Avenue. The Village conducted crash analysis and traffic studies for the intersection. The Transportation Commission voted four to one to recommend upgrading to all-way STOP signs at the intersection of Superior Street and Linden Avenue at its May 22, 2017 meeting. Staff concurs with the Transportation Commission's Recommendation.

- L. [RES 17-554](#) **A Resolution Approving an Independent Contractor Agreement with Chicagoland Renovations, Inc. for the North Fire Station Bunk Room, Stairway and Bathroom Remodeling Project in an Amount Not to Exceed \$86,500.00 and Authorizing its Execution**

Overview:

The CIP Building Improvement Fund includes a remodeling project at the north fire station that staff identified as a priority for 2017. The project involves the remodeling of the second floor bunk room, stairway to second floor and first floor bathroom and staff recommends moving forward with this project to improve the conditions at the north fire station.

- M. [RES 17-602](#) **A Resolution Authorizing the Execution of a Subordination of Lien (BPIP-045).**

Overview:

The loan recipient, Soledad Campos is requesting a subordination of a Barrie Park Investment Program Loan to a new first mortgage. The Village remains secure in a junior position on the title.

**N. [RES 17-586](#) Resolutions Awarding Multi Family Housing Incentives Grants and
Authorizing the Execution of Marketing Services Agreements**

1. MSA 1701-G with \$10,000 grant
2. MSA 1703-G with \$10,000 grant
3. MSA 1705-G with \$5,000 grant
4. MSA 1706-G with \$10,000 grant
5. MSA 1707-G with \$10,000 grant
6. MSA 1710-G with \$5,000 grant
7. MSA 1712-G with \$10,000 grant
8. MSA 1713-G with \$10,000 grant
9. MSA 1715-G with \$10,000 grant
10. MSA 1716-G with \$10,000 grant
11. MSA 1717-G with \$10,000 grant
12. MSA 1719-G with \$10,000 grant
13. MSA 1720-G with \$10,000 grant
14. MSA 1722-G with \$10,000 grant
15. MSA 1723-G with \$10,000 grant
16. MSA 1724-G with \$10,000 grant

Overview:

These resolutions would approve funding for sixteen (16) Multi-Family Incentives Grants and authorize the execution of 3-year marketing services agreements to support each one.

O. [RES 17-587](#) **Resolutions Approving Marketing Services Agreements and Authorizing their Execution**

1. MSA 1702 (916-918 S. Lombard Ave.)
2. MSA 1704 (120 S. Grove Ave.)
3. MSA 1708 (113-117 South Blvd.)
4. MSA 1709 (105 S. Taylor/107 South Blvd.)
5. MSA 1711 (146-154 N. Humphrey)
6. MSA 1714 (901-11 Pleasant/201 S. Kenilworth)
7. MSA 1718 (2-12 Pleasant/302-04 N. Austin)
8. MSA 1721 (301-11 Harrison/901-09 Highland)
9. MSA 1726 (1000 N. Austin/2-4 Augusta)
10. MSA 1727 (41-47 Iowa/543-45 N. Humphrey)
11. MSA 1728 (1018-20 N. Austin Blvd.)
12. MSA 1729 (5 Pleasant/232-34 N. Austin Blvd.)
13. MSA 1730 (908-10 S. Lombard)
14. MSA 1731 (1100-02 N. Austin/2-6 Thomas)
15. MSA 1732 (162 N. Humphrey)
16. MSA 1733 (402-04 S. Austin Blvd./7 VanBuren)
17. MSA 1735 (411-15 S. Harvey)

Overview:

These resolutions would authorize the execution of twenty-six (26) one-year Marketing Services Agreements, which would allow building owners to receive affirmative marketing services from the Oak Park Regional Housing Center.

P. [RES 17-589](#) **A Resolution Approving the Final Program Year 2017 Action Plan for Federal Community Development Block Grant and Emergency Solutions Grant Funds**

Overview:

This Resolution will approve the final Program Year (PY) 2017 Action Plan for Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds and allow the Village to submit the plan to the federal Department of Housing and Urban Development (HUD).

Q. [RES 17-590](#) **A Resolution Approving an Independent Contractor Agreement with S.E.P.S., Inc. for the Village Hall Uninterruptable Power Supply (UPS) Replacement Project in an Amount Not to Exceed \$36,005.00 and Authorizing its Execution**

Overview:

The 2017 CIP Building Improvement Fund includes the replacement of the existing UPS at Village Hall with a new UPS system. The existing UPS has reached the end of its useful service life.

- R. [RES 17-591](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with H&H Electric Co. for Street Lighting & Traffic Signal Repairs in Amount Not to Exceed \$33,500.00 in Fiscal Year 2017 and Authorizing its Execution**
- Overview: To avoid delays in making emergency repairs or to make street lighting rehabilitation/ improvements beyond the capacity of in-house staff, hourly rates from qualified contractors were requested from area contractors. H & H Electric, Co. is the primary contractor in this area of work. In early 2017, the Village entered into an agreement with this contractor and staff is requesting to amend the agreement to allow for additional repair work.
- S. [RES 17-592](#) **A Resolution Approving an Independent Contractor Agreement with Superior Road Striping Incorporated for Thermoplastic Pavement Markings in an Amount not to Exceed \$50,000.00, Authorizing its Execution and Waiving the Village's Bid Process**
- Overview: The Village re-stripes a portion of its streets in order to maintain their visibility. The scope of the work to be performed this year includes various centerlines, turn lanes, bike lanes, and parking lanes on parts of Garfield, Jackson, Madison, Washington, South Blvd, Augusta Blvd, and Division. Various stop bars and crosswalks adjacent to schools and other areas are also scheduled to be completed.
- T. [RES 17-593](#) **A Resolution Approving an Independent Contractor Agreement with DCG Roofing Solutions, Inc. to Repair Roof Leaks at the Main Fire Station and Village Hall in an Amount Not to Exceed \$25,305.00 and Authorizing its Execution**
- Overview: The 2017 CIP Building Improvement Fund includes a roof repair project at the Main Fire Station and Village Hall identified as a priority for 2017. The project involves repairing recurring leaks at specific locations at the Main Fire Station and Village Hall.
- U. [RES 17-594](#) **A Resolution Approving a Professional Services Agreement with Hampton, Lenzini and Renwick, Inc., for Professional Engineering Services for Project 17-2, Resurfacing of Various Streets, in an Amount not to Exceed \$120,590.69 and Authorizing its Execution**
- Overview: The Engineering Division requested proposals for construction engineering services to administer the 17-2 Street Resurfacing project. A total of ten engineering firms received RFP documents and nine proposals were received. Staff reviewed the proposals and interviewed three consulting firms. The proposal from Hampton, Lenzini and Renwick best fit the needs of the Village for this project.

- V. [RES 17-596](#) **A Resolution Approving an Assignment and Consent Agreement with AECOM Technical Services, Inc. for the Cap the Ike Study (Bridge Decking) and Authorizing its Execution**

Overview:

The Village previously received Federal funds for capping I-290 (Cap the Ike). The Village entered into an agreement with URS Corporation in 2009 for a preliminary engineering study to Cap the Ike. Work on the study was suspended when IDOT began its preliminary engineering design of the I-290 Reconstruction project in order to ensure that any caps over I-290 would be feasible and compatible with IDOT's design of proposed I-290 corridor. The Federal Highway Authority is requiring that work resume on the Cap the Ike study so as to not lose the funding. AECOM Technical Services has acquired URS Corporation during this time period and the agreement needs to be reassigned to the current entity in order to keep moving forward.

- W. [RES 17-601](#) **A Resolution Approving a Contractor Services Agreement With Premier Staffing Source, Inc. for a Two Year Period for Temporary Staffing Services in an Amount not to Exceed \$130,000 Annually and Authorizing its Execution**

Overview:

The Village has relied on the use of temporary employees for day to day operations during recruitment processes for open positions and to provide coverage for customer service positions during peak cycles such as quarterly parking permit sales and vehicle sticker renewal.

XVII. Regular Agenda

- X. [RES 17-568](#) **A Resolution Approving an Amendment for a Change Order for the Renewal Agreement with Edwin Hancock Engineering Co. for Design and Construction Engineering of the 2016 Alley Improvements Project for an Additional \$8,216 and Authorizing its Execution**

Overview:

Hancock Engineering was in the Village managing the 2016 Oak Park alley improvements project and was hired to re-design and manage the alley reconstruction adjacent to the Oak Park Oasis development. The change order amounts to an increase of \$8,216.00. The change order adjusts the contract with Edwin Hancock Engineering from the previously authorized amount of \$271,100.00 to \$279,316.00.

- Y. [RES 17-598](#) **A Resolution Approving a Contract with Crowley Sheppard Asphalt, Inc., for Project 17-2, Resurfacing of Various Streets and Parking Lots, in an amount not to exceed \$2,148,342 and Authorizing its Execution**

Overview:

This project includes the resurfacing of approximately 2 miles of local streets. Competitive bids were opened on July 6, 2017, for the Resurfacing of Various Streets Project. Ten contractors picked up bid documents and five bids were received. The low responsible bid was submitted by Crowley Sheppard Asphalt, Inc. in an amount of \$2,148,341.43.

- Z. [RES 17-585](#) A Resolution Authorizing Procurement of a Mythics, Inc. Oracle License Expansion Pursuant to the Cooperative Purchasing Network Contract Number R141801 for PeopleSoft Financial Licensing in an Amount not to Exceed \$57,083.40 and Waiving the Village's Bid Process for Said License Expansion**

Overview:

In January of 2003, the Board authorized an agreement with PeopleSoft for software and license services related to Human Resources and Finance systems. The agreement was based on revenue thresholds which the Village has exceeded. Although recently the Village no longer uses these two PeopleSoft modules, our revenue thresholds occurred prior to ending the use of the software, resulting in the need to purchase a license expansion per the contract.

- AA. [MOT 17-199](#) A Motion to Refer to the Zoning Board of Appeals for Public Hearing an Application for a Text Amendment to add Second Hand Stores as a Permitted Use in the Roosevelt Road Form Based Zoning Overlay District**

Overview:

Referral of a Zoning Ordinance text amendment application to amend Section 3.9.8 (M) (3) (Table: 11: Development Type and Permitted Uses) of the Zoning Ordinance of the Village of Oak Park, which section identifies certain uses that are restricted by building type, to allow Second Hands Goods Dealers on the ground floor of a mixed-use shop front building, where they are currently not permitted.

- AB. [RES 17-570](#) A Resolution Approving the Second Amended and Restated Operating Agreement with the Oak Park Economic Development Corporation (Oak Park EDC) and Authorizing its Execution**

Overview:

Staff prepared amendments to the Operating Agreement with Oak Park EDC to extend the contract due to expire August 31, 2017 to December 31, 2018, to update payment schedule to reflect extension and to update key economic development activities.

- AC. [RES 17-599](#) A Resolution Approving an Employee Leasing Agreement with GovTempsUSA, LLC for a Temporary Administrative Commander in the Village's Police Department in an Amount Not to Exceed \$75,000.00 and Authorizing its Execution**

Overview:

The Oak Park Police Department is currently recruiting for the vacant Administrative Command position. The Administrative Commander is key in the budget process, therefore filling this vacancy with a temporary staff person is critical at this time.

AD. [MOT 17-203](#) A Motion to Accept Staff's Recommendation to Overhire Police Officer and Firefighter/Paramedic Positions in FY17

Overview:

Staff is seeking approval to hire new police officers and firefighters when there is a pending retirement/resignation of an employee combined with another long-term employee disability where said employee is not expected to return to work for an extended time period, resulting in overtime expenditures to fill the "vacancy" when minimum staffing levels in public safety positions require.

AE. [MOT 17-205](#) A Motion to Approve An Updated Organizational Charts for the Village Manager's Office and Development Customer Services Department

Overview:

Staff has prepared a updated organization charts to show a Sustainability Coordinator reporting to the Village Manager and establishing a Parking and Mobility Services Division as a Division of Development Customer Services.

XVIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Taglia)

AF. [ORD 17-234](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses to be Issued Per Licence Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class D-8 Liquor License to Hospitality Services Group LLC

Overview:

Hospitality Services Group LLC ("HSP") seeks the issuance of a Park District of Oak Park and Oak Park Public Library Class D-8 liquor license which would allow HSP to act as a caterer and sell or serve alcoholic liquors for consumption in buildings owned or leased by the Park District and the Library or on the grounds of Cheney Mansion.

XIV. Call to Board and Clerk

XX. Adjourn