



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, May 21, 2018

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

Instructions for Non-Agenda Public Comment

Instructions for Agenda Public Comment

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Potential Litigation, Collective Bargaining, Setting the Price of Real Estate.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

A. [MOT 18-333](#) Motion to Approve Minutes from the May 7, 2018 Regular Meeting and May 14, 2018 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

XI. Village Manager Reports

XII. Village Board Committees**XIII. Citizen Commission Vacancies**

- B. [ID 18-878](#) Board and Commission Vacancy Report for May 21, 2018.

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

- C. [MOT 18-336](#) Motion to consent to the Village President's Appointment of:
Building Codes Advisory Commission - Tim Kelly, Reappoint as Chair
Community Development Citizens Advisory Committee - Catherine Bendowitz, Reappoint as Member
Disability Access Commission - Kathleen Yannias, Reappoint as Member
Housing Programs Advisory Committee - Amy Dean, Appoint as Member
Housing Programs Advisory Committee - Debby Macey, Appoint as Member
Plan Commission - Joseph Flowers, Appoint as Member

XV. Consent Agenda

- D. [ORD 18-364](#) An Ordinance Authorizing the Sale of Surplus Property Owned by the Village of Oak Park

Overview:

The Police Department has surplus inventory that is no longer necessary or useful to the Village and, therefore, that the continued storage and ownership of these items are no longer in the Village's best interest.

- E. [RES 18-894](#) A Resolution Approving the Purchase and Installation of Three Dump Truck Bodies, One Plow, and the Replacement of Associated Electronics and Hydraulics from PB Loader Corporation in an Amount Not to Exceed \$272,952.00 and Waiving the Village's Bid Process for the Purchase

Overview:

The FY 2018 Fleet Replacement Fund budget includes the rebuilding of three salt/plow/dump trucks, which consists of the replacement of the dump bodies, replacement of associated electronics and hydraulics and the replacement of one plow blade. This equipment will be purchased from the PB Loader Corporation. The installation will be completed by Lindco Equipment Sales, Inc., their local distributor. This purchase will be made through the through the National Joint Powers Alliance Joint Purchasing Program (NJPA).

- F. [RES 18-895](#) A Resolution Approving an Independent Contractor Agreement with Chicagoland Renovations, Inc. for Repairs to the Geothermal Vault at Village Hall for an Amount Not to Exceed \$32,340.00 and Authorizing its Execution.

Overview:

This project involves repairing the air duct connections to the underground concrete vault that houses the mechanical equipment for the Council Chambers geothermal system. The connections are leaking ground water into

the vault at a substantial rate. Excavation around the vault is necessary to expose and repair the connections.

- G. [RES 18-896](#) **A Resolution Approving an Independent Contractor Agreement with Konematic Inc., d/b/a Door Systems, Inc., to Install New Overhead Doors and a New Entrance Door at the Main Fire Station for an Amount Not to Exceed \$34,205.00 and Authorizing its Execution****

Overview:

The main fire station, located at 100 N. Euclid, has a total of six overhead doors (four on the west side and two on the east side) that are in poor condition and in need of replacement. Additionally, the main entrance doorway is original to the building and is also in need of replacement due to a warped frame and weather-damaged wood.

- H. [RES 18-898](#) **A Resolution Approving an Independent Contractor Agreement with Total Parking Solutions, Inc. for the Purchase and Installation of Eight (8) Pay-By-Plate Conversion Kits in an Amount not to Exceed \$22,400, Authorizing its Execution and Waiving the Village's Bid Process****

Overview:

In 2017, the Village upgraded eight (8) Cale pay stations to pay-by-plate technology. This upgrade would assure that all parking lots follow the same payment mechanism known as Pay-By-Plate.

- I. [RES 18-899](#) **A Resolution Approving a Parking Lot License Agreement Between the Village of Oak Park and Fenwick High School, Inc. for the Use of Lot #SB5 on the North Side of South Boulevard Between Wesley Avenue and East Avenue and Lot #SB4 on the Northside of South Boulevard Between East Avenue and Scoville and Authorizing its Execution****

Overview:

Since 2005 the Village has entered into license agreements for the use of Lot #116 at the northeast corner of Oak Park Avenue and Madison Street. Currently the Village has a license agreement with Fenwick High School for student permit parking. This agreement will expire on July 31, 2019.

- J. [RES 18-901](#) **A Resolution Authorizing the Subordination of a Lien for the Property Located at 1023 Lyman Avenue****

Overview:

The loan recipient, Jerome Kurtenbach and Susan Kurtenbach, is requesting a subordination of their Barrie Park Investment Program mortgage to a new refinanced second mortgage. The Village remains secure in junior position on the title.

- K. [RES 18-902](#) **A Resolution to Support and Consent to the Class 7C Incentive Application of 221 Harrison Street, LLC for the Property Located at 219-221 Harrison Street Consistent with Recommendation of the Oak Park Economic Development Corporation (Oak Park EDC)****

Overview:

221 Harrison Street, LLC has requested, through the Oak Park Economic Development Corporation ("OPEDC"), Village of Oak Park support for its application seeking a Cook County Class 7(c) Property Tax Incentive for 219-221 Harrison Street.

- L. [RES 18-904](#) **A Resolution Approving an Amendment to a Professional Services Agreement with Alarm Detection Systems, Inc. for Burglar and Fire Alarm System Monitoring and Maintenance for Village Owned Buildings to Extend the Current Agreement to December 31, 2018 and to Adjust the Fiscal Year 2018 Not to Exceed Amount to \$35,000.00 and Authorizing its Execution****
- Overview:** The Village's current burglar and fire alarm monitoring and maintenance company is Alarm Detection Systems, Inc. (ADS). The current Professional Services Agreement with ADS expires on May 31, 2018. This amendment would extend the current agreement until the end of FY 2018 to allow for continued services currently being provided by ADS at all locations.
- M. [RES 18-905](#) **A Resolution Approving the Purchase of One 2018 Terex LT40 Bucket Truck from Terex Utilities Inc. through the National Joint Powers Alliance Joint Purchasing Program in an Amount Not to Exceed \$105,586.00 and Waiving the Village's Bid Process for the Purchase****
- Overview:** The FY 2018 Fleet Replacement Fund budget includes the replacement of the Public Works Forestry Division 2009 Versalift Bucket truck. The vehicle is proposed to be replaced with a 2018 Terex LT40 Bucket truck from Terex Utilities, Inc. through the National Joint Powers Alliance (NJPA) joint purchasing program.
- N. [RES 18-907](#) **A Resolution Requesting Village of Oak Park Geographic Information System Data from the Cook County Assessor's Office****
- Overview:** The Cook County Assessor's Office maintains geographic information system data related to all of the tax parcels in Cook County. The Cook County Assessor's Office will share this data with a local municipality by means of an annually renewable intergovernmental agreement. This Resolution is to request geographic information system data from the Cook County Assessor's Office for the 2016 tax year.
- O. [RES 18-908](#) **A Resolution Approving a Professional Services Agreement with Engineering Resource Associates, Inc. for Professional Engineering Services for Design and Construction Engineering for Village Project Number 18-1, Water and Sewer Main Improvements in an Amount Not To Exceed \$186,364 and Authorizing its Execution****
- Overview:** The Engineering Division requested proposals for design and construction engineering services for the 2018 water and sewer main improvement project. The proposal from Engineering Resource Associates best fit the needs of the Village for this project. This project consists of replacing deteriorated water and sewer mains on two blocks of Clarence Avenue north of Roosevelt Road and installing a new relief sewer on Berkshire Street from Grove to Linden Avenues. Construction work would occur in the fall of 2018 and spring of 2019.
- P. [RES 18-909](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number W002079974****

Overview:

It is requested that the Village Board approve the execution of a settlement agreement in Cook County Case Number W002079974 and authorize its execution.

- Q. [RES 18-912](#) **A Resolution Approving a Memorandum of Understanding between the Metropolitan Planning Council (MPC) and the Village of Oak Park for MPC to Provide Services for the Village's Taxing Bodies Efficiency Task Force and Authorizing its Execution****

Overview:

A Memorandum of Understanding (MOU) has been drafted to outline the services to be provided by the Metropolitan Planning Council (MPC) for the Taxing Bodies Efficiency Task Force (Task Force) at no charge to the Village.

- R. [MOT 18-325](#) **A Motion to Approve the April 2018 Monthly Treasurer's Report for All Funds****

Overview:

The unaudited April 30, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- S. [MOT 18-332](#) **A Motion to Approve the Bills in the Amount of \$1,070,165.86 from April 25, 2018 through May 9, 2018****

Overview:

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning April 25 through May 9, 2018. This is the most current list available.

XVI. Regular Agenda

- T. [MOT 18-331](#) **A Motion to Concur with the Transportation Commission's Recommendation to Deny a Petition for Four-Way STOP Signs and Instead Recommends Upgrading the Existing Two-Way, East-West YIELD Signs to Two-Way STOP Signs at the Intersection of Adams Street and Kenilworth Avenue and Direct Staff to Prepare the Necessary Ordinance****

Overview:

The Village of Oak Park received a petition to upgrade from east-west YIELD signs to all-way STOP signs at the intersection of Adams Street and Kenilworth Avenue. The Village conducted crash analysis and traffic studies for the intersection. The Transportation Commission voted six to one to recommend upgrading to two-way STOP signs at the intersection of Adams Street at Kenilworth Avenue at its March 22, 2018 meeting.

- U. [MOT 18-320](#) **A Motion to Concur with the Transportation Commission's Recommendation to Deny the Petition to Upgrade from Two-Way, East-West Stop Signs to All-Way Stop Signs at the Intersection of Cuyler Avenue and Iowa Street****

Overview:

The Village of Oak Park received a petition to install all-way Stop signs at the intersection of Cuyler Avenue and Iowa Street. The Village conducted crash analysis and traffic studies for the intersection. The Transportation Commission voted unanimously to recommend denying the petition to upgrade from two-way, east-west Stop signs to all-way Stop signs at the intersection of Cuyler Avenue and Iowa Street.

- V. [ORD 18-365](#) Concur with the Plan Commission's Recommendation and Adopt an Ordinance Granting a Special Use Permit for a Major Planned Development Containing 21 Residential Townhome Units at the Property located at 932-970 Madison Street**
- Overview:** The developer, Lexington Homes, LLC is proposing a 21 unit townhome development located within the MS Madison Street District at the northeast corner of Madison Street and Home Avenue to the northwest corner of Clinton Avenue and Madison Street where the former District 97 administrative office building and former Robinson Ribs commercial building were located. The aforementioned buildings have been razed and the subject site is currently vacant. The planned development application can be found here: <https://www.oak-park.us/sites/default/files/planning-documents/2018-03-23-lexington-townhome-planned-development-application.pdf>
- W. [ORD 18-370](#) Concur with the Plan Commission's Recommendation and Adopt an Ordinance Approving the "Lexington at Oak Park" Plat of Subdivision**
- Overview:** As part of the hearing process, the Applicant (Lexington Homes, LLC) submitted for the Plan Commission's approval a resubdivision of the 932-970 Madison Street properties as detailed in the attached plat of subdivision.
- X. [RES 18-911](#) A Resolution Approving a Towing Services Agreement with O'Hare Truck Service, Inc., d/b/a O'Hare Towing Service for a Two-Year Period with an Option to Renew for a One-Year Period and Authorizing its Execution**
- Overview:** On January 26, 2018, the Village of Oak Park Police Department submitted a request for proposals from qualified firms that wished to manage and administer a program for towing services. Three agencies submitted proposals by the deadline of 5:00p.m. (CST) on February 23, 2018. The three agencies are; (1) Area Towing, Inc., 1401 N. 1st Avenue, Melrose Park, IL, (2) Belmont-Kolmar Towing, Inc., 1784 E. Oakton St, Suite 112, Des Plaines, IL and (3) O'Hare Towing Inc., 2700 Division St, Melrose Park, IL. After an initial screening, it was determined that Belmont-Kolmar Towing Inc. would be rejected based on lack of experience in municipal towing and competency.
- The remaining two proposals were reviewed and the companies subjected to an extensive background investigation. Upon the conclusion of the review and subsequent investigation, it was concluded that O'Hare Truck Service , Inc, d/b/a/ OHare Towing Service was most capable firm.
- Y. [RES 18-910](#) A Resolution Approving an Amendment to the 2017-2019 Village Board Protocols to remove I-Gov as a Village Board Committee**
- Overview:** Pursuant to the Village Board discussion on May 7, 2018, staff was asked to prepare the necessary actions to remove I-Gov from the Village Board's Protocols as a Village Board Committee.
- Z. [MOT 18-327](#) A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of March 31, 2018**

Overview:

On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which assesses year-to-date revenues and expenditures.

XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Simone Boutet)

- AA. [ORD 18-371](#) An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Alcoholic Liquor Dealers”), Section 3-4-2 (“Classification of and Number of Liquor Licenses and Fees”) of the Oak Park Village Code to Create a New Bring-Your-Own Restaurant Class B-6 Liquor License Classification**

Overview:

The Ordinance creates a new bring-your-own (“BYO”) Restaurant Class B-6 liquor license classification. Upon adoption, the Local Liquor Control Commissioner may receive applications for such licenses from restaurants located in the Village that do not currently hold another Restaurant Class B liquor license.

- AB. [MOT 18-334](#) A Motion to Reject the Liquor Control Review Board’s Recommendation to Allow Village of Oak Park Non-Restaurant Business Licensees to Apply for a Bring-Your-Own Liquor License and Permit BYO Beer and Wine Consumption at Their Businesses**

Overview:

An Ordinance is on the agenda to create a new bring-your-own (“BYO”) Restaurant Class B-6 liquor license classification for restaurants that currently do not have a Restaurant Class B liquor license based on the Liquor Control Review Board’s recommendation. The Liquor Control Review Board also recommended that such a classification include non-restaurant business licensees to allow such businesses to apply for a BYO license and hold such a license.

XVIII. Call to Board and Clerk**XIX. Adjourn**