



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, April 16, 2018

7:00 PM

Village Hall

Regular Meeting at 7:00 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

Instructions for Non-Agenda Public Comment

Instructions for Agenda Public Comment

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining and Litigation.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

A. [MOT 18-313](#) Motion to Approve Minutes from the March 19, 2018 Regular Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

B. [MOT 18-311](#) Motion to Approve Proclamation for Older Americans Month May 2018

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming May 2018

as Older Americans Month.

C. [MOT 18-314](#) **Motion to Approve Proclamation for Arbor Day April 27, 2018**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming April 27, 2018 as Arbor Day.

XI. Village Manager Reports

XII. Village Board Committees

XIII. Citizen Commission Vacancies

D. [ID 18-855](#) **Board and Commission Vacancy Report for April 16, 2018.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

- E. [MOT 18-315](#) **Motion to consent to the Village President's Appointment of:**
- Aging in Place Commission** - Barbara Cimaglio, Appoint as Member
 - Aging in Place Commission** - Barbara Mirel, Appoint as Member
 - Aging in Place Commission** - Carmenza Millan, Appoint as Member
 - Aging in Place Commission** - Kenneth A. Gill, Appoint as Member
 - Aging in Place Commission** - Lance Taylor, Appoint as Chair
 - Aging in Place Commission** - Nancy Teclaw, Appoint as Member
 - Aging in Place Commission** - William Fillmore, Appoint as Member
 - Citizen Involvement Commission** - John Troelstrup, Reappoint as Chair
 - Citizen Involvement Commission** - Sandra Novack-Gottshall, Appoint as Member
 - Community Relations Commission** - Tab Washington, Appoint as Member
 - Housing Programs Advisory Committee** - Andrew Williams-Clark, Appoint as Member

XV. Consent Agenda

- F. [ORD 18-349](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Amending Article 9 ("Site Development Standards"), Section 9.3 ("Accessory Structures and Uses"), Subsection (A)(5)(a) of the Oak Park Zoning Ordinance Regarding the Side Yard Setback for Detached Accessory Structures**

Overview:

As a condition of approval of the revised Zoning Ordinance, the Village Board remanded to the Plan Commission for further consideration a review of the side yard setback requirement for accessory buildings and structures.

- G. [ORD 18-355](#) **An Ordinance Declaring Surplus Revenue in the Village of Oak Park Downtown Tax Increment Finance District Special Tax Allocation Fund for the 2017 Tax Year and Authorizing the Payment of that Surplus Revenue to**

the Cook County Treasurer for Distribution to Affected Tax Districts on a Pro-Rata Basis

Overview:

Pursuant to the amended 2011 Settlement Agreement as amended, a surplus distribution of \$2,378,434.30 is required for Quarter 1, tax year 2017 from the Downtown TIF collections. Please see attached worksheet for the detailed calculations.

I. [ORD 18-361](#) **An Ordinance Authorizing the Sale of Surplus Vehicles, Materials and Equipment Owned by the Village of Oak Park**

Overview:

Various departments have vehicles, materials and equipment that can be sold as surplus as they are no longer useful to the Village. The items will be sold at auction, traded in or disposed of as scrap.

J. [RES 18-770](#) **A Resolution Approving a Professional Services Agreement with Wight & Company for an Eight Month Period ending December 31, 2018 for Architectural Design Review Services in an Amount Not to Exceed \$25,000 and Authorizing its Execution**

Overview:

The Village has previously contracted with Wight and Company for architectural design consultation associated with Planned Development applications. The Village recently issued a Request for Proposal for these services for fiscal year 2018. The Village received 4 responses. The Village recommends an eight month contract ending December 31, 2018 with Wight and Company for architectural design consultation regarding planned development and applicable building permit applications.

K. [RES 18-800](#) **A Resolution Approving an Intergovernmental License Agreement Between the Village of Oak Park and Oak Park Elementary School District Number 97 for Resident Permit Parking at the Gwendolyn Brooks Middle School Parking Lot and School District Staff Permit Parking on Randolph Street and Authorizing its Execution**

Overview:

This is an agreement between the Village and School District 97 for the continued intergovernmental use of parking facilities at Gwendolyn Brooks Middle School.

L. [RES 18-801](#) **A Resolution Approving an Intergovernmental License Agreement Between the Village of Oak Park and Elementary School District Number 97 for Resident Permit Parking at the Percy Julian Middle School Parking Lot and School District Staff Permit Parking on Randolph Street and Authorizing its Execution**

Overview:

This is an agreement between the Village and School District 97 for the continued intergovernmental use of parking facilities at Percy Julian Middle School.

M. [RES 18-849](#) **A Resolution Approving a Purchase Price Agreement with American Response Vehicles Inc. for the Purchase of an Ambulance in an Amount not to Exceed \$277,026 and Authorizing its Execution**

Overview:

This action authorizes the purchase of a new ambulance as per the Village's Capital Improvement Program. Ambulances are recommended for replacement every three years, with the oldest unit being placed in reserve. The Village issued a Request for Proposal (RFP) and selected the lowest most responsive bidder, American Response Vehicles, Inc. for \$277,026. The 2018 CIP budget allocated \$280,000 for the purchase of a new ambulance.

- N. [RES 18-857](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with GA Paving, LLC for Village Wide Utility Pavement Patching Services in 2018 in an Amount not to exceed \$175,000.00 and Authorizing its Execution****

Overview:

The Department of Public Works makes repairs to the underground water distribution system and sewer collection system. These repairs require excavation of the public streets which then must be repaired in a timely manner. To assist the Village, contractors are utilized to make these repairs. This item would allow for renewal of the Independent Contractor Agreement with GA Paving in 2018. This would be the second of two optional renewals.

- O. [RES 18-858](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with Advanced Disposal Services Solid Waste Midwest, LLC for Village Wide Refuse/Recycling Container Pick Up Services in 2018/2019 in An Amount Not to Exceed \$123,000.00 and Authorizing its Execution****

Overview:

The Department of Public Works is responsible for collection of refuse and recycling materials from Village owned containers that are placed throughout the community, primarily in the business districts. To assist in this effort, a contractor is utilized. Advanced Disposal performed this work for the last two years. This would be the second of two optional renewals.

- P. [RES 18-861](#) **A Resolution Approving a Professional Services Agreement with BLA, Inc. for Design and Construction Engineering for Project No. 18-14, Bridge Deck Repair Project at Home, Oak Park, and East Avenues, in an Amount Not To Exceed \$63,976 and Authorizing its Execution****

Overview:

The Engineering Division requested proposals for design and construction engineering services for a bridge deck repair project on the bridges over I-290 at Home, Oak Park, and East Avenues. The proposal from BLA, Inc. best fit the needs of the Village for this project. The project consists of repairs to sidewalks, bridge joints, pavements, and installing protective shielding under the bridges to protect traffic on I-290 from falling debris and is intended to be constructed this fall.

- Q. [RES 18-862](#) **A Resolution Approving a Purchase Price Agreement with Gallagher Materials Corp. for the Purchase of Unique Paving Material Cold Mix Asphalt in Fiscal Year 2018 in an Amount not to Exceed \$35,000.00 and Authorizing its Execution****

Overview:

The Public Works Street Services Division uses Unique Paving Material (UPM), a high-performance asphalt patching material, to fill pot holes year-round and also for temporary street patching when hot-mix asphalt is not available. This

item allows for a purchase price agreement for the acquisition of the materials in 2018.

R. [RES 18-870](#) **A Resolution Approving a Towing Services Agreement with O’Hare Truck Service, Inc., d/b/a O’Hare Towing Service for a Two-Year Period with an Option to Renew for a One-Year Period and Authorizing its Execution**

Overview:

On January 26, 2018, the Village of Oak Park Police Department submitted a request for proposals from qualified firms that wished to manage and administer a program for towing services. Three agencies submitted proposals by the deadline of 5:00p.m. (CST) on February 23, 2018. The three agencies are; (1) Area Towing, Inc., 1401 N. 1st Avenue, Melrose Park, IL, (2) Belmont-Kolmar Towing, Inc., 1784 E. Oakton St, Suite 112, Des Plaines, IL and (3) O’Hare Towing Inc., 2700 Division St, Melrose Park, IL. After an initial screening, it was determined that Belmont-Kolmar Towing Inc. would be rejected based on lack of experience in municipal towing and competency.

The remaining two proposals were reviewed and the companies subjected to an extensive background investigation. Upon the conclusion of the review and subsequent investigation, it was concluded that O’Hare Truck Service , Inc, d/b/a/ OHare Towing Service was most capable firm.

S. [RES 18-871](#) **A Resolution Approving Amendments to Appendix VII (“Appointee Pay Plan Schedule”) of the Personnel Manual for the Village of Oak Park**

Overview:

The ranges in the appendix are modified to reflect the 2018 budget for general wage and potential merit increases for non-union employees.

T. [RES 18-865](#) **A Resolution Approving an Intergovernmental Automatic Mutual Fire Protection Agreement with the Village of River Forest and Authorizing its Execution**

Overview:

The Village of Oak Park has existing automatic fire protection agreements with the Villages of Forest Park and River Forest. These agreements provide that all three towns will provide automatic fire protection services when there is a reported fire, smoke in the building, or direct lightning strikes to structures in any of the towns. This agenda item will renew those commitments with the neighboring villages of Forest Park and River Forest, as well as add a new automatic fire protection agreement with Berwyn.

U. [RES 18-872](#) **A Resolution Approving an Intergovernmental Automatic Mutual Fire Protection Agreement with the Village of Forest Park and Authorizing its Execution**

Overview:

The Village of Oak Park has existing automatic fire protection agreements with the Villages of Forest Park and River Forest. These agreements provide that all three towns will provide automatic fire protection services when there is a reported fire, smoke in the building, or direct lightning strikes to structures in any of the towns. This agenda item will renew this commitment with Forest Park.

- V. [RES 18-873](#) **A Resolution Approving an Intergovernmental Automatic Mutual Fire Protection Agreement with the City of Berwyn and Authorizing its Execution**
- Overview: The Village of Oak Park has existing automatic fire protection agreements with the Villages of Forest Park and River Forest. These agreements provide that all three towns will provide automatic fire protection services when there is a reported fire, smoke in the building, or direct lightning strikes to structures in any of the towns. This agenda item will add a new automatic fire protection agreement with Berwyn.
- W. [MOT 18-312](#) **A Motion to Approve the Bills in the Amount of \$2,337,615.06 from March 13, 2018 through March 29, 2018**
- Overview: Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning March 13 2018 through March 29, 2018. This is the most current list available.
- Y. [18-355](#) **A Motion to Approve the February 2018 Monthly Treasurer's Report for All Funds**
- Overview: The unaudited February 28, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

XVI. Regular Agenda

- Z. [RES 18-859](#) **A Resolution Approving a Contract with K-Five Construction Corporation for Project 18-15, Resurfacing of Various Streets, in an Amount not to Exceed \$1,482,623 and Authorizing its Execution**
- Overview: Competitive bids were opened on for the 2018 Resurfacing of Various Streets project 18-15. The project includes resurfacing and reconstruction of 21 blocks of local street through the Village. The low responsible bid was submitted by K-Five Construction Corporation, in an amount of \$1,482,622.07.
- AA. [ORD 18-356](#) **An Ordinance Amending the First Quarter, Fiscal Year 2018 Annual Budget**
- Overview: New appropriations are recommended when a reasonable operational need exists but was not contemplated in the original budget document. The attached Ordinance contains budgets modifications which call for reallocations among budgeted accounts as well as unspent carryforward amounts from the prior year budget.
- H. [ORD 18-347](#) **An Ordinance Amending Chapter 18 ("Peddlers and Solicitors"), Article 2 ("Farmers' Market") of the Oak Park Village Code**
- Overview: The Farmers' Market Commission and Village staff completed a comprehensive review of the Farmers' Market Ordinance. The Farmers' Market Commission and Village staff are recommending the Village Board amend specific sections of Chapter 18 (Peddlers and Solicitors"), Article 2 ("Farmers' Market").

**X. [MOT 18-316](#) A Motion to Approve An Updated Organizational Chart for the Development
Customer Services Department**

Overview:

With the recent resignation of the Business Services Manager, staff has reviewed the Development Customer Services Organizational Chart to determine if further efficiencies can be achieved.

XVII. Call to Board and Clerk

XVIII. Adjourn