



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, September 4, 2018

6:30 PM

Village Hall

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**Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers**

**Instructions for Non-Agenda Public Comment**

**Instructions for Agenda Public Comment**

**I. Call to Order**

**II. Roll Call**

**III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation.**

**IV. Adjourn Executive Session**

**V. Reconvene to Regular Meeting in Council Chambers and Call to Order**

**VI. Roll Call**

**VII. Agenda Approval**

**VIII. Minutes**

**A. [MOT 18-374](#) Motion to Approve Minutes from the July 23, 2018 Special Meeting, July 30, 2018 Special Meeting and August 27, 2018 Special Meeting of the Village Board.**

**Overview:**

This is a motion to approve the official minutes of meetings of the Village Board.

**IX. Non-Agenda Public Comment**

**X. Proclamation**

**B. [RES 18-974](#) A Resolution Setting Halloween "Trick or Treat" Hours from 3:00 P.M. To 7:00 P.M. on Wednesday, October 31, 2018**

- C. [MOT 18-375](#) **Motion to Approve Proclamation for National Recovery Month September 2018**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming the month of September 2018 as National Recovery Month.

## XI. Village Manager Reports

- D. [ID 18-943](#) **Review of the Village Board Meeting Calendars for September, October, November and December 2018.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

## XII. Village Board Committees

## XIII. Citizen Commission Vacancies

- E. [ID 18-944](#) **Board and Commission Vacancy Report for September 4, 2018.**

## XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

[MOT 18-377](#)

**Motion to Consent to the Village President's Appointment of:**

**Building Codes Advisory Commission** - Frank Heitzman, Reappoint as Member  
**Building Codes Advisory Commission** - James Johnson, Appoint as Member  
**Community Design Commission** - Jason Berwerff, Appoint as Member  
**Community Design Commission** - Nick Sinadinos, Reappoint as Member

## XV. Consent Agenda

- F. [ORD 18-398](#) **An Ordinance Granting an Extension of Time to Commence Construction of the Planned Development Project Located at 715-717 South Boulevard**

Overview:

717 South Boulevard, LLC (Art Gurevich) is requesting approval of an extension of their planned development ordinance deadline to allow additional time to begin construction of the multi-unit residential condominium building proposed for 715-717 South Boulevard.

- G. [ORD 18-401](#) **An Ordinance Amending Chapter 2 ("Administration") of the Oak Park Village Code to Add a New Article 37 ("Administrative Procedures for PSEBA Claims") to Establish Administrative Procedures for Assessing and Determining Claims Under the Public Safety Employee Benefits Act**

Overview:

The Ordinance establishes administrative procedures for assessing and determining claims under the Public Safety Employee Benefits Act and is based upon a model ordinance developed by the Illinois Municipal League.

- H. [RES 18-953](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and Oak Park Township for the Purchase of Fuel at the**

**Village's Fueling Facility and Authorizing its Execution****Overview:**

The Village maintains a fueling facility for gasoline and diesel at the Public Works Center. The Township is requesting to be able to take advantage of the Villages bulk purchasing of fuel and thus realize a savings in fuel purchasing. The attached Intergovernmental Agreement (IGA) would allow this to take place.

**I. [RES 18-957](#) A Resolution Designating Huntington National Bank as the Village of Oak Park's Authorized Depository and Authorizing the Execution of Related Agreements with Huntington National Bank****Overview:**

The Village utilizes the services of Huntington National Bank (formerly FirstMerit prior to Huntington acquisition) for the majority of its financial needs, including serving as a depository for all incoming revenue collections, business checking, and money market investments. Village funds are insured by collateralized deposits held at the Federal Reserve. The agreements previously executed with FirstMerit transferred over to Huntington after the acquisition and new agreements were not required. However, in order to increase investment returns, staff is now recommending the execution of a separate agreement with Huntington Bank which would allow the purchase of short term certificates of deposit via the CDARS (Certificate of Deposit Account Registry Service) program.

**J. [RES 18-958](#) A Resolution Approving an Independent Contractor Agreement with Stenstrom Petroleum Services, Inc. for the Replacement of the Fuel Management System for the Fuel Distribution Pumps Located at the Public Works Center Through the Sourcewell Purchasing Program (Formerly National Joint Purchasing Alliance) in an Amount not to Exceed \$27,744.00 and Waiving the Village's Bid Process for the Purchase.****Overview:**

The FY2018 Capital Improvement Plan includes the replacement of the existing fuel distribution system located at the Public Work Center. The new system is proposed to be purchased through the Sourcewell Joint Purchasing Program. Sourcewell (formerly National Joint Purchasing Alliance) is a program that bids products and services for members who save money because of the purchasing scale advantage they gain from being part of the cooperative.

**K. [RES 18-963](#) A Resolution Approving an Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co. for Cleaning and Modernization of Elevators at the Holley Court, The Avenue, and The Oak Park River Forest Parking Structures in an Amount not to Exceed \$170,000 and Authorizing its Execution and Waiving the Village's Bid Process****Overview:**

A contract for the Cleaning and Modernization of Elevators at the Holley Court, The Avenue, and The Oak Park River Forest Parking Structures, in an Amount not to Exceed \$170,000 and Authorizing its Execution and Waiving the Village's Bid Process for Agreements.

**L. [RES 18-966](#) A Resolution Approving an Employee Leasing Agreement with GovTempUSA, LLC for a Temporary Water Superintendent in an Amount**

**not to Exceed \$35,000 and Authorizing its Execution****Overview:**

This is a contract with a temporary service agency for a Water & Sewer Superintendent in the Public Works Department during the recruiting and onboarding process for this vacancy. This extension is required as we need more time to recruit for this position.

**M. [RES 18-968](#) A Resolution Authorizing A Single Family Housing Rehabilitation Loan And A Lead Hazard Reduction Grant (SFR-080)****Overview:**

The purpose of the Single Family Rehabilitation Loan Program is to address and to correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$24,999.00 and a lead hazard reduction grant of \$9,650.00.

**N. [RES 18-969](#) A Resolution Approving a Professional Services Agreement with Total Parking Solutions, Inc. for the Unified Parking Technology Configuration and Implementation in an Amount not to Exceed \$15,000 and Authorizing its Execution****Overview:**

This is a contract with Total Parking Solutions, Inc. for consulting services to help implement the Unified Parking Technology in an amount not to exceed \$15,000 and authorizing its execution.

**O. [RES 18-970](#) A Resolution Approving a Contract with Norvilla, LLC. for Project 18-14, Bridge Rehabilitation Improvements, in an Amount not to Exceed \$286,766 and Authorizing its Execution****Overview:**

The Village received three competitive bids for the Bridge Rehabilitation Improvement Project. The project consists of repairs on the bridges over I-290 at Home and Oak Park Avenues to sidewalks, pavements, and installing protective shielding under the bridges to protect traffic on I-290 from falling debris. The lowest responsible bid for the base scope of work was submitted by Norvilla in an amount of \$286,765.40.

**P. [RES 18-971](#) A Resolution Approving a Highways Land Acquisition Contract for Negotiation Services with Swanson and Brown, Ltd. for Right-of-Way Acquisition for the Lake Street Improvement Project in an Amount Not To Exceed \$103,900 and Authorizing its Execution****Overview:**

The Engineering Division requested proposals to provide assistance with the Right-of-Way (ROW) acquisition process to obtain sidewalk easements needed for the Lake Street Improvement Project in order to comply with IDOT and Federal policies and procedures. Sidewalk easements are desired in order to replace sidewalks at approximately 39 parcels since buildings are typically set back six feet for the ROW line. IDOT policies require ROW acquisition processes to be performed by prequalified and certified companies. The proposal from Swanson and Brown best fit the needs of the Village for completing the ROW acquisition process in the required timeframe.

**Q. [RES 18-972](#) A Resolution to Approve a Contractual Services Agreement and Software License and Support Agreement between Passport Labs, Inc., a Division of**

**Passport Parking, and the Village of Oak Park to provide a New Software Solution for a Unified Parking Citation and Permit Management System and Processing Technology for all Village Parking Permitting, Parking Passes, Vehicle Sticker Licensing, Mobile Parking Payment, Enforcement, and Adjudication Services**

**Overview:**

On November 8, 2017, the Village issued a Request for Proposals for Unified Parking Citation and Permit Management Systems and Processing Technology solution. Nine vendors including Passport Labs responded to the Request for Proposals. After reviewing the proposals and having on-site demonstrations, staff recommends contracting with Passport Labs for the software solution.

- R. [RES 18-973](#) A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Numbers 2016 WC 37996 and 2016 WC 37997**

**Overview:**

It is requested that the Village Board approve the execution of a settlement agreement in Cook County Case Numbers 2016 WC 37996 and 2016 WC 37997 and authorize its execution.

- S. [MOT 18-360](#) A Motion to Approve the July 2018 Monthly Treasurer's Report for All Funds**

**Overview:**

The unaudited July 31, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- T. [MOT 18-359](#) A Motion to Approve the Bills in the Amount of \$3,260,888.22 from July 12, 2018 through August 10, 2018**

**Overview:**

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning July 12 through August 10, 2018. This is the most current list available.

## **XVI. Regular Agenda**

- U. [ORD 18-397](#) Concur with the Plan Commission's Recommendation and Adopt an Ordinance Amending Article 8 ("Uses"), Section 8.3 ("Use Restrictions"), Table 8-1 ("Use Matrix"), and Article 8 ("Uses"), Section 8.4 ("Principal Use Standards"), Subsection 8.4E ("Community Residence") of the Oak Park Zoning Ordinance Regarding Community Residences**

**Overview:**

This matter was remanded by the Village Board to the Plan Commission for further consideration at the time of adoption of the Zoning Ordinance in September 2017. The Plan Commission held public hearings and the Village Board held a Study Session on July 30, 2018. This ordinance is based on the Board's direction from that Study Session.

- V. [RES 18-964](#) A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and Housing Forward, Inc. in the Amount of \$230,000 for the Operation of a Flexible Rental Assistance Fund and Authorizing Its Execution**

**Overview:**

At the September 25, 2017 Special Meeting, the Village Board directed staff to

issue a Request for Proposals (RFP) for projects to create or retain affordable housing options in the community utilizing funds held in the Village's affordable housing funds. On July 30, 2018, the Village Board reviewed the proposals and approved the funding recommendations made by staff and the Housing Programs Committee (HPAC). This matter is to approve a funding grant agreement between the Village of Oak Park and Housing Forward, Inc. to create and operate a flexible rental assistance fund.

**W. [RES 18-967](#) A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and Housing Forward in the Amount of \$268,108 for the Operation of an Interim Housing Program Located at 324 North Austin Boulevard and Authorizing Its Execution**

**Overview:**

At the September 25, 2017 Special Meeting the Village Board directed staff to issue a Request for Proposals (RFP) for projects to create or retain affordable housing options in the community utilizing funds held in the Village's affordable housing funds. On July 30, 2018, the Village Board approved the funding recommendations made by staff and the Housing Programs Committee (HPAC). This matter is to approve a funding grant agreement between the Village of Oak Park and Housing Forward, Inc. to create and operate an Interim Housing Program located at 324 N. Austin, Oak Park, Illinois.

**X. [MOT 18-371](#) A Motion to Direct Staff to Draft an Ordinance Regarding Inclusionary Housing**

**Overview:**

Trustees Tucker and Button have requested that staff prepare and present an Inclusionary Housing ordinance for review by the Village Board at an upcoming meeting.

**Y. [RES 18-961](#) A Resolution Amending Resolution Number 18-816 Regarding the Taxing Bodies Efficiency Task Force to Extend the Time for the Task Force to Issue its Findings and Recommendations**

**Overview:**

The Village Board created the Taxing Bodies Efficiency Task Force on February 20, 2018 with a dissolution date of August 20, 2018. The Task Force has requested the Village Board approve an extension through September 30, 2018 to allow for completion of their final findings and recommendations.

**Z. [MOT 18-376](#) A Motion to Direct Staff to Prepare the Necessary Actions to Designate a Portion of Harrison Street with the Honorary Street Name "Val Camilletti Way"**

**Overview:**

Trustees Andrew and Taglia have requested the Village posthumously honor Val Camilletti of Val's halla Records with an honorary street name described as a portion of Harrison Street designated "Val Camilletti Way" and denoted by a brown and white street sign located underneath the legal street name.

**AA. [MOT 18-346](#) A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of June 30, 2018**

**Overview:**

On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which

assesses year-to-date revenues and expenditures.

## **XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Moroney)**

- AB.**    [ORD 18-400](#)    **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-3 Liquor License to I’m Hot Sauce Company, DBA Mulata Kitchen + Coffee**

**Overview:**

I’m Hot Sauce Company, DBA Mulata Kitchen + Coffee (“Mulata Kitchen”) seeks the issuance of a Restaurant Class B-3 liquor license for the property located at 136 North Oak Park Avenue.

## **XVIII. Call to Board and Clerk**

## **XIX. Adjourn**