



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, July 23, 2018

6:30 PM

Village Hall

Special Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Special Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining, Property Acquisition and Sale of Property.

IV. Adjourn Executive Session

V. Reconvene to Special Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 18-361](#) **Motion to Approve Minutes from the July 9, 2018 Special Meeting of the Village Board and July 16, 2018 Regular Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Village Manager Reports

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

[ID 18-929](#)

Board and Commission Vacancy Report for July 23, 2018.

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- B. [MOT 18-362](#) **Motion to Consent to the Village President's Appointment of:**
Citizen Police Oversight Committee - Tanya Ford, Appoint as Chair
Citizen Police Oversight Committee - Josh Tuttig, Reappoint as Member

XIV. Second Reading

- C. [ORD 18-393](#) **Second Reading and Adoption of An Ordinance Providing for the Regulation and Application for Small Wireless Facilities by Amending Chapter 22 ("Streets and Sidewalks") of the Oak Park Village Code to Add a New Article 14 ("Small Wireless Facilities")**

Overview:

Pursuant to the State of Illinois' Small Wireless Facilities Deployment Act, the Village is required to adopt requirements for the collocation of small wireless facilities in the public right-of-way on or before August 1, 2018.

XV. Consent Agenda

- D. [ORD 18-376](#) **An Ordinance Amending the Second Quarter, Fiscal Year 2018 Annual Budget**
- Overview: New appropriations are recommended when a reasonable operational need exists but was not contemplated in the original budget document. The attached Ordinance contains budgets modifications which call for reallocations among budgeted accounts as well as unspent carryforward amounts from the prior year budget.
- E. [RES 18-926](#) **A Resolution Approving a Purchase Price with Warehouse Direct for Office Supplies in an Amount not to Exceed \$50,000 and Authorizing its Execution.**
- Overview: This contract is a non-exclusive agreement for the purchase of various office supplies. The Village issued an RFP to secure the lowest prices from an experienced and reliable vendor. Staff is recommended the selection of Warehouse Direct.
- F. [RES 18-932](#) **A Resolution Approving a Memorandum of Understanding with the Regional Transportation Authority for the Installation and Maintenance of Interagency Signage and Authorizing its Execution**
- Overview: The Regional Transportation Authority (RTA) is requesting to install wayfinding signage in the Village to help direct commuters to interconnecting mass transit routes, typically trains to buses. The RTA would install and maintain the signage.
- G. [ORD 18-384](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Authorizing the Vacation of a Certain Portion of Scoville Avenue Located Generally West of 6500 Roosevelt Road and South of the Public Alley in the Village of Oak Park, Cook County, Illinois**
- Overview: This is a companion application with ORD 18-386: An Office Use Planned Development. As part of the hearing process, the Applicant (Berwyn Properties, LLC) submitted a request to vacate a portion of Scoville Avenue between Roosevelt Road and the public alley adjacently north for the purposes of allowing a more expansive parking lot associated with their proposed office building development.
- H. [RES 18-937](#) **A Resolution Approving the Purchase and Planting of Additional Parkway Trees in Fiscal Year 2018 through Contracts Secured by the Suburban Tree Consortium and Increasing the Not to Exceed Amount from \$150,000.00 to \$225,000.00 and Waiving the Village's Bid Process for Said Increase**
- Overview: On March 5, 2018 the Village Board approved a Resolution allowing for the purchase and planting of trees through the Suburban Tree Consortium, an organization the Village has been a member of since 1987. The Consortium bids the trees for the Village along with the other members to provide for the lowest pricing, therefore waiving the Village' bid process. As a result of tree restitution funds received by the Village, it is proposed to increase the not to

exceed amount from \$150,000.00 to \$225,000.00 to allow for the purchase and planting of additional parkway trees.

- I. [ORD 18-385](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Authorizing the Vacation of a a Certain Portion of Street Abutting 508 North Kenilworth Avenue Generally Located North of Chicago Avenue in the Village of Oak Park, Cook County, Illinois**

Overview:

The Village of Oak Park entered into a Memorandum of Understanding and an Intergovernmental agreement with the Board of Education of Oak Park Elementary School District No. 97 (D97) regarding the vacation of a portion of North Kenilworth Avenue at Chicago Avenue for D97 to expand Holmes School. The plan commission held the hearing for the vacation.

- J. [ORD 18-386](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Granting a Special Use Permit for a Major Planned Development Containing a Two-Story Office Building at the Property located at 6500 Roosevelt Road**

Overview:

This is a companion application to ORD 18-384. The applicant (Berwyn Properties, LLC) is proposing to construct a two-story corporate office building at this location with associated parking. The planned development application can be found here:

[<https://www.oak-park.us/sites/default/files/planning-documents/turano_bakery_-_berwyn_properties_planned_development_application.pdf>](https://www.oak-park.us/sites/default/files/planning-documents/turano_bakery_-_berwyn_properties_planned_development_application.pdf)

- K. [RES 18-938](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with Waste Management of Illinois, Inc. for Village Wide Street Sweeping Services for 2018-2019 in an Amount not to Exceed \$135,000.00 and Authorizing its Execution**

Overview:

The Public Works Department is responsible for street sweeping Village streets throughout the community, including main streets and those in the business districts. To assist in this effort, a contractor is utilized. Waste Management has performed this work for the Village for the last two years and per the terms of the agreement this would be the second of two possible renewals.

- L. [ORD 18-389](#) **An Ordinance Approving an Agreement for Environmental Remediation Work for the Property Located at 940-970 Madison Street Between the Village of Oak Park and Lexington Homes L.L.C., Authorizing its Execution and Approving the Project Budget for Said Work in the Amount of \$690,432.00**

Overview:

On December 11, 2018, the Board approved a Redevelopment Agreement for the property located at 940-970 Madison. On May 21, 2018, the Board approved the Planned Development Ordinance for the project. Lexington Homes, L.L.C. (Lexington) has completed environmental testing and Village staff has reviewed the scope and costs of the environmental remediation for the project contained within the Environmental Remediation Agreement. The parties anticipate that a real estate closing will occur in early fall 2018.

- M. [ORD 18-390](#) **An Ordinance Approving an Right of Entry Agreement for the Property Located at 940-970 Madison Street Between the Village of Oak Park and Lexington Homes L.L.C. and Authorizing its Execution****

Overview:

On December 11, 2018, the Board approved a Redevelopment Agreement for the property located at 940-970 Madison. Lexington Homes, L.L.C. (Lexington) has completed environmental testing and Village staff has reviewed the scope and costs of the environmental remediation for the project. In order to begin construction as soon as the Real Estate closing is complete, the developer would like to begin environmental work and construct sales trailer. The parties anticipate that a real estate closing will occur in early fall 2018.

- N. [RES 18-946](#) **A Resolution Approving a Renewal Agreement with Edwin Hancock Engineering, Co. for Design and Construction Engineering Services for the 2019 Alley Improvements Project in an Amount Not to Exceed \$310,295 and Authorizing its Execution****

Overview:

Last year the Village approved an Amendment to the Professional Services Agreement with Edwin Hancock Engineering, Co. for Professional Engineering services for Design and Construction Engineering of the 2018 and 2019 Alley Improvements. The Engineering Division has requested a proposal from Edwin Hancock Engineering to design and manage the 2019 alley improvements project and recommends renewal of the agreement for this work.

- O. [RES 18-948](#) **A Resolution Approving a Construction Engineering Services Agreement for Federal Participation with Hampton, Lenzini and Renwick, Inc., for Construction Engineering for the Installation of LED Countdown Pedestrian Signals and Traffic Controller Upgrades at Various Locations in Oak Park Project in an Amount Not to Exceed \$23,389.78 and Authorizing its Execution****

Overview:

The Engineering Division issued a Request for Proposals (RFP) in 2017 for design and construction engineering services for the federally funded Installation of LED Countdown Pedestrian Signals and Traffic Controller Upgrades at Various Locations in Oak Park, six proposals were received. The proposal from Hampton, Lenzini and Renwick, Inc., best fit the needs of the Village at a competitive price. The Village will be reimbursed 80% of the costs for this work from a Federal grant for the project.

- P. [RES 18-949](#) **A Resolution Approving a Local Public Agency Agreement for Federal Participation with the State Of Illinois for the Installation of LED Countdown Pedestrian Signals and Traffic Controller Upgrades at Various Locations in Oak Park Project and Authorizing Its Execution****

Overview:

The Village received a Safe Route to School grant to upgrade local traffic signals to include countdown pedestrian signals and new traffic controllers. The State has approved preliminary engineering for the project and the design of the project is complete, the project will be bid by the Village later this summer for construction this fall. The local agency agreement with the State is required to allow for the Village to bid the project. The Village will be

reimbursed 80% of the costs for the project by the State.

- Q. [RES 18-951](#) **A Resolution Approving the Final Program Year 2018 Action Plan for Federal Community Development Block Grant and Emergency Solutions Grant Funds and the Submission of the Plan to the U.S. Department of Housing and Urban Development****

Overview:

On June 4, 2018, the Village Board approved the draft Program Year 2018 Action Plan and released it for a 30-day public comment period, which has now passed. There were no public comments received during the 30-day public comment period.

The draft Program Year 2018 Action Plan included proposed Community Development Block Grant and Emergency Solutions Grant grant activities, including funding levels recommended by the Community Development Citizens Advisory Committee for numerous non-profit agencies. The Village Board is now being asked to approve the final Program Year 2018 Action Plan so that it can be submitted to HUD in August.

- R. [MOT 18-351](#) **A Motion to Approve the Bills in the Amount of \$3,577,326.89 from June 9, 2018 through July 11, 2018****

Overview:

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning June 9 through July 11, 2018. This is the most current list available.

- S. [MOT 18-352](#) **A Motion to Approve the June 2018 Monthly Treasurer's Report for All Funds****

Overview:

The unaudited June 30, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

XVI. Regular Agenda

- T. [RES 18-954](#) **A Resolution Approving an Electric Power Supply Contract with (insert selected provider) for the Oak Park Community Choice Aggregation Program at a Rate of (insert) /kWh for the Period of (insert) Inclusive of the 0.3¢/kWh to Support Sustainability and Renewable Energy Projects within the Village and Authorizing its Execution *NOTE: Supplier and Rate intentionally left blank until bids are opened and reviewed with the Village Board on Monday July 23, 2018.*****

Overview:

The Village is working with Mark Pruitt, Principal of the Illinois Energy Choice Aggregation Network relative to the Community Choice Electrical Aggregation program and competitive pricing will be taken on Monday, July 23, 2018 (therefore a supplier and rate is intentionally left blank). Based upon pricing received, a recommendation will be provided for review and consideration at the meeting.

- U. [RES 18-945](#) **A Resolution Approving a Contract with Brothers Asphalt Paving, Inc. for Project Number 18-2, 2018 Resurfacing of Various Streets, in an Amount not to Exceed \$1,521,048 and Authorizing its Execution****

Overview:

This is the Village's annual street resurfacing agreement as planned for in the

Village's Capital Improvement Program. The Village received four competitive bids for this project. The project includes resurfacing and reconstruction of 11 blocks of local streets throughout the Village and resurfacing 4 off-street parking lots. The low responsible bid was submitted by Brothers Asphalt Paving, in an amount of \$1,521,048.

V. [MOT 18-363](#) A Motion to Receive a Report from the Taxing Bodies Efficiencies Task Force Recommending an Advisory Referendum on the November 6, 2018 General Election Ballot

Overview:

On February 20, 2018, the Village Board approved a Resolution creating the Efficiencies Task Force. As the Task Force is concluding its series of public discussions to review collaboration and efficiencies the recommendation for an advisory referendum is coming forward in order to meet the statutory deadlines for Village Board consideration in conjunction with the Village Board calendar for July and August.

W. [MOT 18-358](#) A Motion to Concur with the Board of Health's Recommendation to Amend Section 5-5-3 ("Animals Prohibited in Public Buildings and Businesses") of the Oak Park Village Code as it Relates to Food Establishments and Section 8-24-2(M) ("Sanitation Requirements for Food Establishments") and to Direct Staff to Draft the Necessary Ordinance.

Overview:

The Village Code currently prohibits customers from bringing dogs into "food establishments". The Village Board requested that the Board of Health review a request from local business owner Tony Compaglia, The Beer Shop, 1026 North Boulevard to amend the Village Code language that currently prohibits dogs from entering a food establishment, under both Sections 5-5-3 and 8-24-2(M) of the Village Code. The Board of Health has reviewed the request and their recommendation is in support of amending the Village Code to allow dogs to enter businesses such as The Beer Shop with a Craft Brew Lounge Class D-16 Liquor license under specific conditions outlined in the Board of Health's recommendation document submitted as part of this agenda item to the Village Board. Staff does not support this recommendation.

X. [RES 18-940](#) A Resolution Authorizing the Submission of a Metropolitan Water Reclamation District of Greater Chicago Green Infrastructure Program Partnership Funding Opportunity Application for a Green Alley Improvements Project

Overview:

This resolution authorizes staff to submit an application for a Green Alley Improvements project to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for their Green Infrastructure Program which is a cost sharing grant program.

Y. [RES 18-944](#) A Resolution Authorizing the Submission of a Metropolitan Water Reclamation District of Greater Chicago Green Infrastructure Program Partnership Funding Opportunity Application for the Public Works Center Rain Garden Project

Overview:

This Resolution authorizes staff to submit an application to install a rain

garden at the Public Works Center to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for their Green Infrastructure Program which is a cost sharing grant program.

XVII. Call to Board and Clerk

XVIII. Adjourn