



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, September 17, 2018

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

Instructions for Non-Agenda Public Comment

Instructions for Agenda Public Comment

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Property Aquisition and Sale of Property and Personnel.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

A. [MOT 18-378](#) Motion to Approve Minutes from the September 4, 2018 Regular of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

XI. Village Manager Reports

XII. Village Board Committees**XIII. Citizen Commission Vacancies**

- B. [ID 18-955](#) Board and Commission Vacancy Report for September 17, 2018.

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

- C. [MOT 18-384](#) Motion to Consent to the Village President's Appointment of:
Housing Authority Commission - David Kralik, Reappoint as Member
Housing Authority Commission - Gordon Hellwig, Reappoint as Member

XV. Consent Agenda

- D. [RES 18-984](#) **A Resolution Approving an Independent Contractor Agreement Between the Village of Oak Park and South West Industries, Inc. d/b/a Anderson Elevator Co. for Emergency Elevator Repairs for the Dole Learning Center Elevator in an Amount not to Exceed \$24,600.00, Authorizing its Execution and Directing Staff to Prepare the Necessary Budget Amendment**
- Overview: The main underground hydraulic cylinder for the Dole Learning Center elevator has failed leaving the elevator inoperable. This is considered an emergency repair to allow the elevator to be placed back in service. The agreement would allow for the repair to move forward and provide additional funds for the repair. The Lowest proposal was received from Anderson Elevator Co. Anderson is the current elevator maintenance and repair service company for all Village-owned elevators.
- E. [ORD 18-402](#) **An Ordinance Amending Parking Permit Rates, Vehicle License Fees, Penalties and the Immobilization Device Removal Fee as Set Forth in Chapter 15 ("Motor Vehicles and Traffic") and Chapter 29 ("Administrative Adjudication") of the Oak Park Village Code as Reviewed at the September 4, 2018 Regular Meeting**
- Overview: The Parking and Mobility Services Division is amending the parking permit rates, annual license (sticker) fees, and citation fines to offset the per transaction expenses associated with the implementation of a unified parking technology system. This item is a follow-up to the agenda item the Village Board passed at the Regular Board Meeting on September 4th, 2018 in which the Village Board approved a contract with Passport Labs that included a pricing list for the services being developed. The per permit and per citation expenses as part of the agreement are intended to be incurred as user fees.
- F. [RES 18-952](#) **A Resolution Authorizing Oak Park Elementary School District Number 97 to Temporarily Close Harvard Street to Westbound Traffic Between Cuyler Avenue and Ridgeland Avenue Two Times Per Day on School Days Pursuant to Section 22-4-1 of the Oak Park Village Code**

Overview:

This is the final step in the approval process to allowing Irving School to deploy a DO NOT ENTER barricade on Harvard Street to prohibit westbound traffic between Cuyler and Ridgeland Avenues during the arrival and dismissal time periods

- G. [RES 18-985](#) **A Resolution Approving an Intergovernmental Cooperation Agreement between the Board of Education of Oak Park Elementary School District No. 97 and the Village of Oak Park fo the Provision of Crossing Guard Services and Authorizing its Execution****

Overview:

A successor Intergovernmental Agreement (IGA) between the Village of Oak Park and Oak Park Elementary School District No. 97, has been prepared to reflect the addition of a location at Cuyler and Harvard for a new crossing guard based on the Irving School Safety Plan and associated financial impact of an additional location along with minimum wage increases.

- H. [RES 18-867](#) **A Resolution Approving a Crossing Guard Services Agreement with Andy Frain Services, Inc. for School Crossings related to Oak Park Elementary School District No. 97 and Authorizing its Execution****

Overview:

Pursuant to the successor Intergovernmental Agreement (IGA) between the Village of Oak Park and Oak Park Elementary School District No. 97, the Village has negotiated a successor crossing guard services agreement with Andy Frain Services to provide school crossing guard services for the public elementary and middle-school students in the Village.

- I. [RES 18-965](#) **A Resolution Approving a Professional Services Agreement with V3 Companies, Ltd. to Develop a Recommended 5-Year Capital Improvement Plan (CIP) for the Village's Surface Parking Lots in an Amount not to Exceed \$50,000 and Authorizing its Execution****

Overview:

A contract with V3 Companies, Ltd. for Consulting Services for a 5-Year Capital Improvement Plan (CIP) for the Village's Surface Parking Lots, in an Amount not to Exceed \$50,000 and Authorizing its Execution.

- J. [RES 18-975](#) **A Resolution Approving an Amendment to the Renewal of the Independent Contractor Agreement with GA Paving, LLC for Village Wide Pavement Patching Services in 2018 to Reflect a Not to Exceed Amount of \$200,000.00 and Authorizing its Execution****

Overview:

On April 16, 2018 the Village Board approved a Resolution to allow for the renewal of an Independent Contractor Agreement with GA Paving, LLC for Village Wide Pavement Patching Services in 2018. It is proposed to increase the Not to Exceed Amount from \$175,000.00 to \$200,000.00 to allow for needed additional utility pavement restoration work.

- K. [RES 18-976](#) **A Resolution Approving a Contract with Cerniglia Co. for Project 18-1, Water and Sewer Main Improvements, in an Amount not to Exceed \$2,277,689 and Authorizing its Execution****

Overview:

The Village received competitive bids on August 30, 2018, for the Water and Sewer Main Improvements project 18-1. Twelve contractors picked up bid

documents and four bids were received. The low responsible bid was submitted by Cerniglia Co. in an amount of \$2,277,688.47. This project consists of replacing water and sewer mains on Clarence Avenue north of Roosevelt Road and installing a new relief sewer on Berkshire Street from Grove to Linden Avenues. Construction work would occur in the fall of 2018 and spring of 2019.

- L. [RES 18-980](#) **A Resolution Approving the Prepayment in Full of Two Outstanding Bank Installment Loans, Including Principal, Accrued Prorated Interest and Processing/Release Fees, with Pan American Bank and Community Bank of Oak Park River Forest in the Amounts of \$213,403.31 and \$246,473.63, respectively****

Overview:

The Village has outstanding loan principal with Pan American Bank (PAB) and Community Bank of Oak Park River Forest (CBOPRF). The PAB loan proceeds were used to fund an economic incentive payment to an automobile dealership in 2014 while the CBOPRF loan was used to fund a similar type of economic incentive to a grocery store in 2015. Loan principal and interest is paid from the General Fund Development Customer Services administrative operating budget.

- M. [MOT 18-372](#) **A Motion to Approve the August 2018 Monthly Treasurer's Report for All Funds****

Overview:

The unaudited August 31, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- N. [MOT 18-373](#) **A Motion to Approve the Bills in the Amount of \$3,419,814.37 from August 10, 2018 through September 5, 2018 and August 2018 Monthly Payroll in the Amount of \$2,333,260****

Overview:

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning August 10 through September 5, 2018. This is the most current list available.

In addition, monthly payroll expense for August 2018 was \$2,333,260 which includes gross salaries and the employer portion of FICA and Medicare.

XVI. Regular Agenda

- O. [ID 18-942](#) **Presentation of the Public Health Awards****

Overview:

These are annual awards recognized by the Oak Park Health Department in two categories. The first category is the Fitzsimmons Award. This award honors individuals, businesses or organizations that have gone above and beyond the call of duty in creating a healthier Oak Park. The second award is the Johnson Restaurant Award and is given by the Oak Park Health Department to those restaurants who have the top ten highest restaurant inspection scores.

- Q. [ORD 18-407](#) An Ordinance Approving an Intergovernmental Cooperation Lease Agreement between the Village of Oak Park and the Park District of Oak Park for the Lease of Stevenson Park for a 99 Year Term and Authorizing its Execution**

Overview: The Village and Park District have negotiated a 99 year lease of the Village owned property commonly known as Stevenson Park. The Village retains certain rights per the Lease due to the location of its water reservoirs on the property. The Lease allows the Park District to operate the property as a park.

- P. [RES 18-977](#) A Resolution Approving a Professional Services Agreement with Christopher Burke Engineering, Ltd. for a Traffic Calming Study of the Washington Boulevard to Jackson Boulevard Corridor in an Amount Not to Exceed \$65,340, Authorizing its Execution and Waiving the Proposal Process for Said Agreement**

Overview: The Engineering Division requested a proposal from Christopher Burke Engineering to perform a traffic study of Washington and Jackson Boulevards and the side streets along Madison Street and to develop any recommended improvements for traffic calming, safety, and traffic flow. The Engineering Division did not request multiple proposals for this study since Christopher Burke has previous conducted traffic studies along Madison Street; designed the proposed road diet project; and have the best knowledge of the corridor and potential impacts from the road diet project and can best complete this work. Staff will be in attendance to present more information on the recommendation to waive the proposal process.

- R. [RES 18-923](#) A Resolution Approving a Professional Services Agreement for Annual Financial Audit Services with Sikich LLP for a Three Year Term and Two Optional Years for Audits of the 2018-2022 Fiscal Years at a Total Five Year Not To Exceed Amount of \$388,098 and Authorizing Its Execution**

Overview: The Village's prior auditing services agreement with Sikich LLP was for three years plus two optional years which were exercised at the Village's discretion. The final optional year with Sikich was for the fiscal year ended December 31, 2017. Auditing services include a complete financial audit, CAFR preparation, TIF compliance reports, and the preparation of a Single Audit, if required.

- S. [MOT 18-379](#) A Motion to Direct Staff to Prepare the Necessary Actions to Designate a Portion of Harrison Street with the Honorary Street Name "Val Camilletti Way"**

Overview: Trustees Andrew and Taglia have requested the Village posthumously honor Val Camilletti of Val's halla Records with an honorary street name described as a portion of Harrison Street designated "Val Camilletti Way" and denoted by a brown and white street sign located underneath the legal street name.

XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Button)

- T. [MOT 18-383](#) Motion to Consent to Local Liquor Control Commissioner Andrea Button's**

Liquor Control Review Board Appointment: Sarah Corbin, Appoint as
Member

XVIII. Call to Board and Clerk

XIX. Adjourn