



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, November 19, 2018

7:00 PM

Village Hall

Regular Meeting at 7 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation and Collective Bargaining

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 18-416](#) Motion to Approve Minutes from the November 5, 2018 Regular Meeting and November 12, 2018 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

XI. Village Manager Reports

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- B. [ID 18-1027](#) Board and Commission Vacancy Report for November 19, 2018.

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

XV. Second Reading

- C. [ORD 18-446](#) Second Reading and Adoption of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park

Overview:

An annual review of the Building Construction Permit Fee Schedule has been completed, resulting in the recommended updating to the Village Code to establish a new schedule which reflects the current cost of providing services. A First Reading was held on November 5, 2018.

- D. [ORD 18-454](#) Second Reading and Adoption of An Ordinance Amending Chapter 20 ("Public Health"), Article 7 ("Garbage, Weeds and Littering") and Chapter 26 ("Water"), Article 2 ("Charges and Collections"), Section 26-2-2 ("Meter Charges") of the Oak Park Village Code Regarding Rates for Garbage, Refuse, Yard Waste and Recyclable Materials Collection Services

Overview:

This Ordinance proposes to increase the fees charged for refuse, recycling and yardwaste collection and disposal. These services are provided by Waste Management to owners of residential property containing one to five units as well as Oak Park Institutional Facilities. These new rates reflect the charges for collection per the new contract with Waste Management and for disposal at the West Cook County Solid Waste Agency's Regional Disposal Project. A first reading was held on November

XVI. Consent Agenda

- E. [ORD 18-447](#) **An Ordinance Authorizing the Donation of Surplus Property Owned by the Village of Oak Park**

Overview:

This item is a authorizing the donation of old, functioning parking meters and poles no longer needed by the Village as they are removed from service for replacement by pay stations. At no cost to the Village, the equipment will be donated to local businesses for charitable causes or otherwise used for parts by the Village.

- F. [RES 18-1024](#) **A Resolution Authorizing the Submission of an Application with the Federal Emergency Management Agency for Assistance to Firefighters Grant for Replacing Self-Contained Breathing Units and Two Power Load Systems Including Cots in the Amount of \$34,657.60**

Overview:

The purpose of this grant is to fund the replacement of the departments aging breathing apparatus (SCBA), and the purchase of two power load ambulance cots.

- G. [RES 18-1025](#) **A Resolution Authorizing the Use of Motor Fuel Tax Funds for Maintenance of Streets in the Village of Oak Park for the 2018 Fiscal Year**

Overview:

The Village receives a monthly distribution of Motor Fuel Tax (MFT) funds from the Illinois Department of Transportation (IDOT). The Illinois Highway Code requires that each municipality receiving MFT funds use those funds for the limited purposes described in the Highway Code. Those approved uses generally relate to the costs of labor and materials for construction and maintenance of the public right of way. The Village is required to adopt a Resolution which obligates its share of MFT funds to one or more of the approved purposes set forth in the Highway Code.

- H. [RES 18-1026](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with Davis Tree Care and Landscape, Incorporated for Fiscal Year 2019 Parkway Tree Pruning Services in an Amount Not to Exceed \$300,000.00 and Authorizing its Execution**

Overview:

In December 2017 the Village Board approved entering into an Independent Contractor Agreement with Davis Tree Care for FY2018 Parkway Tree Pruning Services. The Agreement provides for two possible renewals. It is proposed to exercise the first of the two possible renewals with Davis tree Care and Landscape, Inc. for FY 2019 Parkway Tree Pruning Services.

- I. [RES 18-1029](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with Davis Tree Care and Landscape, Incorporated for Fiscal Year 2019 Parkway Tree Removal Services in an Amount Not to Exceed \$150,000.00 and Authorizing its Execution**

Overview:

In December 2017 the Village Board approved entering into an Independent Contractor Agreement with Davis Tree Care and Landscaping, Inc. for FY2018 Parkway Tree Removal Services. The Agreement provides for two possible renewals. It is proposed to exercise the first of the two possible renewals with Davis tree Care and Landscape, Inc. for FY2019 Parkway Tree Removal Services.

- J. [RES 18-1030](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with A & B Landscaping and Tree Service, Inc. for Fiscal Year 2019 Parkway Tree Removal Services in an Amount Not to Exceed \$150,000.00 and Authorizing its Execution**

Overview:

In December 2017 the Village Board approved entering into an Independent Contractor Agreement with A&B Landscaping and Tree Service, Inc. for FY2018 Parkway Tree Removal Services. The Agreement provides for two possible renewals. It is proposed to exercise the first of the two possible renewals with A&B Landscaping and Tree Service, Inc. for FY2019 Parkway Tree Removal Services.

- K. [RES 18-1031](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with A & B Landscaping and Tree Service, Inc. for Fiscal Year 2019 Parkway Tree Stump Removal Services in an Amount Not to Exceed \$160,000.00 and Authorizing its Execution**

Overview:

In December 2017 the Village Board approved entering into an Independent Contractor Agreement with A&B Landscaping and Tree Service, Inc. for FY2018 Parkway Tree Stump Removal Services. The Agreement provides for two possible renewals. It is proposed to exercise the first of the two possible renewals with A&B Landscaping and Tree Service, Inc. for FY2019 Parkway Tree Stump Removal Services.

- L. [RES 18-1034](#) **A Resolution Approving an Independent Contractor Agreement with Michels Corporation, for Project 18-10, Sewer Cleaning and Inspection in an Amount not to exceed \$82,990.95 and Authorizing its Execution**

Overview:

Competitive proposals were received on November 1st for the Sewer Cleaning and Inspection Project. Four contractors submitted proposals for the project. The lowest qualified proposal was submitted by Michels Pipe Services; A Div. of Michels Corporation in the amount of \$82,989.95.

- M. [RES 18-1035](#) **A Resolution Approving a Professional Services Agreement with Terra Engineering, Ltd. for for Project 18-28, Water Service Database Modifications, in an Amount Not To Exceed \$50,000 and Authorizing its Execution**

Overview:

The Engineering Division requested proposals for professional services for the

purpose of water service database modifications. The proposal from Terra Engineering Ltd. best fit the needs of the Village for this project at the lowest cost of \$34,383. It is recommended to award the contract at the full budgeted amount of \$50,000 in order to perform additional water database tasks.

N. [RES 18-1039](#) **A Resolution Approving Temporary Construction Easements and Permanent Sidewalk Easements Necessary for the Lake Street Streetscape Project, Section 16-00264-00-PV, and Authorizing Execution of the Easements**

Overview:

Sidewalk easements are needed in order to replace sidewalks with the Lake Street Streetscape project at approximately 32 parcels since buildings are typically set back six feet from the right-of-way line along Lake Street in Downtown Oak Park and at various locations west of Oak Park Avenue. The Village has requested temporary construction easements for non-sidewalk areas and permanent sidewalk easements for areas that act as public sidewalk. Property owners are being requested to donate these easements to allow for improvements of their property with the construction project.

O. [RES 18-1044](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number 2017 WC 08890**

Overview:

It is requested that the Village Board approve the execution of a settlement agreement in Workers' Compensation Case Number 2017 WC 08890 and authorize its execution.

P. [RES 18-1045](#) **A Resolution Approving the Settlement of Cook County Circuit Court Case Number 2018 L 11582, Previously Known as Case Number 2007 L 7373**

Overview:

It is requested that the Village Board approve the settlement of Cook County Circuit Court Case Number 2018 L 11582, previously known as Case Number 2007 L 7373.

Q. [RES 18-1050](#) **A Resolution Approving a Professional Services Agreement with FGM Architects, Inc., for a Space Needs Assessment for the Oak Park Police Department in an Amount Not to Exceed \$53,680 and Authorizing its Execution**

Overview:

The Village issued a Request for Proposals in August of 2018 for the services for a space needs assessment for the Oak Park Police Department located on the lower level of Village Hall at 123 Madison Street in Oak Park. The Village received ten (10) responses. The purpose of a space needs assessment is to conduct a systematic study the Oak Park Police Department's existing Police Facility for the purpose of determining if the design and size of the structure meet the needs of the Oak Park Police Department and provide recommendations for renovation with an alternate recommendation for replacement so that the Village can evaluate operation and financial impact of both recommendations.

R. [MOT 18-405](#) **A Motion to Approve the Bills in the Amount of \$2,787,411.75 from October 25, 2018 through November 8, 2018 and October 2018 Payroll**

Expenditures in the Amount of \$2,478,736.48**Overview:**

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning October 25 through November 8, 2018. This is the most current list available.

In addition, the monthly payroll expense for October 2018 was \$2,478,736.48 which includes gross salaries and the employer portion of FICA and Medicare.

S. [MOT 18-406](#) **A Motion to Approve the October 2018 Monthly Treasurer's Report for All Funds**

Overview:

The unaudited October 31, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

T. [RES 18-1046](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Numbers 2015 WC 20605 and 2016 WC 16402**

Overview:

It is requested that the Village Board approve the execution of a settlement agreement in Workers' Compensation Case Numbers 2015 WC 20605 and 2016 WC 16402 and authorize its execution.

XVII. Regular Agenda

U. [ORD 18-441](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Day-Care Center at 408 S. Oak Park Avenue**

Overview:

The Zoning Board of Appeals held a public hearing on an application submitted by Jaime Moran and Pamela Lawrence seeking a special use permit pursuant to Section 8.3 (Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance, to operate a duly licensed day care center at the premises commonly known as 408 S. Oak Park Avenue.

V. [MOT 18-413](#) **A Motion to Designate Orson and Keri Morrison as the New Preferred Developers of the Village Owned Property at 6641-43 North Ave. Oak Park, Illinois as Recommended by the Oak Park Economic Development Corporation (Oak Park EDC) and Direct Staff to Negotiate a Redevelopment Agreement**

Overview:

On October 11, 2017, the Village issued the Request for Proposals for the property located at 6641-43 North Ave. The Village received two responses to the proposal. The Oak Park EDC reviewed the proposals and recommended that the Village move forward with one of the proposals. Subsequently, that developer withdrew their proposal. The EDC is now recommending moving forward with the purchase offer from Orson and Keri Morrison.

W. [ORD 18-445](#) **An Ordinance Amending Chapter 11 ("Gambling"), Article 1 ("General Provisions") of the Oak Park Village Code to Add a New Section 11-1-6 ("Electronic Sweepstakes Machines Prohibited")**

Overview:

The proposed ordinance would prohibit electronic sweepstakes machines that

allow for a prize or cash.

XVIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Button)

- X. [MOT 18-417](#) Motion to Consent to Local Liquor Control Commissioner Andrea Button's
Liquor Control Review Board Appointment: Todd Kuna, Appoint as Member

XIX. Call to Board and Clerk

XX. Adjourn