



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, February 4, 2019

6:00 PM

Village Hall

Regular Meeting at 6:00 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Minutes, Personnel, Collective Bargaining, Litigation and the Sale and Purchase or Lease of Property

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval**VIII. Presentation: Employee Years of Service Awards****IX. Recognition: Employee Return from Military Service****X. Minutes**

- A. [MOT 19-24](#) **Motion to Approve Minutes from the January 28, 2019 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

XI. Non-Agenda Public Comment**XII. Village Manager Reports****XIII. Village Board Committees**

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIV. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- B. [ID 19-57](#) **Board and Commission Vacancy Report for February 4, 2019.**

XV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- C. [MOT 19-23](#) **Motion to Consent to the Village President's Appointment of:**
- Civic Information Systems Commission** - Matthew Knight, Appoint as Member
 - Community Relations Commission** - Brynne Hovde, Appoint as Member
 - Community Relations Commission** - Jacquelyn Rodriguez, Appoint as Member
 - Community Relations Commission** - Karin Grimes, Reappoint as Member
 - Disability Access Commission** - Colleen Burns, Appoint as Member
 - Environment & Energy Commission** - Colin Hughes Taylor, Appoint as Member
 - Environment & Energy Commission** - Lisa Boone, Appoint as Member
 - Environment & Energy Commission** - Mark Goldberg, Appoint as Member
 - Farmers Market Commission** - Jill Stewart, Appoint as Member
 - Housing Authority Commission** - Andrew Teitelman, Appoint as Member
 - Housing Authority Commission** - Sandeet Sood, Appoint as Member

Transportation Commission - Garth Katner, Appoint as Member

XVI. Consent Agenda

- D. [ORD 19-13](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Attach a Small Wireless Facility to an Existing Pole on Private Property Located at 320 Chicago Avenue**

Overview:

The Zoning Board of Appeals held a public hearing on an application submitted by SAC Wireless, contractor for AT&T Mobility to operate a Small Cell Wireless Telecommunications Facility.

- E. [RES 19-38](#) **A Resolution Approving a Purchase Price Agreement with Ferguson Enterprises Inc., d/b/a Ferguson Waterworks in an Amount not to Exceed \$371,500.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**

Overview:

This is an annual item is for the purchase of water meters and water meter parts as part of the Public Works Departments continuation of maintaining the the water meter system. Staff is requesting waiving the bid process since Ferguson Waterworks is the only regional distributor of these meters used by the Village.

- F. [RES 19-39](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with City Escape Garden & Design LLC for the 2019 Village Container Plantings Program in an Amount not to Exceed \$90,000.00 and Authorizing Its Execution**

Overview:

In January of 2017 Village staff requested bids for three separate landscaping contracts under a "Comprehensive Landscaping Bid". City Escape Garden & Design LLC, of Chicago, IL was identified as the lowest responsive bidder for one of the contracts, the Village Container Plantings Program. The Village entered into an Independent Contractor Agreement with City Escape in 2017 and renewed in 2018. Staff proposes to exercise the second of the two possible renewals.

- G. [RES 19-41](#) **A Resolution Approving a Professional Services Agreement with Ferguson Enterprises Inc., d/b/a Ferguson Waterworks in an Amount Not to Exceed \$28,500.00 for Administrative Support for the Village's Water Meter Change Out Program in 2019, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

The services proposed by Ferguson Waterworks will be in conjunction with the Public Works Department program for replacing older/obsolete water meters. Typical support includes sending out notices for appointment requests, scheduling the appointments and tracking the completed work. Staff is requesting waiving the bid process since Ferguson Waterworks is the only regional distributor of these meters used by the Village.

- H. [RES 19-42](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with McAdam Landscaping, Inc. for the 2019 Business District**

Landscape Maintenance Program in an Amount not to Exceed \$80,000.00 and Authorizing its Execution

Overview:

In January of 2017 Village staff requested bids for three separate landscaping contracts under a "Comprehensive Landscaping Bid". McAdam Landscaping, Inc. of Forest Park, IL was identified as the lowest responsive bidder for one of the contracts, the Business District Landscape Maintenance Program. The Village entered into an Independent Contractor Agreement with McAdam Landscaping in 2017 and renewed in 2018. Staff proposes to exercise the second of the two possible renewals.

I. [RES 19-43](#)

A Resolution Approving the Renewal of the Independent Contractor Agreement with City Escape Garden & Design LLC for the 2019 Regular Landscape Maintenance Program in an Amount not to Exceed \$145,000.00 and Authorizing Its Execution

Overview:

In January of 2017 Village staff requested bids for three separate landscaping contracts under a "Comprehensive Landscaping Bid". City Escape Garden & Design LLC, of Chicago, IL was identified as the lowest responsive bidder for one of the contracts, the Villages Regular Landscape Maintenance Program. The Village entered into an Independent Contractor Agreement with City Escape in 2017 and renewed in 2018 and it is proposed to exercise the second of the two possible renewals.

J. [RES 19-45](#)

A Resolution Approving a Purchase Price Agreement with Core and Main LP for Materials for Repair of Water Mains, Fire Hydrants, Water Services and Sewer Services in an Amount not to Exceed \$60,000.00 in Fiscal Year 2019 and Authorizing its Execution

Overview:

The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. The department annually seeks competitive bids for water main parts and materials and sewer pipe parts and materials.

K. [RES 19-46](#)

A Resolution Approving a Purchase Price Agreement with Underground Pipe & Valve Company for Materials for Installation and Repair of Water Mains, Fire Hydrants, Water Services and Sewer Services in an Amount not to Exceed \$40,000.00 in Fiscal Year 2019 and Authorizing its Execution

Overview:

The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. The department annually seeks competitive bids for water main parts and materials and sewer pipe parts and materials.

L. [RES 19-47](#)

A Resolution Approving a Professional Services Agreement with Center for Neighborhood Technologies for Administering the 2019 Rain Ready Grant Program in an Amount not to exceed \$46,000 and Authorizing its Execution

Overview:

The Engineering Division requested a proposal from the Center for Neighborhood Technologies (CNT) to administer the 2019 Rain Ready Grant

program. CNT previously administered the 2018 grant program and has overseen similar grant programs in the Chicagoland Area. Their work includes performing site assessments, working with homeowners on recommendations for improvements to address their individual storm water needs, and ensuring the improvements are completed according to the grant's requirements.

M. [RES 19-48](#)

A Resolution Requesting Village of Oak Park Geographic Information System Data from the Cook County Assessor's Office

Overview:

The Cook County Assessor's Office maintains geographic information system data related to all of the tax parcels in Cook County. The Cook County Assessor's Office will share this data with a local municipality by means of an annually renewable intergovernmental agreement. This Resolution is to request geographic information system data from the Cook County Assessor's Office for the 2017 tax year.

N. [RES 19-49](#)

A Resolution Approving a Purchase Agreement with Zoll Medical Corporation for One (1) Cardiac Monitor for the Fire Department in an Amount Not to Exceed \$35,399.52 and Authorizing Execution of the Purchase

Overview:

One of the seven cardiac monitors used by the Fire department has exceeded its eight-year service life and no longer will accept technology upgrades from the manufacturer. Replacing it with a new monitor will give our front-line ambulances the latest technology for diagnosing and treating patients.

O. [MOT 19-11](#)

A Motion to Approve the December 2018 Monthly Treasurer's Report for All Funds

Overview:

The unaudited December 31, 2018 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

P. [MOT 19-16](#)

A Motion to Concur with the Farmers' Market Commission's Recommendation to Amend Chapter 18 ("Peddlers and Solicitors"), Article 2 ("Farmers' Market") of the Oak Park Village Code to Create a Service Provider Category of Permitted Vendor Related to Home Food Production, Processing or Preparation

Overview:

The Farmers' Market Commission unanimously voted at their January 9, 2019 meeting to submit a recommendation to the Village Board to amend Chapter 18 ("Peddlers and Solicitors"), Article 2 ("Farmers' Market") of the Village Code to create a "service provider" category of permitted vendor related to home food production, processing or preparation. The Farmers' Market Commission is requesting that the Village Board direct staff to prepare the necessary ordinance in support of their recommendation.

Q. [MOT 19-15](#)

A Motion to Concur with the Farmers' Market Commission's Recommendation to Amend Chapter 18 ("Peddlers and Solicitors"), Article 2 ("Farmers' Market"), Section 18-2-2 ("Definitions") of the Oak Park Village Code to Remove the Requirement that Fish Vendors be from the Five (5)

**State Region of Illinois, Iowa, Wisconsin, Michigan and/or Indiana and
Direct Staff to Prepare the Necessary Ordinance**

Overview:

The Farmers' Market Commission voted at their November 14, 2018 meeting to submit a recommendation to the Village Board to amend Chapter 18 "Peddlers and Solicitors" Article 2 "Farmers' Market" to allow for the sale of frozen fish that was caught/captured outside the five state region of Illinois, Iowa, Wisconsin, Michigan and/or Indiana. The Farmers' Market Commission is requesting that the Village Board direct staff to prepare the necessary ordinance in support of their recommendation.

XVII. Regular Agenda

- R. [MOT 19-14](#) **A Motion to Receive the Board of Health's Report Regarding Limitations For a Person to Keep or Permit More Than One Dog in Any Dwelling Unit of a Multi-family Residential Building Containing Four (4) or More Dwelling Units Within the Village****

Overview:

On July 9, 2018, the Village Board referred the limitation on dogs in multi-family buildings to the Board of Health for review. The Board of Health voted to abstain from supporting and/or opposing the increase in the limitation on dogs in multi-family buildings, however the Board of Health voted to submit back to the Village Board the data collected in surveys on the matter. The Code currently limits dogs to one in multifamily buildings with four (4) or more dwelling units.

- S. [MOT 19-4](#) **A Motion to Concur with the Transportation Commission's Recommendation to Adopt a Three (3) Hour, 8AM-8PM, Monday-Friday, Parking Time Limit on the East and West Sides of the 700 Block of Wisconsin Avenue and the East and West Sides of the 600 Block of Wenonah Avenue and Install Signage for Said Limitations****

Overview:

Residents on the 700 block of Wisconsin Avenue and the 600 block of Wenonah Avenue are petitioning the Village to add daytime parking restrictions along the east and west sides of both blocks in order to prevent employees of Rush Oak Park Hospital and Blue Line commuters from taking the parking spaces during the day.

- T. [RES 19-21](#) **A Resolution Approving an Intergovernmental Agreement with Cook County and Other Regional Governmental Entities for the 2020-2025 Assessment of Fair Housing in an Amount Not to Exceed \$3,500 and Authorizing its Execution****

Overview:

The U.S. Department of Housing and Urban Development (HUD) requires Federal Grant entitlement communities, such as Oak Park, to produce an Assessment of Fair Housing (AFH). HUD encourages local entities to collaborate on a regional Assessment of Fair Housing, which would offer potential benefits to Oak Park such as more efficiently and effectively meeting federal fair housing requirements resulting in cost-savings. The Village would partner with Cook County government, who is the lead agency for this AFH

collaboration.

XVIII. Call to Board and Clerk

XIX. Adjourn