



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, February 19, 2019

7:30 PM

Village Hall

Regular Meeting at 7:30 p.m. in the Council Chambers.

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 19-26](#) Motion to Approve Minutes from the February 4, 2019 Regular Meeting and February 11, 2019 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Village Manager Reports

B. [MOT 19-13](#) A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of December 31, 2018

Overview:

On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which assesses year-to-date revenues and expenditures.

VII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

VIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

C. [ID 19-77](#) Board and Commission Vacancy Report for February 19, 2019.

IX. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

D. [MOT 19-28](#) Motion to Consent to the Village President's Appointment of:
Civic Information Systems Commission - David Baker, Reappoint as Member
Community Design Commission - Juan Betancur, Reappoint as Member
Community Relations Commission - Brandon Green, Appoint as Member
Community Relations Commission - Maya Puentes, Appoint as Member
Farmers Market Commission - Katie Weaver, Appoint as Member
Farmers Market Commission - Liz Stolfa, Appoint as Member
Farmers Market Commission - Myndi DeVore, Appoint as Member
Historic Preservation Commission - Rebeca Houze, Reappoint as Member
Plan Commission - Lawrence Brozek, Reappoint as Member

X. Consent Agenda

E. [ORD 19-5](#) An Ordinance Approving a Real Estate Purchase Agreement for the Property at 6641-43 North Avenue, Oak Park, Illinois between the Village of Oak Park and OKLO IKAYA, LLC and Authorizing its Execution

Overview:

On November 19, 2018, the Village Board approved a recommendation by the Oak Park Economic Development Corporation (Oak Park EDC) to authorize the sale of Village owned property at 6641-43 North Ave, Oak Park, Illinois to OKLO IKAYA, LLC. The attached Real Estate Purchas Agreement outlines the terms of the sale and is presented for approval.

F. [ORD 19-15](#) An Ordinance Amending Chapter 18 ("Peddlers and Solicitors"), Article 2

("Farmers' Market"), Section 18-2-2 ("Definitions") of the Oak Park Village to Remove the Requirement that Fish Vendors Be From the Five (5) State Region of Illinois, Iowa, Wisconsin, Michigan and/or Indiana and to Create a Food Service Vendor Category

Overview:

On February 4, 2019 the Village Board approved two motions, the first to concur with the Farmers' Market Commission's recommendation to amend Chapter 18 ("Peddlers and Solicitors"), Article 2 ("Farmers' Market") of the Oak Park Village Code to remove the requirement for Fish Vendors to be from the five (5) state region of Illinois, Iowa, Wisconsin, Michigan and/or Indiana and the second motion to create a food service vendor category of permitted vendor related to home food production, processing or preparation and directed staff to prepare the necessary ordinance.

G. [RES 19-30](#)

A Resolution Authorizing the Submission of Annual Grant Applications with the Shawnash Institute, Inc., Cook County, the Illinois Department of Public Health and the Illinois Department of Human Services for Various Public Health Grants with an Anticipated Total Funding Amount of \$303,797.00 and Approval of Subsequent Agreements and Authorizing their Execution

Overview:

The Health Department historically seeks various grant funds through grant agreements with the Shawnash Institute, Inc., Cook County, the Illinois Department of Public Health and the Illinois Department of Human Services to offset a portion of the total cost of providing these services. The grant funded programs require the Village to submit grant applications annually and require the Village Manager to sign grant agreements for execution. Attached you will find a listing and overview of twelve grants with total anticipated funding of \$303,797.00.

H. [RES 19-36](#)

A Resolution Approving A Balcony Easement Agreement Between the Village of Oak Park and 717 South Boulevard LLC and Authorizing its Execution

Overview:

The developer, 717 South Boulevard, LLC, seeks approval of an easement agreement for overhanging residential balconies on the approved building at 715-717 South Boulevard. The building with the subject balconies was approved as a planned development in 2017. The South Boulevard facing balconies will overhang the right of way two (2) feet and five (5) feet over the alley to the rear of the building.

I. [RES 19-53](#)

A Resolution Approving the Engagement of Attorneys/Law Firms for Legal Services to be Performed on Behalf of the Village of Oak Park for the 2019 Fiscal Year

Overview:

Since 2012, it has been standard protocol for the Village Manager to bring all engagements for contractual legal services to the Village Board for authorization in the event that through the course of a calendar year the costs of services were to exceed \$25,000.

- J. [RES 19-54](#) **A Resolution Approving a License Agreement with Crown Castle NG Central LLC for the Installation of Fiber Optic Cable and Small Wireless Facilities and Authorizing Its Execution**

Overview:

On July 23, 2018, the Board adopted Ordinance Number 18-393 to regulate small wireless facilities installations in the Village pursuant to state law. The ordinance requires any entity seeking to install facilities on Village property to enter into a license agreement with the Village. The proposed License Agreement with Crown Castle NG Central LLC ("Crown Castle") is the first such agreement pursuant to the ordinance.

- K. [RES 19-55](#) **A Resolution Approving a Professional Services Agreement with Walker Parking Consultants/Engineers, Inc. to Provide Repair Documents, Construction Administration and Observation of the Holley Court Parking Structure Repairs in an Amount Not to Exceed \$35,200 and Authorizing its Execution**

Overview:

A contract with Walker, originally selected through the Village's RFP process, to prepare constructions documents for bid and provide administration of repairs for the Holley Court Parking Garage in 2019 in an amount not to exceed \$35,200. This is a continuation of work that started in 2017 and will continue through 2020.

- L. [RES 19-56](#) **A Resolution Approving the Purchase of Five 2019 Ford Utility Police Interceptor Vehicles with Police Package, from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount not to Exceed \$149,180.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY2019 Fleet Replacement Fund includes the replacement of seven Police vehicles. Five of these vehicles will be replaced with five 2019 Ford Utility Police Interceptor vehicles with the Police Package. The SPC awarded the bid to Currie Motors of Frankfort, Illinois. The vehicles are purchased through the Suburban Purchasing Cooperative in order to take advantage of the volume discounts involved in such joint purchasing efforts.

- M. [RES 19-57](#) **A Resolution Approving the Purchase of Two 2019 Ford Police Interceptor Sedans with Police Package, from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount not to Exceed \$54,706.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY2019 Fleet Replacement Fund includes the replacement of seven Police vehicles. Two of these vehicles will be replaced with two 2019 Ford Police Interceptor sedans with the Police Package. The SPC awarded the bid to Currie Motors of Frankfort, Illinois. The vehicles are purchased through the Suburban Purchasing Cooperative in order to take advantage of the volume discounts involved in such joint purchasing efforts.

- N. [RES 19-58](#) **A Resolution Approving the Purchase of One 2019 Ford Transit Connect Cargo Van, from Kunes County Ford of Antioch, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$26,178.91 and Waiving the Village's Bid Process for the Purchase****

Overview:

The FY2019 Water & Sewer Fund includes the replacement of one sewer division van, a 1999 Chevy Diesel Van, to be replaced with 2019 Ford Transit Connect XL cargo van. The SPC awarded the bid to Kunes County Ford of Antioch, Illinois. The vehicle is being purchased through the Suburban Purchasing Cooperative in order to take advantage of the volume discounts involved in such joint purchasing efforts.

- O. [RES 19-59](#) **A Resolution for Construction on State Highways****

Overview:

The State of Illinois requires all municipalities who perform work on their highways to adopt a Resolution for Construction on State Highways. This Resolution would be in effect for two years (2019 and 2020) and would act as a Surety Bond for the Village to insure that all work is completed in accordance with State specifications and that the right of way is properly restored.

- P. [RES 19-60](#) **A Resolution Approving the Purchase and Planting of Parkway Trees through Contracts Secured by the Suburban Tree Consortium in an Amount not to Exceed \$125,000.00 for the 2019 Tree Planting Program and Waiving the Village's Bid Process for said Purchase****

Overview:

The Village purchases and plants approximately 400 - 500 parkway trees annually. Most of these trees replace those removed due to disease, insect infestation, damage, or safety considerations. The Village has contracted for tree purchasing and planting through the Suburban Tree Consortium (STC) for many years.

- Q. [RES 19-61](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with Everest Snow Management, Inc. in an Amount Not To Exceed \$72,000.00 for the 2019 Parkway Tree Watering Program and Authorizing its Execution****

Overview:

In April 2017 the Village entered into an agreement with Everest Snow Management, Inc. of Hickory Hills, Illinois for parkway tree watering. It is proposed to exercise the second of the two possible renewals to the agreement for this work in 2019.

- R. [RES 19-62](#) **A Resolution Approving Membership in the Houston-Galveston Area Council Cooperative Purchasing Program (HGACBuy) and Authorizing Execution of the Interlocal Contract for Cooperative Purchasing with HGACBuy****

Overview:

This item will allow the Village to enter into an Interlocal Contract (ILC) with the Houston-Galveston Area Council Cooperative Purchasing Program to take advantage of volume purchasing pricing for various equipment, vehicles and supplies.

- S. [RES 19-63](#) **A Resolution Approving a Purchase Price Agreement with Gallagher Materials Corp. for the Purchase of Unique Paving Material Cold Mix Asphalt Patching Material in 2019 in an Amount not to Exceed \$35,000.00 and Authorizing its Execution**

Overview:

The Public Works Street Services Division uses Unique Paving Material (UPM), a high-performance asphalt patching material, to fill pot holes year-round and also for temporary street patching when hot-mix asphalt is not available. This item allows for a purchase price agreement for the acquisition of the materials in 2019.

- T. [RES 19-50](#) **A Resolution Approving a Purchase Price Agreement with US Digital Designs, Inc. for the Purchase of Phoenix G2 Automated Fire Station Alerting System Equipment for all Oak Park Fire Department Stations in an Amount Not to Exceed \$92,472.99 and Authorizing its Execution**

Overview:

The Fire Department's Station Alerting System is an essential communication tool that processes calls for service from the 911 center to the fire department. This consists of equipment at both the dispatch center and the fire stations to quickly get information from the dispatcher to the Firefighter/Paramedics. Equipment includes speakers, lights, sign boards, processing computer/programs, and redundancy components. The current alerting system at all three stations is outdated and can no longer be serviced.

- U. [RES 19-65](#) **A Resolution Approving an Independent Contractor Agreement with Digicom, Inc. to Install Phoenix G2 Automated Fire Station Alerting System Equipment for all Oak Park Fire Department Stations in an Amount Not to Exceed \$25,174.00 and Authorizing its Execution**

Overview:

The Fire Department's Station Alerting System is an essential communication tool that processes calls for service from the 911 center to the fire department. This consists of equipment at both the dispatch center and the fire stations to quickly get information from the dispatcher to the Firefighter/Paramedics. Equipment includes speakers, lights, sign boards, processing computer/programs, and redundancy components. The current alerting system at all three stations is outdated and can no longer be serviced. Our 911 Center (WSCDC) is installing the corresponding control equipment from US Digital Designs in the first quarter of 2019. This installation agreement is with the preferred installer of US Digital Designs equipment in the Chicago/Metro area.

- W. [RES 19-75](#) **A Resolution Amending the Village Manager's Employment Agreement**

Overview:

As provided for in the Village Manager's agreement, an amendment is being presented at the request of the President and Board of Trustees.

- X. [RES 19-79](#) **A Resolution Approving an Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co. in an Amount not to Exceed \$14,000 to Furnish and Install Replacement Parts at the West Elevator at the Holley Court Garage, Authorizing its Execution and Waiving**

the Village's Bid Process**Overview:**

An Independent Contractor Agreement in the amount of \$14,000 to furnish and install three (3) replacement circuit boards and to troubleshoot the entire west elevator at the Holley Court Garage.

Y. [MOT 19-17](#)**A Motion to Approve the Bills in the Amount of \$3,164,388.16 from January 9, 2019 through February 5, 2019 and Payroll Expenditures for January 2019 Totaling \$2,449,000****Overview:**

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning January 9, 2019 through February 5, 2019. This is the most current list available. In addition, the payroll summary report for January 2019 is enclosed herein.

Z. [MOT 19-20](#)**A Motion to Approve the January 2019 Monthly Treasurer's Report for All Funds****Overview:**

The unaudited January 31, 2019 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

XI. Regular Agenda**AA. [RES 19-3](#)****A Resolution Approving a Collection Services Agreement with Northwest Collectors Inc. to Provide Debt Collection Services for Non-Resident Ambulance Service Delinquent Balances and Authorizing its Execution****Overview:**

This item was tabled at the January 29, 2019 in order to provide more information. The Village Fire Department provides ambulances services as outlined in code sections 4-1-1 through 4-1-15. The Village is typically compensated for providing such services from Medicare, Medicaid, or private insurance (or a combination thereof). Per the code, any billed amounts not covered by public or private insurance are written off for residents. However, non-residents who are only covered by private insurance (not Medicare or Medicaid) are responsible for the full billable amount, including any such amounts not covered by insurance. This agenda item is for collection services for delinquent balances.

AB. [RES 19-74](#)**A Resolution Approving the First Amendment to the Mobile Stroke Unit Service Agreement with Rush University Medical Center and Authorizing its Execution****Overview:**

The Village Board approved a one-year agreement with Rush University Medical Center on March 5, 2018, to facilitate Oak Park Firefighter/Paramedics to requesting a Rush-owned "Mobile Stroke Unit" outfitted with Rush medical staff and equipment/treatment services respond to an emergency medical call when it is deemed to be a stroke and the most effective response would be via the mobile stroke unit as opposed to Oak Park Fire Department transporting a patient to an emergency room. Although the Mobile Stroke Unit was not need during this first year, a two year extension of the Agreement is recommended.

AC. [RES 19-72](#)**A Resolution Approving an Amendment to the Independent Contractor**

Agreement with A&B Landscaping and Tree Service, Inc. for Sidewalk Snow Shoveling Services to Change to the Not to Exceed Amount from \$20,000.00 to \$50,000.00 and Authorizing its Execution

Overview:

Due to an increase in participation in the Village's Sidewalk Snow Removal Program, there is a need to increase the Independent Contractor Agreement with A&B Landscaping and Tree Service, Inc. from \$20,000.00 to \$50,000.00. This program provides snow shoveling assistance to property owners who are unable to clear public sidewalks due to age, disability and/or severe health problems and have no one else who is able to help them with snow removal. In order to continue this program an addendum to the agreement will be necessary.

AD. [ORD 19-7](#)

An Ordinance Amending the Fiscal Year 2019 Annual Budget

Overview:

An ordinance has been prepared to appropriate funds in FY19 that were unspent in FY18 for capital and affordable housing activity which was not completed prior to December 31, 2018 totaling \$5.6 million. In addition, a request to carry forward unspent 2018 funds for staff training in the amount of \$676 and two new budget requests totaling \$16,766 are also being made.

XII. Call to Board and Clerk

XIII. Adjourn