



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Monday, March 4, 2019

7:30 PM

Village Hall

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### Regular Meeting at 7:30 p.m., in Council Chambers.

*The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail [board@oak-park.us](mailto:board@oak-park.us).*

*Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

### I. Call to Order

### II. Roll Call

### III. Agenda Approval

### IV. Minutes

- A. [MOT 19-30](#) Motion to Approve Minutes from the February 19, 2019 Regular Meeting and February 25, 2019 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

### V. Non-Agenda Public Comment

## VI. Village Manager Reports

- B. [ID 19-70](#) **Review of the Village Board Meeting Calendars for March, April and May 2019.**
- Overview: Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

## VII. Consent Agenda

- C. [RES 19-26](#) **A Resolution Approving a Three Year Professional Services Agreement with Alarm Detection Systems, Inc. for Burglar and Fire Alarm System Monitoring and Maintenance for Village-Owned Buildings in an Amount Not to Exceed \$35,000.00 Annually, Authorizing its Execution and Waiving the Village's Bid Process**
- Overview: The Village's current Burglar and Fire Alarm monitoring and maintenance company is Alarm Detection Systems, Inc. (ADS). ADS provides services for the following Village-owned buildings: Village Hall , Public Works Center, three fire stations, three pump stations, Village-owned parking structures (including OPRF parking garage), Dole Learning Center and Metra Station.
- D. [RES 19-70](#) **A Resolution Approving an Independent Contractor Agreement with Cerniglia Co. for Emergency Water and Sewer Repairs in an Amount Not to Exceed \$40,000.00 in Fiscal Year 2019 and Authorizing its Execution**
- Overview: The Public Works Department's Water and Sewer Division typically makes repairs to the water distribution and sewer collection systems with in-house staff. On the occasion when in-house staff is unavailable, lacks the necessary equipment to perform such repairs or multiple repairs are required simultaneously, an outside water and sewer contractor is called in to make the repairs.
- E. [RES 19-71](#) **A Resolution Approving an Independent Contractor Agreement with Garces Contractors LLC for Emergency Water and Sewer Repairs in an Amount Not to Exceed \$50,000.00 in Fiscal Year 2019 and Authorizing its Execution**
- Overview: The Public Works Department's Water and Sewer Division typically makes repairs to the water distribution and sewer collection systems with in-house staff. On the occasion when in-house staff is unavailable, lacks the necessary equipment to perform such repairs or multiple repairs are required simultaneously, an outside water and sewer contractor is called in to make the repairs.
- F. [RES 19-73](#) **A Resolution Approving an Independent Contractor Agreement with GA Paving, LLC for Village Wide Utility Pavement Patching Services in 2019 in an Amount Not to Exceed \$200,000.00 and Authorizing its Execution**
- Overview: The Public Works Department makes repairs to the underground water distribution and sewer collection systems. These repairs require excavation of

the public streets which then must be repaired in a timely manner. To assist the Village, contractors are utilized to make these street repairs. This item requests approval of an Independent Contractor Agreement with G.A. Paving, LLC for this work in 2019.

**G.     [RES 19-77](#)**

**A Resolution Approving a Purchase Price Agreement with Misfits Construction Company for the Purchase of Stone and Sand in an Amount Not to Exceed \$45,000.00 in Fiscal Year 2019 and Authorizing its Execution**

**Overview:**

The Public Works Department uses stone and sand for backfill of excavations related to repairs to the water and sewer infrastructure throughout the Village. This item will allow the Village to enter into an agreement for the purchase of these materials in 2019.

**H.     [ORD 19-18](#)**

**An Ordinance Authorizing the Sale of Surplus Vehicles and Equipment Owned by the Village of Oak Park**

**Overview:**

Various departments have vehicles, and equipment that can be sold as surplus as they are no longer useful to the Village. The vehicles will be sold at auction or traded in or disposed of as scrap.

**I.     [RES 19-80](#)**

**A Resolution Authorizing the Payment to Bellefeuil, Szur & Associates for Annual Support Services in an Amount Not to Exceed \$53,050 Pursuant to the Software License and Services Agreement Dated July 20, 2016**

**Overview:**

As outlined within the executed agreement with BS&A Software, the Village must pay an annual “service & support” fee which includes periodic software updates, service, and general support. This is a fixed fee which includes all purchased applications/modules. BS&A may, at its discretion, increase the annual service and support fee in subsequent years by a percentage not exceeding the yearly consumer price index.

**J.     [RES 19-81](#)**

**A Resolution Authorizing Payment to Kronos Incorporated for Annual License, Usage, and Support Fees for Workforce Ready Software in an Amount Not to Exceed \$31,800**

**Overview:**

As outlined within the executed agreements with Kronos Incorporated, the Village must pay an annual license and usage fees based on number of current licenses. This is invoiced on a monthly basis and averages approximately \$2,600 per month which includes Kronos Workforce Ready HR and Timekeeping.

**K.     [RES 19-82](#)**

**A Resolution Approving a Contract with Triggs Construction, Inc. for Project 19-4, 2019 Alley Improvements, in an Amount not to Exceed \$1,925,407 and Authorizing its Execution**

**Overview:**

Competitive bids were opened on February 14, 2019, for the 2019 Alley Improvement Project 19-4. Fifteen contractors picked up bid documents and six bids were received. The low responsible bid was submitted by Triggs Construction, Inc. in an amount of \$1,925,406.95. The project includes replacement of 15 alleys throughout the village.

- L.      [RES 19-83](#)      **A Resolution Authorizing the Submission of an Invest In Cook Grant Application for the Lake Street Resurfacing Project****
- Overview:**      This resolution authorizes staff to submit an application of a Cook County Department of Transportation and Highways FY2019 Invest in Cook Grant for the Lake Street Resurfacing Project from Euclid Avenue to Austin Boulevard.
- M.      [RES 19-84](#)      **A Resolution Approving a Professional Services Agreement with Clark Dietz, Inc. for Construction Engineering for Project 18-16, Village Hall Parking Lot Improvements, in an Amount Not To Exceed \$71,857 and Authorizing its Execution****
- Overview:**      The Engineering Division requested proposals for construction engineering services for the Village Hall Parking Lot Improvements project which is planned for construction spring of this year. The Village received eleven proposals for this construction management project and interviewed four firms. The proposal from Clark Dietz best fit the needs of the Village for this project. The work involves managing construction for resurfacing, replacement of lighting, repairs to the basement-garage, perimeter landscaping, and beautification of the area between the parking lot and the building.
- N.      [RES 19-85](#)      **A Resolution Authorizing the Submission of a Surface Transportation Program Shared Fund Grant Application for the Harlem Avenue Multimodal Bridge Project****
- Overview:**      This resolution authorizes staff to submit an application of a Surface Transportation Program Shared Fund (STP Shared Fund) Grant for the replacement of the Harlem Avenue Bridge between South Boulevard and North Boulevard. The application would be a joint effort with both River Forest and Forest Park.
- O.      [MOT 19-32](#)      **A Motion to Approve an Updated Organizational Chart for the Finance Department****
- Overview:**      The Reinventing Government Committee of the Village Board met on February 11, 2019 to review the recommendation to consolidate two vacant positions in the Finance Department into one position. The Committee supported the staff's recommendation being submitted to the Village Board for approval.
- P.      [MOT 19-34](#)      **A Motion to Approve an Updated Organizational Chart for the Village Manager's Office****
- Overview:**      The Reinventing Government Committee of the Village Board met on February 11, 2019 to review the recommendation to establish an internship position in the Village Manager's Office, reporting to the Sustainability Coordinator, in conjunction with the Greenest Region Corps (GRCorps) with support from the Metropolitan Mayor Caucus and Americorps' Serve Illinois Program. The Committee supported the staff's recommendation being submitted to the Village Board for approval.
- Q.      [MOT 19-25](#)      **A Motion to Approve the Bills in the Amount of \$1,355,819.09 from****

**February 6, 2019 through February 19, 2019**

**Overview:**

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning February 6, 2019 through February 19, 2019. This is the most current list available.

## **VIII. Regular Agenda**

- R.     [ORD 19-21](#)     Concur with the Historic Preservation Commission's Recommendation to Approve an Ordinance Amending Chapter 7 ("Building Regulations"), Article 9 ("Historic Reservation"), Section 7-9-8 ("Designation Of Historic Landmarks and Interior Historic Landmarks") of the Oak Park Village Code to Designate the Exterior of the Building Located at 640-644 Madison Street as an Historic Landmark**

**Overview:**

The local landmark designation process is authorized by Section 7-9-8 of the Oak Park Historic Preservation Ordinance and grants authority to the Village Board to designate local historic landmark status. The State Historic Preservation Office (SHPO) can provide recommendations on a building's eligibility for landmark status, but they have no authority over the Village of Oak Park's Local landmark designation process. The subject building is not listed on the National Register of Historic Places (NRHP) individually or as part of a district. Nor is it included in a local historic district.

- S.     [ORD 19-17](#)     Concur with the Plan Commission's Recommendation and Adopt an Ordinance Authorizing the Vacation of an Alley South of 505 Washington Boulevard and North of 437-443 South Scoville Street/500-512 Madison Street in the Village of Oak Park, Cook County, Illinois**

**Overview:**

The Applicant is requesting to vacate an existing east-west oriented public alley (15 feet x 366 feet) for the purpose of advancing their future campus development. The alley currently serves the needs of Fenwick High School and two privately-owned residential buildings adjacently south which abut Madison Street and Scoville Avenue. This is a companion application to Ordinance 19-16 (Planned Development for Parking Garage).

- T.     [ORD 19-16](#)     Concur with the Plan Commission's Recommendation and Adopt an Ordinance Granting a Special Use Permit for a Major Planned Development Containing a Five-Story Private Parking Garage Building at the Property located at 505 Washington Boulevard.**

**Overview:**

The applicant (Fenwick High School) is proposing to construct a five-story private parking garage building for faculty, students and school events. The planned development application is attached to this agenda item and can be found here:

<https://www.oak-park.us/your-government/citizen-commissions/plan-commission>. This is also a companion application to ORD 19-17; an alley vacation.

## **IX. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Taglia)**

- U.     [ORD 19-23](#)     **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-6 Liquor License to VFJ Enterprises II, Incorporated, DBA Chicago’s Home of Chicken and Waffles**

Overview:     VFJ Enterprises II, Incorporated, DBA Chicago’s Home of Chicken and Waffles (“Chicken and Waffles”) seeks the issuance of a Restaurant Class B-6 liquor license for the property located at 543 Madison Street.

- V.     [ORD 19-24](#)     **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-6 Liquor License to New Pot Restaurant**

Overview:     New Pot Restaurant seeks the issuance of a Restaurant Class B-6 liquor license for the property located at 727 Lake Street.

## **X. Call to Board and Clerk**

## **XI. Adjourn**