



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, March 18, 2019

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation and Collective Bargaining

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 19-37](#) **Motion to Approve Minutes from the March 4, 2019 Regular Meeting and March 11, 2019 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [MOT 19-38](#) **Motion to Approve Proclamation for Earth Month April 2019**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming the month of April 2019 as Earth Month.

- C. [MOT 19-39](#) **Motion to Approve Proclamation for Arbor Day April 26, 2019**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming April 26, 2019 as Arbor Day.

XI. Village Manager Reports

- D. [ID 19-102](#) **Review of the Village Board Meeting Calendars for April and May 2019.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- E. [ID 19-103](#) **Board and Commission Vacancy Report for March 18, 2019.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- F. [MOT 19-40](#) **Motion to Consent to the Village President's Appointment of:
Disability Access Commission - Jennifer Kovar, Reappoint as Member**

XV. Consent Agenda

- G. [ORD 19-22](#) **An Ordinance Approving a Third Amendment to the Sales Tax Rebate Sharing Agreement with Gugly, Inc. for the Redevelopment of the Property Located at 1 Lake Street (formerly 412 North Austin Boulevard) Consistent with the Recommendation of the Oak Park Economic Development Corporation and Authorizing its Execution**

Overview:

The Oak Park EDC previously recommended that the Village enter into a Redevelopment Agreement that included a Sales Tax Sharing agreement with Gugly, Inc. to redevelop the property located at 1 Lake Street (previous address 412 N. Austin Boulevard) into a restaurant. Gugly, Inc. is now requesting an extension to complete the restaurant. The Oak Park EDC is recommending adopting a Third Amendment to the the Redevelopment Agreement extending the delivery date to September 30, 2019.

- H. [ORD 19-25](#) **An Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oak Park**

Overview:

This item is a request for authority to dispose of damaged, nonfunctional or outdated electronic equipment that is no longer usable to the Village. Working with the Public Works Environmental Services Department, the surplus equipment will be disposed of by Waste Management, Inc., a certified electronic recycling vendor, on or before December 31, 2019.

- I. [ORD 19-27](#) **An Ordinance Approving a Highway Authority Agreement and an Environmental Indemnity Agreement between True North Energy, LLC. and the Village of Oak Park for the Property Located at 1 Harrison Street and Authorizing their Execution**

Overview:

The property owner of 1 Harrison Street ("Owner") seeks to secure a closure of an incident regarding a leaking underground storage tank site at Shell gas station with the Illinois Environmental Protection Agency (IEPA) which would include the execution of a Highway Authority Agreement (HAA) and a Limited Environmental Indemnity Agreement with the Village. A HAA identifies the areas in the right-of-way which exceeds IEPA soil remediation objectives and provides a mechanism to alert those who may need to perform any excavation work in the area. A Limited Environmental Indemnity Agreement identifies the cost responsibility for managing contaminated soils.

- J. [RES 19-66](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Metropolitan Water Reclamation District of Greater Chicago for the Design, Construction, Operation and Maintenance of the Public Works Center Rain Garden Project and Authorizing its Execution**

Overview:

The Village received a grant to fund 50% of the costs for the installation of a rain garden at the Public Works Center from the Metropolitan Water

Reclamation District of Greater Chicago (MWRD). The Intergovernmental Agreement (IGA) defines the terms and conditions of the grant and construction processes. The project is scheduled to be designed and built in the late spring or early summer of this year.

K. [RES 19-76](#)

A Resolution Approving the Village of Oak Park's Official Zoning Map

Overview:

Each year, the Village is required to approve a map showing "the existing uses, divisions, restrictions, regulations and classifications" of property pursuant to 65 ILCS 5/11-13-19, as the official zoning map of the Village.

L. [RES 19-86](#)

A Resolution Approving a Change Order for the Contract with Trine Construction Corp. for Project 18-17, Water and Sewer Main Improvements, and an Amendment to the Contract for an Additional Amount Not to Exceed \$191,168 and Authorizing the Amendment's Execution

Overview:

Unanticipated additional items and miscellaneous changes to contract quantities on the project # 18-17 Water and Sewer Main Improvement Project will result in the final contract value being over the awarded amount. These items generally include additional work related to relocating the proposed sewer and water mains on North Boulevard due to utility conflicts as well as various changes to the design due to unknown utilities. These changes total approximately \$191,168 and adjust the previously approved contract amount of \$2,304,749 to \$2,495,917.

M. [RES 19-88](#)

A Resolution Approving Two Proposals from Bellefeuil, Szur & Associates ("BS&A") for Software Customization Services in a Combined Amount Not To Exceed \$31,500 Authorizing their Execution

Overview:

This agenda item is a proposal for two different projects. First, in order to gain efficiencies in managing the employee and retiree information between the Village's computer systems named Kronos (payroll and human resources systems) and BS&A (financial systems), and second, in order to create a connection of citation, permit, and vehicle license payment data between the new Passport Parking application and the BS&A system, the Human Resources and Finance Departments are requesting certain customizations in the BS&A system for both Payroll and Cash Receipts modules. These customizations will allow both data in Kronos and Passport to interface with corresponding BS&A modules. This is necessary not only to greatly improve efficiency but also to maintain strong internal controls.

N. [RES 19-89](#)

A Resolution Authorizing the Submission of an Illinois Department of Transportation (IDOT) Sustained Traffic Enforcement Program (STEP) Grant Application that Focuses on High Visibility Traffic Enforcement During Specific Dates and Times of the Year, Primarily Around National Holidays

Overview:

This resolution authorizes staff to submit an application for the IDOT STEP grant that is designed to enhance enforcement efforts aimed at reducing fatalities and serious injuries on some of the deadliest times of the year for vehicle travel. The IDOT STEP grant would fund 100% of the costs associated with these enforcement efforts. Allowable costs include Personnel, Equipment, Supplies, and Indirect Costs.

O. [RES 19-90](#)**A Resolution Approving a Collection Services Agreement with Municipal Collections of America, Inc. to Provide Debt Collection Services for Non-Resident Ambulance Service Delinquent Balances and Authorizing its Execution****Overview:**

The Village Fire Department provides ambulances services as outlined in code sections 4-1-1 through 4-1-15. The Village is typically compensated for providing such services from Medicare, Medicaid, or private insurance (or a combination thereof). Per the code, any billed amounts not covered by public or private insurance are written off for residents. However, non-residents who are only covered by private insurance (not Medicare or Medicaid) are responsible for the full billable amount, including any such amounts not covered by insurance.

Please note that this item for the collection of delinquent ambulance billing accounts was tabled at the January 29 and February 19, 2019 meetings for additional discussion and feedback presented to staff from the Village Board. Based on those discussions, a different vendor, Municipal Collections of America Inc. (MCOA), is now being recommended by Village staff. This particular vendor does not report to the credit bureaus. In addition, MCOA charges a slightly lower contingency fee of 25% which is slightly less than the 30% charged by the previously recommended vendor.

P. [RES 19-91](#)**A Resolution Approving an Independent Contractor Agreement With Total Parking Solutions, Inc. for the Purchase and Installation of Twenty-Eight (28) On-Street Paystations in an Amount Not to Exceed \$247,000 and Authorizing its Execution****Overview:**

The Contractor, Total Parking Solutions, Inc. will provide twenty-eight (28) on-street parking paystations for the continued conversion of old coin meters to the latest paystation technology. By switching from meters, the paystations will save in staff time to monitor and repair broken meters and will improve the customer parking experience. The paystations accept both coin and credit card payments.

Q. [RES 19-92](#)**A Resolution Approving the Rebuilding of Three Dump/Salter Trucks Through the Purchase and Installation of Certain Equipment and the Replacement of Associated Electronics and Hydraulics from PB Loader Corporation in an Amount Not to Exceed \$362,070.00 and Waiving the Village's Bid Process for the Purchase****Overview:**

The FY2019 Fleet Replacement Fund budget includes the rebuilding of three

dump/salter trucks, which consists of the replacement of dump bodies, plows, leaf pusher chassis, V-Box salt spreaders and replacement of associated electronics and hydraulics. The equipment will be purchased from PB Loader Corporation. The installation will be completed by Lindco Equipment Sales, Inc. their local distributor. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- R. [RES 19-93](#) **A Resolution Approving a Commercial Motor Vehicle Master Lease Agreement and Amendment with Mike Albert, Ltd, for Five 2019 Nissan Leaf Electric Vehicles for Twelve Month Vehicle Lease with Mike Albert, Ltd, With the Option to Purchase, for a Twelve Month Period, with the Option to Purchase, in an Amount Not to Exceed \$124,935.20 and Authorizing their Execution**

Overview:

The FY2019 Fleet Replacement Fund Budget includes the replacement of five sedan vehicles. Three of the vehicles are Administration pool cars used at Village Hall and two of the vehicles are Public Works Engineering Division vehicles. The existing vehicles are proposed to be replaced with 2019 Nissan Leaf Electric Vehicles using a twelve month lease with the option to purchase.

- S. [RES 19-94](#) **A Resolution Authorizing A Single Family Housing Rehabilitation Loan (SFR-082)**

Overview:

The purpose of the Single Family Rehabilitation Loan Program is to address and to correct deteriorated and blighted homes throughout the village. The eligible homeowner is only requesting a deferred loan of \$20,350.00 without the need for a lead hazard reduction grant as no lead was found in the risk assessment.

- T. [RES 19-97](#) **A Resolution Approving an Independent Contractor Agreement With Total Parking Solutions, Inc. for the Service and Maintenance of Seventeen (17) Cale Paystations in an Amount not to Exceed \$33,150 and Authorizing its Execution**

Overview:

The Contractor, Total Parking Solutions, Inc. will service and maintain seventeen (17) Cale paystations on a quarterly basis, located throughout the Village. Regular maintenance and cellular connectivity are necessary to ensure a convenient, reliable parking experience to residents and visitors of Oak Park.

- U. [RES 19-98](#) **A Resolution Authorizing the Use of Motor Fuel Tax Funds for Maintenance of Streets in the Village of Oak Park for the 2019 Fiscal Year**

Overview:

The Village receives a monthly distribution of Motor Fuel Tax (MFT) funds from the Illinois Department of Transportation (IDOT). The Illinois Highway Code requires that each municipality receiving MFT funds use those funds for the limited purposes described in the Highway Code. Those approved uses generally relate to the costs of labor and materials for construction and maintenance of the public right of way. The Village is required to adopt a Resolution which obligates its share of MFT funds to one or more of the approved purposes set forth in the Highway Code.

- V. [RES 19-99](#) **A Resolution Approving the Renewal of the Annual Software License and Support and Maintenance Agreement dated December 15, 2014 with CityView, a Division of N. Harris Computer Corporation, to Include Platinum Maintenance Membership for the Village's Permitting, Licensing and Inspection Services and to Add the Adjudication Workflow in an Amount not to Exceed \$167,721.46 and Authorizing its Execution**
- Overview:** The Village launched the CityView Permitting, Licensing and Inspection software solution on May 9, 2016. The Village enters into Annual Maintenance Agreement with CityView to receive regular software updates and technical support services. Additionally, we are adding the Adjudication Code Enforcement process into the CityView system.
- W. [RES 19-100](#) **A Resolution Approving the Purchase of Cellular Phone Services from Verizon Wireless through the State of Illinois Master Contract in an Amount not to Exceed \$100,000.00 Annually for Fiscal Years 2019 through 2021 and Waiving the Village's Bid Process for Said Purchase**
- Overview:** Mobile communication is utilized by all operating departments for emergency communication and daily operations. The Village participates in the State of Illinois Joint Purchasing Program for materials, equipment and services commonly used by municipalities such as cell phone, smartphone and mobile data. Participation in the Joint Purchasing Program results in volume discounts on equipment and services which the Village could not achieve on its own as a single purchaser.
- X. [RES 19-102](#) **A Resolution Approving a Professional Services Agreement with Chastain & Associates LLC for Permit Plan Review and Inspection Services for the Public Works Department, in an Amount Not To Exceed \$100,000 and Authorizing its Execution**
- Overview:** The Engineering Division requested proposals for permit plan review and inspection services for the Public Works Department. The Village received six proposals and interviewed two firms. The proposal from Chastain & Associates best fit the needs of the Village for this project. Staff is recommending approving the contract at the available budget amount of \$100,000.
- Y. [RES 19-105](#) **A Resolution Approving a Change Order for the Professional Services Agreement V3 Companies, Ltd. to Develop a Recommended 5-Year Capital Improvement Plan (CIP) for the Village's Surface Parking Lots and a First Amendment to the Agreement to Extend the Contract Term and Authorizing the Amendment's Execution**
- Overview:** This is a change order to the contract with V3 Companies, Ltd. for consulting Services for a 5-Year Capital Improvement Plan (CIP) for the Village's surface parking lots. The change order amends the expiration date only from December 31, 2018 to June 30, 2019. We are not seeking additional funds.
- Z. [RES 19-107](#) **A Resolution Approving a Letter of Agreement for Check-Off of Union Dues**

or Fees and for Union Access to New Employee Orientations and Employee Information between the Village of Oak Park and the International Association of Machinists and Aerospace Workers, Local Lodge 701 and Authorizing its Execution

Overview:

In December of 2017, staff negotiated a successor Collective Bargaining Agreement with the International Association of Machinists and Aerospace Workers, Local Lodge 701. During negotiations the Union wanted to include new language as a result of the recent Supreme Court decisions in Janus v. AFSCME. The Union and the Village agreed to remove illegal language from the collective bargaining agreement and address other additions requested by the Union outside of the collective bargaining agreement in a Letter of Agreement.

AA. [RES 19-96](#)

A Resolution Approving a Purchase Agreement with Global Emergency Products for a Pierce Manufacturing, Inc. Fire Engine through the Houston/Galveston Area Council Cooperative Purchasing Program in an Amount Not to Exceed \$695,824.00, Authorizing Execution of the Agreement and Waiving the Village's Bid Process

Overview:

This action authorizes the purchase of a fire engine pumper to replace a twenty-year old reserve fire engine. In the 2019-2023 Capital Improvement Budget, \$700,000 was made available for the purchase of a new engine under Fleet Replacement for 2019. An apparatus committee consisting of Fire and Fleet personnel developed specifications and met with four vendors. Each of the vendors were members of the Houston/Galveston Area Council for competitive cooperative purchasing agreements. Upon review of all the proposals, the bid submitted by Pierce Manufacturing was the quote that met all of the specifications determined in a pre-selection needs evaluation.

AB. [MOT 19-33](#)

A Motion to Approve the February 2019 Monthly Treasurer's Report for All Funds

Overview:

The unaudited February 28, 2019 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

AC. [MOT 19-31](#)

A Motion to Approve the Bills in the Amount of \$1,527,988.89 from February 19, 2019 through March 4, 2019

Overview:

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning February 19, 2019 through March 4, 2019. This is the most current list available. In addition, also attached is a payroll cost summary for the month of February 2019.

XVI. Regular Agenda

AD. [ORD 19-30](#)

An Ordinance Amending Chapter 12 ("Housing"), Article 5 ("Inclusionary Housing")

Overview:

On March 11, 2019, the Village Board adopted an Ordinance with numerous amendments made at the table. In an abundance of caution, staff is placing

the item on the agenda for review of the language prepared by staff, especially as the Ordinance relates to the addition of Madison Street as well as the level of Zoning Relief requested which triggers the Ordinance.

AE. [RES 19-108](#)**A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Park District of Oak Park to Transfer and Convey the Dole Center to the Park District and Authorizing its Execution****Overview:**

The Village and Park District have negotiated an Intergovernmental Agreement to transfer and convey the Dole Center to the Park District.

AF. [ORD 19-19](#)**An Ordinance Amending Chapter 5 ("Animals"), Article 4 ("Owner's Duties"), Section 5-4-11 ("Limitation on the Number of Animals Per Household") of the Oak Park Village Code Regarding the Number of Dogs That May Be Kept in a Dwelling Unit of a Multi-Family Residential Building as Directed at the February 4, 2019 Regular Meeting****Overview:**

The Village Board directed staff at their February 4, 2019 meeting to draft an Ordinance Amending Chapter 5 ("Animals"), Article 4 ("Owner's Duties"), Section 5-4-11 ("Limitation on the Number of Animals Per Household") of the Oak Park Village Code Regarding the Number of Dogs That May Be Kept in a Dwelling Unit of a Multi-Family Residential Building. The Village Board directed that the limit be raised from one dog to two dogs in a multi-family residential building.

AG. [RES 19-68](#)**A Resolution Approving a Professional Services Agreement with BLA, Inc. for Design and Construction Engineering for Project 19-14, Bridge Deck Repair at Home, East, and Lombard Avenues, in an Amount Not To Exceed \$135,696 and Authorizing its Execution****Overview:**

The Engineering Division requested proposals for design and construction engineering services for a bridge deck repair project on the bridges over I-290 at Home, East, and Lombard Avenues. The proposal from BLA, Inc. best fit the needs of the Village for this project. The project consists of repairs to the bridge decks, sidewalks, bridge joints, pavements, and installing protective shielding under the bridges to protect traffic on I-290 from falling debris and is intended to be constructed this summer and fall.

AH. [RES 19-95](#)**A Resolution Adopting Amended Guidelines for the Multi-Family Housing Incentive Program****Overview:**

The Housing Programs Advisory Committee (HPAC) voted to recommend changes to the Multi-Family Housing Incentives Program Guidelines at the February 20, 2019 meeting. The intent of the program is to encourage diversity and integration in multi-family residential buildings. The proposed revisions to increase the maximum amount available to smaller buildings.

XVII. Call to Board and Clerk**XVIII. Adjourn**

