



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, June 17, 2019

7:00 PM

Village Hall

Regular Meeting at 7:00 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 19-179](#) Motion to Approve Minutes from the June 3, 2019 Regular Meeting and June 10, 2019 Special Meeting of the Village Board.

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [ID 19-180](#) Resolution Celebrating the 100th Anniversary of the Passage and Ratification of the 19th Amendment
- C. [ID 19-181](#) Resolution in Memoriam Sally Stovall

XI. Village Manager Reports

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 19-182](#) Board & Commission Vacancy Report for June 17, 2019.

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. [ID 19-183](#) Motion to consent to the Village President's Appointments of:
Aging in Place Commission - Kenneth A. Gill, Reappoint as Member
Aging in Place Commission - William Fillmore, Reappoint as Member
Farmers Market Commission - Rachel Hahs, Appointment as Member

XV. Consent Agenda

- F. [ORD 19-59](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Granting Major Modifications to the Planned Development Approved Pursuant to Ordinance 19-16 for Containing a Five-Story Private Parking Garage at the Property located at 505 Washington Boulevard**
- Overview:** The applicant (Fenwick High School) was approved to construct a five-story private parking garage building for faculty, students and school events. The Applicant is requesting to reduce the approved number of parking spaces by 20 in the garage. Those spaces will be relocated to a surface lot on site.
- G. [RES 19-67](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Metropolitan Water Reclamation District of Greater Chicago for the Design, Construction, Operation and Maintenance of the Green Alley Improvements Project and Authorizing its Execution**
- Overview:** The Village received a \$475,000 grant to fund approximately 40% of the costs for the construction of six green alleys from the Metropolitan Water Reclamation District of Greater Chicago (MWRD). The Intergovernmental Agreement (IGA) defines the terms and conditions of the grant and construction processes. The project is scheduled to be designed and bid this year with construction occurring in 2020.
- H. [RES 19-186](#) **A Resolution Recommending the Illinois Department of Transportation Award a Contract to Hecker and Company, Inc. for the Construction of the LED Countdown Pedestrian Signals and Traffic Controller Upgrades at Various Locations in Oak Park Project, Section 15-00262-00-TL, in the Amount of \$143,169.20**
- Overview:** The Village received four competitive bids on May 30, 2019, for the federally funded LED Countdown Pedestrian Signals and Traffic Controller Upgrades Project, Section No. 15-00262-00-TL. The low bid was submitted by Hecker and Company, Inc. in an amount of 143,169.20. Since this is a federally funded project. The State will award the contract for the work following a recommendation from the Village. The project includes upgrading local traffic signals with countdown pedestrian signals and upgrading traffic signal controllers.

- I. [RES 19-188](#) **A Resolution Approving an Amendment to the Professional Services Agreement with TranSystems Corporation for Construction Engineering Services to Include Construction Engineering for Project 19-15, Resurfacing of Various Streets, for an Additional \$75,796 and Authorizing its Execution**

Overview:

The Engineering Division intended on overseeing construction of the 2019 street resurfacing project in-house but requested proposals from consultants to provide these services due to recent staffing level changes. The Village requested proposals from the eight consultants currently providing construction engineering for the Village. The proposal from TranSystems Corporation best fit the needs for this project based on the qualifications of the staff and at the most competitive cost. The work to provide this additional construction engineering for the 2019 street resurfacing project is \$75,796 and adjusts the contract amount to \$1,540,726.

- J. [RES 19-189](#) **A Resolution Approving a Revised Intergovernmental Agreement between the Village of Oak Park and the Oak Park Township for the Purchasing of Fuel at the Village's Fueling Facility and Authorizing its Execution**

Overview:

On September 4, 2018, the Village entered into an Intergovernmental Agreement (IGA) with the Oak Park Township for the purchase of fuel at the Village's fueling facility. Prior to that time, the Township purchased fuel at retail locations. Since entering into this IGA the Village has been working with other taxing bodies on a Fueling IGA. The IGA has been revised after discussion with other taxing bodies and it would be appropriate to provide the Township the opportunity to enter into the revised IGA.

- K. [RES 19-190](#) **A Resolution Approving a Change Order for the Contract with Alliance Contractors, Inc. for Project 18-16, Village Hall Parking Lot Improvements, and an Amendment to the Contract for an Additional Amount Not to Exceed \$230,000 and Authorizing its Execution**

Overview:

Due to unforeseen conditions, unanticipated additional items and miscellaneous changes to contract quantities on the Village Hall Parking Lot Improvement Project will result in the final contract value being over the awarded amount. The change order is needed due to additional work related to patching the underground parking garage, additional waterproofing membrane work on the underground parking garage, additional irrigation work, and additional quantities for various items such as asphalt, curb and sidewalk replacement. These changes total approximately \$230,000 and adjust the previously approved contract amount of \$1,216,606 to \$1,446,606.

- L. [RES 19-191](#) **A Resolution Approving a Change Order for the Contract with Cerniglia Co. for Project 18-1, Water and Sewer Main Improvements, and a Second Amendment to the Contract for an Additional Amount Not to Exceed \$235,000 and Authorizing its Execution**

Overview:

Due to unforeseen conditions for the water and sewer construction project this change order will result in the final contract value being over the awarded amount. These items generally include replacing defective large diameter water main valves and for project delays as a result of the defective valves. Work for replacing the valves is scheduled for late June pending approval of the change order. These various changes total approximately \$235,000 and adjust the previously approved contract amount of \$2,377,689 to \$2,612,689.

- M. [RES 19-193](#) **A Resolution Authorizing A Single Family Housing Rehabilitation Loan And A Lead Hazard Reduction Grant (SFR-083)**

Overview:

The purpose of the Single Family Rehabilitation Loan Program is to address and to correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$24,999.00 and a lead hazard reduction grant of \$24,200.00 from the Village.

- N. [RES 19-200](#) **A Resolution Approving The Program Year 2019 CDCAC Funding Recommendations And Releasing The Draft Program Year 2019 Action Plan For Required 30-Day Public Comment Period**

Overview:

The Village Board is being asked to approve the annual Community Development Citizens Advisory Committee ("CDCAC") recommended Program Year ("PY") 2019 Action Plan, which includes proposed Community Development Block Grant ("CDBG") and Emergency Solutions Grant ("ESG") activities for 16 local non-profit agencies. Citizen participation requirements mandate a required 30-day public comment period for the draft Program Year 2019 Action Plan.

- O. [RES 19-201](#) **A Resolution Approving a Contract with Schroeder and Schroeder, Inc. for Project 19-3, Sidewalk Improvements, in an Amount not to Exceed \$325,000 and Authorizing its Execution**

Overview:

Competitive bids were opened on May 30, 2019 for the Sidewalk Improvements Project. Ten contractors picked up proposal documents and five bids were received. The low compliant bid was submitted by Schroder and Schroeder, Inc. in an amount of \$263,100.50. It is recommended to award the contract at the full budgeted amount of \$325,000 so additional sidewalk locations can be replaced.

- P. [RES 19-202](#) **A Resolution Approving an Independent Contractor Agreement with H&H Electric Co. for the Installation of a Street Light behind the Eleven 33 Development, in an Amount not to Exceed \$14,178 and Authorizing its Execution**
- Overview:** The Village received two competitive bids for changing the low level pedestrian light pole to a higher level street light at 111 South Maple Avenue in the new cul de sac behind the Eleven 33 Development on South Boulevard east of Harlem to properly illuminate the area. The developer has been unable to have their contractor complete this work which is required under their permit and requested the Village perform this work. The developer will reimburse the Village for these costs upon award of contract prior to starting the work.
- Q. [MOT 19-79](#) **A Motion to Receive the Fiscal Year 2018 Single Audit Report**
- Overview:** As required by Federal and State granting agencies, any fiscal year the Village expends \$750,000 or more in Federal grant proceeds (which either originate directly from the Federal government or distributed as a pass-through from the State or County government), a single audit is required. The Single Audit was performed by Sikich LLP at the same time the regular financial audit was completed and must be filed 30 days after the Single Audit is received from the auditor or nine months after fiscal year end (which would be September 30, 2019), whichever occurs first. The 2018 Single Audit will be officially filed with the Federal Clearinghouse as required.
- R. [MOT 19-58](#) **A Motion to Refer Proposed Text Amendments to the Village of Oak Park Zoning Ordinance to the Plan Commission for Public Hearing and Recommendation**
- Overview:** These amendments are based on staff's review of the Zoning Ordinance since its adoption and includes a request from The North Avenue District regarding nonconforming uses.
- S. [MOT 19-67](#) **A Motion to Approve the Bills in the Amount of \$2,670,837.68 from May 8, 2019 through June 3, 2019**
- Overview:** Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning May 8, 2019 through June 3, 2019. This is the most current list available. In addition, attached is the payroll cost summary for the month of May.
- T. [MOT 19-78](#) **A Motion to Approve the May 2019 Monthly Treasurer's Report for All Funds**
- Overview:** The unaudited May 31 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

XVI. Regular Agenda

- U. [MOT 19-64](#) **A Motion to Concur with the Transportation Commission's Recommendation to Upgrade from Two-Way, East-West STOP Signs to All-Way STOP Signs at the Intersection of Adams Street and Wisconsin Avenue**

Overview:

The Village of Oak Park received a traffic calming petition for the intersection of Adams Street and Wisconsin Avenue. The Village conducted crash analysis and traffic studies for the intersection. The Transportation Commission voted four to zero to recommend upgrading to all-way STOP signs at the intersection of Adams Street at Wisconsin Avenue at its March 25, 2019 meeting. Staff does not concur with the Transportation Commission's recommendation as there are no speeding issues, no accident history, and no abnormal geometry at this intersection to warrant upgrading the intersection to all-way stop controlled.

- V. [MOT 19-77](#) **A Motion to Concur with the Aging In Place Commission's Recommendation for the Village of Oak Park to Pursue Designation as a Dementia Friendly Community**

Overview:

The Aging In Place Commission has been meeting with community organizations such as Concordia University, the Oak Park Township, Right at Home and the Metropolitan Mayors Caucus Age Friendly Committee. The Commission is recommending that the Village of Oak Park pursue obtaining designation as an Dementia Friendly Commission.

- W. [MOT 19-57](#) **A Motion to Receive the Fiscal Year 2018 Comprehensive Annual Financial Report (CAFR) and Supporting Documents.**

Overview:

On June 10, 2019, the Village Board reviewed and discussed the independent annual audit (CAFR) and related documents such as the communication letters, for the year ending December 31, 2018. This action is the official receipt of the audit by the Village's independent auditing firm, Sikich. Additionally, the Village must file the audit with the State by June 30, 2019.

- X. [ORD 19-41](#) **An Ordinance Amending the Fiscal Year 2019 Annual Budget**

Overview:

An ordinance is hereby presented to appropriate funds for FY19 which were not originally budgeted totaling \$119,641 as well as reclassifying various budgeted amounts between or among accounts in the amount of \$197,148. The reclassification amendments are not seeking new funding but rather, merely moving budgeted funds from one account or accounts to another account or accounts.

XVII. Call to Board and Clerk

XVIII. Adjourn