



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, July 22, 2019

6:30 PM

Village Hall

Special Meeting (will act like a Regular Meeting) at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation and Collective Bargaining.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 19-221](#) **Motion to Approve Minutes from the July 8, 2019 Special Meeting and July 15, 2019 Regular Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Village Manager Reports

- B. [ID 19-222](#) **Village Manager's Monthly Measures Report for May 2019**

Overview:

The Village Code provides for the Village Manager to report to the Village Board on the operations of all administrative departments. The attached report is a summary of key activities in administrative department for the month with comparative data for the prior month.

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. First Reading

- C. [ORD 19-60](#) **First Reading of An Ordinance Amending Chapter 8 ("Business Licensing") Article 6 ("Comprehensive Regulation of Tobacco Products") as Recommended by the Board of Health and Reviewed at the Village Board Regular Meeting on January 14, 2019**

Overview:

Per the Recommendations of the Board of Health, the Health Department is recommending the Village Board amend Chapter 8 ("Business Licensing") Article 6 ("Comprehensive Regulation of Tobacco Products") of the Oak Park Village Code. These recommendations were reviewed by the Village Board at the Regular Meeting of January 14, 2019.

- D. [ORD 19-45](#) **First Reading of an Ordinance Amending Chapter 8 (“Business Licensing”), Article 24 (“Food and Food Establishments”) of the Oak Park Village Code Regarding Food Program Definitions and Enforcement Provisions as Required by the Illinois Department of Public Health**

Overview:

The Health Department is recommending the Village Board amend Chapter 8 (“Business Licensing”), Article 24 (“Food and Food Establishments”) of the Oak Park Village Code to update the definitions and food program enforcement provisions as required by the Illinois Department of Public Health.

XIII. Consent Agenda

- E. [RES 19-185](#) **A Resolution Approving an Intergovernmental Agreement with the City of Chicago for the Street Resurfacing of Austin Boulevard from Lake Street to North Avenue in an Amount Not to Exceed \$730,000 and Authorizing its Execution**

Overview:

The City of Chicago received Federal and State funds for the resurfacing of Austin Boulevard from Lake Street to North Avenue. As part of the project the City of Chicago will replace the sidewalk corner ramps and resurface the Village’s half of Austin Boulevard Village as well as provide engineering design and construction management of the project for half of the cost of the work which is estimated at \$730,000. The Intergovernmental Agreement (IGA) provides terms and conditions for payments and for the coordination between the Village’s water main project and the City’s resurfacing project. The City is planning to award the contract in early August and start construction in the late summer of 2019 following the Village’s water main project.

- F. [RES 19-214](#) **A Resolution Approving a Professional Services Agreement with Industrial/Organizational Solutions, Inc. for Fire Department and Police Department Testing Services in an Amount Not to Exceed \$59,985.00 and Authorizing its Execution**

Overview:

The Village released an RFP for these services on March 6, 2019. In support of Article 28 of Chapter 2 of the Village Code, the Village uses an independent service provider who specializes in public safety recruitment to conduct standardized testing to assist the Village in the establishment of entry level police and fire eligibility lists for filling sworn vacancies as well promotional eligibility lists.

- G. [RES 19-221](#) **A Resolution Approving an Amendment to the Contract with K-Five Construction Corporation for Project 19-12, Madison Street Improvements, for Additional Scope of Services to Include Brick Replacement and Landscaping on Madison Street from Humphrey Avenue to Austin Boulevard and Authorizing its Execution**

Overview:

The existing brick sidewalk areas and former landscaped areas along Madison Street from Humphrey to Austin are deteriorated and in need of repairs. The original Madison Street resurfacing and road project did not include scope to beautify and repair this area. Staff is recommending adding scope to the current project for removing all the existing bricks for this roughly one block segment and replacing them with concrete, infilling formerly landscaped dirt areas with new concrete, and replacing missing trees. The work to improve this portion of Madison will cost approximately \$125,000. There are available funds in the current construction contract with K-Five to fund this additional scope due to contingencies so a change order will not be required.

- H. [RES 19-225](#) **A Resolution Approving an Independent Contractor Agreement for the Rebuilding and Reconfiguring of the Public Works Department, Water & Sewer Division, Emergency Repair Service Truck by Sauber Manufacturing Company in an Amount Not to Exceed \$49,961.00 and Authorizing its Execution**

Overview:

The FY 2019 Water & Sewer Fund budget for vehicle replacement includes funds for the rebuilding and reconfiguring of the Public Works Department, Water & Sewer Division, emergency Repair Service Truck, a 2000 Chevrolet Workhorse Step Van. The low bid was Sauber Manufacturing Company of Virgil, Illinois.

- I. [RES 19-226](#) **A Resolution Approving an Independent Contractor Agreement with Allied Garage Door, Inc. to Replace Overhead Doors at the North and South Fire Stations and at the Public Works Center in an Amount Not to Exceed \$82,550.12 and Authorizing its Execution**

Overview:

This item was included in the FY 19 CIP. This item includes replacing the existing overhead doors at the North and South Fire Stations. In addition, this project also includes replacement of three doors at the Public Works Center. Public Works staff solicited proposals for this work and recommends accepting the proposal from Allied Garage Door, Inc.

- J. [RES 19-227](#) **A Resolution Approving an Independent Contractor Agreement with Waste Management of Illinois, Inc., for Village Wide Street Sweeping Services in 2019-2020 in an Amount not to Exceed \$140,000.00 and Authorizing its Execution**
- Overview:** The Public Works Department is responsible for maintaining approximately 250 lane miles which includes the sweeping of main arterials and residential streets as well as the twelve separate Business District Areas. Waste Management of Illinois, Inc. provided the lowest responsible bid.
- K. [RES 19-229](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with Meade, Inc. for Emergency Contractor Street Lighting and Traffic Signal Repair Services to Change the Not to Exceed Amount from \$25,000 to \$45,000 and Authorizing Its Execution**
- Overview:** Due to an unexpected emergency replacement of the traffic signal control cabinet at the intersection of Oak Park Ave and Lake St. Meade, Inc. was requested to make the repair under an emergency authorization. As a result, there is a need to follow up and amend their agreement from the “Not to Exceed” amount from \$25,000.00 to \$45,000.00. This is to cover a payment of \$24,034.00 for this repair.
- L. [RES 19-230](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with MJA Plumbing & Sewer Co., Inc. to Provide Plumbing Repair Work to Change the Not to Exceed Amount from \$20,000 to \$40,000 and Authorizing its Execution**
- Overview:** Additional, unplanned plumbing repairs are needed for the underground parking garage at Village Hall and for repairs to cracked drain pipes at the Public Works Center. This item includes an Amendment to the Independent Contractor Agreement with MJA Plumbing & Sewer Co., Inc. increasing the agreement from \$20,000.00 to \$40,000.00.
- M. [RES 19-231](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Provide Emergency and Planned Heating, Ventilation and Air Conditioning Work and Repairs to Change the Not to Exceed Amount from \$20,000 to \$40,000 and Authorizing its Execution**
- Overview:** Additional, unplanned Heating, Ventilation and Air Conditioning (HVAC) repairs are needed at the Village Hall and Public Works Center and for work necessary at the Holley Court Parking Garage. This item includes an Amendment to the Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. (OMS) increasing the agreement from \$20,000.00 to \$40,000.00.

- N. [RES 19-234](#) **A Resolution Approving an Amendment to the Professional Services Agreement Between the Village of Oak park and Clark Dietz, Inc. for Construction Engineering for Project 18-16, Village Hall Parking Lot Improvements Project, to Change the Not to Exceed Amount from \$71,857 to \$87,875 and Authorizing its Execution as Reviewed at the Village Board Regular Meeting of June 17, 2019.**

Overview:

On June 17, 2019 the Village Board approved a change order to the Village Hall Parking Lot Improvements which also included the direction to bring back a revised contract with the consulting engineering firm on the project, which is this agenda item. In March of 2019 the Village of Oak Park entered into an agreement with Clark Dietz, Inc., to provide construction engineering services for the 18-16 Village Hall Parking Lot Improvements project. Due to delays in the project schedule and additional scope added, additional hours for construction engineering is needed. The amendment of \$16,018 adjusts the contract amount to \$87,875.

- O. [RES 19-238](#) **A Resolution Approving The Final Program Year 2019 Action Plan for Federal Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Funds and Submitting The Plan to the U.S. Department of Housing and Urban Development (HUD)**

Overview:

On June 17, 2019 the Village Board approved the draft Program Year (PY) 2019 Action Plan and released it for a 30-day public comment period, which has now passed with no comments being received. The draft Program Year 2019 Action Plan included proposed Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) activities, including funding levels recommended by the Community Development Citizens Advisory Committee (CDCAC) for sixteen non-profit agencies. The Board is now being asked to approve the final Program Year 2019 Action Plan.

- P. [RES 19-239](#) **A Resolution Approving a Parking Lot License Agreement Between the Village of Oak Park and Fenwick High School, Inc. for the Use of Lot #SB5 on the North Side of South Boulevard Between Wesley Avenue and East Avenue and Lot #SB4 on the North Side of South Boulevard Between East Avenue and Scoville and Authorizing its Execution**

Overview:

Since 2005 the Village has entered into license agreements for the use of village parking lots. Currently the Village has a license agreement with Fenwick High School for student permit parking set to expire on July 31, 2019. This new agreement will expire on July 31, 2020.

- Q. [MOT 19-80](#) A Motion to Approve the Bills in the Amount of \$3,858,158.90 from June 4, 2019 through July 8, 2019**
- Overview:** Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning June 4, 2019 through July 8, 2019. This is the most current list available. In addition, attached is the payroll cost summary for the month of June.
- R. [MOT 19-81](#) A Motion to Approve the June 2019 Monthly Treasurer's Report for All Funds**
- Overview:** The unaudited June 30 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.
- S. [MOT 19-91](#) A Motion to Approve Staff Work in Excess of 2 hours, in Accordance with the Currently Adopted Village Board Protocols, Pursuant to a Trustee Request.**
- Overview:** Trustee Boutet has submitted a request for staff to prepared information in advance of the Village Board's FY2020 budget discussions.

XIV. Regular Agenda

- T. [RES 19-241](#) A Resolution Approving the Renewal of the Power Supply Agreement with MC-Squared (MC2) for the Oak Park Community Choice Aggregation Program for a ____ Year Period Inclusive of the 0.3¢/kWh to Support Sustainability and Renewable Energy Projects within the Village and Authorizing its Execution. Staff is further directed to review feasibility of utility scale solar and come back to the Village Board for review within four to six months of the expiration of the adopted term of the MC2 contract.**
- Overview:** The Village has contracted with Illinois Energy Choice Aggregation Network, Principal, Mark Pruitt, for technical services related to the Village's administration of the Community Choice Electrical Aggregation program and the recommendations to the Board to extend the existing contract for a minimum of 12 or a maximum of 24 months and add the additional requirement that MC2 provide Community Solar Facilitation to help Oak Park residents access Community Solar in accordance with recently issued guidance by the Illinois Power Agency (IPA) under the Future Energy Jobs Act (FEJA). In addition, this will allow for a full evaluation of Utility Scale Solar during the term of the MC2 contract.
- U. [MOT 19-90](#) A Motion to Amend the Environment and Energy's Work Plan and Refer A Request to Work with Various Community Partners to Create a "Food Waste Awareness Week"**
- Overview:** At the request of Trustee Andrews and Trustee Buchanan are supporting this request be referred to the Environment and Energy Commission. This request was received from the Interfaith Green Network, Seven Generations Ahead, Green Community Connections, OPRF Food Pantry and the School Green Teams Collaborative to establish a greater spotlight on food waste.

XV. Call to Board and Clerk

XVI. Adjourn