



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, October 7, 2019

7:30 PM

Village Hall

Regular Meeting at 7:30 p.m., in Council Chambers.

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [ID 19-298](#) **Motion to Approve Minutes from the September 16, 2019 Regular Meeting and September 23, 2019 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

VII. Village Manager Reports

- B. [ID 19-304](#) **Review of the Village Board Meeting calendars for October, November, December 2019.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

VIII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 19-301](#) **Board and Commission Vacancy Report for October 7, 2019.**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [MOT 19-109](#) **Motion to Consent to the Village President's Appointment of:
Housing Authority Commission - Stephanie Socall, Reappoint as Member**

XI. Second Reading

- E. [ORD 19-72](#) **Second Reading and Adoption of an Ordinance Amending Chapter 8 ("Business Licensing"), Article 6 ("Comprehensive Regulation of Tobacco Products") of the Oak Park Village Code**

Overview:

This is a second reading of an ordinance amending Chapter 8 ("Business Licensing") Article 6 ("Comprehensive Regulation of Tobacco Products") of the Oak Park Village Code. The ordinance includes recommendations from the Board of Health from their "Report and Recommendations from the Oak Park Board of Health Commission/The Use of E-Cigarettes Among Youth" and direction from the Village Board from their July 22, 2018 Board of Trustee meeting.

XII. Consent Agenda

- F. [ORD 19-75](#) **An Ordinance Declaring Surplus Revenue in the Village of Oak Park Downtown Tax Increment Finance District Special Tax Allocation Fund for the 2018 Tax Year and Authorizing the Payment of that Surplus Revenue to the Cook County Treasurer for Distribution to Affected Tax Districts on a Pro-Rata Basis**

Overview: Pursuant to the amended 2011 Settlement Agreement as amended, a surplus distribution of \$6,000,382.74 is required for undistributed surplus through Quarter 3 (9/30/19), tax year 2018 (calendar year 2019) from the Downtown TIF collections. Please see attached worksheet for the detailed calculations.

This surplus distribution was reduced by the deductions permitted under the agreement pertaining to Special Service Area #1 as well as the RDA PINs.

- G. [ORD 19-96](#) **An Ordinance Amending Chapter 17 (“Offenses”), Article 1 (“Identification of Specific Offenses”) of the Oak Park Village Code to Add a New Section 17-1-37 (“Halloween Trick or Treating Hours”)**

Overview: The ordinance amends Chapter 17 (“Offenses”), Article 1 (“Identification of Specific Offenses”) of the Oak Park Village Code to add a new Section 17-1-37 (“Halloween Trick or Treating Hours”) in order to codify trick or treating hours in the Village.

- H. [ORD 19-93](#) **An Ordinance Authorizing the Sale of Surplus Posts, Signs, and Scrap Owned by the Village of Oak Park**

Overview: The Development Customer Services Department Parking & Mobility Services Division has various items that can be sold as surplus because they are no longer useful to the Village. The items will be sold at auction, traded in, donated or sold and/or disposed of as scrap.

- I. [RES 19-294](#) **A Resolution Approving an Independent Contractor Agreement with Third Millennium Associates, Incorporated to Provide Utility Billing Services for a Three Year Term in an Annual Amount Not to Exceed \$25,000 and Authorizing Its Execution**

Overview: The Village has been using the services of Third Millennium Associates, Incorporated (referred to herein as “TMA”) dating back to 1999. TMA provides billing and mailing services for all the Village’s utility bills pursuant to monthly data provided to them by the Village from the BS&A utility billing module. Village staff has been extremely satisfied with the services provided by TMA and no significant issues have been encountered.

- J.** [RES 19-296](#) **A Resolution Appointing the Village of Oak Park’s Authorized Representative for the Village’s Deferred Compensation and Health Savings Programs**
- Overview:** The Village of Oak Park offers employees the opportunity to save for retirement through a 457 deferred compensation program managed by ICMA-RC. Additionally, police and fire are allowed the benefit of a Post-Employment Health Plan (PEHP) through their collective bargaining agreement (CBA) which is administered by Nationwide Retirement Solutions. Both plans require an authorized signature from the Village to manage the plan documents.
- K.** [RES 19-297](#) **A Resolution Approving a License Agreement for a Pet Relief Area between the Village of Oak Park and LMC Oak Park Holdings, LLC and Authorizing its Execution**
- Overview:** Since the completion of the Emerson Apartment Complex owned and managed by LMC Oak Park Holdings, LLC, (located at Maple and Westgate) the downtown Oak Park area has experienced an increase number of dogs in the area. The Emerson building does not have a dedicated dog area. LMC Oak Park Holdings, LLC is requesting permission to improve the Village owned area in front of their building at 1132 Westgate and by creating an hygenic pet relief area that they will be responsible to maintain.
- L.** [RES 19-298](#) **A Resolution Approving a Sculpture Donation Agreement with District House LLC and Authorizing its Execution**
- Overview:** Developer, District House LLC, is responsible for securing and installing Public Art pursuant to Planned Development Ordinance 16-087 accessible to the general public at the development site. The Developer is requesting that Village allow a sculpture to be placed on the Village’s right of way next to the development. Upon installation in a manner acceptable to the Village, the developer will donate the piece to the Village of Oak Park.
- M.** [RES 19-301](#) **A Resolution Approving an Independent Contractor Agreement with All Tech Energy, Inc. for LED Viaduct Lighting Improvements at Nine Viaducts along the CTA Green Line in an Amount Not to Exceed \$40,398.85 and Authorizing its Execution**
- Overview:** The Capital Improvement Fund provides funds for the implementation of a project to upgrade the lighting of nine Village viaducts to LED lighting. Due to favorable pricing this multi-year project is proposed to be completed in one year.

- N. [RES 19-302](#) A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and Oak Park Elementary School District 97 for the Purchase of Fuel at the Village's Fueling Facility and Authorizing its Execution**

Overview: The Village maintains a fueling facility for gasoline and diesel at the Public Works Center. Elementary School District 97 approved an Intergovernmental Agreement on September 10, 2019 to continue to take advantage of the Village's bulk purchasing of fuel and thus realize a savings in fuel purchasing. The attached Intergovernmental Agreement (IGA) would formalize this service.

- O. [RES 19-303](#) A Resolution Approving a Sculpture Donation Agreement with the Oak Park Park District and Authorizing its Execution as Recommended by the Oak Park Area Arts Council**

Overview: The Village owns a sculpture called "The Gate" that was located near the Pier One store on Lake Street as part of the development of the new Maple Street. The sculpture was in need of repair and has been in storage. As part of the Village's agreement with the Oak Park Area Arts Council (Arts Council), they are responsible to maintain the Village's public art. The Arts Council contracted with the artist to repair the sculpture, however the Arts Council recommends placement of the repaired sculpture in a less high traffic/impact area such as Mills Park. The Village contacted the Park District to see if they were interested in locating this piece of art in Mills Park.

- P. [RES 19-304](#) A Resolution Approving an Independent Contractor Agreement with American Response Vehicles, Inc. to Purchase and Install Two (2) Stryker Medical Ambulance Power Load Systems and Two (2) Stryker Powered Ambulance Cots XT in an Amount Not to Exceed \$85,500.00 and Authorizing its Execution and Waiving the Village's Bid Process**

Overview: The Fire Department is requesting to purchase two power load systems which automates the process of lifting patients into the ambulance and their compatible cots for our ambulances from Stryker Medical. We have had one Stryker power load system in use for almost a year, and this purchase will equip all of our three, front-line ambulances with this injury preventive device. The cost for this equipment and installation is 100% funded by a federal grant.

- Q. [RES 19-305](#) A Resolution Appointing the Village of Oak Park's Illinois Municipal Retirement Fund Authorized Agent**

Overview: Village of Oak Park employees who work more than 1000 hours a year participate in the IMRF pension program. The plan requires an authorized agent to sign documents and administer those aspects for the benefit that are the responsibility of the Village.

- R. [RES 19-306](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Illinois Department of Healthcare and Family Services and Authorizing its Execution**
- Overview:** An Intergovernmental Agreement (IGA) has been prepared between the Village of Oak Park and the Illinois Department of Healthcare and Family Services to establish a partnership that will allow the State to “draw down” the federal share of costs for healthcare services for any emergency medical services provided by the Fire Department to Medicaid patients which will effectively reimburse a greater portion of the Village’s actual cost of services.
- S. [RES 19-299](#) **A Resolution Approving a Parking Lot Temporary License Agreement with Joseph Dombrowski and Authorizing Its Execution**
- Overview:** Since 2005 the Village has entered into License agreements for the use of Lot #116 at the northeast corner of Madison Street and Oak Park Avenue. The Village has had a License Agreement with Dombrowski Christmas Tree Farm since that time. The most recent agreement expired on December 24, 2018.
- T. [MOT 19-101](#) **A Motion to Approve the Bills in the Amount of \$2,578,306.68 from September 10, 2019 through September 30, 2019**
- Overview:** Attached is the regular list of bills paid through the Village’s accounts payable (AP) system for the period beginning September 10, 2019 through September 30, 2019. This is the most current list available.

XIII. Regular Agenda

- U. [MOT 19-106](#) **A Motion to Refer the Transportation Commission’s Recommendation to Install a Pinch Point or a Brick Street for Traffic Calming on the 500 and 600 Blocks of North Euclid Avenue to the Historic Preservation Commission for Recommendation**
- Overview:** The Village of Oak Park received petitions for traffic calming from the 500 and 600 blocks of North Euclid Avenue. The Transportation Commission recommended to install a pinch point or a brick street for traffic calming if the residents agree to pay the cost of the brick street. The two blocks of North Euclid are in the Frank Lloyd Wright-Prairie School of Architecture Historic District and staff is recommending referring the Transportation Commission’s recommendations to the Historic Preservation Commission for review before the items are reviewed by the Village Board.

- V. [ORD 19-4](#) **An Ordinance Amending Chapter 23A (“Taxes”) of the Oak Park Village Code by Adding a New Article 10 (“Cannabis Privilege Tax”)**
- Overview:** An Ordinance has been prepared to impose three percent (3%) tax on the retail sale of cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act. The ordinance proposes restricting the Village’s use of revenues received under this local tax for public safety capital expenditures in order to provide property tax debt service relief.
- W. [RES 19-310](#) **A Resolution to Adopt the 2019-2021 Village Board Protocols as Directed at the September 23, 2019 Special Meeting**
- Overview:** Attached is the Village Board Protocols for 2019-2021. Historically after each election the Village Board will discuss these protocols and make modifications if needed.
- X. [RES 19-309](#) **A Resolution to Adopt the 2019-2021 Village Board Goals as Directed at the September 23, 2019 Special Meeting**
- Overview:** Attached is a copy of the newly revised Village Board Goals for 2019-2021 as finalized at the September 23, 2019 Study Session of the Village Board. Also included, the Village Board directed staff to create a document that includes suggested Categories, Goals, Actions and Measurables.
- Y. [ORD 19-74](#) **An Ordinance Amending the Fiscal Year 2019 Annual Budget**
- Overview:** An ordinance is hereby presented to appropriate funds for FY19 which were not originally budgeted totaling \$8,689,041 (includes a carryover from 2018 of \$4,517) as well as reclassifying various budgeted amounts between or among accounts in the amount of \$163,628. The reclassification amendments are not seeking new funding but rather, merely moving budgeted funds from one account or accounts to another account or accounts.
- Z. [RES 19-307](#) **A Resolution Adopting an Updated Diversity Statement**
- Overview:** After every local election, it is tradition for the newly elected Village Board to affirm the Village’s Diversity Statement. The Village Board received a recommendation from the Community Relations Commission to make amendments to the Diversity Statement. At the May 20, 2019 Regular Meeting the Village Board voted to table making updates to the Diversity Statement. Trustees Walker-Peddakotla, Boutet, Moroney and Andrews have asked that this issue return to this meeting.

XIV. Call to Board and Clerk

XV. Adjourn