



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, November 4, 2019

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation, Personnel and Collective Negotiating.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 19-333](#) **Motion to Approve Minutes from the October 21, 2019 Regular Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Village Manager Reports

- B. [ID 19-326](#) **Review of the Village Board Meeting calendars for November and December 2019.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 19-337](#) **Board & Commission Vacancy Report for November 4, 2019**

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [MOT 19-121](#) **Motion to Consent to the Village President's Appointment of :**
Board of Health - Noel Chavez, Reappoint as Member
Civic Information Systems Commission - David Baker, Appoint as Chair
Community Design Commission - Cynthia Ross, Appoint as Member
Environment & Energy Commission - Stephen Morales, Reappoint as Member
Farmers Market Commission - Julia Knier, Reappoint as Member
Housing Programs Advisory Committee - Dominic Tocci, Reappoint as Chair
Plan Commission - Paul May, Reappoint as Member
Transportation Commission - James Thompson, Reappoint as Member

XIV. Public Hearing

- E. [ID 19-310](#) **Truth in Taxation Public Hearing for the Proposed Tax Year 2019 Property Tax Levy**

Overview:

Each year the Village Board adopts a tax levy to fund general Village operations, debt service payments, and mandatory employer contributions to the police and fire pension plans. Excluding the Oak Park Library's levy, the Fiscal Year 2020 (tax year 2019 levy) is expected to be 3.00% greater than last year's extension. Including the Oak Park Public Library levy, the increase is expected to be 4.55%.

According to state statute, a public hearing and additional posting is required when the increase is 5% or more. Although the anticipated increase is below the 5.00%, holding a truth in taxation hearing will provide the Village Board with the flexibility to increase the levy over 3.00% if needed.

XV. First Reading

- F. [ORD 19-105](#) **First Reading of An Ordinance Amending Chapter 20 ("Public Health"), Article 7 ("Garbage, Weeds and Littering") of the Oak Park Village Code Regarding Rates for Garbage, Refuse, Yard Waste and Recyclable Materials Collection Services as Reviewed at the October 24, 2019 Finance Committee Meeting**

Overview:

This Ordinance proposes to increase the fees charged for refuse, recycling and yardwaste collection and disposal. These services are provided by Waste Management to owners of residential property containing one to five units as well as Oak Park Institutional Facilities. These new rates reflect the charges for collection per the contract with Waste Management and for disposal at the West Cook County Solid Waste Agency's Regional Disposal Project.

- G. [ORD 19-108](#) First Reading of An Ordinance Amending Chapter 26 (“Water”), Article 2 (“Charges and Collections”) of the Oak Park Village Code Regarding the Rates for Water and Sewer Services as Reviewed at the October 24, 2019 Finance Committee Meeting**

Overview: This is the first reading of an Ordinance which proposes the fees charged for Water and Sewer services. Proposed are rates for the next five years (2020 - 2024) which are based on the current five year projection of water & sewer expenses. The rates were determined from the completion of the 2019 Water & Sewer Rate Study.

- H. [ORD 19-101](#) First Reading of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park**

Overview: Per the ordinance, building codes have to be reviewed and modified annually. Staff reviewed our current fees and current budget and proposed the following: (1) Adopt the updated International Code Council (ICC) Building Validation Data (BVD) chart; (2) Adjust the permit fee multipliers to reflect Village’s actual costs to administer the permit processing division; and (3) Clarify the Village fee chart by removing obsolete and duplicate fees.

- I. [ORD 19-99](#) First Reading of an Ordinance Amending Chapter 18 (“Business Licensing”), Article 2 (“Fee Schedule”), Section 8-2-1 (“License Fee Schedule”) of the Oak Park Village Code Regarding Temporary Food Establishment and Mobile Food License Fees as Reviewed at the October 28, 2019 Finance Committee**

Overview: The Health Department is recommending the Village Board amend three Temporary Food Establishment license fees and the annual Mobile Food Establishment license fee within of Chapter 18 (“Business Licensing”), Article 2 (“Fee Schedule”).

XVI. Consent Agenda

- J. [ORD 19-91](#) An Ordinance Terminating the Greater Downtown Tax Increment Redevelopment Project Area and Dissolving the Greater Downtown TIF District Special Tax Allocation Fund**

Overview: The ordinance terminates the Greater Downtown Tax Increment Redevelopment Project Area and dissolves the TIF District Special Tax Allocation Fund. Upon dissolution, no surplus distribution is anticipated in addition to the final required surplus distribution pursuant to the 2011 settlement agreement.

- K.** [ORD 19-92](#) **An Ordinance Terminating the Madison Street Business Corridor Tax Increment Redevelopment Project Area and Dissolving the Madison Street Business Corridor TIF District Special Tax Allocation Fund**
- Overview:** The ordinance terminates the Madison Street Business Corridor Tax Increment Redevelopment Project Area and dissolves the TIF District Special Tax Allocation Fund. Upon dissolution, no surplus distribution is anticipated, as all cumulative TIF increment has been contractually obligated for TIF eligible expenditures.
- L.** [RES 19-315](#) **A Resolution Approving an Amendment to the Renewal Agreement with Edwin Hancock Engineering, Co. for Design Engineering Services for the 2020 Alley Improvements Project in an Additional Amount not to Exceed \$57,500 and Authorizing its Execution.**
- Overview:** The Village is currently working with Edwin Hancock Engineering for the design and construction engineering of the 2019 Alley Improvements. Due to cost savings in the contract, Edwin Hancock was able to substantially complete the design of the 2020 green alleys from a Metropolitan Water Reclamation District grant within their current contract. The Engineering Division has requested a proposal from Edwin Hancock Engineering to complete the remaining design of the green alleys and for the two to three traditional alleys for construction in 2020. The proposal from Edwin Hancock for these design services is \$57,500.
- M.** [ORD 19-102](#) **Concur with the Historic Preservation Commission’s Recommendation and Adopt an Ordinance Amending Chapter 7 (“Building Regulations”), Article 9 (“Historic Reservation”), Section 7-9-8 (“Designation Of Historic Landmarks and Interior Historic Landmarks”) of the Oak Park Village Code to Designate the Exterior of the Building Located at 408 North Kenilworth Avenue as an Historic Landmark**
- Overview:** The local landmark designation process is authorized by Section 7-9-8 of the Oak Park Historic Preservation Ordinance and grants authority to the Village Board to designate local historic landmark status. The subject building is listed on the National Register of Historic Places (NRHP) as part of a district and is included in our local Frank Lloyd Wright historic district. The Commission approved the nomination of the property as an Oak Park Historic Landmark on October 10, 2019 as requested by the homeowners Mr. and Mrs. Mason.

- N.** [RES 19-324](#) **A Resolution Approving a Purchase Price Agreement with CDW Government LLC for the Purchase of Microsoft Software Licenses in an Amount Not to Exceed \$52,751.95 and Authorizing Its Execution and Waiving the Village's Bid Process**
- Overview:** The Information Technology department is requesting the authorization to purchase Microsoft Exchange Server and some needed Microsoft Office Standard licenses to upgrade the current Microsoft Exchange and Office 2010 environments.
- O.** [RES 19-325](#) **A Resolution Appointing Certain Chief Executives, Administrators and Managers of the Village of Oak Park to the Position of Director and Alternate Director to the West Cook County Solid Waste Agency**
- Overview:** The Village is a member of the West Cook County Solid Waste Agency (WCCSWA). The Agency is requesting all of its members update the Villages appointments to the Agency Board.
- P.** [RES 19-326](#) **A Resolution Adopting Certain Portions of the Update to the Cook County Multi-Jurisdictional Hazard Mitigation Plan**
- Overview:** The Cook County Hazard Mitigation Plan (CCHMP) Update was completed in 2019 and covers approximately 121 communities in Cook County. It was approved by both the Illinois Emergency Management Agency (IEMA) and the Federal Emergency Management Agency (FEMA). The Village Board is required to adopt this plan in order to be included in any regional projects or receive grant monies initiated by this plan.
- Q.** [RES 19-327](#) **A Resolution Authorizing the Purchase of 3,500 Tons of Rock Salt from Compass Minerals America Inc. of Overland Park, Kansas at \$78.86 Per Ton For the 2019/2020 Snow Season in an Amount Not To Exceed \$276,010.00, and Waiving the Village's Bidding Process**
- Overview:** Rock salt is used as the principal deicer for snow and ice control in an effort to mitigate hazardous road conditions. The Village participates in the State of Illinois Joint Purchasing Program for materials and equipment commonly used by municipalities such as rock salt. This program provides the assurance that orders placed by the Village will be given priority over ad hoc orders. Participation in the Joint Purchasing Program results in volume discounts which the Village could not achieve on its own as a single purchaser.

- R. [RES 19-328](#) **A Resolution Approving an Independent Contractor Agreement with Concept Plumbing, Inc. to Connect the Sump Pump Drains in the Village Hall Geothermal Vault to the Taylor Street Sewer in an Amount Not to Exceed \$49,517.43 and Authorizing its Execution**

Overview:

This item includes connecting the existing sump pit drain lines in the Council Chambers geothermal vault at the northeast corner of Village Hall to the existing sewer on Taylor Street. In addition, as alternate #1, this project also includes increasing the depth of the two existing sump pits in the same geothermal vault from two inches to twelve inches.

- S. [MOT 19-110](#) **A Motion to Approve the Bills in the Amount of \$4,679,430.71 from October 1, 2019 through October 28, 2019**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning October 1, 2019 through October 28, 2019. In addition, attached is the payroll summary for September 2019.

XVII. Regular Agenda

- T. [RES 19-329](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Board of Education of Oak Park Elementary School District 97 Regarding a License for District 97's Usage of a Village Underground Fiber Optic Cabling System and Authorizing its Execution**

Overview:

This is an intergovernmental agreement between the Village and Elementary School District 97 (D97) allowing District 97 to share the use of a Village fiber optic cabling system for up to a 20 year term subject to its future construction as recommended in the FY20 budget.

- U. [MOT 19-117](#) **A Motion to Waive the Independent Financial Audit Requirements of Section 11.1 of the 2019 Funding Grant Agreement ("Agreement") between the Village and the Oak Park Regional Housing Center until November 30, 2019**

Overview:

On December 10, 2018, the Village Board approved funding for specific services to be provided by the Oak Park Regional Housing Center (OPRHC) in 2019 subject to an Agreement which identified service and reporting requirements. Pursuant to Section 11.1 of the Agreement, the OPRHC shall conduct an annual audit by an independent audit/accounting firm by June 30th annually and a copy of the audit report shall be provided to the Village within thirty (30) days of its receipt. The Board is asked to consider waiving that requirement until November 30, 2019.

XVIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Boutet)

- V. [ORD 19-104](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Term and Classification”), Section 3-4-2 (“Classification and Number of Liquor Licenses and Fees”) of the Oak Park Village Code Regarding the Restaurant B-6 Bring-Your-Own (“BYO”) Liquor License Classification**

Overview: The ordinance sets forth certain amendments to the Bring-Your-Own (“BYO”) liquor license classification as recommended by the Liquor Control Review Board.

XIX. Call to Board and Clerk

XX. Adjourn