



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, January 27, 2020

7:00 PM

Village Hall

Special Meeting (acting as a Regular) at 7:00 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Special Meeting (acting like a Regular Meeting) at 7:30 p.m. in the Council Chambers.

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of a Motion to Adjourn to Executive Session to Discuss Collective Bargaining

IV. Adjourn to Executive Session

V. Reconvene to Special Meeting (acting like a Regular Meeting) in the Council Chambers and Call to Order

VI. Roll Call**VII. Agenda Approval****VIII. Minutes**

- A. [ID 20-047](#) **Motion to Approve Minutes from the January 13, 2020 Special Meeting and the January 21, 2020 Regular Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment**X. Village Manager Reports****XI. Village Board Committees**

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Consent Agenda

- B. [RES 20-016](#) **A Resolution Approving Expenditures For Annual Unified Parking Citation and Permit Management System Services with Passport Labs, Inc. in an Amount Not to Exceed \$330,000 for Fiscal Year 2020**

Overview:

The Village previously adopted Resolutions 14-21 and 18-872 to execute agreements with Passport for services related to the issuance of electronic parking permits and vehicle stickers, mobile parking meter payments, and the issuance of parking citations. In addition, Passport passes through fees related to printing and postage for fines.

- C. [RES 20-020](#) **A Resolution Approving an Independent Contractor Agreement with Garaventa USA, Inc. to Replace the ADA Chair Lift at the Village Hall Main Entrance in an Amount Not to Exceed \$38,274.60 and Authorizing its Execution**

Overview:

This item includes replacing the existing ADA Chair Lift located at the main entrance of Village Hall with a new chair lift.

- D. [RES 20-021](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with A & B Landscaping and Tree Service, Inc. for Fiscal Year 2020 Parkway Tree Stump Removal Services in an Amount Not to Exceed \$130,000.00 and Authorizing its Execution**
- Overview:** In December 2017 the Village Board approved entering into an Independent Contractor Agreement with A & B Landscaping and Tree Service, Inc. for Fiscal Year 2018 Parkway Tree Stump Removal Services. The Agreement provides for two possible renewals. It is proposed to exercise the second of the two possible renewals with A & B Landscaping and Tree Service, Inc. for Fiscal Year 2020 Parkway Tree Stump Removal Services.
- E. [RES 20-022](#) **A Resolution Approving a Professional Services Agreement with Susan Davis Brunner to Act as an Administrative Law Judge for the Village of Oak Park for a One Year Period and Authorizing Its Execution**
- Overview:** The Village annually hires administrative law judges under contract for the Village's Administrative Adjudication. The law judge conducts hearings of alleged violations of Village Ordinances. The addition of juvenile night court has increased their hours.
- F. [RES 20-023](#) **A Resolution Approving a Professional Services Agreement with Rhonda Sallee' to Act as an Administrative Law Judge for the Village of Oak Park for a One Year Period and Authorizing Its Execution**
- Overview:** The Village annually hires administrative law judges under contract for the Village's Administrative Adjudication. The law judge conducts hearings of alleged violations of Village Ordinances. The addition of juvenile night court has increased their hours.
- G. [RES 20-024](#) **A Resolution Approving a Professional Services Agreement with Gilbert Grossi to Act as an Administrative Law Judge for the Village of Oak Park for a One Year Period and Authorizing Its Execution**
- Overview:** The Village annually hires administrative law judges under contract for the Village's Administrative Adjudication. The law judge conducts hearings of alleged violations of Village Ordinances. The addition of juvenile night court has increased their hours.
- H. [RES 20-025](#) **A Resolution Approving a Professional Services Agreement with Carrie B. Washington to Act as an Administrative Law Judge for the Village of Oak Park for a One Year Period and Authorizing Its Execution**
- Overview:** The Village annually hires administrative law judges under contract for the Village's Administrative Adjudication. The law judge conducts hearings of alleged violations of Village Ordinances. The addition of juvenile night court has increased their hours.

- I. [RES 20-027](#) **A Resolution Approving a Professional Services Agreement with Brian R. Porter to Act as an Administrative Law Judge for the Village of Oak Park for a One Year Period and Authorizing Its Execution**

Overview:

The Village annually hires administrative law judges under contract for the Village's Administrative Adjudication. The law judge conducts hearings of alleged violations of Village Ordinances. The addition of juvenile night court has increased their hours.

- J. [RES 20-029](#) **A Resolution Approving an Agreement for Baliff Services with Joseph Giammona for a One-Year Period and Authorizing Its Execution**

Overview:

This is an annual agreement to provide security during administrative adjudication hearings.

- K. [RES 20-032](#) **A Resolution Approving an Independent Contractor Agreement with Christy Webber & Company for Village Wide Container Seasonal Display and Maintenance Services in 2020 in an Amount not to Exceed \$120,000.00 and Authorizing its Execution**

Overview:

In October of 2019 the Village requested bids for three separate landscaping contracts under a Comprehensive Landscaping Bid. One of the contracts, the Container Seasonal Display and Maintenance services for 2020, is proposed to be awarded to the low responsive bidder Christy Webber & Company, of Chicago, IL.

- L. [RES 20-034](#) **A Resolution Approving a Professional Services Agreement with Chastain & Associates LLC for Permit Plan Review and Inspection Services for the Public Works Department in an Amount Not To Exceed \$150,000 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from Chastain & Associates to provide permit plan review and inspection services for the Public Works Department in 2020. Chastain & Associates provided these same services in 2019 and will utilize the same staff.

M. [RES 20-037](#) Resolutions Awarding Multi Family Housing Incentives Grants and Authorizing the Execution of Marketing Services Agreements as Reviewed by the Housing Programs Advisory Committee

1. MSA 1901-G with \$6,900 grant
2. MSA 1902-G with \$10,000 grant
3. MSA 1903-G with \$8,200 grant
4. MSA 1904-G with \$5,200 grant
5. MSA 1905-G with \$6,900 grant
6. MSA 1907-G with \$10,000 grant
7. MSA 1908-G with \$5,600 grant
8. MSA 1911-G with \$10,000 grant
9. MSA 1913-G with \$10,000 grant
10. MSA 1914-G with \$10,000 grant
11. MSA 1915-G with \$10,000 grant
12. MSA 1919-G with \$10,000 grant
13. MSA 1922-G with \$10,000 grant
14. MSA 1923-G with \$10,000 grant
15. MSA 1926-G with \$10,000 grant
16. MSA 1927-G with \$7,200 grant
17. MSA 1928-G with \$10,000 grant

Overview:

These resolutions would approve funding for seventeen (17) Multi-Family Incentives Grants and authorize the execution of 3-year marketing services agreements to support each one.

N. [RES 20-039](#) Resolutions Approving Marketing Services Agreements and Authorizing their Execution as Reviewed by the Housing Programs Advisory Committee

1. MSA 1906
2. MSA 1909
3. MSA 1910
4. MSA 1912
5. MSA 1916
6. MSA 1917
7. MSA 1918
8. MSA 1920
9. MSA 1921
10. MSA 1924
11. MSA 1925
12. MSA 1929
13. MSA 1930

Overview:

These resolutions would authorize the execution of thirteen (13) one-year Marketing Services Agreements, which would allow building owners to receive affirmative marketing services from the Oak Park Regional Housing Center.

- O. [RES 20-043](#) **A Resolution Approving a Purchase Agreement with Zoll Medical Corporation for Two (2) Cardiac Monitors in an Amount not to Exceed \$61,982.80 and Authorizing Execution of the Purchase**

Overview:

Two of the seven cardiac monitors used by the Fire Department obtained in 2012 have exceeded their effective life cycle and are no longer supported with parts or software by the manufacturer. Industry standards also recommend replacement of monitors after eight years.

- P. [MOT 20-005](#) **A Motion to Approve the Bills in the Amount of \$1,722,677.19 from January 4, 2020 through January 21, 2020**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning January 4, 2020 through January 21, 2020.

XIII. Regular Agenda

- Q. [RES 20-006](#) **A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and the Oak Park Regional Housing Center in the Amount of \$300,000 for 2020 and Authorizing Its Execution.**

Overview:

This is the annual agreement adopted by the Village to provide funding for this agency from general revenue funds for a total of \$300,000. A contract for Community Development Block Grant (CDBG) funding was approved on November 18, 2019.

XIV. Call to Board and Clerk

XV. Adjourn