



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, March 2, 2020

7:00 PM

Village Hall

Regular Meeting at 7:00 p.m., Room 130. The Village Board is expected to adjourn immediately to Executive Session at 7:00 p.m. in Room 130 and then reconvene the Regular Meeting at 7:30 p.m. in the Council Chambers.

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Minutes and Personnel.

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 20-095](#) **Motion to Approve Minutes from the February 18, 2020 Regular Meeting and February 24, 2020 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamations

- T. [ID 20-106](#) **Motion to Approve Proclamation for AmeriCorps Week March 8-14, 2020 .**

XI. Village Manager Reports

- B. [MOT 20-008](#) **A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of December 31, 2019**

Overview:

On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which assesses year-to-date revenues and expenditures.

- C. [ID 20-099](#) **Review of the Revised Village Board Meeting Calendars for March, April and May 2020.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Consent Agenda

- D. [MOT 20-016](#) **A Motion to Concur with the Transportation Commission's Recommendation to Add Four (4) Parking Spaces to the Z3 Overnight Zone on the 400 Block of North Taylor Avenue**

Overview:

Staff presented a Petition to Extend Z3 overnight permit parking on the 400 Block of North Taylor which is currently within 500 feet of an R-7 Multi-family Zoning District and is thus, eligible for inclusion in the Z3 Overnight Parking Zone. After a hearing, the Transportation Commission supports the addition of the four (4) overnight parking spaces.

- E. [ORD 20-017](#) **An Ordinance Establishing a Temporary Moratorium on the Enforcement of Section 15-1-4 ("Trucks and Buses Prohibited, Locations") of the Oak Park Village Code to Allow Truck Traffic on Chicago Avenue, Forest Avenue, and Ontario Street until December 31, 2020 in the Village of Oak Park**

Overview:

The Lake Street Water and Sewer Project and Streetscape Project will include closures of portions of Lake Street. Through traffic on Lake Street will be detoured to Chicago Avenue during the projects. Smaller detours will be posted for full road closures in portions of Downtown Oak Park to allow traffic to flow around the closures on Forest Avenue and Ontario Street. The moratorium on enforcement of Section 15-1-4 of the Village Code allows trucks to use these various detour routes which normally do not allow for truck traffic.

- F. [RES 20-077](#) **A Resolution Approving an Independent Contractor Agreement With Total Parking Solutions, Inc. for the Purchase and Installation of Twenty-Eight (28) Cale Paystations as a Sole Source Vendor in an Amount Not to Exceed \$250,000, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

The Contractor, Total Parking Solutions, Inc., shall provide twenty-eight (28) Cale paystations inclusive of installation and Weboffice (back office software and support). This purchase and installation will continue the Village's plan to convert legacy coin-operated parking meters to paystations. In 2017, this vendor participated in a bid process as part of the parking pilot program. Since that time Total Parking Solutions was the selected vendor for installing various paystations. Staff recommends continuing with Total Parking Solutions for consistency in the technology.

- G. [RES 20-089](#) A Resolution Approving an Independent Contractor Agreement with Revcon Technology Group, Inc. for the Service and Maintenance of Parking Access and Revenue Control Systems at Village Parking Garages in an Amount Not to Exceed \$45,000, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

The contractor, Revcon Technology Group, Inc. (Revcon) will service and maintain the parking access and revenue control equipment (TIBA system) at the Holley Court, Avenue, Lake & Forest and OPRF High School Parking Garages on an as-needed basis for the remainder of 2019, in an amount not to exceed \$45,000. This is a sole source contract, since Revcon is the only Illinois dealer and servicer of the TIBA system. Timely service and maintenance to the equipment is necessary to ensure a convenient, reliable parking experience for residents of and visitors to Oak Park.

- H. [RES 20-082](#) A Resolution Approving a Supplemental Intergovernmental Agreement between the Park District of Oak Park and the Village of Oak Park Regarding Locations for Parking and Authorizing Its Execution**

Overview:

Historically, the Village has entered into a License Agreement for the use of the parking lots owned by Harvey Madison Development, LLC (Parking lots #44, #56, #58). Harvey Madison Development, LLC transferred ownership of parking lots #44, #56 and #58 to the Park District of Oak Park in 2019. This agreement will consolidate all permits from the three parking lots mentioned into one (1) parking lot (#44) for Village use.

- I. [RES 20-087](#) A Resolution Authorizing the Submission of an Illinois Department of Transportation (IDOT) Sustained Traffic Enforcement Program (STEP) Grant Application that Focuses on High Visibility Traffic Enforcement During Specific Dates and Times of the Year, Primarily Around National Holidays**

Overview:

This resolution authorizes staff to submit an application for the IDOT STEP grant that is designed to enhance enforcement efforts aimed at reducing fatalities and serious injuries on some of the deadliest times of the year for vehicle travel. The IDOT STEP grant would fund 100% of the costs associated with these enforcement efforts.

- J. [RES 20-090](#) A Resolution Approving a Water Meter and Water Meter Parts Purchase Price Agreement with Ferguson Enterprises, LLC, d/b/a Ferguson Waterworks in an Amount not to Exceed \$100,000.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**

Overview:

This item is for the purchase of water meters and water meter parts as part of the Public Works Departments continuation of maintaining the the water meter system. This is primarily a purchase for maintenance work and not part of the overall budgeted meter replacement program which is expected to be brought forward to the Board in Q3 2020.

- K. [RES 20-094](#) A Resolution Approving the Renewal of an Independent Contractor Agreement with GA Paving, LLC for Village Wide Utility Pavement Patching Services in 2020 in an Amount not to exceed \$200,000.00 and Authorizing its Execution**
- Overview:** The Public Works Department makes repairs to the underground water distribution and sewer collection systems. These repairs require excavation of the public streets which then must be repaired in a timely manner. To assist the Village, contractors are utilized to make these repairs. This item would allow for renewal of the Independent Contractor Agreement with GA Paving for 2020.
- L. [RES 20-095](#) A Resolution Approving the Purchase and Planting of Parkway Trees through Contracts Secured by the Suburban Tree Consortium in an Amount Not to exceed \$125,000.00 for the 2020 Tree Planting Program and Waiving the Village's Bid Process for Said Purchase**
- Overview:** The Village purchases and plants approximately 300 - 500 parkway trees annually. Most of these trees replace those removed due to disease, insect infestation, damage, or safety considerations. The Village has contracted for tree purchasing and planting through the Suburban Tree Consortium (STC) for many years.
- M. [RES 20-096](#) A Resolution Approving an Independent Contractor Agreement with Everest Snow Management, Inc. for Village Wide Parkway Tree Watering Services in 2020 in an Amount not to Exceed \$45,000.00 and Authorizing its Execution**
- Overview:** In January of 2020 Village staff requested bids for Village wide tree watering services. Staff proposes to award the contract to the low responsive bidder, Everest Snow Management, Inc. of Hickory Hills, IL.
- N. [RES 20-097](#) A Resolution Approving the Purchase of One 2020 Ford F250 Pickup Truck with Plow from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative Joint Purchasing Program in an Amount Not to Exceed \$35,762.00 and Waiving the Village's Bid Process for the Purchase**
- Overview:** The Fiscal Year 2020 Water and Sewer Fund budget includes the replacement of one 2008 Chevrolet Pickup truck with plow. The existing truck will be replaced with a 2020 Ford F250 Pickup truck with plow. The Suburban Purchasing Cooperative (SPC) Joint Purchasing Program awarded the bid to Currie Motors of Frankfort, Illinois.

- O. [RES 20-098](#) **A Resolution Approving an Amendment to the Contract with Trine Construction Corp. for Project 19-1, Lake Street Sewer and Water Main Improvements, to Change the Not To Exceed Amount from \$1,862,000 to \$2,190,623 and Authorizing its Execution as Reviewed at the September 9, 2019 Special Meeting**
- Overview: As discussed at the September 9, 2019 Board meeting, a change order for the Lake Street Sewer and Water project is required since the project was deferred from 2019 to 2020. The change order reflects the increased costs for materials and labor as well as additional work to replace defective water valves and additional sewer lining. These changes total approximately \$328,623 and adjust the previously approved contract amount of \$1,862,000 to \$2,190,623.
- P. [RES 20-099](#) **A Resolution Approving and Adopting the Village of Oak Park's Official Zoning Map**
- Overview: Annually, the Village is required to approve a map showing "the existing uses, divisions, restrictions, regulations and classifications" of property pursuant to 65 ILCS 5/11-13-19, as the official zoning map of the Village of Oak Park.
- Q. [RES 20-105](#) **A Resolution Approving an Intergovernmental Agreement for Alcoholic Liquor License Compliance Checks in Coordination with the Oak Park Township's Strategic Prevention Framework Project and Authorizing its Execution**
- Overview: This is an Intergovernmental Agreement (IGA) between the Village of Oak Park and the Oak Park Township to fund costs associated with alcoholic liquor license compliance checks on businesses to be conducted by the Oak Park Police Department.
- R. [RES 20-108](#) **A Resolution Amending the Village Manager's Employment Agreement**
- Overview: As provided for in the Village Manager's agreement, an amendment is being presented at the request of the President and Board of Trustees.

XIV. Regular Agenda

- S. [ORD 20-016](#) **An Ordinance Amending Chapter 15 ("Motor Vehicles and Traffic"), Article 1 ("In General"), Section 27 ("Parking Pilot Program") of the Oak Park Village Code**
- Overview: The proposed ordinance will amend some parking restrictions within the Parking Pilot Program area, allowing for a one-hour time limit on residential blocks adjacent to or within 500 feet from a business district and allow staff to add, alter and/or remove time limits on blocks within the Parking Pilot Program. Currently, only three blocks within the entire Parking Pilot Program, have requested the type of change.

XV. Call to Board and Clerk

XVI. Adjourn