



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, February 18, 2020

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us.

Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Personnel

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 20-083](#) **Motion to Approve Minutes from the February 3, 2020 Regular Meeting and February 10, 2020 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [ID 20-087](#) **Motion to Approve Proclamation Supporting the United States Congress Enacting the Energy Innovation and Carbon Divide Act of 2019.**
- C. [ID 20-088](#) **Motion to Approve Proclamation Supporting the designation of Oak Park Conservatory Stop on the CTA Blue Line at Oak Park Avenue.**

XI. Village Manager Reports

- D. [ID 20-080](#) **Review of the Village Board Meeting calendars for February, March and April 2020.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- E. [ID 20-089](#) **Board & Commission Vacancy Report for February 18, 2020.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- F. [ID 20-085](#) **Motion to Consent to the Village President's Appointment of:
Citizen Police Oversight Committee - Curtis Lott, Appoint as Member**

XV. Consent Agenda

- H. [RES 20-035](#) **A Resolution Approving an Amendment to the Professional Services Agreement Between the Village of Oak park and Engineering Resources Associates, Inc. for Design and Construction Engineering for Project Number 18-1, Water and Sewer Main Improvements, to Change the Not to Exceed Amount from \$186,364 to \$246,285 and Authorizing its Execution**

Overview:

In May of 2018 the Village of Oak Park entered into an agreement with Engineering Resource Associates for the design and management of the Water and Sewer Main Improvements, Project 18-1. During construction additional work was required beyond the original scope primarily due to the additional work and extended construction duration associated with unforeseen conditions that required replacement of defective large diameter water main valves on Berkshire Street. The various changes total \$59,921 and adjust the previously approved contract amount of \$186,364 to \$246,285.

- I. [RES 20-059](#) **A Resolution Approving a Professional Services Agreement with Center for Neighborhood Technologies for Administering the 2020 Rain Ready Grant Program in an Amount not to exceed \$53,500 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from the Center for Neighborhood Technologies (CNT) to administer the 2020 Rain Ready Grant program. CNT previously administered the 2018 and 2019 grant programs and has overseen similar grant programs in the Chicagoland Area. Their work includes performing site assessments, working with homeowners on recommendations for improvements to address their individual storm water needs, and ensuring the improvements are completed according to the grant's requirements.

- J. [RES 20-067](#) **A Resolution Authorizing the Purchase of a 2020 Ford Transit Connect Cargo Van, from Roesch Ford of Bensenville, Illinois through the Suburban Purchasing Cooperative Joint Purchasing Program in an Amount not to exceed \$25,183.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fiscal Year 2020 Parking Fund includes the replacement of a maintenance van, a 2011 Ford Transit Connect, to be replaced with a 2020 Ford Transit Connect XL cargo van. The vehicle is being purchased through the Suburban Purchasing Cooperative (SPC) in order to take advantage of the volume discounts involved in such joint purchasing efforts. The SPC awarded the bid to Roesch Ford of Bensenville, Illinois.

- K.** [RES 20-069](#) **A Resolution Approving a Five-Year Independent Contractor Agreement with Telcom Innovations Group LLC for Mitel Telephone and Voicemail Systems Maintenance in an Amount Not to Exceed \$18,922.43 Annually and Authorizing Its Execution**
- Overview:** A Request for Proposals for Mitel Telephone and Voicemail Systems Maintenance was sent on January 13, 2020. A total of three vendors submitted proposals for both three and five-year terms. Telcom Innovations Group, LLC. Was the lowest proposal.
- L.** [RES 20-072](#) **A Resolution Approving the Purchase of a 2020 Ford Hybrid Escape from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative Joint Purchasing Program in an Amount not to Exceed \$27,213.00 and Waiving the Village’s Bid Process for the Purchase**
- Overview:** The Fiscal Year 2020 Fleet Replacement Fund includes the replacement of a Parking Enforcement vehicle, a 2012 Ford Escape, with a 2020 Ford Hybrid Escape. The vehicle is being purchase through the Suburban Purchasing cooperative (SPC) in order to ta advantage of the volume discounts involved in such joint purchasing efforts. The SPC awarded the bid to Currie Motors of Frankfort, Illinois.
- M.** [RES 20-073](#) **A Resolution Approving a Purchase Price Agreement with Gallagher Materials Corp. for the Purchase of Unique Paving Material Cold Mix Asphalt Patching Material in 2020 in an Amount Not to Exceed \$35,000.00 and Authorizing its Execution**
- Overview:** The Public Works Street Services Division uses Unique Paving Material (UPM), a high-performance asphalt patching material, to fill pot holes year-round and also for temporary street patching when hot-mix asphalt is not available. This item allows for a purchase price agreement for the acquisition of the materials in 2020.
- N.** [RES 20-078](#) **A Resolution Approving an Independent Contractor Agreement With Total Parking Solutions, Inc. for the Service, Maintenance and Cellular Connectivity of Fifty-Three (53) Cale Paystations in an Amount Not to Exceed \$62,875 and Authorizing its Execution**
- Overview:** The Contractor, Total Parking Solutions, Inc., will service and maintain fifty-three (53) Cale paystations on a quarterly basis, located throughout the Village. Additionally, Total Parking Solutions, Inc. will provide cellular connectivity to ensure constant communication to the Cale WebOffice Monitoring server for the fifty-three (53) Cale paystations. Regular maintenance and cellular connectivity are necessary to ensure a convenient, reliable parking experience to residents and visitors of Oak Park.

- O. [RES 20-080](#) **A Resolution Approving a Professional Services Agreement with Walker Parking Consultants/Engineers, Inc. to Provide Repair Documents, Construction Administration and Observation of the Holley Court Parking Structure Repairs in an Amount Not to Exceed \$37,200, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

Walker Parking Consultants/Engineers, Inc. was originally selected through the Village's 2016 Request for Proposal process, to prepare construction documents for bid and provide oversight and administration of repairs for the Holley Court Parking Garage. Walker Parking Consultants/Engineers, Inc. handled phases 1 and 2 of the Holley Court Parking Garage repairs. Due to the outstanding, on-budget work by Walker Parking Consultants, the Village staff is recommending waiving the bid process for the completion of this final (3rd) year and phase of the improvement project.

- P. [RES 20-081](#) **A Resolution Approving an Independent Contractor Agreement with J. Gill & Co. for Repairs to the Holley Court Parking Structure in an Amount Not to Exceed \$335,000, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

This recommendation is for the final year of a three (3) year improvement project of the Holley Court Parking Garage. Staff is recommending waiving the bid process since J. Gill & Company was the low bidder for the prior garage repairs having been completed during phase 1 improvements (floors 5 and 6) in 2018 and phase 2 improvements (floors 3 and 4) in 2019. This contract is for phase 3 (floors 1 and 2).

- Q. [RES 20-083](#) **A Resolution Requesting Village of Oak Park Geographic Information System Data from the Cook County Assessor's Office**

Overview:

The Cook County Assessor's Office maintains geographic information system data related to all of the tax parcels in Cook County. The Cook County Assessor's Office will share this data with a local municipality by means of an annually renewable intergovernmental agreement. This Resolution is the Village's annual request for geographic information system data from the Cook County Assessor's Office for the 2018 tax year.

- R.** [RES 20-084](#) **A Resolution Authorizing the Submission of a Federal Surface Transportation Program Grant Applications for the Austin Boulevard, Division Street, and North Avenue Improvement Projects**
- Overview:** The adopted 2020-2024 Capital Improvement Plan includes the resurfacing of Austin Boulevard, Division Street, and North Avenue in the next 5 years. The North Central Council of Mayors recently released a call for projects to apply for Federal Surface Transportation Program (STP) funds for federal fiscal years 2021 to 2025. STP funds can only be used on roads within the Federal Highway system which are typically higher volume arterial streets. Of the upcoming planned projects on major roadways, the Austin Boulevard, Division Street, and North Avenue projects best fit the requirements associated with these STP funds and the scoring metrics for the grant applications.
- U.** [RES 20-092](#) **A Resolution Authorizing the Village of Oak Park to Enter Into a Collective Bargaining Agreement and a Memorandum of Agreement with the Illinois Fraternal Order of Police Labor Council Representing the Oak Park Lieutenants and Sergeants Association for the Period of January 1, 2020 to December 31, 2022**
- Overview:** Staff negotiated a successor Collective Bargaining Agreement and Memorandum of Agreement (“MOA”) with the Illinois Fraternal Order of Police Labor Council Representing the Lieutenants and Sergeants Association. This item authorizes the Village Manager to execute the Agreement and the MOU.
- X.** [MOT 20-011](#) **A Motion to Approve the January 2020 Monthly Treasurer’s Report for All Funds**
- Overview:** The unaudited January 31, 2020 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village’s cash and investment balances.
- Y.** [MOT 20-012](#) **A Motion to Approve the Bills in the Amount of \$3,755,998.14 from January 22, 2020 through February 10, 2020**
- Overview:** Attached is the regular list of bills paid through the Village’s accounts payable (AP) system for the period beginning January 22, 2020 through February 10, 2020. In addition, attached is the payroll summary for January 2020.

XVI. Regular Agenda

Z. [ORD 20-019](#) An Ordinance Approving an Amendment to the Real Estate Purchase Agreement for the Property at 6641-6643 North Avenue, Oak Park, Illinois between the Village of Oak Park and OKLO IKAYA, LLC and Authorizing its Execution

Overview: On November 19, 2018, the Village Board approved a recommendation by the Oak Park Economic Development Corporation (Oak Park EDC) to authorize the sale of Village owned property at 6641-43 North Ave, Oak Park, Illinois to OKLO IKAYA, LLC. Based on a recommendation from the Oak Park EDC, an amended Real Estate Purchase Agreement is being presented with decreases the purchase price to \$1.00 and provides for a \$45,000 incentive to the purchaser.

AA. [RES 20-066](#) A Resolution Approving a Professional Services Agreement with Illinois Community Choice Aggregation Network, LLC, in an Amount Not to Exceed \$25,000 and Authorizing its Execution

Overview: The Village has been working with Mark Pruitt, Principal of the Illinois Energy Choice Aggregation Network (ICCAN), on municipal energy aggregation and advisory services for the Village of Oak Park. The firm specializes in advising and supporting municipalities in developing and managing municipal aggregation and other energy procurement activities. The firm has advised on municipal aggregation issues, policy and program development in Illinois, Ohio, New York, and California and is a partner and member of LEAN Energy US, a national non-profit that advocates for best-practices in municipal aggregation policy and programming.

AB. [RES 20-093](#) A Resolution Approving an Agreement with FGM Architects, Inc. for Architectural and Engineering Schematic Design Services for the Oak Park Police Department in an Amount Not to Exceed \$322,600 and Authorizing its Execution

Overview: The Police Department Space Needs Assessment was presented and discussed at the November 25, 2019, Special Meeting of the Village Board. Subsequently, the FY20 Capital Fund Budget was adopted to include funding for the professional services necessary to move forward with the next steps and determine the scope of repair, re-purposing and/or replacement of the Oak Park Police Department Facility. This Agreement will authorize the next phase of Schematic Design which will begin with a Village Board Special Meeting (tentatively scheduled for the March 9, 2020) to gather Village Board input and direction on the proposed project's scope and costs.

- G.** [ORD 20-015](#) **An Ordinance Amending Chapter 15 (“Motor Vehicles and Traffic”), Article 3 (“Parking Meters, Parking Permits, and Municipal Attendant Parking Lots”), Section 18 (“Parking Rates; Parking Meters, Pay by Space Machines, Village Operated Parking Structures, Permit, Extended Pass, Valet and Daytime On Street Permit Parking”) (I) and (K) of the Oak Park Village Code**

Overview:

On occasion, staff will present the Village’s Overnight Permit Parking Map to the Village Board for codification. This map identifies all existing overnight permit parking options including lots and zones, inclusive of changes recommended to date by the Transportation Commission and authorized by the Village Board.

- S.** [RES 20-085](#) **A Resolution Approving an Amendment to the Construction Agreement with The Baltimore & Ohio Terminal Railroad Company for Construction of the Bridge Rehabilitation Project Over the Railroad’s Property to Extend the Termination Date and Authorizing its Execution**

Overview:

The Village previously entered into an agreement with the Baltimore & Ohio Terminal Railroad Company for the 2018 bridge rehabilitation project occurring over the railroad’s property. The amendment to the agreement is required to extend the termination date of the agreement to allow for the current bridge rehabilitation project to proceed for the repair work on the East Avenue Bridge over the railroad property and to also include Lombard Avenue for any future planned work.

- T.** [RES 20-091](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and Oak Park and River Forest High School District No. 200 for School Resource Officers and Authorizing its Execution**

Overview:

An amendment to the 2014 Intergovernmental Cooperation Agreement (IGA) between the Village and Oak Park River Forest High School District 200 has been prepared to incorporate changes in State Law to the Illinois School Code and the Juvenile Court Act related to records and information sharing. The other parameters of the 2014 IGA have not been changed which provided for an officer to be contractually detailed to the Oak Park River Forest High School and establishes the financial partnership with the District 200 for this assignment. The initial partnership for SROs in the High School dates back to an agreement between the Village and D200 in 1999.

- V.** [MOT 20-003](#) **A Motion to Concur with the Oak Park Economic Development Corporation (Oak Park EDC) Recommendation to Consider a Modification of Planned Development Timelines and Refer the Applicable Oak Park Zoning Ordinance Text Amendment to the Plan Commission for Public Hearing and Recommendation**

Overview:

This request was proposed by the Oak Park EDC to review existing timelines for Planned Development Applications found in the Effect of Approval or Denial and Expiration section of the Village’s Zoning Ordinance (14.5(G)).

- W. [MOT 20-010](#) **A Motion to Concur with the Transportation Commission's Recommendation to Remove the First Three Parking Spaces on the East Side of Euclid Avenue North of Lake Street, Restrict the Former Parking Spaces Area as a No Parking Anytime Zone, and Evaluate the Immediate Area in Order to Provide Replacement Parking**

Overview:

The intersection of Lake Street and Euclid Avenue is a traffic signalized intersection. Traffic congestion has increased at the entrance to the north leg of the intersection. Removing the first three parking spaces on the east side of Euclid Avenue north of Lake Street and restricting the area where the parking spaces were located as a No Parking Anytime zone would open up the entrance to the north leg of Euclid Avenue and would improve the safety and efficiency of the north leg of this traffic signalized intersection.

XVII. Call to Board and Clerk

XVIII. Adjourn