



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, October 19, 2020

6:30 PM

Village Hall

A Regular Meeting is being conducted remotely at 6:30 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be read into the record during Non-Agenda public comment or Agenda public comment, as an individual designates. Statements will be provided to the Village Board in their entirety as a single document. Please follow the instructions for submitting a statement provided below. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be direct to 708-358.5672 or email clerk@oak-park.us.

Instructions for Remote Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Individuals are asked to email statements to publiccomment@oak-park.us, to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Remote Agenda Public Comment

Public statements for an agenda item of up to three minutes will be read into the record. Individuals are asked to email statements to publiccomment@oak-park.us, to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. The Village Board permits a maximum of three statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

I. Call to Order**II. Roll Call****III. Agenda Approval****IV. Minutes**

- A.** [MOT 20-066](#) **Motion to Approve Minutes from Regular Remote Meeting of October 5, 2020 and Special Remote Meeting of October 12, 2020 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment**VI. Village Manager Reports****VII. Village Board Committees**

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

VIII. Consent Agenda

- B.** [ID 20-229](#) **Partner Agency 2019 Year End Reports and 2020 January Through June Reports**

Overview:

The Village of Oak Park assists in funding seven (7) partner agencies that serve residents and customers of Oak Park. The seven Partner Agencies include the following: Downtown Oak Park, Oak Park Area Arts Council, Oak Park Economic Development Corporation, Oak Park Housing Authority, Oak Park Regional Housing Center, Oak Park Residence Corporation and Visit Oak Park. These seven (7) partner agencies have submitted 2019 reports and 2020 report, attached hereto for review. Additional third quarter reporting will be forthcoming, from several partner agencies, in October.

- C. [RES 20-153](#) **A Resolution Approving a Professional Services Agreement with First Responders Wellness Center, LLC to Provide Mental Wellness Checks for the Village's Police Department for a One Year Term with An Option to Renew for Two Additional One Year Terms for an Annual Amount Not to Exceed \$19,965 and Authorizing its Execution**

Overview:

On April 13, 2020, the Village of Oak Park Police Department posted a request for proposals from qualified firms that wished to administer officer wellness checks. After a thorough evaluation, First Responders Center was chosen as the preferred provider.

- D. [RES 20-219](#) **A Resolution Approving an Amendment to the Renewal of an Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co. to Change the Not to Exceed Amount from \$23,656.55 to \$28,155.00 for Elevator Repair and Testing Services in 2020 and Authorizing its Execution**

Overview:

In anticipation of additional unplanned elevator repair and testing services needed at Village Hall, the Public Works Center and three parking garages throughout the remainder of 2020, staff is submitting an Amendment to the Independent Contractor Agreement with Anderson Elevator increasing the agreement from \$23,656.55 to \$28,155.00.

- E. [RES 20-220](#) **A Resolution Approving an Amendment to the Purchase Price Agreement with SNI Solutions, Inc. for the Purchase of Winter De-icing Materials to Change the Not to Exceed Amount from \$25,000 to \$28,500.00 in Fiscal Year 2020 and Authorizing its Execution**

Overview:

The Public Works Department and Parking Services Division use de-icing materials in response to snow and ice conditions. This item allows for the purchase of additional materials for the fall/winter of 2020 by increasing the agreement from \$25,000.000 to \$28,500.00.

- F. [RES 20-221](#) **A Resolution Approving a Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus for the Disposal of a 1999 HME SMEAL Fire Engine and Authorizing its Execution**

Overview:

On July 6, 2020, the Village Board approved the disposal of a 1999 HME SMEAL Fire engine. The Village's usual paths of resale have not yielded satisfactory results (on line sale/auction). Staff is requesting the Village enter into a Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus to sell the Village surplus Fire Engine on a consignment basis. Brindlee Mountain Fire Apparatus specializes in sale of used Fire equipment.

- G. [RES 20-224](#) **A Resolution Approving the 2021 Employee Health, Dental, Vision, Life, Accidental Death and Dismemberment, Accident, Critical Illness, Hospital and Prepaid Legal Insurance Providers' Plan Designs and Premiums and Authorizing Their Execution**

Overview:

This is an annual agenda item to approve various contract providers for the 2021 Employee Health, Dental, Vision, Life and Accidental Death and Dismemberment Insurance, Voluntary Worksite Benefits (Critical Illness, Accident, Hospital Indemnity, Prepaid Legal) and COBRA administration with Blue Cross Blue Shield (BCBS).

- H. [ORD 20-092](#) **An Ordinance Temporarily Waiving and Suspending the Late Payment Penalty for Delinquent Water Charges to Provide Emergency Assistance Due to the Outbreak of COVID-19 Disease**

Overview:

Due to the COVID-19 disease outbreak, staff is recommending that the Village extend the existing waiver and suspension the 10% late payment penalty on water charges set forth in Village Code Section 26-2-3 for water/sewer bills due through February 16, 2021 .

- I. [ORD 20-093](#) **An Ordinance Temporarily Suspending Water Service Disconnections for Accounts More Than Thirty Days Past Due After Statement Date**

Overview:

On July 20, 2020, the Village Board adopted Ordinance 20-064 to confirm the temporary suspension of water service disconnections for accounts more than thirty days past due. This action expired September 30, 2020 and staff is seeking extension through February 16, 2021 due to the ongoing COVID-19 pandemic and related economic crisis.

- J. [ORD 20-094](#) **An Ordinance Amending Chapter 20 ("Public Health"), Article 1 ("Oak Park Department of Public Health"), Section 20-1-6 ("Authority and duties of the Director") of the Oak Park Village Code to Permit the Public Health Director to Make Reasonable Rules, Regulations and Orders Due to the Outbreak of COVID-19 Disease**

Overview:

On May 28, 2020 the Village Board adopted Ordinance 20-041 to provide ongoing COVID-19 public health response authority to the Public Health Director through November 15, 2020. Due to the continued outbreak of the COVID-19 disease in the State of Illinois and Oak Park staff recommends extending that authority through February 16, 2021. This will allow the Oak Park Public Health Director to continue to take the necessary steps to respond to the pandemic and adapt services, especially in congregate settings and similar.

- K. [MOT 20-061](#) **A Motion to Approve the September 2020 Monthly Treasurer's Report for All Funds**

Overview:

The unaudited September 30, 2020 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- L. [MOT 20-062](#) **A Motion to Approve the Bills in the Amount of \$9,143,908.30 from September 24, 2020 through October 9, 2020**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning September 24, 2020 through October 9, 2020. In addition, attached is the payroll summary for September 2020.

IX. Regular Agenda

- M. [ID 20-284](#) **Report on the Metropolitan Mayors Caucus' Greenest Region Corps Fellow Sustainability Projects: Greenhouse Gas Inventory Update and Energy Benchmarking with Energy Star Portfolio Manager**

- N. [ID 20-280](#) **An Overview Presentation of the Recommended FY21 Budget**

Overview:

A brief overview of the FY21 Village Manager's Recommended Budget is being presented. No action is requested at this time. On October 26, 2020, a Special Meeting of the Village Board is scheduled for a full review of the Recommended FY21 budget.

- O. [ID 20-281](#) **An Overview Presentation of the Illinois Municipal Retirement Fund (IMRF) Early Retirement Incentive (ERI) Program**

Overview:

A brief overview of the IMRF ERI program is being presented. No action is requested at this time. On October 26, 2020, a Special Meeting of the Village Board is scheduled for a full review of the ERI and direction will be requested at that time.

X. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Boutet)

- P. [ORD 20-095](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class"), and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Hotel Class A-2 Subsidiary Liquor License to La Notte Ventures, Inc., DBA La Notte Ristorante Italiano**

Overview:

La Notte Ventures, Inc., DBA La Notte Ristorante Italiano ("La Notte") seeks the issuance of a Hotel Class A-2 Subsidiary Liquor License for the property located at 1120 Pleasant Street.

XI. Call to Board and Clerk

XII. Adjourn